



Spring Hill
Community Redevelopment Agency
“A City County Partnership”

MEETING AGENDA
January 18, 2022

CALL TO ORDER

CONSENT AGENDA

1. Approval of Minutes, Regular Meeting, November 8, 2021

PETITIONS AND REQUESTS FROM THE PUBLIC

UNFINISHED BUSINESS

NEW BUSINESS

1. Consideration Re: Approval for Boys and Girls Club to Apply for ECHO Grant
2. Consideration Re: Resolution Approving Spring Hill CRA Budget Amendment for FY 21-22

BOARDMEMBER COMMENTS/CONCERNS

NEXT MEETING

1. Schedule Next Regular Meeting

ADJOURNMENT



Figure 1 - Spring Hill CRA Graphic Logo

Consent Item 1



Spring Hill

Community Redevelopment Agency

“A City County Partnership”

MEETING MINUTES

November 8, 2021

CALL TO ORDER

The meeting was called to order by Chairman Apgar at 6:03 P.M.

BOARD ATTENDANCE: Robert F. Apgar, Ben Johnson, Jessica Davis, Charles Paiva, Anthony Hill and Helen Woulard

STAFF ATTENDANCE: Mike Grebosz, Kieu N. Moses, Dan Stauffer and Shilretha Dixon

CONSENT AGENDA

1. Mr. Paiva moved to approve the minutes of the September 20, 2021 meeting. The motion was seconded by Ms. Davis and approved unanimously.

PETITIONS AND REQUESTS FROM THE PUBLIC

There were no petitions and requests from the public.

DR. JOYCE M. CUSACK RESOURCE CENTER STAFF UPDATE

Ms. Dixon provided an update on upcoming activities and programs.

NEW BUSINESS

1. **Consideration Re: Resolution Approving Spring Hill CRA Final Budget Amending FY2020-2021**

Mr. Grebosz reported that the amendments are minor changes due to the midyear raise increase, Spring Hill T.U.R.N. Festival and grant adjustments. Mr. Paiva made a motion to approve the budget amendment. Ms. Davis seconded the motion, which carried by a unanimous vote.

BOARDMEMBER COMMENTS/CONCERNS

Meeting of November 8, 2021 – 6:00 PM
DeLand Commission Chambers – DeLand City Hall
120 South Florida Avenue - DeLand

Ms. Davis asked that the Board continued to be updated on all the upcoming events and programs taking place at the Resource Center.

NEXT MEETING

The next meeting is tentatively scheduled for the week of January 17th.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:11 P.M.



Figure 4 - Spring Hill CRA Graphic Logo

New Business Item 1

CITY OF DELAND, FLORIDA
REQUEST FOR COMMUNITY REDEVELOPMENT AGENCY ACTION
January 18, 2022

Department: Finance	Attachments:
Consideration Re: Approval for Boys and Girls Club to Apply for ECHO Grant	[]
Prepared by:	Approved by: Mike Grebosz
	CRA Administrator

SUMMARY/HIGHLIGHT:

Joe Sullivan, Chief Professional Officer of the Boys & Girls Club of Volusia/Flagler Counties reached out to staff during the holidays to ask the CRA to consider allowing the Boys & Girls Club to apply for an ECHO Grant to rehab the small building on site and the pavilion. The ECHO Grant application deadline is in February.

Section 9 of the lease agreement that the Boys and Girls Club has with the CRA states that before making changes to the property the Lessee (Boys and Girls Club) needs to get prior approval of the Lessor (CRA).

Additionally, Mr. Sullivan asked if it was possible for the CRA to help come up with funding to help with the grant match requirement. However, in speaking with the City's grant administrator, CRA funds are prohibited from being used as ECHO Grant match.

STRATEGIC PLAN FOCUS AREA/ACTION STEP: N/A

FISCAL IMPACT:

There is no fiscal impact.

RECOMMENDATION:

It is recommended the CRA allow the Boys & Girls Club to apply for the ECHO Grant for improvements on the property.

BACKGROUND/DISCUSSION: The CRA and the Boys and Girls Club have a 60 year lease for .77 acres at 935 S. Adelle Avenue that originated in 2012.

ITEM SUMMARY: *Consideration Re: Approval for Boys and Girls Club to Apply for ECHO Grant*



Figure 5 - Spring Hill CRA Graphic Logo

New Business Item 2

CITY OF DELAND, FLORIDA
REQUEST FOR COMMUNITY REDEVELOPMENT AGENCY ACTION
January 18, 2022

Department: Finance	Attachments:
Subject: Consideration of Resolution Approving Spring Hill CRA Budget Amending FY2021-2022	[X] Resolution [X] Summary of Amendments
Prepared by: Dan Stauffer	Approved by: Mike Grebosz
Department Head	CRA Administrator

SUMMARY/HIGHLIGHT:

The budget amendments proposed are detailed in the attached summary. The amendments proposed are primarily revisions to reflect projects carried over from FY 20-21.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

N/A

SUSTAINABILITY:

N/A

FISCAL IMPACT:

The Resolution amends the budget to reflect recommended changes with the impact to fund itemized on the attached summary.

RECOMMENDATION:

Staff recommends the Spring Hill CRA adopt the Resolution amending the budget as presented.

BACKGROUND/DISCUSSION: N/A

ITEM SUMMARY:

Presentation of budget amendment recognizing anticipated actual.

RESOLUTION NO. 2022 - 01

A RESOLUTION OF THE SPRING HILL COMMUNITY REDEVELOPMENT AGENCY, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021-2022; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Commissioners of the Spring Hill Community Redevelopment Agency adopted Resolution 2021-03 establishing a budget for fiscal year 2021-2022 in the amount of \$354,967; and

WHEREAS, the Spring Hill Community Redevelopment Agency desires to amend its budget for fiscal year 2021-2022 as more particularly set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SPRING HILL COMMUNITY REDEVELOPMENT AGENCY:

Section 1. The budget of the Spring Hill Community Redevelopment Agency for fiscal year 2021-2022 is amended as follows:

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
SPRING HILL CRA FUND					
REVENUES		354,967	107,331	0	462,298
160-0000-334-100-SH2102	FDEP SPRINGSHED INITIATIVE	0	100,000	0	100,000
160-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	7,331	0	7,331
EXPENDITURES		354,967	110,631	3,300	462,298
160-1600-549-100	OTHER OBLIGATIONS	75	300	0	375
160-1600-662-000-SH1601	SPRING HILL RESOURCE CENTER	0	7,181	0	7,181
160-9990-999-200	RESERVE CONTINGENCY	39,839	100,000	3,300	136,539
160-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	8,804	3,150	0	11,954

Section 2. In all other respects the budget of the Spring Hill Community Redevelopment Agency for fiscal year 2021-2022 is hereby ratified and confirmed as adopted by Resolution 2021-03.

Section 3. This resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 18th day of January, 2022.

ATTEST:

Robert F. Apgar
Mayor-Commissioner

Michael Grebosz
Spring Hill CRA Administrator

FY21-22 Budget Amendment Details

ACCOUNT	Account Description	Increase	Decrease	Description
SPRING HILL COMMUNITY REDEVELOPMENT TRUST FUND				
REVENUES		107,331	0	
160-0000-334-100-SH2102	FDEP SPRINGSHED INITIATIVE	100,000		CARRY OVER: to fund FDEP Springshed Initiative
160-0000-380-200	FUNDS C/O FROM PRIOR YEAR	7,331		Funds carried over from FY 20-21
EXPENDITURES		110,631	3,300	
160-1600-549-100	OTHER OBLIGATIONS	300		Increase appropriaiton for Volusia Co Tax Collector/Other Obligations
160-1600-662-000-SH1601	SPRING HILL RESOURCE CENTER	7,181		CARRY OVER: to fund Spring Hill Resource Center (project balance)
160-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	150		CARRY OVER: to fund capital projects in Fund 300
160-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	3,000		Increase transfer to Capital Fund for City Website Redevelopment
160-9990-999-200	RESERVE CONTINGENCY	100,000		CARYYOVER to correct Original Budget for grant revenues
160-9990-999-200	RESERVE CONTINGENCY		3,300	Reduce appropriation to fund Capital Fund transfer for City Website Redevelopment (\$3,000) and Other Obligations (\$300)