



CITY OF DELAND
ORGANIZATIONAL MEETING OF THE CITY COMMISSION
NOVEMBER 15, 2022 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

PRESENTATION OF COLORS

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

OATHS OF OFFICE

1.
 - Seat 3, Commissioner Jessica Davis
 - Seat 5, Commissioner Kevin Reid
 - Seat 4, Commissioner Daniel Reed
 - Seat 1, Mayor-Commissioner Christopher Cloudman

NEW BUSINESS

1. Consideration re City Commission Appointments to R2CTPO, Elected Officials Round Table, Spring Hill CRA, Audit Committee, River of-Lakes Heritage Corridor, Legislative Liaison, Downtown Art Liaison, and School Board Oversight Committee.
2. Consideration re Appointment of Vice-Mayor.

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.

CITY OF DELAND
Request for Commission Action
November 15, 2022

SUBJECT: Consideration re City Commission Appointments to R2CTPO, Elected Officials Round Table, Spring Hill CRA, Audit Committee, River of-Lakes Heritage Corridor, Legislative Liaison, Downtown Art Liaison, and School Board Oversight Committee.

DEPARTMENT: City Clerk

PREPARED BY: Julie Hennessy, City Clerk

ATTACHMENTS: CC Committees 2020

APPROVED BY: Michael Pleus, City Manager, November 9, 2022

SUMMARY/HIGHLIGHT:

Subsequent to the City election, the Commission needs to consider appointments for City Commission representatives and alternates for the following boards. Attached to this agenda item is a spreadsheet of the 2020 appointments.

River-to-Sea Transportation Planning Organization (R2CTPO)
Elected Officials Round Table
Spring Hill CRA
Audit Committee
River-of-Lakes Heritage Corridor (ROLHC)
Legislative Liaison
Downtown Art Liaison
School Board Oversight Committee
VLC - East Central Florida Regional Planning Commission (ECFRPC)

R2CTPO: Purpose is as a policy-making board comprised of representatives from local governments and transportation authorities that review transportation issues. The members work together to establish local and regional priorities for the transportation improvements that are eligible for state and federal funding. This Committee meets the 4th Wednesday of the month at 9:00 a.m. at I-95 and U.S. 92. The most recent City Commission representative to R2CTPO was Commissioner Cloudman, with Commissioner Reid as alternate.

ELECTED OFFICIALS ROUND TABLE: The Elected Officials Round Table replaced the Volusia Council of Governments a few years ago. The Elected Officials Round Table consists of mainly mayors and the county chair. The purpose is to allow an environment where elected officials can build relationships with other elected officials, educate officials on issues concerning public service, and issues affecting Volusia County. This committee meets on the 2nd Monday of generally every other month at noon at the Daytona Beach International Airport. The most recent DeLand representative was Mayor Apgar.

SPRING HILL CRA: To cause, promote and encourage rehabilitation, conservation and redevelopment within the Spring Hill Community Redevelopment Area. The Mayor of the City of DeLand sits on the Board ex-officio. In addition, two (2) members of the City Commission, nominated by the City Commission and appointed by the County Council, sit on the Board. The most recent City Commission members of the Spring

Hill CRA were Mayor Apgar, Commissioner Paiva and Commissioner Davis (terms to expire November 20, 2022 and 2020). This Committee meets as needed, but generally monthly on Monday nights prior to City Commission meetings. Nominations by the City Commission must be approved by the County Council.

AUDIT COMMITTEE: Reviews with the City’s auditor and staff the process used for the audit, interim findings of the auditor and reviews audit conclusions prior to the audit being presented to the City Commission. This Committee meets at least once annually when the financial and internal audits are concluded, usually in the late afternoon. Additional meetings may be required. The most recent City Commission member of the Audit Committee was Commissioner Reid, with Commissioner Paiva as alternate.

RIVER-OF-LAKES HERITAGE CORRIDOR (ROLHC): The ROLHC mission is to foster and share awareness of Volusia and North Seminole County as a distinct place to live, work and play by preserving and promoting the heritage and scenic vistas of the River of Lakes Heritage Corridor. This Committee meets on the 2nd Tuesday of the month from 9:00 a.m. to 11:00 a.m. The location of the monthly meetings alternates between the Volusia County Training Room, and some other location along the Corridor (anywhere from Pierson to Sanford). The most recent member of the ROLHC was Commissioner Cloudman, with Commissioner Paiva as alternate.

LEGISLATIVE LIAISON: The Commission traditionally appoints a legislative liaison to work with staff on the State Legislative Agenda. The most recent legislative liaison was Mayor Apgar, with Commissioner Cloudman as alternate.

DOWNTOWN ART LIAISON: Reviews and provides comments on art being placed in the downtown. This Committee meets a couple of times a year during the daytime, or as needed. Commissioner Reid was the most recent representative for the City Commission, with Commissioner Davis as alternate.

ECFRPC is represented by 32 Council Members and a skilled staff that provides technical assistance to governments and organizations within the 8-County East Central Florida region. The most recent DeLand representative was Commissioner Cloudman.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

Supports the focus area of “High Value Government.”

SUSTAINABILITY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is recommended that the City Commission appoint one member of the Commission as the City’s primary representative for each of the aforementioned boards, along with an alternate for each board.

BACKGROUND/DISCUSSION:

N/A

	A	B	C	D	E	F	G	H	I	J	K	L
1	2020 APPOINTEES											
2	<u>COMMITTEE</u>				<u>DATE & TIME</u>			<u>PRIMARY</u>		<u>ALTERNATE</u>		
3												
4	R2CTPO				4th Wed., 9am			Cloudman		Reid		
5												
6	Elected Officials Roundtable				2nd Mon., Noon			Apgar				
7												
8	Spring Hill CRA				Mon. Prior to CC			Apgar				
9					Meeting as needed			Davis				
10								Paiva				
11												
12	Audit Committee				Annually & as needed			Reid		Paiva		
13												
14	River-of-Lakes Heritage				2nd Mon., 9am			Cloudman		Paiva		
15												
16	Legislative Liaison							Apgar		Cloudman		
17												
18	Downtown Art Liaison				Daytime, as needed			Reid		Davis		
19												
20	School Bd. Oversight				Annually			Davis		Reid		
21												
22	ECFRPC							Cloudman		Revised 11/2020		

CITY OF DELAND
Request for Commission Action
November 15, 2022

SUBJECT: Consideration re Appointment of Vice-Mayor.

DEPARTMENT: City Clerk

PREPARED BY: Julie Hennessy, City Clerk

ATTACHMENTS:

APPROVED BY: Michael Pleus, City Manager, November 9, 2022

SUMMARY/HIGHLIGHT:

Section 7 of the Charter of the City of DeLand requires that the City Commission elect a Vice-Mayor from its own members at its Organizational Meeting. In the temporary absence or temporary disability of the Mayor-Commissioner, his or her duties shall be assumed by the Vice-Mayor.

Historically, a senior member of the Commission has served as Vice-Mayor.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

N/A

SUSTAINABILITY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is recommended that the City Commission appoint one of its members to serve as Vice-Mayor for the next two (2) years.

BACKGROUND/DISCUSSION:

N/A