



CITY OF DELAND
REGULAR MEETING OF THE CITY COMMISSION
OCTOBER 16, 2023 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

INVOCATION-Pastor Mark Britner, First Methodist Church

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

1. Proclamation re Elder Abuse and Exploitation Awareness Month.
2. Presentation re Medical Marijuana Dispensaries.
3. Employee Years of Service Award.

CONSENT AGENDA

1. Resolution re Surplus Equipment.

It is recommended that the City Commission adopt the resolution declaring the equipment surplus and authorizing its disposal as set forth therein.

2. Resolution Approving FY 2022-2023 Budget Amendment.

Presentation of a budget amendment for FY 2022/2023.

3. Resolution Approving FDOT Public Transportation Grant Award for Airfield Markings Project.

Staff recommends that the City Commission accept FDOT Grant Number 453909-1-94-01 and also approve the accompanying resolution authorizing the Mayor-Commissioner to execute the grant on behalf of the City of DeLand.

4. Resolution Approving FDOT Public Transportation Grant Award for Airport Taxiway A Mid-Section Rehabilitation Construction Project.

Staff recommends that the City Commission accept FDOT Grant Number 451595-1-94-01 and also approve the accompanying resolution authorizing the Mayor-Commissioner to execute the grant on behalf of the City of DeLand.

5. Resolution Approving FDOT Public Transportation Grant Award for Airport West Apron Rehabilitation Construction Project.

Staff recommends that the City Commission accept FDOT Grant Number 447565-2-94-01 and also approve the accompanying resolution authorizing the Mayor-Commissioner to execute the grant on behalf of the City of DeLand.

6. Resolution Approving FDOT Public Transportation Grant Agreement Award for Construction of NON_AIP Eligible Items for the West Apron Rehab Project.

Staff recommends that the City Commission accept FDOT Grant Number 447565-3-94-01 and also approve the accompanying resolution authorizing the Mayor-Commissioner to execute the grant on behalf of the City of DeLand.

7. Consideration re Amendment to Professional Services Agreement by Brooks & Dun Grant Consulting.

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8. Consideration re Right of First Refusal Agreement between Aerodyne Research and the City of DeLand.

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9. Consideration re Utility Service Agreement for DeLand Commons.

Staff recommends that the City Commission approve the Utility Service Agreement for DeLand Commons.

10. Consideration re Agreement with Southeast Volusia Humane Society, Inc.

It is recommended that the City Commission approve the FY 23-24 agreement with Southeast Volusia Humane Society Inc.

11. Consideration re Acceptance of Deed Lift Station, OK Victoria Park LLLP.

Staff recommends that the City Commission accept the quit claim deed from OK Victoria Park LLLP.

12. Consideration re Acceptance of Utility Easement, 305 South Kepler Road.

Staff recommends that the City Commission accept the easement from the M.E.C. Trust utd at 305 South Kepler Road.

13. Consideration re Acceptance of Utility Easement, 307 South Kepler Road.

Staff recommends that the City Commission accept the easement from Jesenia Arreola and Gabriel Hernandez at 307 South Kepler Road.

14. Consideration re Renewal of Travelers Wrap Plus Policy for Fiduciary Liability Coverage for the City's Retirement Plans.

It is recommended the City Commission approve the contract.

PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

OLD BUSINESS

1. Second Reading of Ordinance No. 2023-18, Amending Land Development Regulations Text to Remove the Minimum Acreage for Planned Developments in the Core Gateway Overlay District 1st RDG. 8-21-23.

Remove the minimum lot size for a PD within the Core Gateway Overlay District.

2. Second Reading of Ordinance No. 2023-22, Removing 6.105 Acres of Land from Lakewood Park CDD for Transfer to School Board 1st Rdg. 10-02-23.

Approval of ordinance removing 6.105 acres of land from the Lakewood Park CDD on second reading.

NEW BUSINESS

1. First Reading of Ordinance Amending Approximately 38.5 Acres of Property, Located at 801 Sol y Sombra for the Manchester Neighborhood Planned Development.

The City Commission is requested to approve the first amendment to the Manchester PD, for the development of 37 multi-family units and permitting 4 single-family units.

2. First Reading of Ordinance Amending Approximately 14.57 Acres of Property, Located at the Intersection of Clear Lake Road and North Spring Garden Avenue, the Pointe Grand Apartments Planned Development.

The applicant is proposing an amendment to the Pointe Grand Apartments PD for the purpose of reducing the number of guest parking spaces to convert into approximately 27 covered parking stalls.

3. First Reading of Ordinance Abandoning a 50-Foot Wide by 255-Foot Long Portion of the Pine Avenue Right-of-Way Running along the Western Boundary of 1632 Parade Circle, and along the Eastern Boundary of 1615 and 1607 North Woodland Boulevard.

The City Commission is requested to approve the abandonment of a 50-foot wide by 255 linear feet of the Pine Ave right-of-way running along the western boundary of 1632 Parade Circle, and along the eastern boundary of 1615 and 1607 N. Woodland Boulevard and reserving a utility easement over the southerly fifteen feet (15') of the abandoned right-of-way.

4. Resolution Approving Preliminary Plat, Cresswind DeLand Phase 2 & 3, Located East of Lake Winnemissett and North of Service Road.

The City Commission is requested to approve a preliminary plat for this parcel for the development of 226 single-family residential lots.

5. Consideration re Approval of Three (3) New Caterers for the Sanborn Center.

The City issued a second (RFP)-23-05 proposal for additional caterers for the Sanborn Center. Three proposals were received. The committee recommends that the Commission approve Sonny's BBQ, De La Vega, and Serve All Catering, If approved, the targeted start date will be October 23, 2023.

6. Consideration re City of DeLand Legislative Program 2023-2024.

Consideration of the City of DeLand Legislative Program 2023-2024.

CITY COMMISSION REPORTS

1. Report re Elected Officials Round Table.
2. Report re River-to-Sea TPO.
3. Report re River of Lakes Heritage Corridor.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.