



CITY OF DELAND
REGULAR MEETING OF THE CITY COMMISSION
DECEMBER 4, 2023 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

INVOCATION-Pastor Kevin Caine, St. Paul Missionary Baptist Church

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

1. City of DeLand Super Star Student of the Month.
2. Certificate of Participation, Art in Public Places for Blue Lake Elementary and St. Barnabas.
3. Certificate of Thanks and Appreciation Presented to the Strategic Planning Committee Members.
4. Employee Years of Service Award.
5. Fire Promotion- Dalton Barnes being Promoted to the Position of Engineer.
6. Stetson University Climate and Health Class re Downtown Heat Mapping.

CONSENT AGENDA

1. Resolution re Surplus Equipment.
It is recommended that the City Commission adopt the resolution declaring the equipment surplus and authorizing its disposal as set forth therein.
2. Resolution Approving Sole Source Purchase for Selectron Technologies, Inc. Managed Services.
It is recommended that the City Commission approve the Sole Source expenditure to Selectron Technologies, Inc. for IVR/IWR, SelecTXT and Atlas Managed Services.
3. Consideration re Professional Services Agreement for Surveying Services with Blackwell.
Staff recommends the City Commission approve the Professional Services Agreement between Blackwell and the City of DeLand for continuing surveying services.
4. Consideration re Professional Services Agreement for Utility Engineering and Surveying Services with McKim and Creed.
Staff recommends the City Commission approve the Professional Services Agreement between McKim & Creed and the City of DeLand for continuing utility engineering and surveying services.

5. Consideration re Professional Services Agreement for Surveying Services with SSMC.

Staff recommends the City Commission approve the Professional Services Agreement between SSMC and the City of DeLand for continuing surveying services.

6. Consideration re Approval of Design Services - AVCON, Inc. for East Hangar Complex Phase 1B.

Staff recommends that the City Commission approve the proposal from AVCON, Inc. to provide professional services for East Hangar Complex Phase 1b in the amount of \$223,250.00.

7. Resolution Approving Sole Source Purchase for Water Plant #2 High Service Pumps Replacement.

It is recommended that the City Commission approve the Sole Source Resolution and allow for the quoted purchase of these three pumps and motor replacements at a cost of \$233,400.

8. Consideration re Professional Services Agreement for Utility Engineering Services with Freese and Nichols.

Staff recommends the City Commission approve the Professional Services Agreement between Freese and Nichols and the City of DeLand for continuing utility engineering services.

9. Consideration re Professional Services Agreement for Utility Engineering Services with Mead and Hunt.

Staff recommends the City Commission approve the Professional Services Agreement between Mead and Hunt and the City of DeLand for continuing utility engineering services.

10. Consideration re South Reclaim Pump Station Project Change Order No. 2.

Staff recommends that the City Commission approve Change Order No. 2, allowing McMahon Construction to perform the work necessary to complete the removal and replacement of the diamond filter #2 & #3 carpets located at the Wiley M. Nash WRF.

11. Resolution Approving Sole Source Purchase from Flock Group Inc.

City staff recommends that the City Commission approve the proposed Sole Source Resolution.

12. Consideration re Granting of Access Easement at DeLand Airport Aquifer Storage and Recovery Site.

Staff recommends that the City Commission approve the granting of this easement over the three wells as described in the documents.

13. Consideration re Assignment and Assumption of Lease Agreement, Awakening Potential LLC (Stepping Stone Childcare) to Laugh And Learn Preschool LLC.

Approve Recognition of Lease Assignment and Assumption for property located at 1575 Detrick Avenue.

14. Resolution Approving Local Historic Designation for the "Heritage House" located at 247 West Voorhis Avenue.

This property is located within the Downtown Support District. The applicant is seeking approval to be added to the City of DeLand Historic Local Registry, nomination by the Property Owner.

PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

OLD BUSINESS

1. Second Reading of Ordinance No. 2023-28, Amending Land Development Regulations to Add Doggie Daycare as an Allowed Use where Veterinary Clinics are Allowed and Adding Veterinary Clinics and Doggie Daycare Facilities with no Outside Runs or Kennels as a Conditional Use in C-2A. First Reading on 11-20-2023.

The City's current Land Development Regulations do not include Doggie Daycare as an allowed use in any of the City's zone districts. Over the past few years there have been several inquiries regarding doggie daycare facilities. Staff has evaluated the anticipated impact of a doggie daycare facility with no outdoor runs or kennels and determined that "Veterinary Clinics allowing inside overnight boarding, no outside runs or kennels" is a similar use with similar impacts. Section 33-12 will be updated to add a definition for doggie daycare, and clarify the parking requirements in Section 33-91.03 for veterinary clinics to include doggie daycare. The parking requirements for veterinary clinics have also been revised to add doggie daycare uses. The proposed draft also adds Veterinary Clinics and Doggie Daycare facilities with no outside runs or kennels as a conditional use in C-2A.

2. Consideration re Approval of Strategic Plan Steering Committee Recommendations and Updated Strategic Plan.

Staff recommends approval of the recommendations of the Strategic Plan Steering Committee and the updated Strategic Plan.

NEW BUSINESS

1. First Reading of Ordinance Annexing ±28.667 Acres of Property Located at 1298 South Blue Lake Avenue.

The City Commission is requested to approve the annexation of the subject property for the residential development of ±28.667 acres of property located at 1298 South Blue Lake Avenue.

2. First Reading of Ordinance Changing the Land Use for Approximately 26.011 Acres of Property, Located at 1298 S Blue Lake Avenue, from Volusia County Rural to City of DeLand TRD Transitional Residential Development.

This request is to amend the future land use designation from Volusia County Rural to City of DeLand Transitional Residential Development for approximately 26.0111 acres. The subject property is located at 1298 South Blue Lake Avenue.

3. First Reading of Ordinance Changing the Zoning for 26.011 Acres of Property, Located at 1298 South Blue Lake Avenue, from Volusia County A-2 (Rural Agriculture) to City of DeLand Planned Development (Taylor Ridge PD).

The Taylor Ridge PD is within the city's Urban Core; according to the DeLand 2050 Land Use guide, this area is the key area to focus development and maintain a strong job base to take advantage of existing infrastructure.

4. Consideration re Garfield Tree Preservation Easement.

Consideration of agreement and easement to accommodate live oak tree for Paiva Greenway.

5. Consideration re Appointment of City Commission Representative to a Selection Committee for Architectural Services Consultant.

Staff recommends that the City Commission select a member of their board to serve on a selection committee for architectural services consultant selection.

6. Resolution Approving the Removal of one 33" DBH Historic Tree Located at 1101 South Amelia Avenue.

The applicant, Mead & Hunt, has requested that one historic tree located at 1101 South Amelia Avenue be allowed to be removed.

7. Resolution Approving the Removal of one (1) Historic Tree Located on Common Area between 215 and 217 Meghan Circle.

The applicant, Tip Top Tree Experts L. L. C., a contractor for the Victoria Oaks Homeowners Association, has requested that one historic tree located in common area between 215 and 217 Meghan Circle be allowed to be removed.

8. Consideration re Change of Meeting Date, New Year's Day Holiday.

It is recommended that the City Commission reschedule the January 1, 2024, regular City Commission meeting for Wednesday, January 3, 2024.

9. Consideration re Change of Meeting Date, Dr. Martin Luther King, Jr. Holiday.

It is recommended that the City Commission reschedule the January 15, 2024, regular City Commission meeting for Wednesday, January 17, 2024.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth

within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.