



CITY OF DELAND
REGULAR MEETING OF THE CITY COMMISSION
SEPTEMBER 18, 2023 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

INVOCATION-Pastor Mark Schrade, City Sanctuary Church

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

1. Resolution Approving FY 23-24 Final Millage Rate.
2. Resolution Approving FY 23-24 Final Budget.

CONSENT AGENDA

1. Approval of Minutes.
It is recommended that the City Commission approve the minutes.
2. Resolution Approving FY 2022-2023 Budget Amendment.
Presentation of a budget amendment for FY 2022/2023.
3. Consideration re Award of Bid to Kerin Solutions, LLC for City Pest Control Services.
Award of Bid to Kerin Solutions, LLC for City Pest Control Services.
4. Consideration re Approval for Sale & Consumption of Alcoholic Beverages on City Property for the DeLand Abbey Bar.
DeLand Abbey Bar is requesting Commission approval for the consumption and sale of alcoholic beverages on East Indiana Avenue (from Woodland Boulevard to Alabama Avenue).
5. Consideration re Approval of Property/Casualty, General Liability, Auto Insurance, Worker's Compensation and Ancillary Coverage Renewal.
Approval of Property/Casualty, General Liability, Auto Insurance, Worker's Compensation and Ancillary Coverage Renewal
6. Consideration re DeLand Police Athletic League FY 2023-2024 Agreement Renewal and MOU.
It is recommended that the City Commission approve the DeLand Police Athletic League Funding and Operations Agreement Renewal and the MOU Regarding the Employment of a DPAL Director and Annual Grant.

7. Consideration re Renewal of Contract for Long Term Disability (LTD) Insurance for Participants in the Defined Contribution (DC) Retirement Plan.

It is recommended the City Commission approve the renewal of a contract for FY 2023-2025 with Lincoln Financial Group to provide long-term disability coverage and authorize the Mayor to sign this contract.

8. Consideration re Memorandum of Understanding (MOU) to Modify the Fire Department Collective Bargaining Agreement for FY 2023-2024.

Staff recommends approval of the MOU with the IAFF Local 4347.

9. Consideration re Renewal Contract for Fire Department Critical Care Cancer Insurance Policy.

Staff recommends the City Commission approves the contract with CHUBB and authorize the City Manager to sign it.

10. Consideration re Award of Bid, Greenway Trail North Extension.

Staff recommends that the City Commission award Greenway Trail North Extension project to GPS Civil Construction, Inc. in the amount of \$2,425,979.50.

11. Consideration re Award of Bid - Annual Cooperative Bid for Water & Wastewater Chemicals.

Staff recommends that the City Commission award purchase order contracts to the various low bidders in a total estimated annual amount of \$160,000.00, based on attached bid tab.

12. Consideration re Approval of Promissory Note relating to the DeLand Municipal Airport Fund and the City's General Fund.

Staff recommends the City Commission approve the Promissory Note relating to the DeLand Municipal Airport Fund and the City's General Fund.

PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

OLD BUSINESS

1. Second Reading of Ordinance No. 2023-17, Amending Chapter 33, Land Development Regulations to Modify the Conditional Use Requirements for Tattoo Parlors (First Reading 08-21-23).

Approval of revised conditional use requirements for Tattoo and Body Piercing Establishments within the City.

NEW BUSINESS

1. Resolution Approving the State Revolving Fund (SRF) Loan.

Staff recommends the City Commission approve the Resolution authorizing the SRF loan application, authorizing the SRF loan agreement, establishing pledged revenues and designated authorized representatives.

2. Consideration re Construction Contract for Wiley M. Nash Water Reclamation Facility Upgrade.

Staff recommends that the City Commission approve the construction contract with Wharton Smith, Inc. for the Wiley M. Nash Water Reclamation Facility Upgrade, subject to approval of the final contract documents and attachments by the City Attorney and assurances by FDEP and the SJRWMD that anticipated grants, SRF Loan financing has been programmed by the respective agency.

3. Consideration re Task Order Assignment, Wiley M. Nash WRF Expansion and Upgrade CEI and EOR Services.

Staff recommends that the City Commission approve the subject task order with Mead & Hunt to provide CEI and EOR services for the Wiley M. Nash WRF Expansion and Upgrade project subject to the approval of the CMAR contract.

4. Resolution Approving the Removal of Three Historic Trees, Located at the Wiley M. Nash WRF Expansion Project at 1101 South Amelia Avenue.

The City has requested approval of the removal of three historic trees located within the impact area of the proposed Wiley M. Nash WRF Expansion and Upgrades project located at 1101 S. Amelia Ave.

5. Resolution Approving Loan Agreement of Debt to Webster Bank, N.A.

Staff recommends the City Commission award the \$4,995,000 tax-exempt debt issuance to Webster Bank, N.A. and authorize staff and the Mayor to complete and execute documents necessary to close on the note.

6. Consideration re Rental Increases for DeLand Municipal Mobile Home Park.

Approval of \$25 per month lot rental increase for the DeLand Municipal Mobile Home Park, effective January 1, 2024.

7. Resolution Amending Resolution No. 2023-53, Revising Fee and Charge Schedule re Solid Waste and Recycle Collection Services.

Approve amendment to Resolution No. 2023-53, correcting the figures for the CPI adjustment related to solid waste and recycle collection services.

8. Resolution Approving Cresswind, Phase 1 Final Plat, Located at East State Road 44.

The applicant, Strickland Smith – Heidt Design, is seeking approval to subdivide a 92.14 acre parcel into 155 single family residential lots, stormwater, open space tracts, tree protection areas, conservation, lift stations and right of way as Phase 1 of the overall development which totals 318.4 acres.

CITY COMMISSION REPORTS

1. Report re Elected Officials Round Table.
2. Report re River-to-Sea TPO.
3. Report re River of Lakes Heritage Corridor.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.