



CITY OF DELAND
REGULAR MEETING OF THE CITY COMMISSION
AUGUST 7, 2023 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

INVOCATION-Pastor Sam Neal, Generations Pastor First Assembly DeLand Church

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC HEARING

1. Resolution Certifying and Adopting Assessment Roll for Fiscal Year 2023-2024, Blue Lake Woods Street Lighting District.

It is recommended that the City Commission approve the resolution to certify and adopt the assessment roll for Fiscal Year 2023-2024 for the Blue Lake Woods Street Lighting District.

2. Resolution Certifying and Adopting Assessment Roll for 2023-2024, Fiscal Year Glenwood Springs Street Lighting District.

It is recommended that the City Commission approve the resolution to certify and adopt the assessment roll for Fiscal Year 2023-2024 for the Glenwood Springs Street Lighting District.

PRESENTATIONS

1. Presentation re Firefighter Promotion, Adam Bruce to Engineer.

CONSENT AGENDA

1. Resolution re Surplus Equipment.

It is recommended that the City Commission adopt the resolution declaring the equipment surplus and authorizing its disposal as set forth therein.

2. Resolution Approving Sole Source Purchase of a New Pierce Saber Fire Engine and a New Pierce Fire Ladder Truck.

Staff recommends that the City Commission approve the purchase proposals (2) to enter agreement with Ten-8 Fire & Safety to obtain a new Pierce Saber Fire Engine and a new Pierce Fire Ladder Truck with a sole source resolution as well.

3. Consideration re Contract with the Cigna Dental Group for FY 2023-2025.

Recommendation for a new dental provider group.

4. Consideration re New Ground Lease Agreement, Aero Affinity Holding, LLC.

Staff recommends that the City Commission approve the New Ground Lease Agreement with Aero Affinity Holding, LLC.

5. Consideration re Change Order No.1, 2022 Water Main Improvements.

Staff recommends that the City Commission approve Change Order No. 1 allowing General Underground to perform the work necessary to complete the utility line relocation and abandonment portion of the FDOT SR44 & Kepler Road Roundabout.

6. Consideration re Recommended Short List of Civil & Transportation Engineering, Final Plat and Site Plan Review Services Consultants.

Staff recommends that the City Commission approve the Selection Committee's recommendation that CPH, EXP, Freese & Nichols, LTG Engineering & Planning and Zev Cohen & Associates be interviewed and further evaluated by the Selection Committee.

7. Consideration re Utility Service Agreement and Fair Share Agreement for Oak Hammock Reserve Subdivision.

Staff recommends that the City Commission approve the Utility Service Agreement and Fair Share Agreement for the Oak Hammock Reserve Subdivision.

8. Consideration re Award of Bid, West Hubbard Avenue and South High Street - Stormwater Improvements.

Staff recommends that the City Commission award the West Hubbard & South High Street – Stormwater Improvements/ADA Improvements to GPS Civil Construction, Inc. for the amount of \$192,870.00.

9. Consideration re Task Order Assignment, Professional Property Acquisition Services.

Staff recommends that the City Commission approve the subject task order with Edwin R. Barfield, LLC to provide Professional Property Acquisition Services as assigned by the Utilities Department.

10. Consideration re FDEP Resilient Florida Planning & Implementation Grant Writing Services Contract with Halff Associates, Inc.

Staff recommends that the City Commission approve a contract with Halff Associates to provide grant writing services to apply for the Resilient Florida Planning and Implementation grant for a vulnerability assessment and project implementation, in the total amount of \$12,000.00.

11. Consideration re Emergency Sanitary Sewer Manhole Repair at Brandywine.

Staff recommends that the City Commission approve the emergency purchase order of \$153,545.00 and award it to Danus Utilities, Inc.

12. Consideration re Approval of Yardly DeLand Proportionate Fair Share Agreement.

Approval of Proportionate Fair Share Agreement for Yardley DeLand project.

13. Consideration re Lakewood Park Proportionate Fair Share Agreement.

Approval of Proportionate Fair Share Agreement for the Lakewood Park project.

PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

BOARD APPOINTMENT

1. Consideration re Appointment to the Downtown Community Redevelopment Agency (CRA).

It is recommended that the City Commission review the applications and make an appoint/reappointment to Seat 6 on the Downtown CRA, for a partial term to expire December 1, 2026.

NEW BUSINESS

1. First Reading of Ordinance Amending Chapter 30 Related to Utilities.

Ordinance making housekeeping updates to the utility ordinance.

2. Resolution Approving CPI Adjustment to Solid Waste and Recycling Rates.

Resolution to apply CPI adjustment of 3.9% for solid waste and recycling collection service charges to be effective for FY23/24.

3. Consideration re Appointment of City Commission Representative to a Selection Committee for Utility Engineering and Surveying Consultants.

Staff recommends that the City Commission select a member to serve on the selection committee for Utility Engineering and Surveying consultants.

4. Consideration re Modification of the Airport Advisory Committee By-Laws.

Staff recommends approval of the changes to the Airport Advisory Committee By-Laws by the City Commission.

5. Change of Meeting Date, Labor Day Holiday.

It is recommended that the City Commission reschedule the Monday, September 4, 2023 regular City Commission meeting for **Wednesday, September 6, 2023**. This would be the date of the City's first budget hearing.

6. Request to Schedule Closed/Executive, Attorney-Client Session.

The City Attorney is requesting that the City Commission schedule a closed attorney/client session in the matter of Glasshouse Square, LLC. vs. City of DeLand, to be scheduled for August 21, 2023 at 6:30 p.m.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.