



CITY OF DELAND
REGULAR MEETING OF THE CITY COMMISSION
DECEMBER 16, 2024 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

INVOCATION-Rabbi Reuven Silverman , Temple Israel DeLand

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

1. City of DeLand Police and Fire Department High Water Rescue Recognition Presentation Honoring: Sergeant Richard Cody, Officer Javon Kelly, Officer Rafael Alfonso, Justin Bass, Christian Vallejo, and Justin Desy.
2. Employee Years of Service Award.
Employee Years of Service award.
3. Presentation re Quarterly Financial Report for the Period Ending September 30, 2024.
Presentation of the Quarterly Financial Report (QFR) for the quarter ending September 30, 2024.

CONSENT AGENDA

1. Resolution Approving Sole Source Purchase for Compact IC Flex and 919 Auto Sampler.
It is recommended that the City Commission approve the Sole Source Resolution and allow for the quoted purchase of the 930 Compact IC Flex and 919 Autosampler at a cost of \$77,881.07.
2. Resolution Approving Carryforward for FY 2024-2025 Budget Amendment.
Presentation of the carryover budget amendment for FY 2024/2025, recognizing items carried over from FY 2023/2024.
3. Resolution re Surplus Equipment.
It is recommended that the City Commission adopt the resolution declaring the equipment surplus and authorizing its disposal as set forth therein.
4. Consideration re Collective Bargaining Agreement (CBA) with the IAFF Local 4347 Fire Union for FY 2024-2025.
Consideration collective bargaining agreement with the IAFF Local 4347 Fire Union for FY 2024-2025.

5. Consideration re Agreement for Pre-Employment Screenings with CORA Physical Therapy and Health Services.

Pre-employment fitness test for new hire candidates.

6. Consideration re Agreement with Florida Health Care Plans for Pre-Employment X-ray and Diagnostic Imaginary Services.

Pre-employment imagery testing with Florida Health Care Plans.

PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

OLD BUSINESS

1. Second Reading of Ordinance No. 2024-46, Amending the Trinity Gardens Planned Development, for 183.93 Acres of Property, Located at 791 South Blue Lake Avenue.

This is a request for approval of the first amendment to the Trinity Gardens Planned Development Agreement. This request includes updated verbiage that allows construction of homes to begin sooner, while still upholding infrastructure standards and requirements.

2. Continuation of Second Reading of Ordinance No. 2024-41, Annexing ±0.99 Acre of Property Located on the South Side of Cassadaga Road, West of Interstate 4. (DeLand Tech Park). Requested to the January 06, 2025, City Commission Meeting.

Request to continue to the January 6, 2025, City Commission Meeting.

3. Continuation of Second Reading of Ordinance No. 2024-42, Changing the Land Use for Approximately 0.987 Acre of Property, Located on the South Side of Cassadaga Road, West of Interstate 4 (DeLand Tech Park). Requested to the January 06, 2025, City Commission Meeting.

Request to continue to the January 6, 2025, City Commission Meeting.

4. Continuation of Second Reading of Ordinance No. 2024-43, Amending the DeLand Tech Park PD, for 143.24 Acres of Property Located on the South Side of Cassadaga Road, West of Interstate 4. Requested to the January 06, 2025, City Commission Meeting.

Request to continue to the January 6, 2025, City Commission Meeting.

NEW BUSINESS

1. Resolution Approving the Removal of Two Historic Trees Located at 418 East Minnesota Avenue.

The applicant, Stetson University, has requested that two historic trees located at 418 East Minnesota Avenue be allowed to be removed.

2. Resolution Approving the Removal of One Historic Tree Located at 606 East Euclid Avenue.

The applicant, Jose Campuzano, has requested that one historic tree located at 606 East Euclid Avenue be allowed to be removed.

CITY COMMISSION REPORTS

1. Report re Elected Officials Round Table.
2. Report re Volusia-Flagler TPO.
3. Report re River of Lakes Heritage Corridor.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Employee Years of Service Award.

DEPARTMENT: Human Resources

PREPARED BY: Mark Hayward, HR Director

ATTACHMENTS:

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

The City of DeLand is fortunate to have so many dedicated employees who have served the DeLand community for many years. To honor these outstanding employees, the City Commission presents them with a plaque.

20 Years of Service

Justin Desy, Fire Department

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

N/A

SUSTAINABILITY:

High Value Government.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is recommended the City Commission present the service award.

BACKGROUND/DISCUSSION:

N/A

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Presentation re Quarterly Financial Report for the Period Ending September 30, 2024.

DEPARTMENT: Finance

PREPARED BY: Daniel Stauffer, Finance Director

ATTACHMENTS: Quarterly Financial Report 09-30-24

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

Attached is a copy of the City's Quarterly Financial Report for the quarter ended September 30, 2024. The Quarterly Financial Report is a supplemental report intended to provide information regarding the financial position of each fund and includes a review of balance sheets and schedules on revenues and expenditures.

The Quarterly Financial Report is an attempt to bring to you a concise and readable interim report, and is not a substitute for the Annual Comprehensive Financial Report issued at the end of each fiscal year after the independent audit of the City's financial records. This Quarterly Financial Report covers twelve months of the fiscal year, a representation of one hundred percent of the year. A brief presentation will be made regarding the financial position of each of the major funds of the City.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

N/A

SUSTAINABILITY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends the City Commission acknowledge acceptance of the Quarterly Financial Report as presented.

BACKGROUND/DISCUSSION:

General Fund - Revenues of the General Fund are \$47,749,501 as of September 30, 2024 and represent 108% of revenues budgeted exclusive of those revenues considered non-revenues.

Property taxes are 101% realized due to the fact that the majority of property owners avail themselves of the discounts associated with paying their property taxes before the due date. This is compared to the same quarter last year which was at 102% realized property tax revenue. Other taxes include 1st Local Option Gas tax at 121% realized, Fire Insurance Premium tax at 100% realized and Casualty Insurance Premium tax at 100%

realized. Operating grants include \$71,620 for police grants and \$1,393,624 of FEMA revenue collected for Hurricane expenses spent in prior fiscal years. Miscellaneous revenue is at 237% realized mainly due to unrealized gains on investments, disposition of fixed assets and code enforcement liens which are significantly more than budget this quarter. Other significant revenues are within expected ranges.

General Fund expenditures are at 83% of budgeted funds as of September 30, 2024. Expenditures by category as a percent of appropriated funds are personnel 93%, operating 85%, grants and aid 56%, principal and interest 100%, contingencies 0%, and transfers to other funds 47%, and capital outlay 100% which includes Subscription Based Information Technology assets capitalized in the general fund.

Contingencies include planned savings of \$200,000 for the Hurricane Reserve and \$12,500 for the Sanborn Center Reserve.

Undesignated Fund Balance - The City will manage its fiscal resources to ensure funding for the operation of the City is not disrupted. A reserve equivalent to two months operating needs shall be maintained in the General Fund. The funds available for this reserve are estimated to be \$7,713,484 which represents a reserve surplus of \$325,774 above the required two-month Undesignated Reserve of \$7,387,711 at September 30, 2024.

Confiscated Trust Fund - Confiscated Trust Fund revenues are \$15,912 or 530% of budget, while expenditures are \$0 or 0% of budget as of September 30, 2024.

Homeless Shelter Fund - Revenues of the Homeless Shelter Fund are \$701,558 as of September 30, 2024 and represent 100% of revenues budgeted. Revenues include \$626,858 or 100% of budgeted transfers from the General Fund. Expenditures are at \$701,487 or 100% as of September 30, 2024.

Spring Hill Community Redevelopment Trust Fund - Revenues realized at September 30, 2024 are \$1,009,450, which represents 120% of revenues budgeted. Revenues from all taxing agencies have been collected.

Spring Hill Community Redevelopment Trust Fund expenditures are \$595,336 or 62% of budgeted operating funds as of September 30, 2024. Expenditures by category as a percentage of appropriated funds are personnel 81%, operating 36%, grants and aid 22%, contingencies 0%, transfers to other funds 87% and capital outlay 22%.

Governmental Impact Fees Trust Fund - Revenues realized at September 30, 2024 are \$2,969,796, which represents 213% of revenues budgeted. The Governmental Impact Fees Trust Fund was established to budget and account for projects using revenue collected from Police, Fire, Parks and Recreation, and General Government Building Impact Fees paid for by new construction.

Governmental Impact Fees Trust Fund expenditures are \$1,416,173 or 67% of budgeted funds as of September 30, 2024. 94% of budgeted expenditures are transfers to other funds.

Downtown Community Redevelopment Trust Fund - Revenues realized at September 30, 2024 are \$1,209,688, which represents 117% of budget. Revenues from all taxing agencies have been collected. Debt proceeds for the Voorhis Avenue Streetscape totaling \$700,000 have been transferred to the capital project fund to cover costs of construction for Fire Station #83.

Downtown Community Redevelopment Trust Fund expenditures are at 73% of budgeted funds as of September 30, 2024. Expenditures by category as a percentage of appropriated funds are operating 77%, grants and aid 0%, contingencies 0%, transfers to other funds 100% and capital outlay 63%.

Grant & Special Revenues Fund - Revenues realized at September 30, 2024 are \$3,124,426, which represents

75% of the budget. The Grant & Special Revenues Fund was established to budget and account for all capital projects and expenditures relating to grants which fund non-payroll operating expenses. Charges for Services includes tree replacement revenue of \$750,518 this fiscal year.

The Grant & Special Revenues Fund expenditures are at 62% of budgeted funds as of September 30, 2024. Expenditures in this fund are based on the timing of projects and will not always follow the normal benchmarks each quarter.

Debt Service Fund - Revenues for this fund consists of transfers from other funds used to pay debt payments for the current fiscal year. As of September 30, 2024, \$1,910,843 has been transferred, which represents 83% of the budget. Likewise, expenditures are 83% as of September 30, 2024. Debt proceeds were budgeted in FY2024 which have not been realized to date and will be carried over to fiscal year 2025.

Capital Projects Fund - Revenues for this fund are \$4,164,322 or 32% of budgeted funds. Revenue includes .2 mills of advalorem tax revenue dedicated for capital expenses, debt proceeds, interest earnings, and transfers from other funds which are recognized when expenses are incurred for each project and will not always follow normal benchmarks for the quarter. Capital Projects Fund expenditures are \$3,624,240 or 28% of budgeted funds as of September 30, 2024.

Water & Sewer Fund - Operating revenues realized at September 30, 2024 are \$69,708,915 representing 112% of budget this quarter. Capital grant revenue is 43% of budget due to timing of capital projects. Budgeted debt proceeds include State Revolving Loan funds for the construction of a new Waste Water treatment plant. SRF Loan funds will be drawn down monthly as expenses are incurred on the project and total \$17,226,379 this fiscal year. Repayment of debt is scheduled for May 2027.

Water & Sewer Fund expenditures are \$76,268,168 or 85% of budgeted funds as of September 30, 2024. Expenditures by category as a percentage of appropriated funds are personnel 92%, operating 76%, capital outlay 44%, services provided by the general government 107%, contingencies 0% and transfers to other funds 10%.

Water & Sewer Undesignated Reserves - The City will manage its fiscal resources to ensure funding for the operation of the City is not disrupted. A reserve equivalent to three month's operating needs shall be maintained in the Water & Sewer Fund. The funds available for this reserve are estimated to be \$10,702,516, which represents a reserve surplus of \$4,552,981 above the required three-month Undesignated Reserve of \$6,149,535 at September 30, 2024.

Municipal Airport Fund - Revenues realized at September 30, 2024 are \$4,985,022, which represents 161% of the budget. As of September 30, 2024, 31% of Federal or State grant monies have been received because grant related projects are either in their early stages or have not started yet.

Municipal Airport Fund expenditures are \$3,581,656 or 43% of budgeted funds as of September 30, 2024. Expenditures by category as a percentage of appropriated funds are personnel 95%, operating 31%, capital outlay 38%, services provided by the general government 100%, and transfers to other funds 30%. Operating expenses include budgeted funds for the Airport Master Plan update which is ongoing and will be carried over to FY 2025 for completion.

Refuse Collection Fund - Revenues realized at September 30, 2024 are \$5,578,091 which represents 100% of the budget. Refuse Collection Fund expenditures are at \$5,561,374 or 100% of budgeted funds as of September 30, 2024. This includes the contractual payments made to our solid waste hauler and the services provided by the water & sewer fund for billing and collection expenses.

Stormwater Fund - Revenues realized at September 30, 2024 are \$2,822,126, which represents 111% of

budgeted revenues. In addition to billing stormwater fees monthly for property within the City limits to owners of property that have separate water/sewer accounts, an annual stormwater fee is billed at the end of each calendar year for property within the City limits to owners of property that is leased or developed parcels that do not have separate water/sewer accounts.

Stormwater Fund expenditures are \$3,132,016 or 83% of budgeted funds as of September 30, 2024. Expenditures by category as a percentage of appropriated funds are personnel 95%, operating 75%, capital outlay 71%, services provided by the general government 100% and transfers to other funds 65%.

Permits & Inspections Fund - Revenues realized at September 30, 2024 are \$4,305,733, which represents 192% of the budget. Permits & Inspections Fund expenditures are \$3,998,406 or 81% of budgeted funds as of September 30, 2024. Expenditures by category as a percentage of appropriated funds are personnel 93%, operating 56%, capital outlay 74%, services provided by the general government 100% and transfers to other funds 61%.

Cash Management - The investments held by the City at September 30, 2024 have a book value of \$38,493,000, a par value of \$38,500,000 and a market value of \$37,252,435. The blended rate of return as of September 30, 2023 was 0.68% with a weighted average maturity for the portfolio of 1.07. The Investment Policy sets a performance measurement for the City's portfolio with the objective of exceeding the average return on three-month US Treasury Bills or the average rate on federal funds, whichever is higher. The average return on three-month US Treasury Bills was 4.72%, while the average rate on federal funds was 5.13%. As of September 30, 2024, the City has an unrealized loss of (\$1,240,565).

At September 30, 2024, 68% of the City's portfolio was in liquid assets (cash and commercial paper). The primary liquid investments include the Wells Fargo Pooled Cash account, a money market account at United Community Bank, and a money market account at US Bank.

The City of DeLand, Florida

QUARTERLY FINANCIAL REPORT



FOR THE PERIOD ENDING
September 30, 2024

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MEMORANDUM

DATE: 12/16/24

TO: HONORABLE MAYOR, CITY COMMISSIONERS AND CITY MANAGER

FROM: FINANCE DIRECTOR

SUBJECT: FINANCIAL REPORT, QUARTER ENDING SEPTEMBER 30, 2024

The Financial Report for quarter ending September 30, 2024, for the City of DeLand is submitted herewith. The Quarterly Financial Report is a supplemental report intended to provide information regarding the financial position of each fund and includes a review of balance sheets and schedules on revenues and expenditures.

The quarterly financial report is an attempt to bring to you a concise and readable interim report, and is not a substitute for the Annual Comprehensive Financial Report issued at the end of each fiscal year after the independent audit of the City's financial records. This quarterly report covers twelve months of the fiscal year, a representation of one hundred percent of the year.

To provide a more comparable and consistent presentation of fund balance reporting, the Governmental Accounting Standards Board Statement Number 54 – *Fund Balance Reporting and Government Fund Type Definitions* (Statement 54) has been implemented. Previously, fund balance for governmental funds was displayed in two broad components – Reserved and Unreserved. GASB 54 established five classifications comprising a hierarchy based primarily on the extent to which the government is bound to honor constraints for which monies can be spent. The classifications are: Non-spendable, Restricted, Committed, Assigned and Unassigned. This presentation only applies to Governmental Funds. The Proprietary Funds are presented in compliance with the GASB 34 balance sheet format: assets plus deferred outflows of resources equal liabilities plus deferred inflows of resources plus net investment in capital assets where net assets are displayed as Invested in Capital Assets – net of related liabilities, Restricted and Unrestricted.

Non-spendable Fund Balance includes amounts that cannot be spent because they are either not in a spendable form or contractually must be maintained intact. Inventories, prepaid amounts, property acquired for resale, and the principal of a permanent fund are all examples of this type of classification.

Restricted Fund Balance reflects amounts that have externally or legally imposed constraints on their use. This category naturally would include resources subject to externally imposed restrictions (creditors, grantors, contributors, laws/regulations of other governments, constitutional provisions). It also would normally, but not always, include resources resulting from enabling legislation (i.e., legislation authorizing the raising of resources for a specific purpose).

Committed Fund Balance consists of amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City Commission, the highest level of decision making in the City. These committed amounts cannot be used for any other purpose unless the government removes or changes the specified use.

Assigned Fund Balance includes amounts that are constrained by the government's intent, but are neither restricted nor committed. The assignment conveys that the intended use of those amounts is for a specific purpose that is narrower than the general purposes of the governmental fund. Intent is not imposed by a formal commission action. Unassigned Fund Balance is the residual classification for the general fund. The General Fund should be the only fund that reports a positive unassigned fund balance, since expenditures associated with other funds are incurred for the specific activity for which the fund is reporting.

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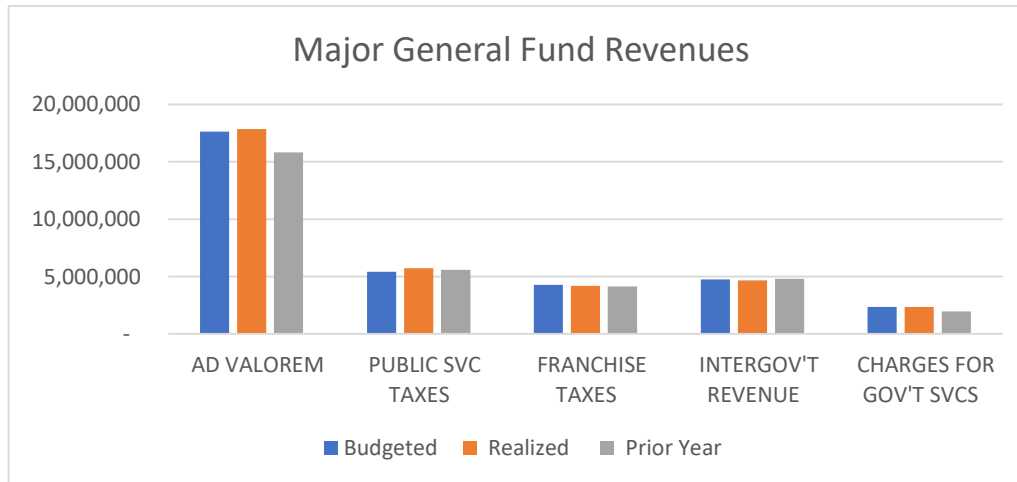
GENERAL FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Revenues of the General Fund are \$47,749,501 as of September 30, 2024 and represent 108% of operating revenues budgeted this fiscal year. Charges for government services represent allocated administrative costs charged out to other funds for governmental services provided. Transfers from other funds include transfers from the GIFT Fund for repayment of Hurricane Reserves and transfers from the Airport Fund for the repayment of debt.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 001 - GENERAL FUND				
AD VALOREM	17,640,976	17,851,021	101.19	15,815,338
OTHER TAXES	1,229,693	1,311,901	106.69	1,160,925
PUBLIC SERVICE TAXES	5,414,664	5,722,272	105.68	5,586,621
COMMUNICATION SVC TAX	1,044,126	1,112,562	106.55	1,006,586
LOCAL BUSINESS TAXES	258,000	305,973	118.59	236,552
FRANCHISE TAXES	4,270,305	4,195,661	98.25	4,131,350
PERMITS, FEES, & SPECIAL ASSESSMENTS	50,420	56,417	111.89	53,242
OPERATING GRANTS	53,387	1,465,244	2,744.57	182,656
INTERGOVERNMENTAL REVENUE	4,753,635	4,677,285	98.39	4,795,621
PAYMENT IN LIEU OF TAXES	2,922,171	3,162,835	108.24	2,969,283
CHARGES FOR SERVICES	1,086,497	1,153,277	106.15	1,001,254
FINES & FORFEITS	110,000	141,092	128.27	149,851
MISCELLANEOUS REVENUES	626,066	1,487,168	237.54	1,307,409
INTEREST REVENUES	1,044,988	1,607,448	153.82	1,064,765
RENTAL INCOME	224,186	317,322	141.54	226,543
DEBT PROCEEDS	350,022	350,020	100.00	599,331
CHARGES FOR GOVT SERVICES	2,362,131	2,362,131	100.00	1,966,594
TRANSFERS FROM OTHER FUNDS	636,163	469,870	73.86	518,243
	44,077,430	47,749,501	108.33	42,772,166
USE OF RESERVES	8,031,775	-		-
TOTAL REVENUES	52,109,205	47,749,501	91.63	42,772,166

- Operating grants includes HIDTA, VOCA, Bulletproof Vests, and JAG grant revenue in addition to \$1.4M of FEMA revenue for Hurricanes Matthew, Ian and Idalia which were expended in previous fiscal years.
- Intergovernmental revenues include state sales tax which are 95% realized and slightly under budgeted revenues at the end of the fourth quarter.
- Charges for services includes special event revenue for the Mud Dog Music Festival which came in at 42% of budget; however, other parks & recreation revenues including stadium lease, concessions, and rec program fees exceeded budget which made up for the loss from the festival.
- Miscellaneous Revenues include unrealized gains on investments and disposition of fixed assets which greatly exceeded budget for the year.
- Transfers from Other Funds is 74% realized mainly due to contra revenues that are recorded to reclass principal payments to the asset balances for internal loan obligations.

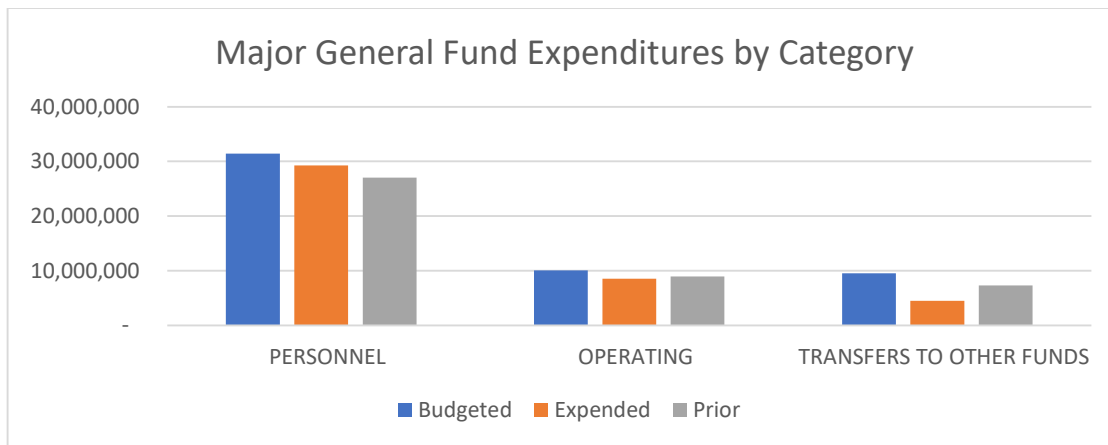


EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

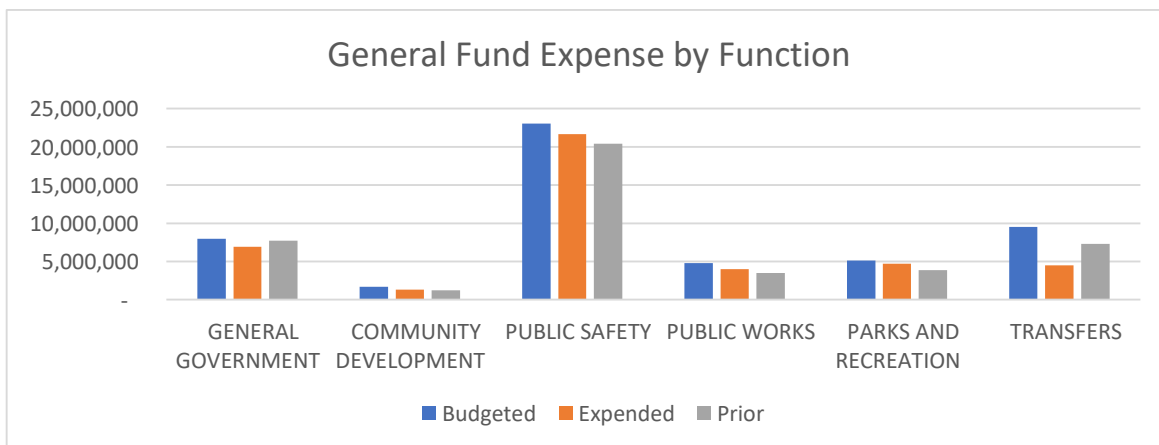
General Fund expenditures are \$43,113,736 or 83% of budgeted funds as of September 30, 2024. Expenditures by category as a percent of appropriated funds are personnel 93%, operating 85%, grants and aid 56%, principal & interest 100%, contingencies 0%, transfers to other funds 47%, and capital outlay 100%.

EXPENDITURES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 001 - GENERAL FUND				
PERSONNEL	31,437,952	29,243,536	93.02	27,013,559
OPERATING	10,088,105	8,553,105	84.78	8,929,413
GRANTS & AID	87,000	49,116	56.45	8,000
PRINCIPAL & INTEREST	167,429	167,427	100.00	-
CONTINGENCY	212,500	-	0.00	-
TRANSFERS TO OTHER FUNDS	9,534,835	4,519,170	47.40	7,296,560
CAPITAL OUTLAY	581,384	581,382	100.00	766,758
TOTAL EXPENDITURES	<u>52,109,205</u>	<u>43,113,736</u>	82.74	<u>44,014,291</u>

- Contingency budget includes planned savings for the fiscal year for the Hurricane Reserve (\$200,000) and Sanborn Center Reserves (\$12,500).
- Budgeted transfers to other funds include transfers to Homelessness Fund (\$628,858), transfers to Downtown CRA Fund (\$4,713), transfers to the Grants & Special Revenue Fund (\$1,008,346), transfers to the Debt Service Fund (\$1,335,536), and transfers to the Capital Projects Fund (\$6,557,382). Transfers are recorded when capital expenses are incurred which do not always follow normal benchmarks for any given quarter.
- Capital outlay and principal & interest are due to the implementation of GASB 96 regarding Subscription Based Information Technology Assets (SBITA's) which require the capitalization of subscription software. Police and Fire have several software subscriptions that require capitalization which will be included in future financial reports.



EXPENDITURES BY FUNCTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 001 - GENERAL FUND				
GENERAL GOVERNMENT	7,957,253	6,929,531	87.08	7,732,572
COMMUNITY DEVELOPMENT	1,705,476	1,312,904	76.98	1,237,380
PUBLIC SAFETY	23,024,387	21,657,160	94.06	20,394,021
PUBLIC WORKS	4,774,572	3,979,241	83.34	3,475,875
PARKS AND RECREATION	5,112,682	4,715,731	92.24	3,877,881
TRANSFERS	9,534,835	4,519,170	47.40	7,296,560
Fund 001 - GENERAL FUND: TOTAL EXPENDITURES	<u>52,109,205</u>	<u>43,113,736</u>	82.74	<u>44,014,291</u>



GENERAL FUND CAPITAL PROJECTS

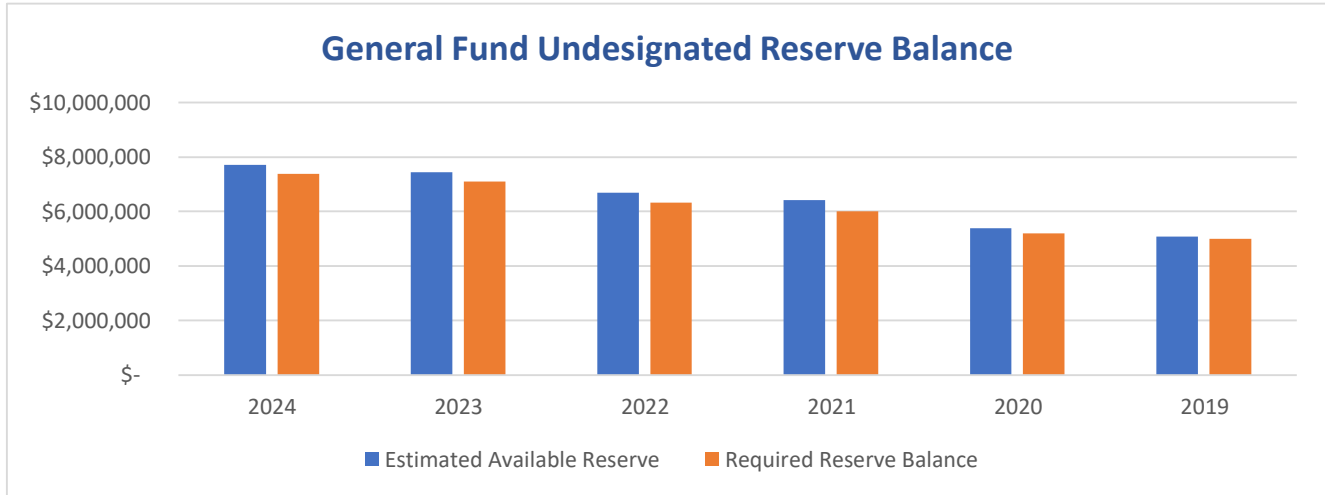
Capital projects other than Subscription Based Information Technology Assets (SBITA's) for the General Fund are recorded in the Grants & Special Revenues Fund and the Capital Projects Fund which are included in a separate section of this report.

GENERAL FUND RESERVE ANALYSIS

According to City policy, the City will manage its fiscal resources to ensure funding for City operations is not disrupted. A reserve equivalent to two month's operating needs shall be maintained in the General Fund. The funds available for this reserve are estimated to be \$7,713,484 which represents a reserve balance of \$325,774 above the two-month required Undesignated Reserve of \$7,387,711 at September 30, 2024.

General Fund
Fiscal Year 2024 Undesignated Reserve Analysis

	1st QTR	2nd QTR	3rd QTR	4th QTR
Estimated Available Reserve Funds	\$ 7,716,708	\$ 7,713,484	\$ 7,713,484	\$ 7,713,484
Required 2 Month Undesignated Reserve	7,189,680	7,197,208	7,237,526	7,387,711
Surplus/Deficit	\$ 527,028	\$ 516,276	\$ 475,958	\$ 325,774



CONFISCATED TRUST FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Confiscated Trust Fund revenues are \$15,912 or 530% of total revenues budgeted this fiscal year. Revenues are budgeted to cover expenses and not based on revenue projections.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Confiscated Trust Fund operating expenditures are at \$0 or 0% of the total budget of \$3,000 this fiscal year.

HOMELESS SHELTER FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

The Homeless Shelter Fund revenues are \$701,558 or 100% of total revenues budgeted this fiscal year. Operating revenues are comprised of private donations totaling \$74,700 and transfers from the General Fund totaling \$626,858 or 100% of budgeted funds which will be used towards operations of the facility.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 120 - HOMELESSNESS FUND				
MISCELLANEOUS REVENUES	74,700	74,700	100.00	90,843
INTEREST REVENUES	-	-	0.00	3,127
TRANSFERS FROM OTHER FUNDS	628,858	626,858	99.68	202,562
TOTAL REVENUES	703,558	701,558	99.72	296,532

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

The Homeless Shelter expenses are \$701,487 or 100% of budgeted expenses this fiscal year. Expenses include payments to the West Volusia Neighborhood Center for operation of the shelter, payments to the First Step Shelter, and property insurance and building maintenance for the facility. The Homeless Shelter Fund has depleted all reserve funds and relies on donations and transfers from the General Fund to cover expenses this year.

SPRING HILL COMMUNITY REDEVELOPMENT FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Spring Hill Community Redevelopment Fund revenues realized at September 30, 2024 are \$1,009,450 or 120% of budgeted operating revenues. CRA revenues are comprised of ad valorem taxes, federal grants, miscellaneous revenues, and interest revenue.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 160 - SPRING HILL CRA FUND				
AD VALOREM	309,810	309,044	99.75	247,730
INTERGOVERNMENTAL REVENUE	484,344	593,892	122.62	471,385
MISCELLANEOUS REVENUES	1,200	2,623	218.61	7,163
INTEREST REVENUES	21,400	79,181	370.00	38,160
OPERATING GRANTS	24,710	24,710	100.00	31,449
	<u>841,464</u>	<u>1,009,450</u>	<u>119.96</u>	<u>795,887</u>
USE OF RESERVES	1,039,615	-		-
TOTAL REVENUES	<u>1,881,079</u>	<u>1,009,450</u>	<u>53.66</u>	<u>795,887</u>

- Miscellaneous Revenue is 219% realized mainly due to forfeited 401A funds used to offset retirement contributions this fiscal year.
- Operating grants include CDBG funds for personnel expenses totaling \$24,710 which cover approximately 12% of budgeted salaries this fiscal year.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Spring Hill Community Redevelopment Fund expenditures are \$595,336 or 62% of operating budget as of September 30, 2024. Expenditures by category as a percent of appropriated funds are personnel 81%, operating 36%, grants & aid 22%, transfers to other funds 87%, contingency 0% and capital outlay 22%.

EXPENDITURES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 160 - SPRING HILL CRA FUND				
PERSONNEL	203,403	165,598	81.41	136,326
OPERATING	190,433	69,271	36.38	62,522
GRANTS & AID	20,000	4,313	21.56	-
TRANSFERS TO OTHER FUNDS	59,884	52,386	87.48	53,249
	<u>473,720</u>	<u>291,567</u>	<u>61.55</u>	<u>252,096</u>
CAPITAL OUTLAY	1,377,359	303,769	22.05	11,622
CONTINGENCY	30,000	-		-
TOTAL EXPENDITURES	<u>1,881,079</u>	<u>595,336</u>	<u>31.65</u>	<u>263,718</u>

- Operating expenses are 36% of budget mainly due to road materials and supplies budgeted at \$115,000 that has not been spent at the end of the fourth quarter.
- Budgeted transfers to other funds include transfers to the debt service fund (\$36,386), and transfers to the capital project fund for shared costs of Information Technology projects (\$23,498).

SPRINGHILL CRA FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
CANDLELIGHT OAKS BASKETBALL COURT	75,000	-	-	75,000	100.00
CANDLELIGHT PARK IMPROVEMENTS	420,000	303,769	15,561	100,670	23.97
ADELLE STREETScape REFURBISH	27,000	-	-	27,000	100.00
SIDEWALK INSTALLATION AND IMPROVEMENTS	49,000	-	-	49,000	100.00
ADA UPGRADES	13,000	-	-	13,000	100.00
CLARA STREETScape	793,359	-	-	793,359	100.00
	<u>1,377,359</u>	<u>303,769</u>	<u>15,561</u>	<u>1,058,029</u>	<u>76.82</u>

GOVERNMENTAL IMPACT FEES TRUST FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Governmental Impact Fees Trust Fund revenues realized at September 30, 2024 are \$2,969,796 or 213% of budgeted operating revenues. The Governmental Impact Fees Trust Fund was established to budget and account for projects using revenue collected from Police, Fire, Parks and Recreation, and General Government Building Impact Fees paid by new customers. Revenues are budgeted to match expenses and do not reflect planned savings for the fiscal year.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 170 - GIFT FUND				
PERMITS, FEES, & SPECIAL ASSESSMENTS				
IMPACT FEES - POLICE RESIDENTIAL	110,041	576,522	523.92	530,848
IMPACT FEES - FIRE RESIDENTIAL	170,000	279,083	164.17	256,440
IMPACT FEES - POLICE COMMERCIAL	15,000	34,057	227.04	42,576
IMPACT FEES - FIRE COMMERCIAL	-	15,737	100.00	20,536
IMPACT FEES - RECREATION RESIDENTIAL	890,091	1,295,088	145.50	1,212,242
IMPACT FEES - RECREATION COMMERCIAL	-	-	0.00	18,480
IMPACT FEES - GEN GOVT RESIDENTIAL	211,000	499,794	236.87	460,279
IMPACT FEES - GEN GOV'T COMMERCIAL	-	29,496	100.00	36,875
MISCELLANEOUS REVENUES	-	130	100.00	-
INTEREST REVENUES	-	239,889	100.00	114,962
	<u>1,396,132</u>	<u>2,969,796</u>	<u>212.72</u>	<u>2,693,238</u>
USE OF RESERVES	702,469	-		-
TOTAL REVENUES	<u>2,098,601</u>	<u>2,969,796</u>	<u>141.51</u>	<u>2,693,238</u>

- Budgeted Use of General Gov't Reserves is to fund the downtown parking lot (\$306,000).
- Budgeted Use of Parks & Rec Reserves is to fund the Alabama Greenway Trail (\$394,099).
- Budgeted Use of PD Reserves is to fund equipment for a new position (\$2,370).

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Governmental Impact Fees Trust Fund expenses as of September 30, 2024 are \$1,416,173 or 67% of budgeted funds. 94% of budgeted expenditures are transfers to other funds to cover project expenses that are funded by more than impact fees.

EXPENDITURES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 170 - GIFT FUND				
OPERATING	8,000	5,452	68.15	-
CAPITAL OUTLAY	116,006	39,203	33.79	99,920
TRANSFERS TO OTHER FUNDS	1,974,595	1,371,518	69.46	977,944
TOTAL EXPENDITURES	2,098,601	1,416,173	67.48	1,077,864

- Operating expenses includes funding for laptop computers for new police positions added this fiscal year.
- Capital Outlay is at 34% of budget due to timing of capital purchases and will not follow normal benchmarks each quarter. Detailed expenditures for capital projects are included below.
- Budgeted transfers to the General Fund include \$200,000 to repay Hurricane Reserves and \$211,000 for the early repayment of Revenue Notes 2004A & B. Budgeted transfers to the Grants & Special Revenue Fund include \$392,915 for Alabama Greenway Trail. Budgeted transfers to the Debt Service Fund \$864,680 are for debt funded impact projects such as Earl Brown Park, Sperling Sports Complex, construction of Fire Station #81 and Police Evidence Building. Budgeted transfers to Downtown CRA \$306,000 will pay for construction of a new parking lot where the old Fire Station #81 used to be.

GOVERNMENTAL IMPACT FEES TRUST FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
NEW POLICE CAR FOR NEW OFFICER	2,370	2,370	-	0	0.01
NEW POLICE CAR FOR NEW OFFICER	75,287	-	-	75,287	100.00
ECHO - ALABAMA GREENWAY TRAIL DESIGN	38,349	36,834	1,515	1	0.00
	116,006	39,203	1,515	75,288	64.90

DOWNTOWN COMMUNITY REDEVELOPMENT FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Downtown Community Redevelopment Fund revenues are at \$1,209,688 or 117% of budgeted operating revenues this quarter. CRA revenues are comprised of ad valorem taxes, charges for services, miscellaneous revenues, interest revenue, and transfers from other funds.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
AD VALOREM	344,369	347,919	101.03	305,492
INTERGOVERNMENTAL REVENUE	302,065	333,526	110.42	293,772
CHARGES FOR SERVICES	58,105	69,499	119.61	66,315
MISCELLANEOUS REVENUES	14,618	20,075	198.20	41,485
INTEREST REVENUES	-	127,957	100.00	95,146
DEBT PROCEEDS	-	-		700,000
TRANSFERS FROM OTHER FUNDS	310,713	310,712	100.00	-
	1,029,870	1,209,688	117.46	1,502,211
USE OF RESERVES	1,941,709	-		-
TOTAL REVENUES	2,971,579	1,209,688	40.71	1,502,211

- Miscellaneous Revenue is 198% realized mainly due to donations for the Winter Wonder DeLand event (\$12,613) collected earlier in the year.
- Transfers from GIFT Fund is for construction of the new parking lot where Fire Station #81 used to be.
- Budgeted use of reserves is to fund the construction of Voorhis Avenue Streetscape (\$1,429,400), replacement doors at Fish Building (\$16,509), and new parking lot (\$495,800).

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Downtown Community Redevelopment Fund expenditures are \$2,105,833 or 73% of budgeted operating funds. Expenses by category as a percent of appropriated funds are operating expenses 77%, grants and aid 0%, capital outlay 63%, transfers to other funds 100%, and contingency 0%.

EXPENDITURES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 180 - DOWNTOWN CRA FUND				
OPERATING	503,690	388,500	77.13	367,898
GRANTS & AID	67,500	-	0.00	-
CAPITAL OUTLAY	1,564,809	978,898	62.56	15,380
TRANSFERS TO OTHER FUNDS	738,435	738,435	100.00	38,434
	2,874,434	2,105,833	73.26	421,713
CONTINGENCY	97,145	-		-
TOTAL EXPENDITURES	2,971,579	2,105,833	70.87	421,713

- Budgeted transfers include transfers to the debt service fund to cover loan payments for Downtown Parking Improvements (\$38,435), and transfers to the capital project fund (\$700,000) to reallocate FY 2023 debt proceeds for construction of Voorhis Avenue Streetscape which will now be used towards the construction of Fire Station #83. The Voorhis Avenue Streetscape project has been delayed this fiscal year.
- Capital Outlay is 63% of budget due to timing of capital project expenditures and will not follow normal benchmarks each quarter. Detailed expenditures for capital projects are included below.

DOWNTOWN COMMUNITY REDEVELOPMENT FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
REPLACE FRONT DOORS AT FISH BUILDING	16,509	-	15,247	1,262	7.64
PARKING LOT - 201 W. HOWRY AVE	818,900	815,693	3,200	7	0.00
VOOHRIS AVENUE STREETScape	729,400	163,205	102,051	464,145	63.63
	1,564,809	978,898	120,498	465,414	29.74

GRANTS & SPECIAL REVENUES FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Grants and Special Revenues Fund revenues realized at September 30, 2024 are \$3,124,426 or 75% of budgeted operating revenues. The Grants and Special Revenues Fund was established to budget and account for all capital projects and expenditures relating to grants and other specific revenues that fund non-payroll operating expenses. Revenues in this fund are based on timing of projects and will not always follow the normal benchmarks for each quarter.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 190 - GRANT & SPECIAL REVENUE FUND				
OTHER TAXES	300,004	353,178	117.72	292,968
CHARGES FOR SERVICES	26,896	750,518	2,790.44	344,249
MISCELLANEOUS REVENUES	-	86,664	100.00	1,347,662
INTEREST REVENUES	-	137,026	100.00	1,645
DEBT PROCEEDS	500,000	-	0.00	3,295,000
TRANSFERS FROM OTHER FUNDS	1,401,261	133,132	9.50	4,040,250
CAPITAL GRANTS	1,945,705	1,663,908	85.52	395,068
	4,173,866	3,124,426	74.86	9,716,841
USE OF RESERVES	2,565,282	-		-
TOTAL REVENUES	6,739,148	3,124,426	46.36	9,716,841

- Charges for Services include Tree Replacement revenue which is significantly higher than budget.
- Miscellaneous Revenue includes opioid settlement revenue (\$46,268) which has restricted use and a refunded payment for the Brownfield grant project paid in a prior fiscal year (\$37,896).
- Budgeted transfers include transfers from the General Fund \$1,008,346 (road resurfacing \$725,833, Zoll AED monitors \$19,911, Melching Field renovations \$87,903, Tra Thomas Park \$161,500, Chisholm marquee board \$12,820, and JAG Interview Technology \$379), and transfers from the GIFT Fund of \$392,915 for the Alabama Greenway Trail. Transfers are recorded when expenses are incurred and will not always follow quarterly benchmarks.
- Federal grant revenues include JAG funds for Interview Cameras and CDBG funds for ADA right of way improvements, Tra Thomas Park, and Chisholm Center marquee board and replacement scoreboard. State grant revenues includes FLDOH grant for Zoll AED Monitors. Local grant revenue includes ECHO funds for the Alabama Greenway Trail.
- Debt proceeds include \$500,000 budgeted for a 2024 debt issue to pay for road resurfacing which will be carried over to FY 2025.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Grants and Special Revenue Fund expenditures as of September 30, 2024 are \$4,171,476 or 62% of budgeted funds. Expenses by category are operating 48% and capital outlay 75%. Operating expenses include road materials and supplies and tree department operating supplies. Expenditures in this fund are based on timing of projects and will not always follow normal benchmarks for a given quarter.

GRANTS & SPECIAL REVENUES FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
JAG 2023 - INTERVIEW TECHNOLOGY PLATFORM	16,158	16,157	-	1	0.00
CDBG 2023 - ROW ADA SIDEWALK IMPROV	161,213	84,597	20,163	56,453	35.02
CDBG 2024 - ROW ADA IMPROV	73,024	4,890	-	68,135	93.30
SCAG ZTURN 48' REPLACE 133-MO-27	9,038	-	-	9,038	100.00
ELECTRIC F150 FOR NURSERY	48,462	-	-	48,462	100.00
NEW SOLAR CHARGING STATION FOR NURSERY	95,518	93,133	-	2,385	2.50
MELCHING FIELD RENOVATION & EXPANSION	87,903	-	-	87,903	100.00
ECHO - ALABAMA GREENWAY TRAIL	2,687,670	2,395,425	99,035	193,211	7.19
CDBG 2023 - CHISHOLM MARQUEE BOARD	29,820	15,042	14,774	4	0.01
CDBG 2024 - CHISHOLM REPLACE SCOREBOARD	2,047	-	-	2,047	100.00
CDBG 2024 - CHISHOLM ADD 2ND SCOREBOARD	2,047	-	-	2,047	100.00
	3,212,900	2,609,243	133,971	469,686	14.62

DEBT SERVICE FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Revenues for the Debt Service Fund consists of transfers from other funds which are used to pay debt payments for the current fiscal year. As of September 30, 2024, \$1,910,843 or 83% of budgeted funds were transferred from other funds to cover debt payments made by the end of the fourth quarter. Transfers occur as debt payments are due which will not always follow normal benchmarks each quarter. Debt proceeds for various projects have been budgeted for FY 2024 and will be carried over to FY 2025.

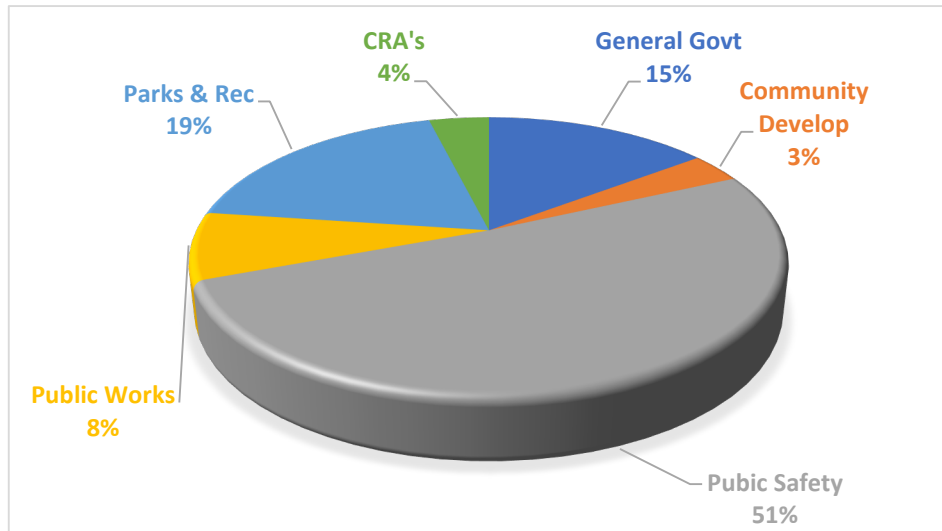
EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Debt Service Fund expenditures are \$1,910,843 or 83% of budgeted funds at the end of the fourth quarter. Budgeted expenditures by department for governmental related debt payments include General Government (\$122,054), Public Safety (\$934,055), Public Works (\$146,915), Parks and Recreation (\$700,951), Airport (\$225,162), Downtown CRA (\$125,639), and Springhill CRA (\$36,386).

Annual Debt Service Schedule – FY 2024

From Amortization Schedules				
Debt Instrument	Principal Payments	Interest Payments	Total Payment Due	Principal Bal Due
2013A Note BB&T - EB Park	132,145	47,698	179,843	1,320,197
2013B Note BB&T - EB Park	50,025	18,057	68,082	499,778
2018A Revenue Note BB&T - Non-taxable	262,887	62,722	325,609	1,787,706
2018B Revenue Note BB&T - Taxable	66,677	31,884	98,561	737,252
2019 Revenue Note - Chase Bank	612,406	125,833	738,239	7,176,196
2020 Truist Bank Lease - Ladder Truck	193,180	11,047	204,227	595,919
2023 Revenue Note - Webster Bank	94,000	162,684	256,684	4,901,000
	1,411,321	459,925	1,871,246	17,018,048

Debt Service by Function



CAPITAL PROJECTS FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Revenues for the Capital Projects Fund total \$4,164,322 or 51% of budgeted funds, excluding use of reserves and debt proceeds. Revenue includes .2 mills of ad valorem taxes dedicated for capital expenses, insurance proceeds, interest earnings, debt proceeds and transfers from other funds which are recognized when expenses are incurred for each project and will not always follow normal benchmarks each quarter.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 300 - CAPITAL PROJECTS FUND				
AD VALOREM	560,491	589,089	105.10	512,745
MISCELLANEOUS REVENUES	30,000	2,154	7.18	261,416
INTEREST REVENUES	-	115,544	100.00	9,257
TRANSFERS FROM OTHER FUNDS	7,585,996	3,457,536	45.58	2,108,113
	8,176,487	4,164,322	50.93	2,891,531
DEBT PROCEEDS	3,000,000	-		1,000,000
USE OF RESERVES	1,864,849	-		-
TOTAL REVENUES	13,041,336	4,164,322	31.93	3,891,531

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Capital fund expenditures total \$3,624,240 or 28% of budgeted expenses. All expenses in this fund are for capital projects which are detailed in the section below.

CAPITAL PROJECTS FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
CLARA CONCEPT & W VOORHIS STREETScape	40,277	21,954	18,323	-	0.00
CITY HALL CHRISTMAS TREE REPLACEMENT	35,000	35,000	-	-	0.00
GENERATOR FOR CITY HALL	300,995	300,995	-	-	0.00
REPLACE ERP SYSTEM	76,513	-	-	76,513	100.00
RECORD MGMT PLAN SERVICES	36,750	-	-	36,750	100.00
PANASONIC ARBITRATOR SYSTEM	19,900	-	-	19,900	100.00
FORTIGATE ENTERPRISE BUNDLE SERVICE PACK	26,094	6,930	-	19,164	73.44
LASERFICHE PROFESSIONAL AND WORKFLOW	15,093	-	-	15,093	100.00
IT NETWORK SWITCHES	10,803	1,596	-	9,207	85.23
IT OVERHEAD FIBER	203,000	189,610	-	13,390	6.60
POLICE IN-SYNC SOFTWARE	2,750	-	-	2,750	100.00
P&R CIVREC SOFTWARE	6,000	1,282	-	4,718	78.63
VXRAIL GPU UPDATE	32,540	32,539	-	1	0.00
UPGRADE CURRENT VMWARE HOSE	36,000	34,250	-	1,750	4.86
REMOTE ACCESS SOFTWARE FOR FIPS 140-2	24,000	23,143	-	857	3.57
NETWORK MONITORING AND PERFORMANCE MGMT	19,000	-	-	19,000	100.00
SANBORN CENTER AVI	1,291	-	-	1,291	100.00
COPIER FOR PUBLIC SERVICES	14,154	-	-	14,154	100.00
LARGE FORMAT PLOTTER	5,000	-	-	5,000	100.00
FIJUTSU FI-7700 SCANNER FOR CLERK	12,000	-	-	12,000	100.00
REPLACEMENT OF UNITY 450	78,600	62,000	-	16,600	21.12
INTERNET TO SPEC MARTIN	12,000	-	-	12,000	100.00
REPLACEMENT OF UNITY 300	72,440	66,000	-	6,440	8.89
INTERNET TO FS82	12,000	-	-	12,000	100.00
INTERNET TO AIRPORT	12,000	-	-	12,000	100.00
FORTINET 1048E ETHERNET SWITCH	14,500	14,500	-	-	0.00
CAMERA SYSTEM FOR LITTLE LEAGUE FIELDS	24,752	12,502	12,250	0	0.00
CAMERA SYSTEM FOR EBP SKATE & BB COURTS	12,197	6,946	5,250	1	0.01
CAMERA SYSTEM FOR SANBORN CENTER	15,692	15,692	-	0	0.00
SQL SERVER 2022 ENTERPRISE CORE	59,400	59,400	-	-	0.00
VEHICLE FOR CODE ENFORCEMENT MANAGER	33,000	-	-	33,000	100.00
FIRE STATION 82/83 IMPROVEMENTS	67,563	56,897	-	10,666	15.79
FIRE STATION 83 ADDITION	1,300,000	17,869	74,339	1,207,792	92.91
REPLACEMENT GATE STATION 81	62,600	49,875	9,200	3,525	5.63
HEAVY DUTY DIAGNOSTIC SCANNER	8,295	-	-	8,295	100.00
ENGINE REPLACEMENT 2007 CONTENDER	736,776	-	-	736,776	100.00
LADDER APPARATUS 75' PIERCE ENFORCER	1,288,603	-	-	1,288,603	100.00
EMS - SPECIAL EVENT GOLF CART- ALS READY	25,000	22,590	-	2,410	9.64
ALS ZOLL MONITOR	47,316	47,315	-	1	0.00
COMMAND VEHICLE RADIO-LIGHT PACKAGE	87,513	-	87,513	0	0.00
REPLACEMENT RADIO FOR ENGINE 281	8,508	8,508	-	0	0.00
HEAVY RESCUE	140,000	116,351	3,975	19,674	14.05
18" BATTERY OPERATED PPV	5,118	5,118	-	0	0.01
18" BATTERY OPERATED PPV	5,118	5,118	-	0	0.01
SALLY PORT DOOR	40,000	-	11,536	28,464	71.16
PD PERIMETER SECURITY FENCING AND WALL	181,000	1,200	-	179,800	99.34
BRONZE MEMORIAL MONUMENT	30,000	10,000	-	20,000	66.67
LEFTA PRODUCT SUITE	13,600	-	-	13,600	100.00
LEADS ONLINE/CELL HAWK	9,260	9,260	-	-	0.00
UDE UPGRADES ON IN CAR CAMERAS	6,825	6,825	-	-	0.00
FORD INTERCEPTOR SUV FOR PATROL #1	10,920	9,263	-	1,657	15.18
FORD INTERCEPTOR SUV FOR PATROL #2	10,920	9,263	-	1,657	15.18
FIRE ALARM SYSTEM PANEL & EQUIP REPLACE	70,528	-	-	70,528	100.00
HVAC CONTROL SYSTEM AND CHILLERS	597,931	480,965	116,965	0	0.00

2024 NISSAN PATHFINDER	62,978	46,886	-	16,092	25.55
CHEVY TAHOE FOR PATROL 1 OF 5	77,720	66,819	-	10,901	14.03
CHEVY TAHOE FOR PATROL 2 OF 5	77,720	66,819	-	10,901	14.03
CHEVY TAHOE FOR PATROL 3 OF 5	77,720	65,521	-	12,199	15.70
CHEVY TAHOE FOR PATROL 4 OF 5	77,720	67,601	-	10,119	13.02
CHEVY TAHOE FOR PATROL 5 OF 5	77,720	61,468	-	16,252	20.91
CID - CHEVY MALIBU OR SIMILAR SEDAN	37,943	-	-	37,943	100.00
DRONE	24,000	18,098	5,901	1	0.00
422 E BERESFORD LAND PURCHASE	16,500	7,763	8,738	-	0.00
REPLACE 2015 PATHFINDER WITH TRUCK	45,836	45,491	-	345	0.75
REPLACEMENT AC UNIT PS BLDG 2A	6,135	6,135	-	0	0.00
CITY ENTRY FEATURE - DESIGN	205,083	126,030	49,789	29,264	14.27
NEW SIDEWALKS	103,000	-	-	103,000	100.00
BERESFORD EXT. MULTI USE PATH WITH VOLUS	120,000	-	-	120,000	100.00
HYDRAULIC TRUCK POST PULLER	6,650	-	-	6,650	100.00
2023 FORD F150 SUPER CAB FOR 1302133A	50,516	49,272	-	1,244	2.46
2023 FORD F150 SUPER CAB FOR 1320135	50,516	49,272	-	1,244	2.46
2023 GRAPPLE FOR 13030125	254,625	241,784	-	12,841	5.04
NEW SHED FOR DOWNTOWN EVENTS	7,623	7,565	-	58	0.76
NEW FORKLIFT TO REPLACE SCISSOR LIFT	55,294	44,155	-	11,139	20.15
REPLACE ROOF MAIN ADMIN PARKS & REC DEPT	80,000	-	-	80,000	100.00
DELAND HOUSE ROOF IMPROVEMENT	94,000	94,000	-	-	0.00
SPEC MARTIN FACILITY IMPROVEMENTS	75,000	-	-	75,000	100.00
FOUNDATION IMPROVEMENTS AT SPEC MARTIN	105,230	-	-	105,230	100.00
DEVELOP ADDITIONAL PARKING AT SPERLING	150,000	7,500	-	142,500	95.00
POLES AND NETTING NORTH END SPEC MARTIN	10,000	-	-	10,000	100.00
RECREATION FIELDS AT VICTORIA PARK	4,000,000	120,536	-	3,879,464	96.99
REPLACE EXTERIOR FENCE AT DELAND HOUSE	25,889	23,536	-	2,353	9.09
SPEC MARTIN FOUNDATION IMPROVEMENTS	150,000	90,399	14,476	45,125	30.08
ALUMINUM DOUBLE WALK GATES	6,179	-	6,178	1	0.01
REPLACE 1999 KUBOTA TRACTOR #143-TRA-006	36,017	36,016	-	1	0.00
CONRAD CENTER NEW AIR CONDITIONER	7,305	7,304	-	1	0.01
MODERNIZE ELEVATOR AT MELCHING FIELD	161,064	46,956	114,108	0	0.00
MODERNIZE ELEVATOR AT BILL DREGGORS	221,500	52,896	168,589	15	0.01
PURCHASE SAND PRO	22,326	19,021	-	3,305	14.80
REPLACE 2004 FORD TRUCK 1430025	42,619	42,574	-	45	0.11
REPLACE 2006 FORD TRUCK 1430028	47,849	47,849	-	-	0.00
REPLACE MAINTENANCE BOX TRUCK 1430054	59,560	59,560	-	-	0.00
REPLACE WACKPACKER/ROLLER 143-WR-001	28,582	21,366	6,500	717	2.51
REPLACE HVAC SYSTEM -CHISHOLM CENTER GYM	133,367	132,605	-	762	0.57
REPLACE HVAC SYSTEM - BILL DREGGORS PARK	13,550	13,300	-	250	1.85
REPLACE 2013 JOHN DEERE ZERO TURN MOWER	10,724	10,724	-	0	0.00
REPLACE ICE MACHINE - SPEC MARTIN	4,879	-	-	4,879	100.00
FLOORSCRUBBER - SANBORN	14,900	13,621	-	1,279	8.59
MINI SPLIT AC UNIT-TICKETBOOTH-SPEC MART	7,865	6,315	-	1,550	19.71
REPLACE 1 OF 2 PROJECTOR AT SANBORN	11,910	11,910	-	1	0.00
REPLACE 2 OF 2 PROJECTOR AT SANBORN	11,910	11,910	-	1	0.00
NETTING AT MELCHING FIELD	9,574	9,574	-	-	0.00
COMPRESSOR REPLACEMENT AT SPEC MARTIN	13,039	13,039	-	-	0.00
COMPRESSOR REPLACEMENT AT SANBORN	13,064	13,064	-	-	0.00
AUDIO/VISUAL FOR CHISHOLM	21,000	7,231	-	13,769	65.57
	13,041,336	3,624,240	713,630	8,703,466	66.74

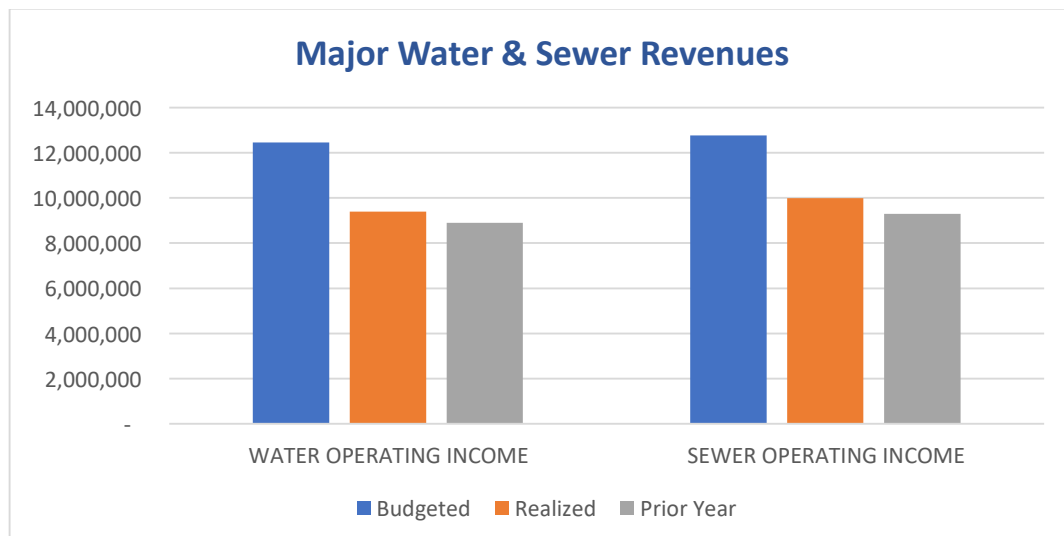
WATER & SEWER FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Water & Sewer operating revenues are \$69,708,915 or 112% of budgeted operating revenues as of September 30, 2024. Revenue by category as a percent of budget realized is charges for services 108%, miscellaneous revenues 431%, interest revenues 129%, charges for government services 100%, transfers from other funds 100%, debt proceeds 30%, and capital grants 43%.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 401 - WATER & SEWER FUND				
CHARGES FOR SERVICES	28,524,069	30,785,103	107.93	28,849,584
MISCELLANEOUS REVENUES	360,158	1,553,333	431.29	762,979
INTEREST REVENUES	1,140,283	1,476,240	129.46	1,384,174
CHARGES FOR GOVT SERVICES	162,686	162,686	100.00	152,793
TRANSFERS FROM OTHER FUNDS	641,226	641,225	100.00	-
	30,828,422	34,618,587	112.29	31,149,530
DEBT PROCEEDS	58,380,000	17,226,379	29.51	-
CAPITAL GRANTS	41,240,000	17,863,949	43.32	101,994
USE OF RESERVES	20,484,448	-	-	-
TOTAL REVENUES	150,932,870	69,708,915	46.19	31,251,523

- Miscellaneous revenues are 431% realized mainly due to unrealized gains on investments which fluctuate with market value each quarter.
- Debt proceeds are the city's portion of SRF funds drawn down for this fiscal year. The first semi-annual loan payment will be due in May 2027.
- Capital grants include funding from federal, state and local agencies for approved grant funded projects. Reimbursements are requested when project expenses are incurred and will not always follow normal benchmarks for any given quarter. The City currently has a \$38M FDEP grant, \$3M SJRWMD grant, and \$40M SRF loan to fund construction of the new wastewater treatment plant and expansion project for FY 2024. Additional SRF funds are expected next fiscal year to complete the project. Grant revenues are requested monthly as expenses are incurred.



As of September 30, 2024, there are 26,754 water customers and 18,115 sewer customers billed each month. As reclaim lines are installed, irrigation accounts will decrease while reclaim accounts increase. There was 1,447 irrigation meters one year ago compared to 1,427 this quarter.

Based on the last water rate study performed by Raftelis, water rates will increase 4.5% a year and wastewater rates will increase 4.0% a year through FY 2026.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Water and Sewer Fund expenditures are at \$76,268,168 or 85% of budgeted operating expenses as of September 30, 2024. Expenditures by category as a percent of appropriated funds are personnel 92%, operating 76%, transfers to other funds 10%, services provided by general government 107%, capital outlay 44%, and contingency 0%.

EXPENDITURES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 401 - WATER & SEWER FUND				
PERSONNEL	11,047,931	10,127,879	91.67	9,140,685
OPERATING	9,678,984	7,344,339	75.88	7,772,455
TRANSFERS TO OTHER FUNDS	763,588	77,678	10.17	125,381
SERVICES PROVIDED BY GEN GOVT	3,679,892	3,920,556	106.54	3,586,485
	25,170,395	21,470,453	85.30	20,625,007
CAPITAL OUTLAY	125,578,823	54,797,715	43.64	8,699,839
CONTINGENCY	183,652	-		-
TOTAL EXPENDITURES	150,932,870	76,268,168	50.53	29,324,846

EXPENDITURES BY DEPARTMENT	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
4201 - UTILITIES ADMIN	21,449,450	18,932,509	88.27	8,018,140
4202 - ENGINEERING	1,471,344	1,116,829	75.91	908,420
4203 - WATER PRODUCTION	3,487,869	2,064,553	59.19	1,939,246
4204 - WATER DISTRIBUTION	8,039,413	5,438,018	67.64	3,975,985
4205 - WASTEWATER TREATMENT	103,407,465	40,958,621	39.61	7,073,666
4206 - UTILITIES MAINTENANCE	5,795,946	2,797,728	48.27	3,119,643
4208 - FACILITIES MAINTENANCE	1,300,668	1,173,290	90.21	985,015
4209 - CUSTOMER SERVICE	2,069,270	1,674,779	80.94	1,403,926
4210 - WASTEWATER COLLECTION	2,122,159	1,192,117	56.17	1,073,898
9990 - CONTINGENCY	183,652	-	0.00	-
9998 - CONTRIBUTIONS	842,046	842,046	100.00	701,527
9999 - TRANSFERS	763,588	77,678	10.17	125,381
TOTAL EXPENDITURES - FUND 401	150,932,870	76,268,168	50.53	29,324,846

- Departmental expenditures are less than budget mainly due to capital project expenses which are still in progress at fiscal yearend. Remaining capital project budgets will carry over to FY 2025.
- Budgeted transfers to other funds includes transfers to the debt service fund for printer leases (\$7,680), transfers to the capital projects fund to cover allocated costs of governmental capital projects (\$169,348), and transfers to water trust fund for capital expenses not covered by impact fees (\$586,560). Transfers are recorded when expenses are incurred and will not always follow normal benchmarks each quarter.

WATER & SEWER FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
UTILITIES ADMIN BUILDING CONSTRUCTION	14,918,178	13,724,322	981,592	212,264	1.42
VEHICLE # 298 - 2022 CHEVY TRAVERSE	42,330	42,329	-	1	0.00
UTILITY ADMIN BLDG FFE	600,000	-	225,626	374,374	62.40
NEW VEHICLE - DEPUTY CITY ENGINEER	31,535	30,617	-	918	2.91
WTP #10 PROJECT A WELL SITE	474,430	35,586	90,786	348,058	73.36
WTP#10 SUPPLY WELLS FG1-2	91,823	2,754	89,068	0	0.00
WTP#4 WELL#6 REPLACEMENT	81,000	-	72,557	8,443	10.42
WP#3 WELL PUMP FENCING	11,200	1,952	-	9,248	82.57
WP#1 WELL #5 PUMP HOUSE FENCING	22,884	-	-	22,884	100.00
WP#9 GROUND STORAGE TANK FENCING REPLACE	2,912	-	-	2,912	100.00
#279 VEHICLE REPLACEMENT - FORD F250	64,613	64,612	-	1	0.00
WP#2 GENERATOR REPLACEMENT	146,680	133,627	-	13,053	8.90
GROUND STORAGE TANKS SAFETY & REPAIRS	12,500	-	-	12,500	100.00
#281 VEHICLE REPLACEMENT - FORD F250 3/4	85,000	-	68,228	16,772	19.73
WTP#1 PLC REPLACEMENT	12,800	9,495	-	3,305	25.82
WTP#2 HIGH SERVICE PUMP REPLACEMENT	276,120	-	233,400	42,720	15.47
WTP#2 TRANSFER PUMP REPLACEMENTS 1 OF 3	88,620	80,600	-	8,020	9.05
WATER PLANT SECURITY CAMERA REPLACEMENTS	39,374	-	-	39,374	100.00
WTP #2 PLC REPLACEMENT	12,800	12,469	-	331	2.59
WTP #3 PLC REPLACEMENT	12,800	10,074	-	2,726	21.30
WTP#2 TRANSFER PUMP REPLACEMENTS 2 OF 3	88,620	80,600	-	8,020	9.05
WTP#2 TRANSFER PUMP REPLACEMENTS 3 OF 3	88,620	80,600	-	8,020	9.05
REPLACEMENT AC UNIT PS BLDG 2B	6,135	6,135	-	0	0.00
A/C REPLACEMENT AT WATER PLANT #9	7,830	7,830	-	-	0.00
A/C REPLACEMENT AT WATER PLANT #12	7,830	7,830	-	-	0.00
WOODLAND & MANDARIN WATER MAIN	167,155	-	-	167,155	100.00
AMELIA AVE ROUNDAABOUT UTILITY RELOCATION	35,725	7,431	-	28,294	79.20
COUNTRY PURE WATER MAIN EXTENSION	72,850	700	-	72,150	99.04
SR44/KEPLER ROUNDAABOUT UTIL RELOCATION	1,099,733	1,025,818	-	73,915	6.72
DOWNTOWN WATER IMPROVEMENTS PHASE 1	312,585	73,674	238,911	-	0.00
SRF LEAD SERVICE LINE REPLACEMENT	1,380,000	191,603	144,492	1,043,905	75.65
#61 VEHICLE REPLACEMENT - FORD F250 3/4	75,400	-	68,228	7,172	9.51
#97 VEHICLE REPLACEMENT - FORD F250 3/4	76,238	-	68,228	8,010	10.51
HYDRAULIC 6" PUMP	67,172	59,803	-	7,369	10.97
NASH WRF S. RECLAIM STATION CONST	524,617	295,182	1,342	228,093	43.48
NASH WRF ENG, PLANNING & CONSTRUCTION	538,860	456,564	77,086	5,210	0.97
WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	97,980,411	36,620,316	45,253,166	16,106,929	16.44
RECLAIM WATER EXPANSION PHASE 6 DESIGN	220,103	102,032	118,069	2	0.00
22/23 WWTP FENCING - ADDITIONAL PROPERTY	65,047	65,047	-	0	0.00
WWTP ADMIN BUILD ROOF A/C REPLACEMENT #1	15,875	15,760	-	115	0.72
WWTP ADMIN BUILD ROOF A/C REPLACEMENT #2	13,875	13,840	-	35	0.25
BIOSOLIDS DUMP TRUCK	198,700	198,598	-	102	0.05
WATER PURIFICATION SYSTEM	6,800	4,606	-	2,194	32.27
RECLAIM JOCKEY PUMP REPLACEMENT	31,100	-	27,856	3,244	10.43
GATOR MAINTENANCE VEHICLE	12,250	12,242	-	8	0.07
LAB/CONFERENCE ROOM A/C UNIT	7,500	-	-	7,500	100.00
RECLAIM PUMP HOUSE A/C UNIT	12,960	8,200	-	4,760	36.73
ALUM PUMP REPLACEMENTS (1 OF 4)	12,090	9,748	-	2,343	19.38
SLUDGE PRESS #1 ONSITE REBUILD	18,781	-	-	18,781	100.00
D.O. SENSORS (1 OF 3)	9,507	8,033	-	1,474	15.50
ALUM PUMP REPLACEMENTS (2 OF 4)	12,090	9,748	-	2,343	19.38
ALUM PUMP REPLACEMENTS (3 OF 4)	12,090	9,748	-	2,343	19.38
ALUM PUMP REPLACEMENTS (4 OF 4)	12,090	9,748	-	2,343	19.38
D.O. SENSORS (2 OF 3)	9,217	8,033	-	1,184	12.84
D.O. SENSORS (3 OF 3)	9,506	8,033	-	1,473	15.49
DUMP TRUCK REPLACEMENT	206,400	-	206,400	-	0.00
CIRCUIT BREAKER REPLACEMENT	27,300	24,570	-	2,730	10.00
L/S #7 REPLACEMENT & PANEL BOX	313	313	-	1	0.16
L/S #10 REPLACEMENT & PANEL BOX	891	891	-	-	0.00
L/S #65 REPLACEMENT & PANEL BOX	322	322	-	0	0.12
6" DRI-PRIME DIESEL PUMP	64,730	64,081	-	649	1.00
#269 F250 PICK UP WITH UTILITY BED	64,164	64,164	-	0	0.00
L/S #79 REHABILITATION PROJECT	2,487,101	144,812	1,528,510	813,779	32.72
L/S #1 REPLACEMENT & PANEL BOX	94,872	-	83,190	11,682	12.31
L/S #12 REPLACEMENT & PANEL BOX	80,732	7,945	72,787	-	0.00
L/S #20 REPLACEMENT & PANEL BOX	84,504	7,945	76,559	-	0.00

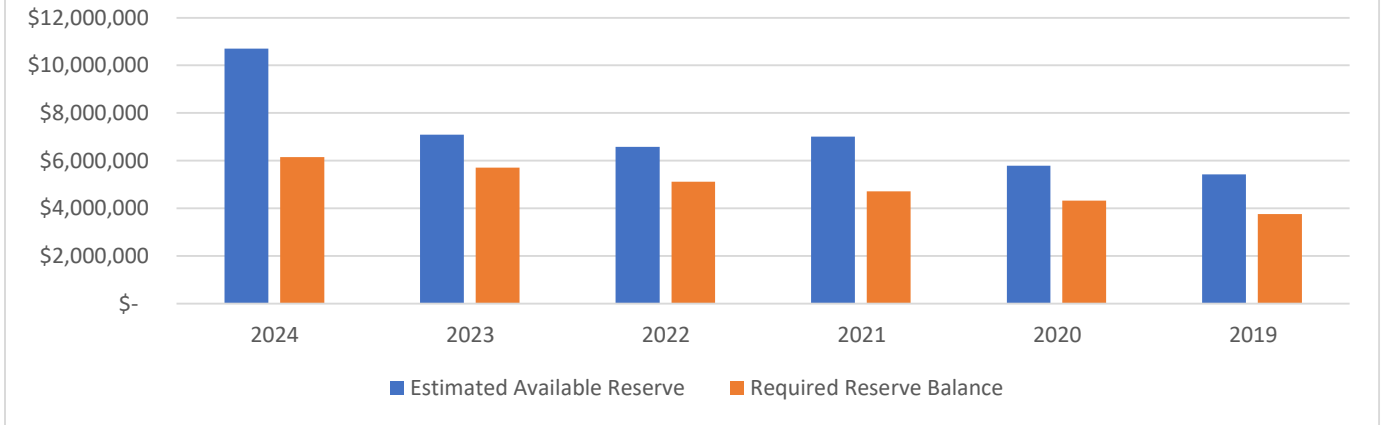
L/S #80 REPLACEMENT & PANEL BOX	85,279	11,302	73,974	3	0.00
GROUND PENETRATING RADAR UNITS (1 OF 2)	21,059	17,132	-	3,927	18.65
COMMERCIAL RIDING LAWN MOWER	10,085	9,814	-	271	2.69
TRIMBLE GPS DEVICE	20,344	12,863	-	7,481	36.77
TANDEM AXLE CARGO TRAILER	6,827	6,826	-	1	0.01
NEW FORD TRANSIT VAN	50,724	50,724	-	0	0.00
VIVAX METROTECH LOCATORS (1 OF 3)	7,858	7,227	-	631	8.02
L/S#79 STANDBY GENERATOR & TRANSFER SWIT	89,447	9,581	69,206	10,660	11.92
STANDBY GENERATOR FOR L/S#34	55,000	32,363	-	22,637	41.16
GROUND PENETRATING RADAR UNITS (2 OF 2)	17,247	17,132	-	115	0.67
VIVAX METROTECH LOCATORS (2 OF 3)	7,857	7,227	-	630	8.01
VIVAX METROTECH LOCATORS (3 OF 3)	7,857	7,227	-	630	8.01
ENCLOSE EXISTING POLE BARN	11,020	-	-	11,020	100.00
NEW ENCLOSED STORAGE SHED	17,711	15,309	-	2,402	13.56
NEW TZ50 TOW BEHIND	73,862	-	58,654	15,208	20.59
REPLACE A/C UNITS AT FACILITY (1 OF 2)	9,032	5,400	-	3,632	40.21
REPLACE 2080108-2023 CHEVY 350 CARGO VAN	70,916	65,520	-	5,396	7.61
REPLACEMENT 2080110-2023 FORD ESCAPE S	34,505	29,108	-	5,397	15.64
REPLACE 208-LIFT-003 ELEC SCISSOR LIFT	25,697	25,697	-	-	0.00
REPLACE A/C UNITS AT FACILITY (2 OF 2)	9,031	5,600	-	3,431	37.99
CITY HALL BILLING DEPT REMODEL	21,020	-	-	21,020	100.00
NEPTUNE AMI PILOT	300,212	86,548	213,663	1	0.00
LETTER OPENER	12,500	12,500	-	-	0.00
EAST REGIONAL FORCE MAIN PART B DESIGN	400,000	-	-	400,000	100.00
DOWNTOWN LIFT STATION & FM DESIGN	230,000	-	-	230,000	100.00
MANHOLE REPAIR AT BRANDYWINE SUBDIVISION	153,545	153,545	-	-	0.00
SEWER LINE REHABILITATION 23/24	200,000	184,765	14,073	1,162	0.58
MANHOLE REHABILITATION 23/24	85,000	82,064	-	2,936	3.45
#275 VEHICLE REHABILITATION TRUCK	550	550	-	-	0.00
NEW PICKUP TRUCK W/UTILITY BED	60,000	49,687	-	10,313	17.19
#282 VEHICLE REPLACEMENT	85,000	-	68,228	16,772	19.73
COLLECTION CAMERA SYSTEM	16,625	11,344	-	5,281	31.77
ROOT CUTTERS	16,440	4,995	-	11,445	69.62
HOIST SYSTEM	18,283	14,685	-	3,598	19.68
	125,578,823	54,797,715	50,223,878	20,557,230	16.37

WATER & SEWER FUND RESERVE ANALYSIS

According to city policy, the city will manage its fiscal resources to ensure funding for city operations is not disrupted. A reserve equivalent to three months' operating needs shall be maintained in the Water & Sewer Fund. The funds available for this reserve are estimated to be \$10,702,516 which represents a reserve balance of \$4,552,981 above the three-month required Undesignated Reserve of \$6,149,535 at September 30, 2024.

Water & Sewer Fund				
Fiscal Year 2024 Undesignated Reserve Analysis				
	1st QTR	2nd QTR	3rd QTR	4th QTR
Estimated Available Reserve				
Funds	\$ 7,397,427	\$ 7,220,522	\$ 10,061,290	\$ 10,702,516
Required 3 Month				
Undesignated Reserve	5,998,826	6,050,511	6,104,911	6,149,535
Surplus/Deficit	\$ 1,398,601	\$ 1,170,011	\$ 3,956,379	\$ 4,552,981

Water & Sewer Fund Undesignated Reserves



WATER TRUST FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Water Trust Fund revenues realized are \$3,346,035 or 115% of budget, excluding use of reserves, as of September 30, 2024. Revenues include impact fees 129%, miscellaneous revenue 100%, interest revenue 434%, and transfers from other funds 0%.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Water Trust Fund expenditures are \$4,284,722 or 49% of budget as of September 30, 2024. Expenses by category are operating 99%, capital outlay 47% and transfers to other funds 100%.

WATER TRUST FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
	AMENDED BUDGET				
NORTHFIELD WELLFIELD ACQUISITION	996,188	12,588	5,250	978,351	98.21
2024 WATER MAIN IMPROVEMENTS	2,528,222	1,403,121	812,224	312,877	12.38
DOWNTOWN WATER IMPROVEMENTS DESIGN	913,845	-	-	913,845	100.00
BLUE SPRING WATER MAIN EXTENSION	450,000	406,306	-	43,694	9.71
2025 WATER MAIN IMPROVEMENTS	350,000	19,034	327,096	3,870	1.11
2022 WATER MAIN IMPROVEMENTS	2,441,900	1,967,856	96,974	377,070	15.44
2022 DELEON SPRINGS WATER MAIN IMPROV	509,017	-	-	509,017	100.00
	8,189,172	3,808,904	1,241,545	3,138,724	38.33

- Operating expenses include investment fees and Volusia county connection fees for Yardly Crossings.
- Transfers to other funds includes transfers to Water & Sewer for the Kepler Roundabout.

WASTEWATER TRUST FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Wastewater Trust Fund revenues realized are \$5,903,694 or 106% of budget. Revenues include impact fees 126%, miscellaneous revenue 100%, interest revenue 136%, and capital grant revenue 70%.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Waste Water Trust Fund expenditures are \$2,639,192 or 30% of budget as of September 30, 2024. Expenses by category are operating 99%, capital outlay 27%, and transfers to other funds 100%.

WASTEWATER TRUST FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
2022 WATER MAIN IMPROVEMENTS	-	-	(54,779)	54,779	100.00
RECLAIM WATER EXPANSION PHASE #5 DESIGN	56,098	49,573	4,015	2,510	4.47
EAST REGIONAL FORCE MAIN SEWER DESIGN	29,503	29,503	-	0	0.00
SJRWMD - RECLAIM WATER EXP CONST PHASE 5	3,743,327	2,119,310	1,622,016	2,001	0.05
EAST REGIONAL FORCE MAIN PART A1 & A2	4,456,702	17,507	4,439,195	-	0.00
	8,285,630	2,215,893	6,010,448	59,290	0.72

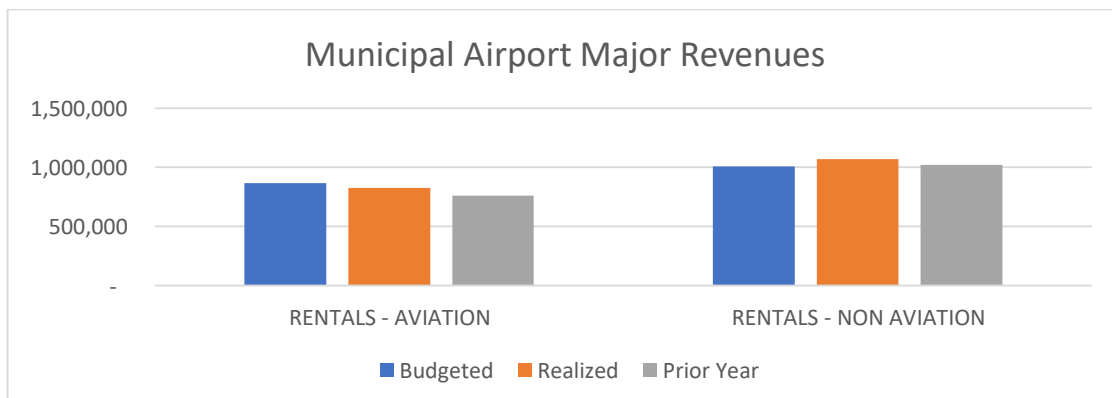
MUNICIPAL AIRPORT FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Municipal Airport revenues realized as of September 30, 2024 are \$4,985,022 or 161% of total revenues budgeted this fiscal year. Revenues by category are miscellaneous revenues 1194%, interest revenues 3950%, rental income 79%, and capital grant revenue 31%.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 430 - AIRPORT FUND				
MISCELLANEOUS REVENUES	5,000	59,705	1,194.11	61,609
INTEREST REVENUES	40,000	1,579,577	3,948.94	1,609,804
RENTAL INCOME	1,909,889	1,506,205	78.86	1,412,596
	1,954,889	3,145,487	160.90	3,084,010
CAPITAL GRANTS	5,922,655	1,839,535	31.06	2,592,179
USE OF RESERVES	380,342	-	-	-
TOTAL REVENUES	8,257,886	4,985,022	60.37	5,621,205

- Miscellaneous revenue includes a \$37,896 refund for a prior year overpayment on the brownfield grant project.
- Rental income is budgeted as total payments due to the city; however, GASB 87 requires a portion of those rental payments to be reclassified as interest revenue each year.
- Federal and State grant revenues are 31% realized due to the timing of grant funded revenues. Grant revenues are collected after expenses are incurred and eligible for reimbursement which do not always follow normal benchmarks for any given quarter.



EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Municipal Airport Fund expenditures are \$3,581,656 or 43% of budget for fiscal year ending September 30, 2024. Expenditures by category are personnel 95%, operating expenses 31%, capital outlay 38%, transfers to other funds 30%, and services provided by general government 100%.

EXPENDITURES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 430 - AIRPORT FUND				
PERSONNEL	578,835	552,366	95.43	510,069
OPERATING	1,104,756	347,757	31.48	400,847
CAPITAL OUTLAY	6,004,991	2,286,972	38.08	3,910,270
TRANSFERS TO OTHER FUNDS	250,912	76,169	30.36	127,277
SERVICES PROVIDED BY GEN GOVT	318,392	318,392	100.00	284,336
TOTAL EXPENDITURES	<u>8,257,886</u>	<u>3,581,656</u>	43.37	<u>5,232,798</u>

- Operating expenses are at 31% of budget mainly due to professional services, including \$623,368 budgeted for the master plan update, building maintenance, and operating supplies which are significantly under budget at the end of the fourth quarter. The master plan update will be carried over to FY 2025 for completion.
- Budgeted transfers to other funds include transfers to the general fund for repayment of debt (\$225,163), transfers to the debt service fund for copier lease (\$3,060) and transfers to the capital project fund for shared project costs of IT projects (\$22,689). Transfers occur when expenses are incurred and will not always follow normal benchmarks for any given period.
- Capital Outlay is at 38% of budget due to timing of capital projects which occur over multiple budget years and will not follow normal benchmarks for any given period. Most capital projects are funded by grant revenues for the airport.

MUNICIPAL AIRPORT FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
FDOT - T-HANGARS & ELEC GATE	1,706,283	1,697,850	-	8,433	0.49
FDOT - EAST HANGAR COMPLEX - PHASE 1B	223,250	39,680	183,570	-	0.00
FDOT - NW INDUSTRIAL BUS PK ACCESS RD	20,581	7,169	-	13,412	65.17
FAA/FDOT - AIRFIELD MARKINGS	261,832	14,000	10,434	237,398	90.67
FAA/FDOT - WEST APRON CONSTRUCTION	2,515,212	12,432	2,502,776	4	0.00
FAA/FDOT-CONSTRUCT MID SECTION TAXIWAY A	300,000	255,480	22,460	22,060	7.35
NEW DIRECTIONAL SIGNS	35,000	24,814	-	10,186	29.10
FAA/FDOT - W APRON REHAB CONST (NON-AIP)	94,819	-	94,819	0	0.00
FDOT - HANGAR ELECTRICAL IMPROV DESIGN	20,000	16,400	-	3,600	18.00
FDOT - SOUTH CENTRAL APRON REHAB	110,298	31,000	79,028	270	0.24
FDOT - DESIGN RUNWAY 5/23 REHAB	342,100	87,000	255,100	-	0.00
FDOT - T-HANGARS GUTTERS	125,000	43,032	-	81,968	65.57
FDOT - DESIGN TAXIWAY E LIGHTING	100,000	-	-	100,000	100.00
FDOT - LED LIGHTING AND SIGN UPGRADES	61,320	-	-	61,320	100.00
NEW SCHULTE BATWING	47,396	41,213	-	6,183	13.04
JOHN DEERE ZERO TURN MOWER	25,000	-	-	25,000	100.00
JOHN DEERE Z994R 60-INCH ZERO TURN MOWER	16,900	16,900	-	-	0.00
	<u>6,004,991</u>	<u>2,286,972</u>	<u>3,148,186</u>	<u>569,833</u>	<u>9.49</u>

REFUSE COLLECTION FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Refuse Collection Fund revenues realized on September 30, 2024 are \$5,578,091 or 100% of budgeted revenues. A 5-year solid waste and recycling contract was negotiated with GFL Corporation in FY 2023. A CIP rate increase of 3.9% was approved with Resolution 2023-53 in September 2023 to be effective October 1, 2024.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Refuse Collection Fund expenditures are \$5,561,374 or 100% of budgeted funds. Operating expenses are paid when invoices are received during the year and the timing of payments does not always correlate to quarterly benchmarks until fiscal year end.

STORMWATER FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Stormwater Fund revenues are \$2,822,126 or 111% of budgeted operating revenues. An annual stormwater fee is billed each year for property within the City limits to owners of property that is leased or developed parcels that do not have separate water/sewer accounts. Stormwater fees are typically billed at the end of the calendar year. A rate study was performed during FY 2020 to determine the necessary rate adjustment needed over the next five years to fund future capital projects. Beginning in FY 2022, stormwater rates will increase 4% annually through fiscal year 2026. A new rate study is currently in progress this fiscal year.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 450 - STORMWATER FUND				
OPERATING GRANTS	-	106,848	100.00	-
CHARGES FOR SERVICES	2,297,500	2,382,376	103.69	2,251,350
MISCELLANEOUS REVENUES	33,070	133,346	403.22	60,384
CAPITAL GRANTS	185,000	120,250	65.00	-
INTEREST REVENUES	35,000	79,306	226.59	60,536
	2,550,570	2,822,126	110.65	2,372,269
USE OF RESERVES	1,231,895	-		-
TOTAL REVENUES	3,782,465	2,822,126	74.61	2,372,269

- Operating grants includes FEMA Federal and State revenue to cover Hurricane Ian expenses from a previous year.
- Miscellaneous revenue is 403% of budget mainly due to unrealized gains on investments, the sale of surplus property, and 401(1) forfeitures. Investments are recorded at fair value which fluctuates with current market conditions. 401(a) forfeitures were used to offset retirement expenses this fiscal year.
- Capital Grants includes FDEP Grant funding for DeLand Vulnerability Assessment and Adaptation Plan.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Stormwater Fund expenditures are \$3,132,016 or 83% of budgeted funds for the year. Expenses by category are personnel 95%, operating 75%, transfers to other funds 65%, capital outlay 71%, and services provided by general government 100%.

EXPENDITURES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 450 - STORMWATER FUND				
PERSONNEL	1,371,156	1,297,058	94.60	859,087
OPERATING	604,262	452,685	74.92	299,870
CAPITAL OUTLAY	1,456,548	1,040,005	71.40	372,160
TRANSFERS TO OTHER FUNDS	23,228	14,996	64.56	18,829
SERVICES PROVIDED BY GEN GOVT	327,271	327,271	100.00	296,164
TOTAL EXPENDITURES	<u>3,782,465</u>	<u>3,132,016</u>	82.80	<u>1,846,110</u>

- Operating expenses are 75% of budget mainly due to professional services, contractual services, operating capital which are under budget at the end of the fourth quarter. Professional services includes FDEP grant funded expenses for a Vulnerability Assessment & Adaptation Plan for \$185,000 which are 65% spent through the end of the fourth quarter.
- Budgeted transfers to other funds include \$21,332 of shared costs in the Capital Fund and \$1,896 for the copier lease in the Debt Service fund which will not always follow benchmarks for any given quarter.
- Services Provided by General Government represent shared administrative costs in the General Fund and Water & Sewer Fund.

STORMWATER FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
CITY HALL DRAINAGE PIPE 24"	8,770	2,060	6,710	-	0.00
BOSTON/RICH AVE DRAINAGE IMPRO	23,892	8,501	-	15,391	64.42
HUBBARD AVE & HIGH ST DRAINAGE IMPROV	250,000	192,870	-	57,130	22.85
BOSTON AVE & RICH AVE DRAINAGE IMPROV	107,000	-	-	107,000	100.00
JACOBS ROAD DRAINAGE IMPROVEMENTS	86,259	76,696	-	9,563	11.09
MISC CITYWIDE PIPELINING REPLACEMENT	300,000	218,192	78,818	2,989	1.00
MISC SW IMPROVEMENTS (NEIGHBORHOOD)	100,000	52,461	-	47,539	47.54
MISC STORMWATER IMPROVEMENTS (PONDS)	25,000	-	-	25,000	100.00
GEORGIA AVENUE DRAINAGE	261,417	259,271	2,146	-	0.00
REPLACE 450163A - FORD F150 CREW CAB	45,836	45,491	-	345	0.75
PAINTER'S POND GENERATOR-REPLACE	101,925	86,235	-	15,690	15.39
NEW FOREST HEAD	32,589	25,951	-	6,638	20.37
NEW MANUAL INTAKE GATE-EARL BROWN	54,063	19,318	9,602	25,143	46.51
NEW 60" AQUATIC BUCKET	8,714	5,625	-	3,089	35.45
NEW ENVIROSIGHT PUSH CAMERA-INSPECTIONS	14,713	11,770	-	2,943	20.00
REPLACEMENT 450-INT-534	9,150	8,750	-	400	4.37
REPLACE 450-TL-003 ENCLOSED TRAILER	9,150	8,750	-	400	4.37
72" FLAIL MOWER	9,565	9,563	-	2	0.02
MK960 WIDE AREA MOWER	8,505	8,501	-	4	0.05
	<u>1,456,548</u>	<u>1,040,005</u>	<u>97,276</u>	<u>319,266</u>	<u>21.92</u>

PERMITS & INSPECTIONS FUND

REVENUES DISCUSSION REGARDING BUDGET VARIATIONS

Permits & Inspections Fund revenue as of September 30, 2024 is \$4,305,733 or 192% of operating revenues budgeted this fiscal year. Revenues by category are permits, fees & special assessments 172%, charges for services 252%, miscellaneous revenues 2562%, interest revenue 669%, and debt proceeds 100%.

REVENUES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 480 - PERMITS & INSPECTIONS FUND				
PERMITS, FEES, & SPECIAL ASSESSMENTS	1,973,854	3,404,594	172.48	2,915,137
CHARGES FOR SERVICES	240,101	605,750	252.29	590,665
MISCELLANEOUS REVENUES	5,000	128,101	2,562.02	68,259
INTEREST REVENUES	25,000	167,289	669.16	69,703
	<u>2,243,955</u>	<u>4,305,733</u>	191.88	<u>3,643,764</u>
USE OF RESERVES	2,632,485	-		-
DEBT PROCEEDS	77,981	-		-
TOTAL REVENUES	<u>4,954,421</u>	<u>4,305,733</u>	86.91	<u>3,643,764</u>

- Charges for services are higher than budget mainly due to building and fire plan reviews which are significantly over budget at the end of the fourth quarter.
- Miscellaneous revenues are 2562% realized at the end of the fourth quarter mainly due to unrealized gains on investments and 401(a) forfeitures. Investments are recorded at market value and fluctuate with changes in market conditions. 401(a) forfeitures are used to offset retirement expenses for the year.
- In 2019, the Florida Building Code was amended to restrict the unexpended building permit funds to no more than the fund's average operating budget for the previous four fiscal years. In an effort to adhere to state law regarding permitting reserve balances, a 10% fee reduction was adopted in April 2024.

EXPENDITURES DISCUSSION REGARDING BUDGET VARIATIONS

Permits & Inspections Fund expenditures are \$3,998,406 or 81% of budgeted funds at the end of the fourth quarter. Expenditures by category as a percentage of appropriated funds are personnel 93%, operating expenses 56%, capital outlay 74%, transfers to other funds 61%, services provided by general government 100%, and principal and interest 100%.

EXPENDITURES BY CATEGORY	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	% BDGT USED	YTD QTR BALANCE 09/30/2023
Fund 480 - PERMITS & INSPECTIONS FUND				
PERSONNEL	2,033,627	1,894,010	93.13	1,658,844
OPERATING	1,416,138	796,810	56.27	583,066
CAPITAL OUTLAY	606,214	446,348	73.63	574,098
TRANSFERS TO OTHER FUNDS	95,803	58,600	61.17	22,850
SERVICES PROVIDED BY GEN GOVT	794,217	794,217	100.00	604,362
PRINCIPAL & INTEREST	8,422	8,421	99.99	14,663
TOTAL EXPENDITURES	<u>4,954,421</u>	<u>3,998,406</u>	80.70	<u>3,457,884</u>

- Operating expenses were 56% of budgeted funds mainly due to professional service expenses which were only 17% by the end of the fourth quarter. Professional services budget includes \$400,000 for demolitions which were 14% expended at the end of the fourth quarter. Travel & per diem and training are at 7% and 21% of budget, respectively.
- Budgeted transfers to other funds include \$91,747 of shared costs in the Capital Fund and \$4,056 for the copier lease in the Debt Service fund which will not always follow benchmarks for any given quarter.
- Capital Outlay is at 74% of budget due to timing of Accela Civic Platform enhancements which is in the early stages of implementation.

PERMITS & INSPECTIONS FUND CAPITAL PROJECTS

PROJECT DESCRIPTION	2023-24 AMENDED BUDGET	YTD QTR BALANCE 09/30/2024	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT REMAIN
P&I OFFICE RENOVATIONS	78,247	78,246	-	1	0.00
ACCELA CIVIC PLATFORM ENHANCEMENTS	140,914	15,164	-	125,750	89.24
ACCELA CITIZEN ACCESS REDESIGN	25,900	25,900	-	-	0.00
ACCELA MASTER PLANNING ESTIMATE SOFTWARE	29,970	27,288	-	2,683	8.95
AGENCY COUNTER	55,000	25,000	-	30,000	54.55
BUILDING OFFICIAL TRUCK 1	53,146	52,669	-	477	0.90
BUILDING OFFICIAL TRUCK 2	53,146	52,669	-	477	0.90
BUILDING OFFICIAL TRUCK 3	53,146	52,669	-	477	0.90
AGENCY COUNTER	116,745	116,744	-	1	0.00
	606,214	446,348	-	159,866	26.37

HEALTH INSURANCE COST CONTAINMENT FUND

The Health Insurance Cost Containment Fund (HICC) was created to account for the operation of a health center in an attempt to defray the rising costs of health insurance. The center provides free health care to all employees and dependents who are currently insured through the City's health plan. The HICC Fund results in reduced costs compared to regular health provider services and benefits employees by minimizing the annual increase in health insurance.

Total revenue as of September 30, 2024 is \$666,758 or 92% of budgeted revenues. The majority of revenue reflected in this fund represents transfers made from all other funds and totals \$655,971 or 92% of budget at the end of the fourth quarter.

Expended funds are \$665,499 or 92% of budget at the end of the fourth quarter. Expenditures by category as a percentage of appropriated funds are operating expenses 91%, principal and interest 99%, and services provided by general government 100%. Clinic hours were increased by four hours in FY 2024.

WORKERS' COMPENSATION SELF-INSURANCE FUND

Worker's Comp Revenue as of September 30, 2024 totals \$877,974 or 97% of budgeted revenues. Premium revenues reflected in the Workers' Compensation Self-Insurance Fund represent transfers made from all other funds and totals \$519,008 or 60% at the end of the fourth quarter. Miscellaneous revenue from excess recovery checks is \$240,583 at the end of the fourth quarter and interest income is \$118,382.

Expended funds are \$887,615 or 98% of budget at the end of the fourth quarter. Expenditures by category as a percentage of appropriated funds are operating 98% and services provided by general government 100%.

The City received an updated actuarial report in July 2023 which increased the necessary reserve amount to \$1,672,000 to maintain a confidence level of 90% with a \$100,000 deductible, as determined by the City's actuary, Cornerstone Actuarial Solutions. As of September 30, 2024, the fund had a recorded liability in the amount of \$1,037,594 for claims incurred but not reported, and a liability for reported losses of \$634,406.

CASH MANAGEMENT

The primary objectives of the City's investment activities are defined in the Investment Policy adopted by the City Commission. Those objectives are safety of principal, diversification to avoid incurring unreasonable risks and maintaining a portfolio sufficiently liquid to enable the City to meet all operating requirements, which may be reasonably anticipated.

The City’s cash balance is \$80,413,144 which is 68% of the total cash and investment portfolio. September’s annualized yield on pooled cash sweep balances is 4.80%. The investments held by the City as of this reporting period have a par value of \$38,500,000, a book value of \$38,493,000 and a fair value of \$37,252,435. The blended rate of return at the end of this reporting period was .68% with a weighted average maturity for the portfolio of 1.07. The Investment Policy sets a performance measurement for the City's portfolio with the objective of exceeding the average return on three-month US Treasury Bills or the average rate on federal funds, whichever is higher. The average three-month Treasury bill rate was 4.72% and the average rate on federal funds was 5.13%.

The City’s investment portfolio is managed by Morgan Stanley. The primary liquid investments of the City are the Wells Fargo pooled cash account, money market account at United Community Bank, and a money market account at US Bank.

Governmental Accounting Standards Board (GASB) Statement No. 31 Accounting and Financial Reporting for Certain Investments and for External Investment Pools establish the accounting and financial reporting standards for governmental investments. Investments should be reported at fair value in the balance sheet and changes in the fair value of investments should be reported in the operating statement. As of September 30, 2024, the City has an unrealized loss of (\$1,240,565). An unrealized loss is defined as the decrease in fair value of investments under the book value. The investment policy requires investments be structured within portfolio percentage limitations. Below are those limitations, along with comparisons of investments held in the City's portfolio at September 30, 2024:

	Policy Limitations	Investment Percentages	Mkt Value of Investments
Us Treasuries & Agencies	70 - 80%	0%	-
Step Up / Callable Notes & Bonds	60 - 70%	32%	37,252,435
Single Index Variable Rate	20 - 30%	0%	-
Banker's Acceptances	15 - 25%	0%	-
Commercial Paper	15 - 25%	0%	-
CD's, CDARS and Other Time Deposits	60 - 70%	68%	80,413,144
Mutual Funds	20 - 30%	0%	-
Local Government Surplus Fund (SBA)	65 - 75%	0%	-
		100%	\$ 117,665,579

A list of the City ‘s investment portfolio as of September 30, 2024 is included in this report.

CONCLUSION

The attached Financial Report is a presentation of the City's financial position and results of operation through September 30, 2024. Revenues for all funds are within an acceptable range for this reporting period except for those where concern was specifically expressed in this report. Expenditures for all funds are in line with what we would anticipate for this reporting period except for those where concern was specifically expressed in this report.

Please contact Daniel Stauffer, Finance Director, at 386-626-7079 or staufferd@deland.org should you have any questions or comments regarding this memorandum or the enclosed financial report.

Cash & Investments Portfolio Summary
September 2024

Investment	Type	Callable Date	Maturity Date	Current Yield to Maturity	Par Value/ Face Value	Book Value	Fair Value	Market Adjustment	Interest Receivable	
General Investments:										
Pooled Interest Bearing Checking Account			Next Day	4.65%	72,157,421	72,157,421	72,157,421	-	-	
Money Market - United Community Bank			Next Day	4.34%	6,008,657	6,008,657	6,008,657	-	-	
Money Market - US Bank			Next Day	4.34%	2,247,067	2,247,067	2,247,067	-	-	
Total General Investments					80,413,144	80,413,144	80,413,144	-	-	
Short Term Operating Investments:										
FNMA	Call	11/25/24	3135GA4V0	11/25/25	0.648%	2,000,000.00	2,000,000.00	1,929,820.00	4,383.56	
FNMA	Call	01/30/25	3136G4ZP1	07/30/25	0.670%	2,000,000.00	2,000,000.00	1,941,000.00	2,208.22	
FNMA	Call	02/27/25	3136G4S87	08/27/25	0.670%	2,000,000.00	2,000,000.00	1,940,240.00	1,210.96	
FFCB	Call	03/02/25	3133EMSK9	03/02/26	0.875%	2,000,000.00	1,999,500.00	1,919,560.00	1,288.77	
FFCB	Call	02/10/25	3133EMZ70	02/10/25	0.488%	2,000,000.00	1,998,000.00	1,969,200.00	1,341.37	
FFCB	Call	02/04/25	3133EMPU0	02/04/26	0.523%	2,000,000.00	2,000,000.00	1,911,560.00	1,561.64	
FFCB	Call	02/25/25	3133EL4W1	08/25/25	0.629%	2,000,000.00	1,999,500.00	1,938,900.00	1,203.29	
FFCB	Call	02/04/25	3133EL2S2	08/04/25	0.690%	2,000,000.00	2,000,000.00	1,942,940.00	2,092.60	
FFCB	Call	02/04/25	3133EL2U7	08/04/25	0.700%	2,000,000.00	2,000,000.00	1,943,440.00	2,123.84	
FFCB	Call	11/17/24	3133ENDV9	11/17/25	1.062%	500,000.00	498,000.00	484,995.00	1,918.90	
FHLB	Call	10/29/24	3130ALZA5	04/29/26	1.018%	2,000,000.00	2,000,000.00	1,963,960.00	8,438.36	
FHLB	Call	03/24/25	3130AKA55	09/24/25	0.537%	2,000,000.00	2,000,000.00	1,937,420.00	170.96	
FHLB	Call	10/29/24	3130AKC95	10/29/25	0.571%	2,000,000.00	2,000,000.00	1,927,520.00	4,641.10	
FNMA	Call	03/28/25	3130AP4L6	03/28/25	0.611%	2,000,000.00	1,998,000.00	1,963,220.00	65.75	
FHLB	Call	12/30/24	3130AMX49	12/30/24	0.606%	2,000,000.00	2,000,000.00	1,979,840.00	3,024.66	
FHLB	Call	03/17/25	3130ANRU6	09/17/26	1.077%	1,000,000.00	1,000,000.00	947,170.00	363.29	
FNMA	Call	10/27/24	3136G45P4	10/27/25	0.569%	2,000,000.00	2,000,000.00	1,933,120.00	4,701.37	
Total Short Term Operating Investments					0.673%	31,500,000.00	31,493,000.00	30,573,905.00	(919,095.00)	40,738.63
Long Term Operating Reserve Investments:										
FNMA	Call	12/30/24	3136G4XV0	06/30/25	0.749%	1,000,000.00	1,000,000.00	974,050.00	1,840.00	
FFCB	Call	02/25/25	3133EL4W1	08/25/25	0.629%	2,000,000.00	2,000,000.00	1,938,900.00	1,203.29	
FFCB	Call	03/11/25	3133EL7D0	09/11/26	0.786%	2,000,000.00	2,000,000.00	1,882,800.00	770.41	
FHLB	Call	10/19/24	3130AKC46	10/19/26	0.765%	2,000,000.00	2,000,000.00	1,882,780.00	6,470.14	
Total Long Term Operating Reserve Investments					0.729%	7,000,000.00	7,000,000.00	6,678,530.00	(321,470.00)	10,283.84
Total Investments including cash & paper						118,913,144.46	118,906,144.46	117,665,579.46	(1,240,565.00)	51,022.47
Total L/T & S/T Investments Only						38,500,000.00	38,493,000.00	37,252,435.00	(1,240,565.00)	51,022.47
Total Value - Morgan Stanley Assets								39,550,524.55		
Average Call/Maturity:					0.30					
Blended Investment Portfolio Rate of Return					0.68%					
3 Mnth T Bill					4.72%					
Fed Funds					5.13%					

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GOVERNMENTAL FUND TYPES

GENERAL FUND

The General Fund serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

Fund 001 GENERAL FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
102.000	CASH ON HAND	9,125.00	9,125.00
104.000	EQUITY IN POOLED CASH	18,545,733.46	21,568,780.83
105.000	TAXES RECEIVABLE	6,591.47	0.00
107.000	DELINQUENT TAXES RECEIVABLE	52,856.62	64,121.79
115.100	ACCOUNTS RECEIVABLE	1,088,352.17	1,025,723.04
117.000	ALLOWANCE FOR UNCOLLECTIBLE AR	(24,984.31)	(27,079.15)
121.000	ASSESSMENTS RECEIVABLE	21,763.66	19,639.52
131.000	DUE FROM OTHER FUNDS	37,000.00	0.00
132.000	ADVANCES TO OTHER FUNDS	1,682,820.89	1,516,528.74
133.000	DUE FROM OTHER GOVERNMENTS	685,886.30	1,796,021.67
135.000	INTEREST & DIVIDENDS REC	43,780.02	42,820.07
141.000	INVENTORIES	60,180.73	58,528.17
142.000	INVENTORIES - FOR SALE	614.74	614.74
151.900	INVESTMENTS - NON-CURRENT	8,221,562.61	8,577,737.92
155.000	PREPAID ITEMS	60,919.44	90,042.17
156.900	OTHER ASSETS - NONCURRENT	1,720,684.30	1,556,702.08
101.000	CASH IN BANK	2,382,498.17	2,842,493.94
Total Assets		34,595,385.27	39,141,800.53
*** Liabilities ***			
115.100	ACCOUNTS RECEIVABLE	0.00	0.00
201.000	VOUCHERS PAYABLE	0.00	0.00
202.000	ACCOUNTS PAYABLE	707,968.77	647,458.23
205.000	CONTRACTS PAYABLE	0.00	39,377.38
207.000	DUE TO OTHER FUNDS	0.00	0.00
208.000	DUE TO OTHER GOVERNMENTS	1,062.63	986.45
216.000	ACCRUED SALARIES & WAGES	438,202.36	572,428.91
220.000	DEPOSITS	151,196.42	175,515.26
223.000	DEFERRED REVENUE	289,014.82	262,660.37
229.000	OTHER CURRENT LIABILITIES	0.00	0.00
290.000	DEFERRED INFLOW	1,724,748.62	1,524,417.48
Total Liabilities		3,312,193.62	3,222,844.08
*** Fund Balance ***			
251.000	PRIOR PERIOD ADJUSTMENT	0.00	0.00
280.000	FUND BALANCE - NONSPENDABLE	1,841,536.28	1,841,536.28
281.000	FUND BALANCE - RESTRICTED	980,313.00	980,313.00
282.000	FUND BALANCE - COMMITTED	4,368,033.91	4,368,033.91
283.000	FUND BALANCE - ASSIGNED	16,379,823.97	16,795,599.00
284.000	FUND BALANCE - UNASSIGNED	8,955,609.43	7,297,709.46
Total Fund Balance		32,525,316.59	31,283,191.65
Beginning Fund Balance		32,525,316.59	31,283,191.65
Net of Revenues VS Expenditures		(1,242,124.94)	4,635,764.80
Ending Fund Balance		31,283,191.65	35,918,956.45
Total Liabilities And Fund Balance		34,595,385.27	39,141,800.53

PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
COMPARISON WITH BUDGET AND FY 2023 ACTUAL

ACCOUNT DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
AD VALOREM	17,640,976.00	17,640,976.00	17,851,021.11	101.19	(210,045.11)	15,815,338.08
OTHER TAXES	866,910.00	1,229,693.00	1,311,901.32	106.69	(82,208.32)	1,160,925.30
PUBLIC SERVICE TAXES	5,414,664.00	5,414,664.00	5,722,272.14	105.68	(307,608.14)	5,586,620.93
COMMUNICATION SVC TAX	1,036,394.00	1,044,126.00	1,112,562.11	106.55	(68,436.11)	1,006,585.88
LOCAL BUSINESS TAXES	258,000.00	258,000.00	305,972.60	118.59	(47,972.60)	236,552.17
FRANCHISE TAXES	4,270,305.00	4,270,305.00	4,195,660.68	98.25	74,644.32	4,131,350.17
PERMITS. FEES, & SPECIAL ASSESSMENTS	50,420.00	50,420.00	56,417.33	111.89	(5,997.33)	53,242.27
OPERATING GRANTS	65,000.00	53,387.00	1,465,243.58	2,744.57	(1,411,856.58)	182,656.38
INTERGOVERNMENTAL REVENUE	4,753,635.00	4,753,635.00	4,677,285.39	98.39	76,349.61	4,795,621.19
PAYMENT IN LIEU OF TAXES	2,922,171.00	2,922,171.00	3,162,835.34	108.24	(240,664.34)	2,969,283.44
CHARGES FOR SERVICES	1,081,397.00	1,086,497.00	1,153,276.98	106.15	(66,779.98)	1,001,254.01
FINES & FORFEITS	110,000.00	110,000.00	141,092.13	128.27	(31,092.13)	149,851.08
MISCELLANEOUS REVENUES	445,028.00	626,066.00	1,487,168.24	237.54	(861,102.24)	1,307,409.26
INTEREST REVENUES	400,000.00	1,044,988.00	1,607,448.40	153.82	(562,460.40)	1,064,765.24
RENTAL INCOME	224,186.00	224,186.00	317,322.28	141.54	(93,136.28)	226,542.91
USE OF RESERVES	2,442,550.00	8,031,775.00	0.00	0.00	8,031,775.00	0.00
DEBT PROCEEDS	0.00	350,022.00	350,019.82	100.00	2.18	599,331.05
0000	41,981,636.00	49,110,911.00	44,917,499.45	91.46	4,193,411.55	40,287,329.36
CHARGES FOR GOVT SERVICES	2,323,676.00	2,362,131.00	2,362,131.00	100.00	0.00	1,966,593.67
9998 - CONTRIBUTIONS	2,323,676.00	2,362,131.00	2,362,131.00	100.00	0.00	1,966,593.67
TRANSFERS FROM OTHER FUNDS	686,986.00	636,163.00	469,870.08	73.86	166,292.92	518,242.69
9999 - TRANSFERS	686,986.00	636,163.00	469,870.08	73.86	166,292.92	518,242.69
TOTAL REVENUES	44,992,298.00	52,109,205.00	47,749,500.53	91.63	4,359,704.47	42,772,165.72
PERSONNEL	70,051.00	70,551.00	69,301.00	98.23	1,250.00	70,453.48
OPERATING	85,897.00	86,908.00	66,011.41	75.96	20,896.59	40,167.64
0100 - CITY COMMISSION	155,948.00	157,459.00	135,312.41	85.94	22,146.59	110,621.12
PERSONNEL	362,346.00	362,346.00	351,287.42	96.95	11,058.58	334,538.61
OPERATING	20,564.00	20,564.00	17,377.80	84.51	3,186.20	12,276.37
0101 - CITY MANAGER	382,910.00	382,910.00	368,665.22	96.28	14,244.78	346,814.98
PERSONNEL	368,432.00	378,932.00	373,555.27	98.58	5,376.73	346,409.23
OPERATING	80,589.00	110,089.00	63,520.11	57.70	46,568.89	42,358.49
0102 - CITY CLERK	449,021.00	489,021.00	437,075.38	89.38	51,945.62	388,767.72
PERSONNEL	938,179.00	938,179.00	929,555.94	99.08	8,623.06	861,628.71
OPERATING	93,765.00	176,625.00	93,387.01	52.87	83,237.99	97,945.59
0103 - FINANCE	1,031,944.00	1,114,804.00	1,022,942.95	91.76	91,861.05	959,574.30
PERSONNEL	93,015.00	93,015.00	89,802.86	96.55	3,212.14	84,144.55
OPERATING	448,950.00	448,950.00	305,281.81	68.00	143,668.19	377,566.89
0104 - LEGAL	541,965.00	541,965.00	395,084.67	72.90	146,880.33	461,711.44
PERSONNEL	720,225.00	782,925.00	780,531.65	99.69	2,393.35	842,768.97
OPERATING	975,949.00	1,029,047.00	965,792.33	93.85	63,254.67	2,201,630.34
0106 - ADMINISTRATIVE SERVICES	1,696,174.00	1,811,972.00	1,746,323.98	96.38	65,648.02	3,044,399.31

PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
COMPARISON WITH BUDGET AND FY 2023 ACTUAL

ACCOUNT DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
PERSONNEL	838,025.00	814,725.00	742,867.94	91.18	71,857.06	719,872.37
OPERATING	1,770,895.00	1,757,208.00	1,476,703.34	84.04	280,504.66	1,130,370.57
0110 - INFORMATION TECHNOLOGY	2,608,920.00	2,571,933.00	2,219,571.28	86.30	352,361.72	1,850,242.94
PERSONNEL	516,784.00	536,784.00	497,722.07	92.72	39,061.93	467,565.10
OPERATING	137,905.00	137,905.00	106,832.74	77.47	31,072.26	102,875.08
0115 - HUMAN RESOURCES	654,689.00	674,689.00	604,554.81	89.60	70,134.19	570,440.18
PERSONNEL	309,719.00	309,719.00	308,458.29	99.59	1,260.71	287,460.29
OPERATING	104,608.00	124,608.00	70,726.22	56.76	53,881.78	69,940.04
GRANTS & AID	0.00	87,000.00	49,115.50	56.45	37,884.50	8,000.00
1117 - COMMUNITY DEVELOPMENT	414,327.00	521,327.00	428,300.01	82.16	93,026.99	365,400.33
PERSONNEL	924,126.00	919,126.00	735,658.73	80.04	183,467.27	755,179.39
OPERATING	107,440.00	145,734.00	84,471.82	57.96	61,262.18	41,163.26
1118 - PLANNING	1,031,566.00	1,064,860.00	820,130.55	77.02	244,729.45	796,342.65
PERSONNEL	56,017.00	61,017.00	58,053.96	95.14	2,963.04	66,744.37
OPERATING	58,272.00	58,272.00	6,419.00	11.02	51,853.00	8,893.07
1119 - LICENCES & ENFORCEMENT	114,289.00	119,289.00	64,472.96	54.05	54,816.04	75,637.44
PERSONNEL	7,772,814.00	7,968,431.00	7,915,349.97	99.33	53,081.03	7,078,254.88
OPERATING	806,926.00	929,276.00	876,228.70	94.29	53,047.30	801,777.74
CAPITAL OUTLAY	0.00	147,880.00	147,879.42	100.00	0.58	0.00
1222 - FIRE	8,579,740.00	9,045,587.00	8,939,458.09	98.83	106,128.91	7,880,032.62
PERSONNEL	623,145.00	623,145.00	570,036.66	91.48	53,108.34	370,340.61
OPERATING	43,680.00	46,258.00	30,682.96	66.33	15,575.04	27,528.73
1223 - FIRE PREVENTION	666,825.00	669,403.00	600,719.62	89.74	68,683.38	397,869.34
PERSONNEL	10,841,923.00	11,029,089.00	10,038,521.25	91.02	990,567.75	9,780,886.20
OPERATING	1,630,502.00	1,598,049.00	1,404,701.52	87.90	193,347.48	1,499,321.30
CAPITAL OUTLAY	0.00	433,504.00	433,502.70	100.00	1.30	766,758.24
PRINCIPAL & INTEREST	0.00	167,429.00	167,427.19	100.00	1.81	0.00
1226 - POLICE	12,472,425.00	13,228,071.00	12,044,152.66	91.05	1,183,918.34	12,046,965.74
PERSONNEL	60,731.00	60,731.00	58,013.98	95.53	2,717.02	51,775.44
OPERATING	20,595.00	20,595.00	14,815.20	71.94	5,779.80	17,378.13
1228 - PARKING SERVICES	81,326.00	81,326.00	72,829.18	89.55	8,496.82	69,153.57
PERSONNEL	409,281.00	414,381.00	412,054.22	99.44	2,326.78	362,293.93
OPERATING	124,477.00	124,242.00	92,237.73	74.24	32,004.27	77,652.18
1301 - PUBLIC WORKS ADMIN	533,758.00	538,623.00	504,291.95	93.63	34,331.05	439,946.11
PERSONNEL	888,541.00	888,541.00	785,981.48	88.46	102,559.52	656,953.11
OPERATING	978,092.00	990,092.00	861,420.40	87.00	128,671.60	804,886.51
1302 - STREETS	1,866,633.00	1,878,633.00	1,647,401.88	87.69	231,231.12	1,461,839.62
PERSONNEL	617,626.00	617,626.00	507,144.60	82.11	110,481.40	333,318.41

PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
COMPARISON WITH BUDGET AND FY 2023 ACTUAL

ACCOUNT DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
OPERATING	132,697.00	136,327.00	130,564.28	95.77	5,762.72	100,112.03
1303 - TREES	750,323.00	753,953.00	637,708.88	84.58	116,244.12	433,430.44
PERSONNEL	789,780.00	789,780.00	590,409.59	74.76	199,370.41	568,011.08
OPERATING	198,318.00	214,118.00	137,272.66	64.11	76,845.34	160,992.25
1304 - URBAN BEAUTIFICATION	988,098.00	1,003,898.00	727,682.25	72.49	276,215.75	729,003.33
PERSONNEL	522,127.00	522,127.00	400,052.25	76.62	122,074.75	357,225.73
OPERATING	77,338.00	77,338.00	62,103.51	80.30	15,234.49	54,430.14
1306 - VEHICLE MAINTENANCE	599,465.00	599,465.00	462,155.76	77.09	137,309.24	411,655.87
PERSONNEL	363,959.00	373,959.00	369,548.65	98.82	4,410.35	294,050.78
OPERATING	26,523.00	47,805.00	37,255.99	77.93	10,549.01	65,011.09
1401 - PARKS & REC ADMIN	390,482.00	421,764.00	406,804.64	96.45	14,959.36	359,061.87
PERSONNEL	335,892.00	335,892.00	311,438.99	92.72	24,453.01	254,481.80
OPERATING	125,910.00	133,310.00	132,528.22	99.41	781.78	110,544.86
1402 - RECREATION	461,802.00	469,202.00	443,967.21	94.62	25,234.79	365,026.66
PERSONNEL	1,893,578.00	1,877,578.00	1,698,322.82	90.45	179,255.18	1,513,688.46
OPERATING	393,840.00	621,738.00	599,911.44	96.49	21,826.56	417,043.98
1403 - PARKS	2,287,418.00	2,499,316.00	2,298,234.26	91.95	201,081.74	1,930,732.44
OPERATING	18,626.00	18,626.00	11,352.18	60.95	7,273.82	13,958.42
1404 - INTERMODAL TRANSPORTATION	18,626.00	18,626.00	11,352.18	60.95	7,273.82	13,958.42
OPERATING	41,021.00	43,021.00	42,476.93	98.74	544.07	42,259.16
1405 - TRAILER PARK	41,021.00	43,021.00	42,476.93	98.74	544.07	42,259.16
OPERATING	13,993.00	51,693.00	50,880.77	98.43	812.23	15,978.34
1406 - DELAND HOUSE	13,993.00	51,693.00	50,880.77	98.43	812.23	15,978.34
PERSONNEL	341,544.00	369,544.00	352,865.14	95.49	16,678.86	292,066.53
OPERATING	138,642.00	156,342.00	148,208.31	94.80	8,133.69	121,307.03
1407 - SANBORN ACTIVITY CENTER	480,186.00	525,886.00	501,073.45	95.28	24,812.55	413,373.56
OPERATING	159,296.00	202,491.00	177,157.15	87.49	25,333.85	157,256.34
1408 - STADIUM	159,296.00	202,491.00	177,157.15	87.49	25,333.85	157,256.34
PERSONNEL	0.00	0.00	0.00	0.00	0.00	593.85
OPERATING	201,300.00	201,300.00	143,035.35	71.06	58,264.65	19,577.18
1409 - SPECIAL EVENTS	201,300.00	201,300.00	143,035.35	71.06	58,264.65	20,171.03
PERSONNEL	283,809.00	299,809.00	297,001.43	99.06	2,807.57	262,852.89
OPERATING	124,942.00	137,242.00	131,192.15	95.59	6,049.85	124,328.35
1410 - CHISHOLM CENTER	408,751.00	437,051.00	428,193.58	97.97	8,857.42	387,181.24
OPERATING	99,267.00	106,857.00	77,409.12	72.44	29,447.88	98,825.93
1411 - SPERLING SPORTS COMPLEX	99,267.00	106,857.00	77,409.12	72.44	29,447.88	98,825.93

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES						
COMPARISON WITH BUDGET AND FY 2023 ACTUAL						
ACCOUNT DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
OPERATING	71,875.00	135,475.00	135,146.84	99.76	328.16	74,056.39
1412 - CONRAD/MELCHING	71,875.00	135,475.00	135,146.84	99.76	328.16	74,056.39
CONTINGENCY	832,500.00	212,500.00	0.00	0.00	212,500.00	0.00
9990 - CONTINGENCY	832,500.00	212,500.00	0.00	0.00	212,500.00	0.00
TRANSFERS TO OTHER FUNDS	3,905,435.00	9,534,835.00	4,519,169.76	47.40	5,015,665.24	7,296,560.23
9999 - TRANSFERS	3,905,435.00	9,534,835.00	4,519,169.76	47.40	5,015,665.24	7,296,560.23
TOTAL EXPENDITURES	44,992,298.00	52,109,205.00	43,113,735.73	82.74	8,995,469.27	44,014,290.66
TOTAL REVENUES - FUND 001	44,992,298.00	52,109,205.00	47,749,500.53	91.63	4,359,704.47	42,772,165.72
TOTAL EXPENDITURES - FUND 001	44,992,298.00	52,109,205.00	43,113,735.73	82.74	8,995,469.27	44,014,290.66
NET OF REVENUES & EXPENDITURES	0.00	0.00	4,635,764.80	100.00	(4,635,764.80)	(1,242,124.94)

GOVERNMENTAL FUND TYPES

SPECIAL REVENUE FUNDS

A special revenue fund is used when legal requirements restrict specific resources to be expended for specified purposes, with the exception of trust, capital projects or debt service. The confiscated Fund accounts for the receipts and disbursements of forfeited funds for law enforcement purposes. The Spring Hill Community Redevelopment Fund accounts for the revenues and expenditures of the Spring Hill Tax Increment District. The Downtown Community Redevelopment Fund accounts for the revenues and expenditures of the Downtown Tax Increment District. The Governmental Impact Fees Trust Fund accounts for projects using revenue collected from Police, Fire, Parks & Recreation and General Government Building Impact Fees paid by new construction. The Grant & Other Special Revenues Fund accounts for all capital projects and expenditures relating to grants which fund non-payroll operating expenses.

Fund 109 CONFISCATED FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	48,000.49	63,912.71
135.000	INTEREST & DIVIDENDS REC	0.00	0.00
156.900	OTHER ASSETS - NONCURRENT	0.00	0.00
Total Assets		48,000.49	63,912.71
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
281.000	FUND BALANCE - RESTRICTED	17,340.03	48,000.49
Total Fund Balance		17,340.03	48,000.49
Beginning Fund Balance		17,340.03	48,000.49
Net of Revenues VS Expenditures		30,660.46	15,912.22
Ending Fund Balance		48,000.49	63,912.71
Total Liabilities And Fund Balance		48,000.49	63,912.71

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 109 - CONFISCATED FUND							
FINES & FORFEITS		3,000.00	3,000.00	13,018.15	433.94	(10,018.15)	28,894.15
INTEREST REVENUES		0.00	0.00	2,894.07	100.00	(2,894.07)	1,766.31
TOTAL REVENUES		3,000.00	3,000.00	15,912.22	530.41	(12,912.22)	30,660.46
OPERATING		3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES		3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Fund 109 - CONFISCATED FUND:							
TOTAL REVENUES		3,000.00	3,000.00	15,912.22	530.41	(12,912.22)	30,660.46
TOTAL EXPENDITURES		3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	15,912.22	100.00	(15,912.22)	30,660.46

Fund 120 HOMELESSNESS FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	95.02	1,075.48
115.100	ACCOUNTS RECEIVABLE	0.00	0.00
Total Assets		95.02	1,075.48
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	95.00	1,004.56
Total Liabilities		95.00	1,004.56
*** Fund Balance ***			
281.000	FUND BALANCE - RESTRICTED	297,645.02	0.02
Total Fund Balance		297,645.02	0.02
Beginning Fund Balance		297,645.02	0.02
Net of Revenues VS Expenditures		(297,645.00)	70.90
Ending Fund Balance		0.02	70.92
Total Liabilities And Fund Balance		95.02	1,075.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 120 - HOMELESSNESS FUND							
	INTEREST REVENUES	0.00	0.00	0.00	0.00	0.00	3,127.13
	MISCELLANEOUS REVENUES	109,766.00	74,700.00	74,700.00	100.00	0.00	90,843.00
	TRANSFERS FROM OTHER FUNDS	550,000.00	628,858.00	626,858.00	99.68	2,000.00	202,562.30
	TOTAL REVENUES	659,766.00	703,558.00	701,558.00	99.72	2,000.00	296,532.43
	OPERATING	659,766.00	703,558.00	701,487.10	99.71	2,070.90	594,177.43
	TOTAL EXPENDITURES	659,766.00	703,558.00	701,487.10	99.71	2,070.90	594,177.43
Fund 120 - HOMELESSNESS FUND:							
	TOTAL REVENUES	659,766.00	703,558.00	701,558.00	99.72	2,000.00	296,532.43
	TOTAL EXPENDITURES	659,766.00	703,558.00	701,487.10	99.71	2,070.90	594,177.43
	NET OF REVENUES & EXPENDITURES	0.00	0.00	70.90	100.00	(70.90)	(297,645.00)

Fund 160 SPRING HILL CRA FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	1,035,472.76	1,734,754.76
115.100	ACCOUNTS RECEIVABLE	0.00	0.00
133.000	DUE FROM OTHER GOVERNMENTS	31,449.00	0.00
135.000	INTEREST & DIVIDENDS REC	0.00	0.00
151.900	INVESTMENTS - NON-CURRENT	0.00	0.00
155.000	PREPAID ITEMS	0.00	0.00
Total Assets		1,066,921.76	1,734,754.76
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	10,099.85	262,706.82
205.000	CONTRACTS PAYABLE	0.00	0.00
208.000	DUE TO OTHER GOVERNMENTS	0.00	0.00
216.000	ACCRUED SALARIES & WAGES	3,471.15	4,583.27
236.900	ADVANCES FROM OTHER FUNDS	0.00	0.00
Total Liabilities		13,571.00	267,290.09
*** Fund Balance ***			
281.000	FUND BALANCE - RESTRICTED	521,182.59	1,053,350.76
Total Fund Balance		521,182.59	1,053,350.76
Beginning Fund Balance		521,182.59	1,053,350.76
Net of Revenues VS Expenditures		532,168.17	414,113.91
Ending Fund Balance		1,053,350.76	1,467,464.67
Total Liabilities And Fund Balance		1,066,921.76	1,734,754.76

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
Fund 160 - SPRING HILL CRA FUND							
	INTEREST REVENUES	0.00	21,400.00	79,180.68	370.00	(57,780.68)	38,159.79
	MISCELLANEOUS REVENUES	1,200.00	1,200.00	2,623.35	218.61	(1,423.35)	7,162.72
	AD VALOREM	309,810.00	309,810.00	309,044.00	99.75	766.00	247,730.00
	CAPITAL GRANTS	24,710.00	24,710.00	24,710.00	100.00	0.00	31,448.99
	INTERGOVERNMENTAL REVENUE	484,344.00	484,344.00	593,891.90	122.62	(109,547.90)	471,385.00
	USE OF RESERVES	0.00	1,039,615.00	0.00	0.00	1,039,615.00	0.00
	TOTAL REVENUES	820,064.00	1,881,079.00	1,009,449.93	53.66	871,629.07	795,886.50
	OPERATING	46,233.00	190,433.00	69,270.59	36.38	121,162.41	62,522.26
	PERSONNEL	203,403.00	203,403.00	165,597.86	81.41	37,805.14	136,325.58
	CAPITAL OUTLAY	0.00	1,377,359.00	303,769.42	22.05	1,073,589.58	11,621.88
	GRANTS & AID	20,000.00	20,000.00	4,312.50	21.56	15,687.50	0.00
	CONTINGENCY	503,617.00	30,000.00	0.00	0.00	30,000.00	0.00
	TRANSFERS TO OTHER FUNDS	46,811.00	59,884.00	52,385.65	87.48	7,498.35	53,248.61
	TOTAL EXPENDITURES	820,064.00	1,881,079.00	595,336.02	31.65	1,285,742.98	263,718.33
Fund 160 - SPRING HILL CRA FUND:							
	TOTAL REVENUES	820,064.00	1,881,079.00	1,009,449.93	53.66	871,629.07	795,886.50
	TOTAL EXPENDITURES	820,064.00	1,881,079.00	595,336.02	31.65	1,285,742.98	263,718.33
	NET OF REVENUES & EXPENDITURES	0.00	0.00	414,113.91	100.00	(414,113.91)	532,168.17

Fund 170 GIFT FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	4,078,760.03	5,620,291.69
115.100	ACCOUNTS RECEIVABLE	0.00	0.00
131.000	DUE FROM OTHER FUNDS	0.00	0.00
135.000	INTEREST & DIVIDENDS REC	0.00	0.00
155.000	PREPAID ITEMS	0.00	0.00
Total Assets		4,078,760.03	5,620,291.69
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	12,676.00	585.00
207.000	DUE TO OTHER FUNDS	0.00	0.00
Total Liabilities		12,676.00	585.00
*** Fund Balance ***			
281.000	FUND BALANCE - RESTRICTED	2,450,710.96	4,066,084.03
Total Fund Balance		2,450,710.96	4,066,084.03
Beginning Fund Balance		2,450,710.96	4,066,084.03
Net of Revenues VS Expenditures		1,615,373.07	1,553,622.66
Ending Fund Balance		4,066,084.03	5,619,706.69
Total Liabilities And Fund Balance		4,078,760.03	5,620,291.69

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 170 - GIFT FUND							
	INTEREST REVENUES	0.00	0.00	239,888.89	100.00	(239,888.89)	114,962.48
	MISCELLANEOUS REVENUES	0.00	0.00	130.00	100.00	(130.00)	0.00
	USE OF RESERVES	0.00	702,469.00	0.00	0.00	702,469.00	0.00
	PERMITS. FEES, & SPECIAL ASSESSMENTS	1,396,132.00	1,396,132.00	2,729,776.85	195.52	(1,333,644.85)	2,578,275.02
	TOTAL REVENUES	1,396,132.00	2,098,601.00	2,969,795.74	141.51	(871,194.74)	2,693,237.50
	OPERATING	8,000.00	8,000.00	5,452.20	68.15	2,547.80	0.00
	CAPITAL OUTLAY	75,287.00	116,006.00	39,203.26	33.79	76,802.74	99,920.01
	TRANSFERS TO OTHER FUNDS	1,312,845.00	1,974,595.00	1,371,517.62	69.46	603,077.38	977,944.42
	TOTAL EXPENDITURES	1,396,132.00	2,098,601.00	1,416,173.08	67.48	682,427.92	1,077,864.43
Fund 170 - GIFT FUND:							
	TOTAL REVENUES	1,396,132.00	2,098,601.00	2,969,795.74	141.51	(871,194.74)	2,693,237.50
	TOTAL EXPENDITURES	1,396,132.00	2,098,601.00	1,416,173.08	67.48	682,427.92	1,077,864.43
	NET OF REVENUES & EXPENDITURES	0.00	0.00	1,553,622.66	100.00	(1,553,622.66)	1,615,373.07

Fund 180 DOWNTOWN CRA FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	2,411,734.89	1,683,384.09
115.100	ACCOUNTS RECEIVABLE	332.15	877.80
133.000	DUE FROM OTHER GOVERNMENTS	0.00	0.00
135.000	INTEREST & DIVIDENDS REC	2,490.81	2,373.58
151.900	INVESTMENTS - NON-CURRENT	0.00	0.00
156.900	OTHER ASSETS - NONCURRENT	754,494.54	717,052.57
101.000	CASH IN BANK	0.00	0.00
Total Assets		3,169,052.39	2,403,688.04
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	20,604.86	169,273.01
205.000	CONTRACTS PAYABLE	0.00	39,913.43
208.000	DUE TO OTHER GOVERNMENTS	0.00	0.00
216.000	ACCRUED SALARIES & WAGES	0.00	0.00
220.000	DEPOSITS	0.00	0.00
223.000	DEFERRED REVENUE	0.00	0.00
290.000	DEFERRED INFLOW	706,878.53	649,077.77
Total Liabilities		727,483.39	858,264.21
*** Fund Balance ***			
281.000	FUND BALANCE - RESTRICTED	1,361,070.21	2,441,569.00
Total Fund Balance		1,361,070.21	2,441,569.00
Beginning Fund Balance		1,361,070.21	2,441,569.00
Net of Revenues VS Expenditures		1,080,498.79	(896,145.17)
Ending Fund Balance		2,441,569.00	1,545,423.83
Total Liabilities And Fund Balance		3,169,052.39	2,403,688.04

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REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND

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PERIOD ENDING 09/30/2024

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES

COMPARED WITH BUDGET AND FY 2023 ACTUAL

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
Fund 180 - DOWNTOWN CRA FUND							
	INTEREST REVENUES	0.00	0.00	127,957.48	100.00	(127,957.48)	95,146.34
	MISCELLANEOUS REVENUES	14,618.00	14,618.00	28,972.23	198.20	(14,354.23)	48,824.80
	TRANSFERS FROM OTHER FUNDS	0.00	310,713.00	310,712.17	100.00	0.83	0.00
	AD VALOREM	344,369.00	344,369.00	347,919.00	101.03	(3,550.00)	305,492.00
	INTERGOVERNMENTAL REVENUE	302,065.00	302,065.00	333,525.52	110.42	(31,460.52)	293,772.33
	USE OF RESERVES	0.00	1,941,709.00	0.00	0.00	1,941,709.00	0.00
	CHARGES FOR SERVICES	58,105.00	58,105.00	69,499.06	119.61	(11,394.06)	66,315.34
	RENTAL INCOME	0.00	0.00	(8,897.64)	100.00	8,897.64	(7,339.40)
	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00	700,000.00
	TOTAL REVENUES	719,157.00	2,971,579.00	1,209,687.82	40.71	1,761,891.18	1,502,211.41
	OPERATING	461,000.00	503,690.00	388,500.32	77.13	115,189.68	367,898.18
	CAPITAL OUTLAY	0.00	1,564,809.00	978,897.71	62.56	585,911.29	15,380.00
	GRANTS & AID	67,500.00	67,500.00	0.00	0.00	67,500.00	0.00
	CONTINGENCY	65,018.00	97,145.00	0.00	0.00	97,145.00	0.00
	TRANSFERS TO OTHER FUNDS	125,639.00	738,435.00	738,434.96	100.00	0.04	38,434.44
	TOTAL EXPENDITURES	719,157.00	2,971,579.00	2,105,832.99	70.87	865,746.01	421,712.62
Fund 180 - DOWNTOWN CRA FUND:							
	TOTAL REVENUES	719,157.00	2,971,579.00	1,209,687.82	40.71	1,761,891.18	1,502,211.41
	TOTAL EXPENDITURES	719,157.00	2,971,579.00	2,105,832.99	70.87	865,746.01	421,712.62
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(896,145.17)	100.00	896,145.17	1,080,498.79

Fund 190 GRANT & SPECIAL REVENUE FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	2,740,506.29	1,015,233.76
115.100	ACCOUNTS RECEIVABLE	0.00	0.00
128.900	NOTES RECEIVABLE - NON-CURRENT	0.00	0.00
133.000	DUE FROM OTHER GOVERNMENTS	225,722.29	1,221,954.45
101.000	CASH IN BANK	0.00	0.00
Total Assets		2,966,228.58	2,237,188.21
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	10,400.73	239,108.08
205.000	CONTRACTS PAYABLE	0.00	122,807.07
207.000	DUE TO OTHER FUNDS	0.00	0.00
223.000	DEFERRED REVENUE	33,504.75	0.00
Total Liabilities		43,905.48	361,915.15
*** Fund Balance ***			
251.000	PRIOR PERIOD ADJUSTMENT	0.00	0.00
281.000	FUND BALANCE - RESTRICTED	(400,982.37)	1,816,351.05
282.000	FUND BALANCE - COMMITTED	457,549.15	1,105,972.05
Total Fund Balance		56,566.78	2,922,323.10
Beginning Fund Balance		56,566.78	2,922,323.10
Net of Revenues VS Expenditures		2,865,756.32	(1,047,050.04)
Ending Fund Balance		2,922,323.10	1,875,273.06
Total Liabilities And Fund Balance		2,966,228.58	2,237,188.21

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 190 - GRANT & SPECIAL REVENUE FUND							
	INTEREST REVENUES	0.00	0.00	137,026.44	100.00	(137,026.44)	1,644.52
	MISCELLANEOUS REVENUES	0.00	0.00	86,664.08	100.00	(86,664.08)	1,347,661.60
	TRANSFERS FROM OTHER FUNDS	0.00	1,401,261.00	133,131.96	9.50	1,268,129.04	4,040,249.57
	CAPITAL GRANTS	85,024.00	1,945,705.00	1,663,907.62	85.52	281,797.38	395,068.19
	USE OF RESERVES	0.00	2,565,282.00	0.00	0.00	2,565,282.00	0.00
	CHARGES FOR SERVICES	25,000.00	26,896.00	750,517.50	2,790.44	(723,621.50)	344,249.00
	DEBT PROCEEDS	0.00	500,000.00	0.00	0.00	500,000.00	3,295,000.00
	OTHER TAXES	300,004.00	300,004.00	353,178.48	117.72	(53,174.48)	292,968.28
TOTAL REVENUES		410,028.00	6,739,148.00	3,124,426.08	46.36	3,614,721.92	9,716,841.16
OPERATING		325,004.00	3,233,264.00	1,550,059.61	47.94	1,683,204.39	1,232,956.65
CAPITAL OUTLAY		85,024.00	3,505,884.00	2,621,416.51	74.77	884,467.49	5,618,128.19
TOTAL EXPENDITURES		410,028.00	6,739,148.00	4,171,476.12	61.90	2,567,671.88	6,851,084.84
Fund 190 - GRANT & SPECIAL REVENUE FUND:							
TOTAL REVENUES		410,028.00	6,739,148.00	3,124,426.08	46.36	3,614,721.92	9,716,841.16
TOTAL EXPENDITURES		410,028.00	6,739,148.00	4,171,476.12	61.90	2,567,671.88	6,851,084.84
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,047,050.04)	100.00	1,047,050.04	2,865,756.32

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GOVERNMENTAL FUND TYPES

DEBT SERVICE FUND

A debt service fund is used to account for the accumulation of financial resources to be used the payment of general long-term debt principal and interest. The Debt Service Fund accounts for the revenues and expenditures for all Governmental Fund payments on long-term debt and is funded through transfers from other funds.

Fund 200 DEBT SERVICE FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	3,299.78	3,299.78
	Total Assets	3,299.78	3,299.78
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	3,299.78	3,299.78
	Total Liabilities	3,299.78	3,299.78
*** Fund Balance ***			
281.000	FUND BALANCE - RESTRICTED	0.00	0.00
	Total Fund Balance	0.00	0.00
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures	0.00	0.00
	Ending Fund Balance	0.00	0.00
	Total Liabilities And Fund Balance	3,299.78	3,299.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
Fund 200 - DEBT SERVICE FUND							
TRANSFERS FROM OTHER FUNDS		2,291,162.00	2,291,729.00	1,910,843.24	83.38	380,885.76	1,791,357.16
TOTAL REVENUES		2,291,162.00	2,291,729.00	1,910,843.24	83.38	380,885.76	1,791,357.16
PRINCIPAL & INTEREST		2,291,162.00	2,291,729.00	1,910,843.24	83.38	380,885.76	1,791,357.16
TOTAL EXPENDITURES		2,291,162.00	2,291,729.00	1,910,843.24	83.38	380,885.76	1,791,357.16
Fund 200 - DEBT SERVICE FUND:							
TOTAL REVENUES		2,291,162.00	2,291,729.00	1,910,843.24	83.38	380,885.76	1,791,357.16
TOTAL EXPENDITURES		2,291,162.00	2,291,729.00	1,910,843.24	83.38	380,885.76	1,791,357.16
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

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GOVERNMENTAL FUND TYPES

CAPITAL PROJECTS FUNDS

A capital projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds or trust funds. The Capital Projects Fund accounts for the revenues and expenditures for all General Fund capital projects.

Fund 300 CAPITAL PROJECTS FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	1,956,558.01	2,547,695.36
131.000	DUE FROM OTHER FUNDS	0.00	0.00
133.000	DUE FROM OTHER GOVERNMENTS	0.00	0.00
101.000	CASH IN BANK	0.00	0.00
Total Assets		1,956,558.01	2,547,695.36
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	133,040.40	184,095.88
205.000	CONTRACTS PAYABLE	0.00	0.00
207.000	DUE TO OTHER FUNDS	0.00	0.00
Total Liabilities		133,040.40	184,095.88
*** Fund Balance ***			
281.000	FUND BALANCE - RESTRICTED	40,099.21	1,823,517.61
283.000	FUND BALANCE - ASSIGNED	0.00	0.00
Total Fund Balance		40,099.21	1,823,517.61
Beginning Fund Balance		40,099.21	1,823,517.61
Net of Revenues VS Expenditures		1,783,418.40	540,081.87
Ending Fund Balance		1,823,517.61	2,363,599.48
Total Liabilities And Fund Balance		1,956,558.01	2,547,695.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 300 - CAPITAL PROJECTS FUND							
	INTEREST REVENUES	0.00	0.00	115,543.56	100.00	(115,543.56)	9,257.43
	MISCELLANEOUS REVENUES	0.00	30,000.00	2,154.00	7.18	27,846.00	261,416.15
	TRANSFERS FROM OTHER FUNDS	2,239,342.00	7,585,996.00	3,457,535.62	45.58	4,128,460.38	2,108,112.67
	AD VALOREM	560,491.00	560,491.00	589,088.51	105.10	(28,597.51)	512,744.82
	USE OF RESERVES	0.00	1,864,849.00	0.00	0.00	1,864,849.00	0.00
	DEBT PROCEEDS	0.00	3,000,000.00	0.00	0.00	3,000,000.00	1,000,000.00
	TOTAL REVENUES	2,799,833.00	13,041,336.00	4,164,321.69	31.93	8,877,014.31	3,891,531.07
	CAPITAL OUTLAY	2,799,833.00	13,041,336.00	3,624,239.82	27.79	9,417,096.18	2,108,112.67
	TOTAL EXPENDITURES	2,799,833.00	13,041,336.00	3,624,239.82	27.79	9,417,096.18	2,108,112.67
Fund 300 - CAPITAL PROJECTS FUND:							
	TOTAL REVENUES	2,799,833.00	13,041,336.00	4,164,321.69	31.93	8,877,014.31	3,891,531.07
	TOTAL EXPENDITURES	2,799,833.00	13,041,336.00	3,624,239.82	27.79	9,417,096.18	2,108,112.67
	NET OF REVENUES & EXPENDITURES	0.00	0.00	540,081.87	100.00	(540,081.87)	1,783,418.40

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PROPRIETARY FUND TYPES

ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing goods or services to the general public on a continuing basis should be financed or recovered through user charges. Currently there are five enterprise funds which consist of the Water & Sewer Revenue Fund, Municipal Airport Fund, Refuse Collection Fund, Stormwater Revenue Fund and Permits & Inspections Fund.

Fund 401 WATER & SEWER FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
102.000	CASH ON HAND	3,300.00	3,300.00
104.000	EQUITY IN POOLED CASH	31,133,737.00	20,133,862.01
115.100	ACCOUNTS RECEIVABLE	3,751,838.01	3,636,459.15
117.000	ALLOWANCE FOR UNCOLLECTIBLE AR	(882,694.48)	(771,505.79)
128.900	NOTES RECEIVABLE - NON-CURRENT	0.00	0.00
131.000	DUE FROM OTHER FUNDS	0.00	0.00
133.000	DUE FROM OTHER GOVERNMENTS	0.00	8,193,996.78
135.000	INTEREST & DIVIDENDS REC	27,699.45	27,417.63
151.900	INVESTMENTS - NON-CURRENT	19,352,253.31	19,910,061.61
155.000	PREPAID ITEMS	18,184.71	20,230.58
161.900	LAND	2,135,477.03	2,135,477.03
162.900	BUILDINGS	10,570,580.99	10,570,580.99
163.900	ACCUM DEPREC - BUILDINGS	(8,036,926.49)	(8,036,926.49)
164.900	INFRASTRUCTURE	135,650,298.63	135,650,298.63
165.900	ACCUM DEPREC - INFRASTRUCTURE	(39,132,789.04)	(39,132,789.04)
166.900	EQUIPMENT & FURNITURE	20,856,952.87	20,856,952.87
167.900	ACCUM DEPREC - EQUIPMENT	(13,786,414.42)	(13,786,414.42)
169.900	CONSTRUCTION WORK IN PROGRESS	9,536,589.03	9,535,901.53
190.000	DEFERRED OUTFLOW	1,576,775.00	1,576,775.00
101.000	CASH IN BANK	2,707,203.46	3,579,137.93
Total Assets		175,482,065.06	174,102,816.00
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	2,883,780.06	5,702,714.77
203.900	NOTES & LOANS PAYABLE - LT	0.00	0.00
205.000	CONTRACTS PAYABLE	206,523.64	2,414,453.73
207.000	DUE TO OTHER FUNDS	0.00	0.00
215.000	ACCRUED INTEREST PAYABLE	0.00	77.70
216.000	ACCRUED SALARIES & WAGES	888,009.39	1,041,758.30
220.000	DEPOSITS	0.00	0.00
223.000	DEFERRED REVENUE	0.00	0.00
229.000	OTHER CURRENT LIABILITIES	3,853,403.00	3,853,403.00
290.000	DEFERRED INFLOW	66,114.00	66,114.00
Total Liabilities		7,897,830.09	13,078,521.50
*** Fund Balance ***			
274.000	NET ASSETS, INVEST IN CAPITAL	117,793,768.60	117,793,081.10
275.000	NET ASSETS, RESTRICTED	0.00	0.00
276.000	NET ASSETS, UNRESTRICTED	43,905,765.68	49,790,466.37
Total Fund Balance		161,699,534.28	167,583,547.47
Beginning Fund Balance		160,137,530.31	167,584,234.97
Net of Revenues VS Expenditures		5,884,700.69	(6,559,252.97)
Fund Balance Adjustments		1,562,003.97	(687.50)
Ending Fund Balance		167,584,234.97	161,024,294.50
Total Liabilities And Fund Balance		175,482,065.06	174,102,816.00

12/04/2024

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024
SCH OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
COMPARISON WITH BUDGET AND FY 2023

***NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.**

GL NUMBER	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
Fund 401 - WATER & SEWER FUND						
CAPITAL GRANTS	55,000.00	41,240,000.00	17,863,948.53	43.32	23,376,051.47	101,993.64
CHARGES FOR SERVICES	28,193,462.00	28,524,069.00	30,785,103.39	107.93	(2,261,034.39)	28,849,584.43
INTEREST REVENUES	600,000.00	1,140,283.00	1,476,239.67	129.46	(335,956.67)	1,384,173.59
MISCELLANEOUS REVENUES	128,000.00	360,158.00	1,553,332.76	431.29	(1,193,174.76)	762,978.83
USE OF RESERVES	0.00	20,484,448.00	0.00	0.00	20,484,448.00	0.00
DEBT PROCEEDS	0.00	58,380,000.00	17,226,379.34	29.51	41,153,620.66	0.00
0000	28,976,462.00	150,128,958.00	68,905,003.69	45.90	81,223,954.31	31,098,730.49
CHARGES FOR GOVT SERVICES	116,000.00	162,686.00	162,685.90	100.00	0.10	152,792.86
9998 - CONTRIBUTIONS	116,000.00	162,686.00	162,685.90	100.00	0.10	152,792.86
TRANSFERS FROM OTHER FUNDS	0.00	641,226.00	641,225.25	100.00	0.75	0.00
9999 - TRANSFERS	0.00	641,226.00	641,225.25	100.00	0.75	0.00
TOTAL REVENUES	29,092,462.00	150,932,870.00	69,708,914.84	46.19	81,223,955.16	31,251,523.35
PERSONNEL	1,133,888.00	1,060,078.00	959,844.40	90.54	100,233.60	912,662.81
OPERATING	947,792.00	1,991,018.00	1,127,502.47	56.63	863,515.53	1,598,128.32
SERVICES PROVIDED BY GEN GOVT	2,837,846.00	2,837,846.00	3,078,510.34	108.48	(240,664.34)	2,884,958.44
CAPITAL OUTLAY	0.00	15,560,508.00	13,766,651.64	88.47	1,793,856.36	2,622,390.32
4201 - UTILITIES ADMIN	4,919,526.00	21,449,450.00	18,932,508.85	88.39	2,490,921.15	8,018,139.89
PERSONNEL	987,279.00	1,105,743.00	1,023,356.76	92.55	82,386.24	829,653.48
OPERATING	54,566.00	334,066.00	62,855.10	18.82	271,210.90	78,766.04
CAPITAL OUTLAY	0.00	31,535.00	30,617.00	97.09	918.00	0.00
4202 - ENGINEERING	1,041,845.00	1,471,344.00	1,116,828.86	75.91	354,515.14	908,419.52
PERSONNEL	679,426.00	679,426.00	607,736.48	89.45	71,689.52	622,990.40
OPERATING	1,156,497.00	1,173,852.00	922,653.36	78.60	251,198.64	1,040,980.04
CAPITAL OUTLAY	838,410.00	1,634,591.00	534,163.24	32.68	1,100,427.76	275,276.01
4203 - WATER PRODUCTION	2,674,333.00	3,487,869.00	2,064,553.08	59.19	1,423,315.92	1,939,246.45
PERSONNEL	2,111,827.00	2,111,827.00	1,918,730.22	90.86	193,096.78	1,831,048.62
OPERATING	2,288,788.00	2,640,728.00	2,160,259.26	81.81	480,468.74	2,014,822.44
CAPITAL OUTLAY	823,732.00	3,286,858.00	1,359,028.45	41.35	1,927,829.55	130,113.62
4204 - WATER DISTRIBUTION	5,224,347.00	8,039,413.00	5,438,017.93	67.64	2,601,395.07	3,975,984.68

12/04/2024

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024
SCH OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES
COMPARISON WITH BUDGET AND FY 2023

***NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.**

GL NUMBER	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
PERSONNEL	1,440,170.00	1,440,170.00	1,313,779.20	91.22	126,390.80	1,034,683.91
OPERATING	1,944,520.00	2,010,126.00	1,764,795.54	87.80	245,330.46	1,740,653.35
CAPITAL OUTLAY	347,149.00	99,957,169.00	37,880,046.27	37.90	62,077,122.73	4,298,328.81
4205 - WASTEWATER TREATMENT	3,731,839.00	103,407,465.00	40,958,621.01	39.61	62,448,843.99	7,073,666.07
PERSONNEL	1,794,401.00	1,794,401.00	1,690,013.43	94.18	104,387.57	1,513,893.89
OPERATING	598,876.00	744,332.00	627,822.55	84.35	116,509.45	717,157.57
CAPITAL OUTLAY	2,998,025.00	3,257,213.00	479,892.25	14.73	2,777,320.75	888,591.16
4206 - UTILITIES MAINTENANCE	5,391,302.00	5,795,946.00	2,797,728.23	48.27	2,998,217.77	3,119,642.62
PERSONNEL	971,738.00	971,738.00	955,826.70	98.36	15,911.30	815,822.08
OPERATING	69,456.00	77,156.00	70,829.57	91.80	6,326.43	65,823.67
CAPITAL OUTLAY	166,537.00	251,774.00	146,633.58	58.24	105,140.42	103,369.00
4208 - FACILITIES MAINTENANCE	1,207,731.00	1,300,668.00	1,173,289.85	90.21	127,378.15	985,014.75
PERSONNEL	1,248,308.00	1,248,308.00	1,141,898.18	91.48	106,409.82	1,049,748.83
OPERATING	463,730.00	487,230.00	433,832.36	89.04	53,397.64	351,196.38
CAPITAL OUTLAY	10,000.00	333,732.00	99,048.49	29.68	234,683.51	2,980.37
4209 - CUSTOMER SERVICE	1,722,038.00	2,069,270.00	1,674,779.03	80.94	394,490.97	1,403,925.58
PERSONNEL	636,240.00	636,240.00	516,693.96	81.21	119,546.04	530,181.39
OPERATING	220,476.00	220,476.00	173,788.74	78.82	46,687.26	164,927.12
CAPITAL OUTLAY	421,348.00	1,265,443.00	501,634.27	39.64	763,808.73	378,789.69
4210 - WASTEWATER COLLECTION	1,278,064.00	2,122,159.00	1,192,116.97	56.17	930,042.03	1,073,898.20
CONTINGENCY	1,037,227.00	183,652.00	0.00	0.00	183,652.00	0.00
SERVICES PROVIDED BY GEN GOVT	803,591.00	842,046.00	842,046.00	100.00	0.00	701,527.00
TRANSFERS TO OTHER FUNDS	60,619.00	763,588.00	77,678.00	10.17	685,910.00	125,381.00
TOTAL EXPENDITURES	29,092,462.00	150,932,870.00	76,268,167.81	50.55	74,638,682.19	29,324,845.76
Fund 401 - WATER & SEWER FUND:						
TOTAL REVENUES	29,092,462.00	150,932,870.00	69,708,914.84	46.19	81,223,955.16	31,251,523.35
TOTAL EXPENDITURES	29,092,462.00	150,932,870.00	76,268,167.81	50.55	74,638,682.19	29,324,845.76
NET OF REVENUES & EXPENDITURES	0.00	0.00	(6,559,252.97)	100.00	6,585,272.97	1,926,677.59

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Fund 403 WATER TRUST FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	3,973,799.72	3,612,087.83
115.100	ACCOUNTS RECEIVABLE	221.65	212.21
133.000	DUE FROM OTHER GOVERNMENTS	0.00	0.00
135.000	INTEREST & DIVIDENDS REC	316.63	256.81
151.900	INVESTMENTS - NON-CURRENT	3,184,376.38	3,317,182.93
161.900	LAND	0.00	0.00
162.900	BUILDINGS	0.00	0.00
163.900	ACCUM DEPREC - BUILDINGS	0.00	0.00
164.900	INFRASTRUCTURE	0.00	0.00
165.900	ACCUM DEPREC - INFRASTRUCTURE	0.00	0.00
166.900	EQUIPMENT & FURNITURE	0.00	0.00
167.900	ACCUM DEPREC - EQUIPMENT	0.00	0.00
169.900	CONSTRUCTION WORK IN PROGRESS	0.00	687.50
101.000	CASH IN BANK	188,039.63	276,328.06
Total Assets		7,346,754.01	7,206,755.34
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	54,032.47	787,242.19
205.000	CONTRACTS PAYABLE	0.00	64,790.42
Total Liabilities		54,032.47	852,032.61
*** Fund Balance ***			
274.000	NET ASSETS, INVEST IN CAPITAL	(1,275,207.24)	(1,274,519.74)
275.000	NET ASSETS, RESTRICTED	7,292,721.54	7,292,721.54
276.000	NET ASSETS, UNRESTRICTED	(1,232,150.45)	1,275,207.24
Total Fund Balance		4,785,363.85	7,293,409.04
Beginning Fund Balance		0.00	7,292,721.54
Net of Revenues VS Expenditures		2,507,357.69	(938,686.31)
Fund Balance Adjustments		4,785,363.85	687.50
Ending Fund Balance		7,292,721.54	6,354,722.73
Total Liabilities And Fund Balance		7,346,754.01	7,206,755.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 403 - WATER TRUST FUND							
	INTEREST REVENUES	0.00	55,687.00	241,468.27	433.62	(185,781.27)	121,474.27
	MISCELLANEOUS REVENUES	0.00	0.00	187,055.15	100.00	(187,055.15)	71,153.98
	TRANSFERS FROM OTHER FUNDS	0.00	586,560.00	0.00	0.00	586,560.00	0.00
	USE OF RESERVES	1,070,850.00	5,755,252.00	0.00	0.00	5,755,252.00	0.00
	PERMITS. FEES, & SPECIAL ASSESSMENTS	1,600,000.00	2,267,566.00	2,917,511.77	128.66	(649,945.77)	2,314,842.44
	TOTAL REVENUES	2,670,850.00	8,665,065.00	3,346,035.19	38.62	5,319,029.81	2,507,470.69
	OPERATING	0.00	73,000.00	72,925.73	99.90	74.27	113.00
	CAPITAL OUTLAY	2,670,850.00	8,189,172.00	3,808,903.52	46.51	4,380,268.48	1,275,207.24
	TRANSFERS TO OTHER FUNDS	0.00	402,893.00	402,892.25	100.00	0.75	0.00
	TOTAL EXPENDITURES	2,670,850.00	8,665,065.00	4,284,721.50	49.45	4,380,343.50	1,275,320.24
Fund 403 - WATER TRUST FUND:							
	TOTAL REVENUES	2,670,850.00	8,665,065.00	3,346,035.19	38.62	5,319,029.81	2,507,470.69
	TOTAL EXPENDITURES	2,670,850.00	8,665,065.00	4,284,721.50	49.45	4,380,343.50	1,275,320.24
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(938,686.31)	100.00	938,686.31	1,232,150.45

Fund 404 WASTEWATER TRUST FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	3,934,028.80	6,887,747.45
115.100	ACCOUNTS RECEIVABLE	182,578.90	474,753.90
133.000	DUE FROM OTHER GOVERNMENTS	7,489.58	74,374.23
135.000	INTEREST & DIVIDENDS REC	6,941.74	6,904.64
151.900	INVESTMENTS - NON-CURRENT	1,975,046.26	2,057,416.88
161.900	LAND	0.00	0.00
162.900	BUILDINGS	0.00	0.00
163.900	ACCUM DEPREC - BUILDINGS	0.00	0.00
164.900	INFRASTRUCTURE	0.00	0.00
165.900	ACCUM DEPREC - INFRASTRUCTURE	0.00	0.00
166.900	EQUIPMENT & FURNITURE	0.00	0.00
167.900	ACCUM DEPREC - EQUIPMENT	0.00	0.00
169.900	CONSTRUCTION WORK IN PROGRESS	0.00	0.00
101.000	CASH IN BANK	116,627.85	171,387.00
Total Assets		6,222,713.13	9,672,584.10
*** Liabilities ***			
115.100	ACCOUNTS RECEIVABLE	0.00	0.00
202.000	ACCOUNTS PAYABLE	11,030.49	196,399.70
205.000	CONTRACTS PAYABLE	0.00	0.00
223.000	DEFERRED REVENUE	101,587.00	101,587.00
Total Liabilities		112,617.49	297,986.70
*** Fund Balance ***			
274.000	NET ASSETS, INVEST IN CAPITAL	(286,796.69)	(286,796.69)
275.000	NET ASSETS, RESTRICTED	6,110,095.64	6,110,095.64
276.000	NET ASSETS, UNRESTRICTED	(2,625,515.39)	286,796.69
Total Fund Balance		3,197,783.56	6,110,095.64
Beginning Fund Balance		9,545,151.34	6,110,095.64
Net of Revenues VS Expenditures		2,912,312.08	3,264,501.76
Fund Balance Adjustments		(6,347,367.78)	0.00
Ending Fund Balance		6,110,095.64	9,374,597.40
Total Liabilities And Fund Balance		6,222,713.13	9,672,584.10

PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES

COMPARED WITH BUDGET AND FY 2023 ACTUAL

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 404 - WASTEWATER TRUST FUND							
	INTEREST REVENUES	0.00	200,000.00	270,852.29	135.43	(70,852.29)	79,331.30
	MISCELLANEOUS REVENUES	0.00	0.00	116,017.24	100.00	(116,017.24)	44,132.02
	CAPITAL GRANTS	0.00	2,260,883.00	1,585,091.98	70.11	675,791.02	7,489.58
	USE OF RESERVES	0.00	3,122,177.00	0.00	0.00	3,122,177.00	0.00
	PERMITS. FEES, & SPECIAL ASSESSMENTS	1,800,000.00	3,126,853.00	3,931,732.37	125.74	(804,879.37)	2,781,575.90
TOTAL REVENUES		1,800,000.00	8,709,913.00	5,903,693.88	67.78	2,806,219.12	2,912,528.80
	OPERATING	0.00	185,950.00	184,966.50	99.47	983.50	216.72
	CAPITAL OUTLAY	0.00	8,285,630.00	2,215,892.62	26.74	6,069,737.38	286,796.69
	CONTINGENCY	1,800,000.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS TO OTHER FUNDS	0.00	238,333.00	238,333.00	100.00	0.00	0.00
TOTAL EXPENDITURES		1,800,000.00	8,709,913.00	2,639,192.12	30.30	6,070,720.88	287,013.41
Fund 404 - WASTEWATER TRUST FUND:							
	TOTAL REVENUES	1,800,000.00	8,709,913.00	5,903,693.88	67.78	2,806,219.12	2,912,528.80
	TOTAL EXPENDITURES	1,800,000.00	8,709,913.00	2,639,192.12	30.30	6,070,720.88	287,013.41
	NET OF REVENUES & EXPENDITURES	0.00	0.00	3,264,501.76	100.00	(3,264,501.76)	2,625,515.39

Fund 430 AIRPORT FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
102.000	CASH ON HAND	0.00	0.00
104.000	EQUITY IN POOLED CASH	19,461.84	959,910.12
115.100	ACCOUNTS RECEIVABLE	9,783.24	15,379.88
117.000	ALLOWANCE FOR UNCOLLECTIBLE AR	(4,787.25)	(7,863.86)
128.900	NOTES RECEIVABLE - NON-CURRENT	0.00	0.00
133.000	DUE FROM OTHER GOVERNMENTS	1,401,787.77	534,067.97
135.000	INTEREST & DIVIDENDS REC	813,574.78	1,160,146.93
141.000	INVENTORIES	1,596.48	789.53
151.900	INVESTMENTS - NON-CURRENT	0.00	0.00
155.000	PREPAID ITEMS	0.00	0.00
156.900	OTHER ASSETS - NONCURRENT	38,208,756.30	38,306,149.02
161.900	LAND	3,935,210.59	3,935,210.59
162.900	BUILDINGS	6,372,050.59	6,372,050.59
163.900	ACCUM DEPREC - BUILDINGS	(2,167,558.06)	(2,167,558.06)
164.900	INFRASTRUCTURE	37,260,178.87	37,260,178.87
165.900	ACCUM DEPREC - INFRASTRUCTURE	(13,133,743.72)	(13,133,743.72)
166.900	EQUIPMENT & FURNITURE	683,457.65	683,457.65
167.900	ACCUM DEPREC - EQUIPMENT	(569,766.01)	(569,766.01)
169.900	CONSTRUCTION WORK IN PROGRESS	4,670,236.87	4,670,236.87
101.000	CASH IN BANK	0.00	0.00
Total Assets		77,500,239.94	78,018,646.37
*** Liabilities ***			
115.100	ACCOUNTS RECEIVABLE	0.00	0.00
201.000	VOUCHERS PAYABLE	0.00	0.00
202.000	ACCOUNTS PAYABLE	232,508.90	343,769.42
203.900	NOTES & LOANS PAYABLE - LT	0.00	0.00
205.000	CONTRACTS PAYABLE	150,189.62	44,048.02
207.000	DUE TO OTHER FUNDS	37,000.00	0.00
208.000	DUE TO OTHER GOVERNMENTS	19.34	31.24
215.000	ACCRUED INTEREST PAYABLE	0.00	0.00
216.000	ACCRUED SALARIES & WAGES	64,395.62	75,360.89
220.000	DEPOSITS	89,746.82	114,952.63
223.000	DEFERRED REVENUE	0.00	0.00
225.900	CAPITAL LEASES - LONG TERM	0.00	0.00
236.900	ADVANCES FROM OTHER FUNDS	1,682,820.89	1,516,528.74
290.000	DEFERRED INFLOW	36,702,161.74	35,979,192.41
Total Liabilities		38,958,842.93	38,073,883.35
*** Fund Balance ***			
273.000	DEBT USED TO ACQUIRE FA	0.00	0.00
274.000	NET ASSETS, INVEST IN CAPITAL	37,050,066.78	37,050,066.78
275.000	NET ASSETS, RESTRICTED	18,555.14	18,555.14
276.000	NET ASSETS, UNRESTRICTED	(1,924,796.35)	1,472,775.09
Total Fund Balance		35,143,825.57	38,541,397.01
Beginning Fund Balance		35,143,825.57	38,541,397.01
Net of Revenues VS Expenditures		3,397,571.44	1,403,366.01
Ending Fund Balance		38,541,397.01	39,944,763.02
Total Liabilities And Fund Balance		77,500,239.94	78,018,646.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 430 - AIRPORT FUND							
	INTEREST REVENUES	40,000.00	40,000.00	1,579,577.05	3,948.94	(1,539,577.05)	1,609,804.43
	MISCELLANEOUS REVENUES	5,000.00	5,000.00	64,261.67	1,285.23	(59,261.67)	9,277.58
	CAPITAL GRANTS	1,137,000.00	5,922,655.00	1,839,535.19	31.06	4,083,119.81	2,592,178.88
	USE OF RESERVES	0.00	380,342.00	0.00	0.00	380,342.00	0.00
	CHARGES FOR SERVICES	0.00	0.00	(4,556.39)	100.00	4,556.39	(2,652.69)
	RENTAL INCOME	1,872,902.00	1,909,889.00	1,506,204.76	78.86	403,684.24	1,412,596.48
	TOTAL REVENUES	3,054,902.00	8,257,886.00	4,985,022.28	60.37	3,272,863.72	5,621,204.68
	OPERATING	506,298.00	1,104,756.00	347,757.20	31.48	756,998.80	400,847.03
	PERSONNEL	578,835.00	578,835.00	552,366.45	95.43	26,468.55	510,068.73
	CAPITAL OUTLAY	1,358,196.00	6,004,991.00	2,286,971.54	38.08	3,718,019.46	3,910,270.02
	CONTINGENCY	5,790.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS TO OTHER FUNDS	287,391.00	250,912.00	76,169.08	30.36	174,742.92	127,276.69
	SERVICES PROVIDED BY GEN GOVT	318,392.00	318,392.00	318,392.00	100.00	0.00	284,336.00
	TOTAL EXPENDITURES	3,054,902.00	8,257,886.00	3,581,656.27	43.37	4,676,229.73	5,232,798.47
Fund 430 - AIRPORT FUND:							
	TOTAL REVENUES	3,054,902.00	8,257,886.00	4,985,022.28	60.37	3,272,863.72	5,621,204.68
	TOTAL EXPENDITURES	3,054,902.00	8,257,886.00	3,581,656.27	43.37	4,676,229.73	5,232,798.47
	NET OF REVENUES & EXPENDITURES	0.00	0.00	1,403,366.01	100.00	(1,403,366.01)	388,406.21

Fund 440 REFUSE COLLECTION FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	277,435.03	281,148.75
115.100	ACCOUNTS RECEIVABLE	558,178.22	587,727.28
117.000	ALLOWANCE FOR UNCOLLECTIBLE AR	(37,089.16)	(38,423.56)
135.000	INTEREST & DIVIDENDS REC	0.00	0.00
151.900	INVESTMENTS - NON-CURRENT	0.00	0.00
Total Assets		798,524.09	830,452.47
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	774,850.66	790,062.19
207.000	DUE TO OTHER FUNDS	0.00	0.00
220.000	DEPOSITS	0.00	0.00
Total Liabilities		774,850.66	790,062.19
*** Fund Balance ***			
276.000	NET ASSETS, UNRESTRICTED	20,661.92	23,673.43
Total Fund Balance		20,661.92	23,673.43
Beginning Fund Balance		20,661.92	23,673.43
Net of Revenues VS Expenditures		3,011.51	16,716.85
Ending Fund Balance		23,673.43	40,390.28
Total Liabilities And Fund Balance		798,524.09	830,452.47

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
COMPARED WITH BUDGET AND FY 2023 ACTUAL

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 440 - REFUSE COLLECTION FUND							
	INTEREST REVENUES	0.00	17,200.00	18,524.11	107.70	(1,324.11)	11,120.71
	MISCELLANEOUS REVENUES	0.00	0.00	150.64	100.00	(150.64)	(138.32)
	CHARGES FOR SERVICES	5,160,000.00	5,544,186.00	5,559,415.98	100.27	(15,229.98)	5,193,945.84
	TOTAL REVENUES	5,160,000.00	5,561,386.00	5,578,090.73	100.30	(16,704.73)	5,204,928.23
	OPERATING	5,060,000.00	5,414,700.00	5,414,687.98	100.00	12.02	5,065,123.86
	SERVICES PROVIDED BY GEN GOVT	100,000.00	146,686.00	146,685.90	100.00	0.10	136,792.86
	TOTAL EXPENDITURES	5,160,000.00	5,561,386.00	5,561,373.88	100.00	12.12	5,201,916.72
Fund 440 - REFUSE COLLECTION FUND:							
	TOTAL REVENUES	5,160,000.00	5,561,386.00	5,578,090.73	100.30	(16,704.73)	5,204,928.23
	TOTAL EXPENDITURES	5,160,000.00	5,561,386.00	5,561,373.88	100.00	12.12	5,201,916.72
	NET OF REVENUES & EXPENDITURES	0.00	0.00	16,716.85	100.00	(16,716.85)	3,011.51

Fund 450 STORMWATER FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	1,120,093.21	745,714.81
115.100	ACCOUNTS RECEIVABLE	333,210.82	371,990.92
117.000	ALLOWANCE FOR UNCOLLECTIBLE AR	(94,586.50)	(105,097.32)
128.900	NOTES RECEIVABLE - NON-CURRENT	0.00	0.00
132.000	ADVANCES TO OTHER FUNDS	0.00	0.00
133.000	DUE FROM OTHER GOVERNMENTS	0.00	120,250.00
135.000	INTEREST & DIVIDENDS REC	37,938.71	35,454.10
151.900	INVESTMENTS - NON-CURRENT	1,242,072.61	1,293,874.06
155.000	PREPAID ITEMS	0.00	0.00
161.900	LAND	1,076,393.39	1,076,393.39
162.900	BUILDINGS	316,191.74	316,191.74
163.900	ACCUM DEPREC - BUILDINGS	(38,624.31)	(38,624.31)
164.900	INFRASTRUCTURE	5,435,290.24	5,435,290.24
165.900	ACCUM DEPREC - INFRASTRUCTURE	(1,128,218.61)	(1,128,218.61)
166.900	EQUIPMENT & FURNITURE	3,271,329.37	3,271,329.37
167.900	ACCUM DEPREC - EQUIPMENT	(1,927,089.02)	(1,927,089.02)
169.900	CONSTRUCTION WORK IN PROGRESS	60,328.03	60,328.03
190.000	DEFERRED OUTFLOW	177,575.00	177,575.00
101.000	CASH IN BANK	34,796.89	67,595.57
Total Assets		9,916,701.57	9,772,957.97
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	32,146.42	147,003.36
203.900	NOTES & LOANS PAYABLE - LT	0.00	0.00
205.000	CONTRACTS PAYABLE	0.00	15,085.60
207.000	DUE TO OTHER FUNDS	0.00	0.00
215.000	ACCRUED INTEREST PAYABLE	0.00	0.00
216.000	ACCRUED SALARIES & WAGES	53,273.00	89,476.67
220.000	DEPOSITS	0.00	0.00
223.000	DEFERRED REVENUE	0.00	0.00
225.900	CAPITAL LEASES - LONG TERM	0.00	0.00
229.000	OTHER CURRENT LIABILITIES	428,707.00	428,707.00
236.900	ADVANCES FROM OTHER FUNDS	0.00	0.00
290.000	DEFERRED INFLOW	6,641.00	6,641.00
Total Liabilities		520,767.42	686,913.63
*** Fund Balance ***			
274.000	NET ASSETS, INVEST IN CAPITAL	7,065,600.83	7,065,600.83
276.000	NET ASSETS, UNRESTRICTED	1,816,834.71	2,330,333.32
Total Fund Balance		8,882,435.54	9,395,934.15
Beginning Fund Balance		8,882,435.54	9,395,934.15
Net of Revenues VS Expenditures		513,498.61	(309,889.81)
Ending Fund Balance		9,395,934.15	9,086,044.34
Total Liabilities And Fund Balance		9,916,701.57	9,772,957.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 450 - STORMWATER FUND							
	INTEREST REVENUES	35,000.00	35,000.00	79,306.06	226.59	(44,306.06)	60,535.63
	MISCELLANEOUS REVENUES	0.00	33,070.00	133,346.45	403.22	(100,276.45)	60,383.95
	CAPITAL GRANTS	0.00	185,000.00	120,250.00	65.00	64,750.00	0.00
	USE OF RESERVES	395,531.00	1,231,895.00	0.00	0.00	1,231,895.00	0.00
	CHARGES FOR SERVICES	2,297,500.00	2,297,500.00	2,382,375.51	103.69	(84,875.51)	2,251,349.62
	OPERATING GRANTS	0.00	0.00	106,848.03	100.00	(106,848.03)	0.00
	TOTAL REVENUES	2,728,031.00	3,782,465.00	2,822,126.05	74.61	960,338.95	2,372,269.20
	OPERATING	365,347.00	604,262.00	452,685.29	74.92	151,576.71	299,869.92
	PERSONNEL	1,371,156.00	1,371,156.00	1,297,058.13	94.60	74,097.87	859,087.34
	CAPITAL OUTLAY	655,304.00	1,456,548.00	1,040,005.44	71.40	416,542.56	372,160.00
	TRANSFERS TO OTHER FUNDS	8,953.00	23,228.00	14,996.00	64.56	8,232.00	18,829.00
	SERVICES PROVIDED BY GEN GOVT	327,271.00	327,271.00	327,271.00	100.00	0.00	296,164.00
	TOTAL EXPENDITURES	2,728,031.00	3,782,465.00	3,132,015.86	82.80	650,449.14	1,846,110.26
Fund 450 - STORMWATER FUND:							
	TOTAL REVENUES	2,728,031.00	3,782,465.00	2,822,126.05	74.61	960,338.95	2,372,269.20
	TOTAL EXPENDITURES	2,728,031.00	3,782,465.00	3,132,015.86	82.80	650,449.14	1,846,110.26
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(309,889.81)	100.00	309,889.81	526,158.94

Fund 480 PERMITS & INSPECTIONS FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
102.000	CASH ON HAND	100.00	100.00
104.000	EQUITY IN POOLED CASH	2,506,540.86	2,783,482.94
133.000	DUE FROM OTHER GOVERNMENTS	0.00	0.00
135.000	INTEREST & DIVIDENDS REC	2,714.61	2,678.36
151.900	INVESTMENTS - NON-CURRENT	1,929,607.33	2,010,082.89
155.000	PREPAID ITEMS	0.00	0.00
164.900	INFRASTRUCTURE	1,036,916.93	1,036,916.93
165.900	ACCUM DEPREC - INFRASTRUCTURE	(637,373.72)	(637,373.72)
166.900	EQUIPMENT & FURNITURE	344,089.61	344,089.61
167.900	ACCUM DEPREC - EQUIPMENT	(212,473.51)	(212,473.51)
168.950	ACCUM DEPREC - CAPITAL LEASES	305,068.10	246,444.98
169.900	CONSTRUCTION WORK IN PROGRESS	25,067.50	25,067.50
190.000	DEFERRED OUTFLOW	6,547.00	6,547.00
101.000	CASH IN BANK	541,371.70	613,037.94
Total Assets		5,848,176.41	6,218,600.92
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	16,346.33	48,644.37
205.000	CONTRACTS PAYABLE	17,042.95	14,557.95
208.000	DUE TO OTHER GOVERNMENTS	25,086.54	25,191.22
215.000	ACCRUED INTEREST PAYABLE	7,457.14	3,690.81
216.000	ACCRUED SALARIES & WAGES	108,861.60	150,453.46
225.900	CAPITAL LEASES - LONG TERM	265,299.66	143,909.69
229.000	OTHER CURRENT LIABILITIES	76,179.00	76,179.00
290.000	DEFERRED INFLOW	9,486.00	9,486.00
Total Liabilities		525,759.22	472,112.50
*** Fund Balance ***			
274.000	NET ASSETS, INVEST IN CAPITAL	595,995.25	595,995.25
275.000	NET ASSETS, RESTRICTED	57,798.17	57,798.17
276.000	NET ASSETS, UNRESTRICTED	4,148,299.04	4,668,623.77
Total Fund Balance		4,802,092.46	5,322,417.19
Beginning Fund Balance		4,802,092.46	5,322,417.19
Net of Revenues VS Expenditures		520,324.73	424,071.23
Ending Fund Balance		5,322,417.19	5,746,488.42
Total Liabilities And Fund Balance		5,848,176.41	6,218,600.92

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 480 - PERMITS & INSPECTIONS FUND							
	INTEREST REVENUES	25,000.00	25,000.00	167,288.85	669.16	(142,288.85)	69,702.74
	MISCELLANEOUS REVENUES	5,000.00	5,000.00	128,100.95	2,562.02	(123,100.95)	68,258.86
	USE OF RESERVES	1,709,851.00	2,632,485.00	0.00	0.00	2,632,485.00	0.00
	PERMITS. FEES, & SPECIAL ASSESSMENTS	1,823,854.00	1,973,854.00	3,404,594.02	172.48	(1,430,740.02)	2,915,136.90
	CHARGES FOR SERVICES	240,000.00	240,101.00	605,749.60	252.29	(365,648.60)	590,665.31
	DEBT PROCEEDS	0.00	77,981.00	0.00	0.00	77,981.00	0.00
	TOTAL REVENUES	3,803,705.00	4,954,421.00	4,305,733.42	86.91	648,687.58	3,643,763.81
	OPERATING	864,509.00	1,416,138.00	796,809.88	56.27	619,328.12	583,066.24
	PERSONNEL	1,965,744.00	2,033,627.00	1,894,009.58	93.13	139,617.42	1,658,843.94
	CAPITAL OUTLAY	159,438.00	606,214.00	446,348.27	73.63	159,865.73	574,098.47
	TRANSFERS TO OTHER FUNDS	19,797.00	95,803.00	58,600.00	61.17	37,203.00	22,850.00
	SERVICES PROVIDED BY GEN GOVT	794,217.00	794,217.00	794,217.00	100.00	0.00	604,361.67
	Unclassified	0.00	8,422.00	8,421.47	99.99	0.53	14,663.26
	TOTAL EXPENDITURES	3,803,705.00	4,954,421.00	3,998,406.20	80.70	956,014.80	3,457,883.58
Fund 480 - PERMITS & INSPECTIONS FUND:							
	TOTAL REVENUES	3,803,705.00	4,954,421.00	4,305,733.42	86.91	648,687.58	3,643,763.81
	TOTAL EXPENDITURES	3,803,705.00	4,954,421.00	3,998,406.20	80.70	956,014.80	3,457,883.58
	NET OF REVENUES & EXPENDITURES	0.00	0.00	307,327.22	100.00	(307,327.22)	185,880.23

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PROPRIETARY FUND TYPES

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis. Currently there are two internal service funds which consists of the Health Insurance Cost Containment Fund and the Workers' Compensation Self-Insurance Fund.

Fund 500 HEALTH INSUR COST CONTAINMENT

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	242,723.53	262,433.58
115.100	ACCOUNTS RECEIVABLE	0.00	61,007.46
135.000	INTEREST & DIVIDENDS REC	0.00	0.00
156.900	OTHER ASSETS - NONCURRENT	0.00	0.00
166.900	EQUIPMENT & FURNITURE	9,542.00	9,542.00
167.900	ACCUM DEPREC - EQUIPMENT	(9,542.00)	(9,542.00)
168.950	ACCUM DEPREC - CAPITAL LEASES	66,728.40	7,529.38
Total Assets		309,451.93	330,970.42
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	59,000.25	140,718.06
215.000	ACCRUED INTEREST PAYABLE	161.51	20.99
225.900	CAPITAL LEASES - LONG TERM	70,477.18	9,158.96
Total Liabilities		129,638.94	149,898.01
*** Fund Balance ***			
274.000	NET ASSETS, INVEST IN CAPITAL	(3,748.78)	7,259.38
284.000	FUND BALANCE - UNASSIGNED	152,676.61	172,553.61
Total Fund Balance		148,927.83	179,812.99
Beginning Fund Balance		148,927.83	179,812.99
Net of Revenues VS Expenditures		30,885.16	1,259.42
Ending Fund Balance		179,812.99	181,072.41
Total Liabilities And Fund Balance		309,451.93	330,970.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2024	% BDGT USED	AVAILABLE BALANCE	YTD BALANCE 09/30/2023
Fund 500 - HEALTH INSUR COST CONTAINMENT							
	INTEREST REVENUES	0.00	10,700.00	10,786.72	100.81	(86.72)	7,552.79
	CHARGES FOR GOVT SERVICES	715,605.00	715,605.00	655,971.27	91.67	59,633.73	569,305.00
	TOTAL REVENUES	715,605.00	726,305.00	666,757.99	91.80	59,547.01	576,857.79
	OPERATING	683,400.00	692,900.00	632,110.57	91.23	60,789.43	511,420.71
	PRINCIPAL & INTEREST	0.00	1,200.00	1,183.00	98.58	17.00	2,346.92
	SERVICES PROVIDED BY GEN GOVT	32,205.00	32,205.00	32,205.00	100.00	0.00	32,205.00
	TOTAL EXPENDITURES	715,605.00	726,305.00	665,498.57	91.63	60,806.43	545,972.63
Fund 500 - HEALTH INSUR COST CONTAINMENT:							
	TOTAL REVENUES	715,605.00	726,305.00	666,757.99	91.80	59,547.01	576,857.79
	TOTAL EXPENDITURES	715,605.00	726,305.00	665,498.57	91.63	60,806.43	545,972.63
	NET OF REVENUES & EXPENDITURES	0.00	0.00	1,259.42	100.00	(1,259.42)	30,885.16

Fund 510 WORK COMP SELF INS FUND

GL Number	Description	PERIOD ENDED 09/30/2023	PERIOD ENDED 09/30/2024
*** Assets ***			
104.000	EQUITY IN POOLED CASH	1,458,475.14	1,480,933.44
115.100	ACCOUNTS RECEIVABLE	0.00	0.00
135.000	INTEREST & DIVIDENDS REC	1,659.54	1,637.38
151.900	INVESTMENTS - NON-CURRENT	1,179,639.56	1,228,837.20
155.000	PREPAID ITEMS	0.00	0.00
101.000	CASH IN BANK	696,462.11	756,680.34
Total Assets		3,336,236.35	3,468,088.36
*** Liabilities ***			
202.000	ACCOUNTS PAYABLE	72,084.69	113,578.44
205.000	CONTRACTS PAYABLE	0.00	0.00
229.000	OTHER CURRENT LIABILITIES	1,572,000.00	1,672,000.00
Total Liabilities		1,644,084.69	1,785,578.44
*** Fund Balance ***			
282.000	FUND BALANCE - COMMITTED	300,000.00	300,000.00
284.000	FUND BALANCE - UNASSIGNED	1,212,923.68	1,392,151.66
Total Fund Balance		1,512,923.68	1,692,151.66
Beginning Fund Balance		1,512,923.68	1,692,151.66
Net of Revenues VS Expenditures		179,227.98	(9,641.74)
Ending Fund Balance		1,692,151.66	1,682,509.92
Total Liabilities And Fund Balance		3,336,236.35	3,468,088.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF DELAND
PERIOD ENDING 09/30/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

SCH OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
COMPARED WITH BUDGET AND FY 2023 ACTUAL							
GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT	AVAILABLE	YTD BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2024	USED	BALANCE	09/30/2023
Fund 510 - WORK COMP SELF INS FUND							
	INTEREST REVENUES	0.00	35,000.00	118,382.44	338.24	(83,382.44)	78,740.48
	MISCELLANEOUS REVENUES	0.00	0.00	240,583.15	100.00	(240,583.15)	99,270.94
	USE OF RESERVES	0.00	10,000.00	0.00	0.00	10,000.00	0.00
	CHARGES FOR GOVT SERVICES	860,736.00	860,736.00	519,008.11	60.30	341,727.89	852,741.00
	TOTAL REVENUES	860,736.00	905,736.00	877,973.70	96.93	27,762.30	1,030,752.42
	OPERATING	796,736.00	841,736.00	823,615.44	97.85	18,120.56	787,524.44
	SERVICES PROVIDED BY GEN GOVT	64,000.00	64,000.00	64,000.00	100.00	0.00	64,000.00
	TOTAL EXPENDITURES	860,736.00	905,736.00	887,615.44	98.00	18,120.56	851,524.44
Fund 510 - WORK COMP SELF INS FUND:							
	TOTAL REVENUES	860,736.00	905,736.00	877,973.70	96.93	27,762.30	1,030,752.42
	TOTAL EXPENDITURES	860,736.00	905,736.00	887,615.44	98.00	18,120.56	851,524.44
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(9,641.74)	100.00	9,641.74	179,227.98
	TOTAL REVENUES - ALL FUNDS	29,892,971.00	71,293,207.00	43,591,427.96	61.14	27,701,779.04	44,588,033.31
	TOTAL EXPENDITURES - ALL FUNDS	29,892,971.00	71,293,207.00	39,275,868.21	55.09	32,017,338.79	31,806,567.23
	NET OF REVENUES & EXPENDITURES	0.00	0.00	4,315,559.75	100.00	(4,315,559.75)	12,781,466.08

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Resolution Approving Sole Source Purchase for Compact IC Flex and 919 Auto Sampler.

DEPARTMENT: Utilities

PREPARED BY: Jim Ailes, Deputy Public Serv. Director/Utilities Director

ATTACHMENTS: Resolution, Sole source letter & quote, Metrohm Sole Source Justification - Tri Chambered Rotor Suppressor

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

The City of DeLand currently operates and maintains an Environmental Testing Lab for regulatory compliance with both water and wastewater requirements. As such, much of their equipment is specialized in nature and not able to be purchased from many sources. In this year's budget, a 930 Compact IC Flex and 919 Autosampler and additional software and computer hardware was placed in the Utilities budget for purchase.

This unit would perform some nutrient testing, but it would also provide additional abilities to test in house sulfides and different ions (minerals) analysis in the lab that is required by the regulatory agencies. The additional testing abilities will reduce outside lab costs. This unit will save time by being able to run multiple flow channels and bring new abilities in house and for the clients we serve. The set up for this unit is much easier and once up and running is fully automated and can be left running on automatic, thus allowing the lab to perform other testing. A ten-year warranty is provided and multi-year service contract for support. Old unit could only run on Windows 7 program as the new unit will run on Windows 11 and allow IT to better support the lab with an updated PC unit. Given the unique nature of this equipment, and specifically the fact that this particular vendor has the only anion suppressor available for ion chromatography applications with a standard 10-year warranty, renders this vendor a sole source provider.

A quote was obtained from METHROHM USA, Inc. and a sole source letter was received from METHROHM USA Inc stating that they are the authorized municipal distributor in the USA market for METHROHM Equipment, which is attached.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

High Value Government.

SUSTAINABILITY:

Infrastructure.

FISCAL IMPACT:

The current fiscal year 24/25 budget has an allowance of \$99,125 in the Utility Division 4240 impact fee account to purchase this equipment. The attached quote is in the amount of \$77, 881.07 for the proposed purchase. The remaining amount will be put toward the CPU hardware and software to make the unit functional for the lab. So, funds are currently available to cover this purchase at this time.

RECOMMENDATION:

It is recommended that the City Commission approve the attached Sole Source Resolution and allow for the quoted purchase of the 930 Compact IC Flex and 919 Autosampler at a cost of \$77,881.07.

BACKGROUND/DISCUSSION:

This purchase does not include any installation costs, as that will be completed by the contractor who is awarded the site construction contract nor startup visit confirming alignment and warranty commencement

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COMMISSION OF DELAND, FLORIDA, AUTHORIZING A SOLE SOURCE PURCHASE OF A COMPACT IC FLEX AND 919 AUTOSAMPLER FOR THE ENVIRONMENTAL SERVICES LAB FROM METROHM USA, INC.; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission has determined that there is legitimate need to purchase a Compact IC Flex and 919 Autosampler for the proper operation of the environmental services lab at the Wiley M. Nash Reclaim Facility; and

WHEREAS, Metrohm USA, Inc. is the only vendor that provides a anion suppressor available for ion chromatography applications with a standard 10-year warranty; and

WHEREAS, the Utilities Director has informed the City Commission that, to the best of his knowledge, there are no other suppliers that can supply the specialized lab equipment meeting the specifications of the product distributed by Metrohm USA, Inc.

NOW, THEREFORE, BE IT RESOLVED THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The City Commission hereby authorizes the sole source purchase of the Compact IC Flex and 919 Autosampler from Metrohm USA, Inc., the sole distributor and that the purchase of this item from any other vendor is not obtainable and that these findings support a sole source purchase without competitive bidding.

Section 2. The City Commission hereby authorizes the execution of a purchase agreement per the attached Sales Quotation.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 16th day of December, 2024.

Christopher M. Cloudman
Mayor-Commissioner

ATTEST:

Julie A. Hennessy
City Clerk-Auditor

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney



Metrohm USA, Inc.
9250 Camden Field Parkway
Riverview, FL 33578

October 29, 2024

Re: Sole Source Notification

Metrohm group companies are the sole manufacturers of Metrohm branded products. Metrohm USA is the sole or exclusive provider for Metrohm branded products within the United States for the purchase of new products, on-site and remote support including manufacturer approved installation, training, maintenance, repair services, live technical support and OEM replacement parts needed for successful operation of Metrohm equipment.

In Puerto Rico, Metrohm USA has authorized Metrotech to operate as an extension of the Metrohm USA Sales and Service organization; however, all financial transactions will be handled by Metrohm USA and subject to Metrohm USA terms and conditions.

Best regards,

A handwritten signature in black ink, appearing to read 'Lori Spafford', written in a cursive style.

Lori Spafford

Vice President, Marketing

Metrohm, USA

Lori.Spafford@metrohmusa.com



SALES QUOTATION

Quotation Number QUO-232161-L5W3Y1-7

Delivery Address

City of Deland
1101 S Amelia Ave
Deland, FL 32724
United States

Delivery Contact

Larissa McCoy
Phone: 386-626-7256
Email: Mccoysl@deland.org

Valid dates 11/7/2024 - 12/30/2024

Payment Terms On Approved Credit

Shipping Method Best Way (UPS)

Terms of Delivery FOBD - prepay and add

Dear Larissa

Thank you for considering Metrohm USA products and services. I am pleased to send you this quotation for your item(s) of interest.

To Place order the following are required:

- Purchase order MUST reference Quote #: QUO-232161-L5W3Y1
- Reference deviations from Metrohm USA T&C
- If this purchase is Tax Exempt, you must supply a Tax Exempt certificate with Purchase Order.
- Emailed or Faxed to Customer Support Department
 - Email: CustomerSupport@metrohmusa.com
 - Fax: 813-316-4900

If you have any questions or would like to amend this document, please feel free to contact us.

Sincerely,

Dylan Lyon

dylan.lyon@metrohmusa.com

TO PLACE YOUR ORDER

Email: customersupport@metrohmusa.com

Metrohm USA, Inc.

0250 Camden Field Parkway, Riverview, FL 33578

Toll free: 800-METROHM (638-7646) • Fax: 813-316-4900 • www.metrohm.com

Credit card payments incur a 3% surcharge *FOBD PrePay & Add



SALES QUOTATION

Quotation Number QUO-232161-L5W3Y1-7

Line	Item no.	Description	Qty	Unit Price	Discount	Total
1		930 Compact IC flex with 919 Autosampler and MagIC Net 4.2 Software - Includes 10-Year Chemical Suppressor Warranty				
2	SER-ICSUPP02	10-Year Anion Suppressor warranty	1	\$10,840.00	100.00%	\$0.00
3	29301200	Suitable for the analysis of anions with chemical suppression. System includes MSM II chemical suppressor, a high-pressure pump with an intelligent pump head, pulsation absorber, dosino for suppressor regeneration, six-port injection valve, thermally insulated column compartment and leak sensor. All capillary connections preinstalled.	1	\$21,014.00	5.00%	\$19,963.30
4	28509010	850 Detector IC Profess. iDetector Intelligent High Performance Conductivity Detector for IC Instruments.	1	\$7,910.00	5.00%	\$7,514.50
5	62832000	MSM-A Rotor	1	\$1,244.25	5.00%	\$1,182.04
6	62842020	Adapter sleeve f. Suppressor D22mm Vario	1	\$42.00	5.00%	\$39.90
7	28000010	800 Dosino Drive with write/ read hardware for intelligent Dosing Units. Two LEDs show the status of the dosing system. With fixed cable. For Titrandos, Sample Processors and 846 Dosing Interface.	1	\$3,528.00	5.00%	\$3,351.60
8	65330190	Dosino regeneration accessories – Dosino not included	1	\$1,248.45	5.00%	\$1,186.03
9	601034420	Metrosep A Supp 19 - 150/4.0	1	\$1,875.12	5.00%	\$1,781.36
10	601034500	Metrosep A Supp 19 Guard/4.0	1	\$417.04	5.00%	\$396.19
11	29190020	919 IC Autosampler plus The 919 IC Autosampler plus is dedicated to laboratories with medium sample numbers. It enables automation of the full range of Metrohm IC instruments.	1	\$14,672.00	5.00%	\$13,938.40
12	Subtotal					\$49,353.32
13	MagIC Net Compact 4.2 Software					
14	66059421	MagIC Net 4.2 Compact: 1 license	1	\$3,845.00	5.00%	\$3,652.75
15	Subtotal					\$3,652.75
16	Reagents, Consumables, and New Customer Welcome Gifts					
17	GFS-IC5785	Dosino Regeneration (0.5M Sulfuric Acid) – 1 x 1L GL45 Bottle. Replaces part # ERA-IC1195.	1	\$39.90	100.00%	\$0.00

Print date: 11/7/2024 5:46:49 PM

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TO PLACE YOUR ORDER

Email: customersupport@metrohmusa.com

Metrohm USA, Inc.

3250 Cunden Field Parkway, Riverside, FL 32878

Phone: 813 342-7646 • Fax: 813 342-4000 • www.metrohm.com

Cash and payment discounts. 1% surcharge. FOB D. Pre-Paid & Add.



SALES QUOTATION

Quotation Number QUO-232161-L5W3Y1-7

Line	Item no.	Description	Qty	Unit Price	Discount	Total
18	SNG-IC1133	A Supp 19 Eluent 100 X Concentrate Snips 10mL x 25	1	\$125.00	100.00%	\$0.00
19	SNG-IC43200	Includes 200 Poly Propylene vials & 200 Poly Propylene perforated caps.	1	\$85.00	100.00%	\$0.00
20	ERA-IC1035	A seven-Anion low-level mixed standard set in a water matrix. Consists of 100 ppm each of Fluoride, Phosphate, Nitrite, Nitrate, Bromide, Chloride, and Sulfate. ISO Certified. 100 mL bottle. All concentrations are within +/- 5ppm.	1	\$126.50	100.00%	\$0.00
21	SNG-ORGANIZERBOX	Metrohm USA Storage Box Size: 14" x 9-1/8" x 2"	1	\$0.01	100.00%	\$0.00
22	SNG-MOUSEPAD	Metrohm USA Mousepad	1	\$1.00	100.00%	\$0.00
23	Subtotal					\$0.00
24	Elga System for ASTM Type I Ultra Pure Water					
25	SNG-IC0028	Includes: the Flex-5, DI cartridge, pre-filter assembly, 0.2 micron final filter and installation. Installation is performed by a factory certified Elga service engineer. *If purchased with an Ion Chromatography (IC) system, the installation must be completed in advance of the IC installation.	1	\$13,300.00	0.00	\$13,300.00
26	Subtotal					\$13,300.00
27	Installation and Familiarization Delivered by Metrohm Field Service Engineer					
28	SER-ICINST01	Installation Service for ultrafiltration or (1) Channel & (1) Application IC systems. Installation Service includes: • Installation of hardware & software • Workplace & environmental suitability assessment • System startup & column conditioning • Linearity & reproducibility test • Pre-defined application checkout • Detailed installation record	1	\$1,255.00	0.00	\$1,255.00
29	SER-ICTRNG05	IC Essential Training is delivered at the customer site at time of instrument installation. Training covers System Startup (Equip, Shutdown), MagIC Net Overview (Workplace, Database, Method, Configuration), Running Determinations, Calibration Reprocessing, Database Management and Tailored Maintenance Plan. All Level 1 installation systems only. Level 3 & 4 systems are not eligible for Essential training due to system complexity.	1	\$3,035.00	0.00	\$3,035.00
30	Subtotal					\$4,290.00
31	Prime global New Plus Service Agreement					
32	SER-IC18844	Prime GLOBAL New Plus - Compact Unit	1	\$6,000.00	0.00	\$6,000.00

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TO PLACE YOUR ORDER

Email: customersupport@metrohmusa.com

Metrohm USA, Inc.

5250 Curdlen Field Parkway, Riverview, FL 33572

Toll-free: 866-6ALTRCHM (628-7646) • Fax: 313-310-4900 • www.metrohm.com

Credit card payments incur a 3% surcharge. *FOB Free Pay & Ship



SALES QUOTATION

Quotation Number QUO-232161-L5W3Y1-7

Line	Item no.	Description	Qty	Unit Price	Discount	Total
33	SER-IC10104	Prime GLOBAL New Plus - Autosampler	1	\$995.00	0.00	\$995.00
34	Subtotal					\$6,995.00
35	Estimated Shipping and Handling					
36	OTH-SHIP	Estimated Shipping Charges	1	\$290.00	0.00	\$290.00
37	Subtotal					\$290.00
Total Discount						\$14,007.20
Total Amount						\$77,881.07

Metrohm's Standard installation service provides you with all aspects of quality assurance and is the ideal installation product for laboratories operating outside of a regulated environment. In accordance with detailed instructions, your system is properly installed and tested to verify functionality.

Metrohm USA offers a 3-year limited warranty on all new Metrohm Instruments. For complete details, please see our warranty statement [here](#).

Please [click here](#) for Metrohm USA standard terms and conditions.

Leasing options available

TO PLACE YOUR ORDER

Email: customersupport@metrohmusa.com
Metrohm USA, Inc.

5250 Camden Field Parkway, Riverview, FL 33573
Toll-Free: 800-METROHMA (628-7646) • Fax: 813-316-4500 • www.metrohm.com
Credit and payments must be 30 days in advance. **DDE PrePay 2.5%



SALES QUOTATION

Quotation Number QUO-232161-L5W3Y1-7

General Terms and Conditions

Pricing.

Our prices may change at any time without notice. Prices we quote are valid for 30 days, unless we state otherwise in writing. If no price has been specified or quoted to Customer, the price will be the product price in effect at the time we accept the order. Customer is responsible for standard delivery and handling charges, if applicable, and our product prices do not include such charges unless expressly stated. If we pay such charges, we will add these to the invoice. Shipments are FOB Destination (CIF Incoterm 2010) point of shipment and all title to the equipment and risk of loss and injury shall pass to the Customer upon the transfer of the Equipment to the delivery address.

Payment and Credit Terms. Unless otherwise agreed to in writing, all Customer payment terms will be set at net 30 days after the date of invoice, subject to credit approval. For product sales, including parts for service orders, METROHM USA will invoice Customer for the product price and all other charges due when we ship the products to Customer. For services, METROHM USA will invoice Customer when the service is scheduled to begin. METROHM USA may require Customer to provide a signed credit application prior to establishing payment terms. We reserve the right to require Customer to make full or partial payment in advance, or provide other security to our satisfaction, if we believe in good faith that Customer's financial condition does not justify extension of net terms otherwise specified. Customer will make all payments in the currency specified in our invoice. Please see invoice document for payment remittance information.

Late Payment and Collections. Customer may be required to pay interest on any undisputed amounts past due at the greater of a rate of 1.5% per month or the maximum amount allowable by applicable law. METROHM USA reserves and retains a security interest in the Equipment shipped to Customer, until all amounts due have been paid in full. In the event of account non-payment, placement with a collections agency, or other action necessary to collect on a past due balance, Customer agrees to reimburse collection costs, legal fees, and court cost incurred by METROHM USA in connection therewith. We also reserve the right to cancel or stop delivery of products in transit and withhold shipments in whole or in part if Customer does not pay us when due, or if Customer otherwise does not perform its obligations.

Taxes.

METROHM USA standard prices do not include applicable sales, services, use, VAT, or similar taxes. The amount of any such tax which METROHM USA may be required to pay or collect will be added to the invoice and paid by Customer unless Customer has furnished a valid tax exemption certificate acceptable to the taxing jurisdiction prior to shipment. If an exemption certificate provided to METROHM USA by Customer is subsequently, through no fault of METROHM USA, determined to be invalid, METROHM USA will attempt to acquire an exemption certificate, notarized affidavit of exempt use or other necessary documentation from Customer. Failure to furnish a valid exemption certificate, notarized affidavit or other necessary documentation in a timely manner, the previously unpaid sales, use or similar excise tax will be billed to and paid by Customer.

Collect Shipments. Customer may select its own carrier and charge shipping to Customer's collect account instead of accepting the METROHM USA delivery terms above, where such purchase shall be under FOB origin (FOB Incoterms 2010). METROHM USA will not be responsible for any shipping or handling damages. METROHM USA will not make any claims on Customer's behalf for any damages caused by the carrier selected by Customer. Customer will need to open its own claim with its selected carrier. METROHM USA does not provide third parties direct access to its insurance or give additional rights to its insurance, such as naming additional insured parties. There is a 1% surcharge added to collect shipments to cover shipping materials, handling, and coordination with collect carriers.

Product Returns. METROHM USA customer support will authorize and approve return of any product that is damaged or defective on receipt, provided Customer contacts customer support within five days after receiving the product, and provided such damage or defect has not been caused by any failure by Customer or the carrier to handle or store products using reasonable care or as otherwise indicated on the label. If Customer does not contact us within this five-day period, we will deem the product to be accepted, and any warranty rights will still apply. METROHM USA will determine the best solution to provide replacement product in case of carrier damage or loss. Items returned for Customer convenience (and not for product failure or warranty issues) will be subject to a 25% restocking fee (\$100 minimum) plus 100% of services delivered, based on the sale price. Customer must contact METROHM USA customer support (via customersupport@METROHMUSA.com) for a return authorization Number (RA#) within 14 days of shipment from METROHM USA to be eligible for a return credit. Customer must return items within 10 days of receiving RA#. Item must be in new and unused condition, packed in original packaging and container, and include all manuals, peripherals and accessories. If METROHM USA exercises our discretion to authorize a product for return, the product must arrive at our facilities in a condition satisfactory for resale. We do not credit shipping charges. Customer will not receive credit for any product returned without our prior consent.

Shortages. Any shortages must be reported to METROHM USA customer support within five (5) days after receiving the product.

Warranties. New equipment is warranted to be free from defects in workmanship and materials for a limited time period, starting from the date of shipment to Customer, provided that the Equipment has been maintained and operated in strict conformity with its operating instructions. Any defective equipment will be repaired or replaced at METROHM USA's discretion. METROHM USA may attempt to repair and/or replace the equipment at the discretion of the manufacturer.

Our principal and exclusive service is the installation and commissioning of equipment. Certain equipment contains no after-sales capabilities for direct problem resolving, remote problem determination, and resolution. See our website for more details, and to see our industry leading warranty statement (<https://www.metrohm.com/en-us/service/industry-leading-warranty-statement>). METROHM USA warranties do not cover defects resulting from improper or inadequate maintenance, installation, repair, or calibration performed by Customer or a third party not previously authorized by METROHM USA. Warranties shall not apply where the product has been subjected to corrosion, accident, vibration, misuse, abuse, acts of God, or failure on the part of the Customer to ensure proper operation and/or storage. All used and demonstration equipment carries a 1-year warranty when resold by a METROHM USA Representative. Used and demo instruments not installed by METROHM USA carry a 90-day warranty. This warranty only applies to used and demonstration instruments sold by METROHM USA. METROHM USA does not warrant the calibration of any instrument. If a product is sold in the United States or Canada and moved outside the contiguous United States or the provinces of Canada, the warranty is voided unless agreement is made before the original purchase.

METROHM USA warranties are transferrable upon METROHM USA's receipt of written notification of transfer signed by the original customer. Such notification should include the serial number, model number, and the name, address and location of transferee. The transferee must agree in writing to METROHM USA warranty terms. Warranty transfer information is available at warranty@metrohmusa.com.

Warranty Exclusions. METROHM USA warranties do not apply to (a) normal wear and tear; (b) damage caused by accident, disaster or event of force majeure; (c) Customer misuse, fault or negligence; (d) causes external to the products such as, but not limited to, power failure, electrical power surges, exposure to corrosion, or abuse; (e); instruments sold as 'used' products that are identified as being sold without warranty; or (f) products manufactured in accordance with specifications Customer gave us. METROHM USA warranties do not apply to consumable or wearing parts, including but not limited to electrodes, glassware, columns, tubing, pistons, pump seals, and burets. All parts that are in direct contact with chemicals are not covered by warranty and are considered consumable due to normal wear. METROHM USA warranties do not cover, and may be voided by: (1) installation, removal, use, maintenance, storage, transportation, or handling of products in an improper, inadequate, negligent, or unapproved manner by Customer or any third party (including the carrier), such as, but not limited to, failure to follow our instructions, operating guidelines, or protocols, improper site preparation, operation outside of stated environmental or use specifications, operation or contact with unapproved software, materials, chemicals or other products, or in an inappropriate location; (2) improper or inadequate maintenance, repair, service, or calibration performed by Customer or an unauthorized third party; (3) unauthorized alteration or modification, improper use or operation of, or tampering with equipment outside of the specifications; (4) any use of replacement parts we have not supplied.

Disclaimers. The express warranties in this limited warranty statement are in lieu of all other warranties, whether express, implied, or statutory, regarding the products purchased from METROHM USA. METROHM USA expressly disclaims all such other warranties, including warranties of merchantability, fitness for a particular purpose, title, and non-infringement of third-party rights. Without limiting the foregoing, METROHM USA does not warrant that the operation of any software or instruments comprising the products will be uninterrupted or error-free.

Limitation of Liability. In no event shall METROHM USA, INC. be liable for indirect, incidental, exemplary, or consequential damages, or for loss of profits or loss of use arising from or related to any of the products or services from METROHM USA, INC. In no event shall any liability of METROHM USA, INC. arising in connection with any article sold hereunder (whether such liability arises from a claim based on contract, warranty, tort, indemnity, or otherwise) exceed the actual amount paid by BUYER to METROHM USA, INC. for such article. The remedies provided herein are BUYER'S sole and exclusive remedies, and METROHM USA, INC. shall not be liable for any other claim or damages of any kind related to the products or services.

Intellectual Property. The sale of equipment to Customer will in no way transfer to Customer any right of ownership in any patents, copyrights, trademarks, technologies, designs, specifications, drawings or other intellectual property incorporated into the equipment. METROHM USA grants Customer a non-exclusive and non-transferable right to use any software provided for Customer's internal purposes only. Customer may not reverse engineer, decompile, or disassemble any software licensed from METROHM USA.

Indemnification. Customer agrees to indemnify, defend and hold harmless METROHM USA and its directors, officers, employees, agents, successors, assigns, and related companies (separately and collectively, the "Indemnitee") from and against any and all third-party liabilities, claims, demands, losses, damages, costs and expenses (including reasonable attorneys' fees) which may be assessed against or incurred by Indemnitee relating to or arising out of (a) any negligence, grossly negligent or intentional misconduct or omission of Customer or its directors, officers, employees, agents, successors and assigns in connection with the provision or use of Equipment, except to the extent caused by the negligent, grossly negligent or intentional misconduct or omission of Indemnitee; or (b) any material breach of these Terms or any Agreement between Customer and METROHM USA.

No Customer Assignment. Customer may not assign or delegate any of its rights or obligations under any of these Terms and any Agreement between Customer and METROHM USA without the prior written consent of METROHM USA. Any attempted assignment or delegation in violation of this paragraph shall be null and void.

Parties Bound. These Terms and any Agreement between Customer and METROHM USA shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.

Force Majeure. METROHM USA will not be responsible or liable for failing to perform our obligations under these Terms and any Agreement between Customer and METROHM USA to the extent caused by circumstances beyond our reasonable control. In certain situations, we may use our reasonable judgment and apportion products then available for delivery fairly among our customers.

Governing Law; Enforceability. The rights and obligations of the parties and any claims or disputes relating thereto, shall be governed by and construed in accordance with the laws of the State of Florida, and the federal laws of the United States.

applicable therein, excluding their conflicts of law principles. In the event that any of the provisions of this quotation shall be held by a court or other tribunal of competent jurisdiction to be unenforceable, the remaining portions of this quotation shall remain in full force and effect, provided that in such event the parties agree to negotiate in good faith substitute enforceable provisions which most nearly effect the parties intent in agreeing to be bound by this quotation. Headings are for convenience only and shall not be used in the interpretation of these Terms.

Print date: 11/7/2024 5:46:49 PM

Page 5 of 5

TO PLACE YOUR ORDER

Email: customersupport@metrohmusa.com

Metrohm USA, Inc.

3250 Comden Field Parkway, Riverview, FL 33578

Toll free: 866-METROHM (636-7646) • Fax: 313-316-6900 • www.metrohm.com

Credit card payments incur a 1% surcharge *FORD PrePay & Add

Hi Larissa,

As discussed here is the refreshed quote for the original IC system. I made a few notes below:

- I removed the high-capacity suppressor rotor as upon review this is not needed. Only systems with a 250mm column need the high-capacity suppressor rotor. I was pretty new at Metrohm when I quoted your system.
 - This is now updated with a standard suppressor rotor and adapter sleeve for the rotor. This change has little bearing on the price overall (about \$300.00 less than the high-capacity rotor).
- I comped some standards, vials, and reagents free of charge at 100% discount to get you started with Metrohm IC.
- I took 5% off the software in addition to the 5% discount on the hardware previously offered.

This will save you a tiny bit on the final price but please note we do have a price increase averaging 4% on most items was just announced by our parent organization Metrohm AG set for November 1st. I can hold this quoted price for the 30 days the quote is valid for but after this I would need management approval to maintain this pricing. Do you believe it would be possible to have the PO in before November 17th?

Please don't hesitate to let me know if you have any questions. Wishing you a wonderful weekend.

Sincerely,



#WeGoBeyond

Dylan Lyon

IC/Combustion IC Sales – Southeast U.S.
Metrohm USA

(813) 955-4697 Cell
dylan.lyon@metrohmusa.com

It's easier to switch than it is to find an
old email in your inbox.

Find out how easy

ION CHROMATOGRAPHY BY

 **Metrohm**

Shawn Wahrenberger

From: Larissa McCoy
Sent: Friday, November 1, 2024 8:08 AM
To: Shawn Wahrenberger
Subject: FW: Warranty Clarification - Metrohm IC and Anion Suppressor

Will this explanation suffice?

From: Lyon, Dylan <dylan.lyon@metrohmusa.com>
Sent: Thursday, October 31, 2024 5:13 PM
To: Larissa McCoy <mccoysl@deland.org>
Subject: Warranty Clarification - Metrohm IC and Anion Suppressor

Hi Larissa,

Here is some additional clarification about the warranties. These warranties are included with the system and are free of charge.

The dollar value appearing in line item #2 in the quote is simply an estimated value of the warranty when compared to other commercial IC suppressors from other vendors which are consumables. I included this only to quantify the value of this warranty to you the customer and why it shows at 100% discount on the quote and is included entirely free of charge.

Metrohms 10-year anion suppressor provides significant value to our customers over the life of their IC compared to consumables electrolytic suppressors which are typically required to be replaced every 6-12 months on competitor IC systems. This is the only such warranty in the market.

The anion suppressor warranty is included with all equipped ICs provided by Metrohm. The graphic below covers the relevant warranties and guarantees included at no additional cost with the system.



Metrohm USA, Inc.
9250 Camden Field Parkway
Riverview, FL 33578

October 29, 2024

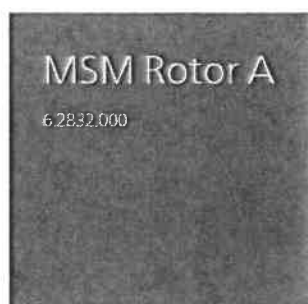
Re: Tri-chamberd Anion Suppressor with 10 Year Warranty

Metrohm is proud to offer the only anion suppressor available for ion chromatography applications with a standard 10-year warranty. This warranty is valued at an estimated ten to twenty thousand dollars over the lifetime of an ion chromatograph when compared to other commercially available anion supressors.

The Metrohm MSM Rotor A shall meet the specifications outlined below:

The system's chemical Suppressor Module shall have:

- A tri-chamber micro-capillary, packed-bed suppressor
- Chemical regeneration using a Dosino® or equivalent device
- 100% solvent compatibility
- An anion suppressor with 10-year warranty



Dylan C. Lyon

Dylan Lyon
Ion Chromatography Sale Specialist
Metrohm, USA
Dylan.Lyon@metrohmusa.com

Metrohm USA, Inc.
9250 Camden Field Parkway
Riverview, FL 33578

November 25, 2024

Re: Tri-chamberd Anion Suppressor with 10 Year Warranty

Metrohm is proud to offer the only anion suppressor available for ion chromatography applications with a standard 10-year warranty. This warranty is valued at an estimated ten to twenty thousand dollars over the lifetime of an ion chromatograph when compared to other commercially available anion suppressors. Both the tri-chamber micro-capillary, packed bed suppressor and STREAM (Suppressor Treatment Reusing Eluent After Measurement) regeneration technique using Metrohm Dosino® technology are patented and proprietary technology of Metrohm AG and its subsidiaries.

The Metrohm MSM Rotor A shall meet the specifications outlined below:

The system's chemical Suppressor Module shall have:

- A tri-chamber micro-capillary, packed-bed suppressor
- Chemical regeneration using a Dosino® or equivalent device
- 100% solvent compatibility
- An anion suppressor with 10-year warranty



MSM Rotor A

6.2832.000

Dylan C. Lyon

Dylan Lyon
Ion Chromatography Sale Specialist
Metrohm, USA
Dylan.Lyon@metrohmusa.com

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Resolution Approving Carryforward for FY 2024-2025 Budget Amendment.

DEPARTMENT: Finance

PREPARED BY: Daniel Stauffer, Finance Director

ATTACHMENTS: Resolution, FY24-25 Budget Amendment Details - Carryover

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

The budget amendments proposed are detailed in the attached summary and represent projects carried over from FY 23/24 to the adopted FY 24/25 Budget.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

N/A

SUSTAINABILITY:

N/A

FISCAL IMPACT:

The Resolution amends the FY 24/25 Budget to reflect recommended changes with the impact to each fund itemized in the attached summary.

Operating Contingency balances after these amendments are as follows:

General Fund \$500,000
Water & Sewer Fund \$350,000
Airport Fund \$179,508
Stormwater Fund \$0
Permits & Inspections Fund \$0

RECOMMENDATION:

Staff recommends the City Commission adopt the Resolution amending the FY 24/25 Budget as presented.

BACKGROUND/DISCUSSION:

This is the carryover budget amendment needed to update the FY 24/25 Budget for items carried over from FY 23/24.

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY COMMISSION OF DELAND, FLORIDA, AMENDING THE BUDGET FOR THE GENERAL FUND, GOVERNMENTAL IMPACT FEES TRUST FUND, GRANT AND SPECIAL REVENUE FUND, CAPITAL FUND, WATER AND SEWER FUND, WATER TRUST FUND, WASTEWATER TRUST FUND, AIRPORT FUND, STORMWATER FUND AND PERMITS AND INSPECTIONS FUND FOR THE FISCAL YEAR 2024-2025; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to amend the budget for the City of DeLand for fiscal year 2024-2025; and

WHEREAS, the City Commission is vested by the Charter of the City of DeLand with the authority to amend the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The budget of the City of DeLand for fiscal year 2024-2025 is amended in the following manner:

GENERAL FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		48,231,641	4,641,864	0	52,873,505
	Miscellaneous Revenue				
001-0000-366-000-CD2401	GIS MAP (DRONE) FOOTAGE SUB-SITE	0	20,000	0	20,000
	Other Sources				
001-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	3,268,151	0	3,268,151
001-0000-380-203	FUNDS C/O - ARPA FUNDS	0	1,353,713	0	1,353,713
EXPENDITURES		48,231,641	4,641,864	0	52,873,505
	Finance				
001-0103-549-100	OTHER OBLIGATIONS	2,300	20,501	0	22,801
	Legal				
001-0104-531-100	PROFESSIONAL SERVICES	400,000	97,384	0	497,384
	Information Technology				
001-0110-546-400	EQUIPMENT MAINTENANCE	1,171,380	2,500	0	1,173,880
001-0110-552-100	OPERATING SUPPLIES	12,175	4,000	0	16,175
001-0110-552-200	OPERATING CAPITAL	259,600	5,470	0	265,070
	Community Development				
001-1117-531-100	PROFESSIONAL SERVICES	15,000	3,970	0	18,970
001-1117-531-100-CD2401	GIS MAP (DRONE) FOOTAGE SUB-SITE	0	20,000	0	20,000
001-1117-882-200	BUSINESS IMPROVEMENT GRANTS	50,000	37,884	0	87,884
	Planning				
001-1118-531-100	PROFESSIONAL SERVICES	356,000	4,105	0	360,105
	Fire				
001-1222-546-100	BUILDING MAINTENANCE	20,500	6,545	0	27,045
001-1222-546-400	EQUIPMENT MAINTENANCE	70,000	14,021	0	84,021
	Police				
001-1226-544-100	RENTALS & LEASES	55,252	15,300	0	70,552
001-1226-552-100	OPERATING SUPPLIES	125,878	29,052	0	154,930
001-1226-552-140	OPERATING SUPPLIES-UNIFORMS	124,350	14,848	0	139,198
	Transfers				
001-9999-991-190	TRANSFER TO GRANTS & SPEC REV	0	887,980	0	887,980
001-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	1,603,169	3,478,304	0	5,081,473

GIFT FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		1,381,813	369,049	0	1,750,862
	Other Sources Revenue				
170-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	369,049	0	369,049
EXPENDITURES		1,381,813	369,049	0	1,750,862
	Police				
170-1226-664-000-PD2401	EQUIPMENT	0	75,287	0	75,287
	Parks				
170-1403-663-000-PR2216	INFRASTRUCTURE	0	1,516	0	1,516
	Transfers				
170-9999-991-190	TRANSFER TO GRANTS & SPEC REV	0	292,246	0	292,246

GRANT & SPECIAL REVENUE FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		496,499	2,472,905	0	2,969,404
	Grant Revenue				
190-0000-331-500-PR2302	CDBG 2023 - CHISHOLM MARQUEE BOARD	0	1,958	0	1,958
190-0000-331-500-PR2423	CDBG 21&22 - TRA THOMAS PARK IMPROVEMENT	0	131,484	0	131,484
190-0000-331-500-PW2304	CDBG 2023 - ROW ADA SIDEWALK IMPROV	0	76,616	0	76,616
190-0000-331-500-PW2401	CDBG 2024 - ROW ADA IMPROV	0	68,135	0	68,135
	Transfers				
190-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	456,986	0	456,986
190-0000-380-201	FUNDS C/O FROM PRIOR YEAR - TREE RESERVE	0	57,500	0	57,500
190-0000-384-000	DEBT PROCEEDS	0	500,000	0	500,000
190-9999-381-001	TRANSFER FROM GENERAL FUND	0	738,653	0	738,653
190-9999-381-001-PR2201	#N/A	0	0	0	0
190-9999-381-001-PR2423	CDBG 21&22 - TRA THOMAS PARK IMPROVEMENT	0	149,327	0	149,327
190-9999-381-170-PR2301	ECHO - ALABAMA GREENWAY TRAIL	0	292,246	0	292,246
EXPENDITURES		496,499	2,472,905	0	2,969,404
	Trees				
190-1302-553-100	ROAD MATERIALS & SUPPLIES	382,279	1,682,819	0	2,065,098
190-1302-663-000-PW2304	CDBG 2023 - ROW ADA SIDEWALK IMPROV	0	76,616	0	76,616
190-1302-663-000-PW2401	CDBG 2024 - ROW ADA IMPROV	0	68,135	0	68,135
	Streets				
190-1303-664-000-PW2214	SCAG ZTURN 48' REPLACE 133-MO-27	0	9,038	0	9,038
190-1303-664-000-PW2302	ELECTRIC F150 FOR NURSERY	0	48,462	0	48,462
	Parks				
190-1403-663-000-PR2201	MELCHING FIELD RENOVATION & EXPANSION	0	0	0	0
190-1403-663-000-PR2301	ECHO - ALABAMA GREENWAY TRAIL	0	292,246	0	292,246
190-1403-663-000-PR2423	CDBG 21&22 - TRA THOMAS PARK IMPROVEMENT	0	280,811	0	280,811
190-1403-664-000-PR2302	CDBG 2023 - CHISHOLM MARQUEE BOARD	0	14,778	0	14,778

CAPITAL FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		6,348,998	8,861,841	0	15,210,839
	Other Sources				
300-0000-366-100	DONATIONS FOR POLICE DEPT	0	20,000	0	20,000
300-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	703,990	0	703,990
300-0000-380-202	FUNDS C/O FROM PRIOR YEAR - DEBT RESERVE	0	1,561,596	0	1,561,596
300-0000-384-000	DEBT PROCEEDS	3,189,000	3,000,000	0	6,189,000
300-9999-381-001	TRANSFER FROM GENERAL FUND	1,603,169	3,478,304	0	5,081,473
300-9999-381-160	TRANSFER FROM SH CRA FUND	1,125	102	0	1,227
300-9999-381-401	TRANSFER FROM W&S FUND	77,423	71,114	0	148,537
300-9999-381-430	TRANSFER FROM AIRPORT FUND	13,084	968	0	14,052
300-9999-381-450	TRANSFER FROM STORMWATER FUND	77,318	918	0	78,236
300-9999-381-480	TRANSFER FROM P&I FUND	105,874	24,849	0	130,723
EXPENDITURES		6,348,998	8,861,841	0	15,210,839
	Admin Services				
300-0106-663-000-AD2401	CLARA CONCEPT & W VOORHIS STREETScape	0	7,128	0	7,128
	Information Technology				
300-0110-663-000-IT1902	REPLACE ERP SYSTEM	0	76,513	0	76,513
300-0110-663-000-IT2201	FORTIGATE ENTERPRISE BUNDLE SERVICE PACK	0	19,164	0	19,164
300-0110-663-000-IT2310	P&R CIVREC SOFTWARE	0	4,718	0	4,718
300-0110-663-000-IT2404	NETWORK MONITORING AND PERFORMANCE MGMT	0	19,000	0	19,000
300-0110-664-000-IT2211	COPIER FOR PUBLIC SERVICES	0	14,154	0	14,154
300-0110-664-000-IT2405	FIJUTSU FI-7700 SCANNER FOR CLERK	0	12,000	0	12,000
300-0110-664-000-IT2413	CAMERA SYSTEM FOR LITTLE LEAGUE FIELDS	0	12,251	0	12,251
300-0110-664-000-IT2414	CAMERA SYSTEM FOR EBP SKATE & BB COURTS	0	5,251	0	5,251
	Code Enforcement				
300-1119-664-000-CD2301	VEHICLE FOR CODE ENFORCEMENT MANAGER	0	33,000	0	33,000
	Fire				
300-1222-662-000-FR2301	FIRE STATION 82/83 IMPROVEMENTS	0	10,666	0	10,666
300-1222-662-000-FR2401	FIRE STATION 83 ADDITION	10,000	1,282,132	0	1,292,132
300-1222-664-000-FR2307	ENGINE REPLACEMENT 2007 CONTENDER	47,000	736,776	0	783,776
300-1222-664-000-FR2308	LADDER APPARATUS 75' PIERCE ENFORCER	0	1,288,603	0	1,288,603
300-1222-664-000-FR2407	HEAVY RESCUE	0	23,649	0	23,649
	Police				
300-1226-662-000-PD2415	SALLY PORT DOOR	0	40,000	0	40,000
300-1226-663-000-PD2201	PD PERIMETER SECURITY FENCING AND WALL	0	179,800	0	179,800
300-1226-663-000-PD2414	BRONZE MEMORIAL MONUMENT	0	20,000	0	20,000
300-1226-664-000-PD2310	FIRE ALARM SYSTEM PANEL & EQUIP REPLACE	0	70,528	0	70,528
300-1226-664-000-PD2311	HVAC CONTROL SYSTEM AND CHILLERS	0	116,966	0	116,966
300-1226-664-000-PD2411	CID - CHEVY MALIBU OR SIMILAR SEDAN	0	37,943	0	37,943
300-1226-664-000-PD2412	DRONE	0	5,903	0	5,903
	Public Works Admin				
300-1301-661-000-PW2408	422 E BERESFORD LAND PURCHASE	0	8,738	0	8,738
	Trees				
300-1302-663-000-PW2216	CITY ENTRY FEATURE - DESIGN	0	79,053	0	79,053
300-1302-663-000-PW2306	BERESFORD EXT. MULTI USE PATH WITH VOLUS	0	120,000	0	120,000
	Parks				
300-1403-662-000-PR2206	REPLACE ROOF MAIN ADMIN PARKS & REC DEPT	0	80,000	0	80,000
300-1403-663-000-PR2308	DEVELOP ADDITIONAL PARKING AT SPERLING	0	142,500	0	142,500
300-1403-663-000-PR2312	RECREATION FIELDS AT VICTORIA PARK	0	3,879,464	0	3,879,464
300-1403-663-000-PR2404	SPEC MARTIN FOUNDATION IMPROVEMENTS	0	239,831	0	239,831
300-1403-663-000-PR2426	ALUMINUM DOUBLE WALK GATES	0	6,179	0	6,179

CAPITAL FUND (Continued)

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
300-1403-664-000-PR2405	MODERNIZE ELEVATOR AT MELCHING FIELD	0	114,109	0	114,109
300-1403-664-000-PR2406	MODERNIZE ELEVATOR AT BILL DREGGORS	0	168,605	0	168,605
300-1403-664-000-PR2411	REPLACE WACKPACKER/ROLLER 143-WR-001	0	7,217	0	7,217

WATER & SEWER FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		44,382,338	71,550,825	0	115,933,163
	Other Sources				
401-0000-389-220-UT2309	WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	0	21,303,683	0	21,303,683
401-0000-384-000-UT2309	WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	0	39,965,223	0	39,965,223
401-0000-389-410-UT2309	WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	0	1,864,732	0	1,864,732
401-0000-384-000-UT2455	SRF LEAD SERVICE LINE REPLACEMENT	0	1,188,398	0	1,188,398
401-0000-389-310	FDEP GRANT REVENUE	0	185,000	0	185,000
401-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	7,043,789	0	7,043,789
EXPENDITURES		44,382,338	71,550,825	0	115,933,163
	Utilities Administration				
401-4201-531-100	PROFESSIONAL SERVICES	77,500	38,314	0	115,814
401-4201-662-000-UT2201	UTILITIES ADMIN BUILDING CONSTRUCTION	0	1,196,234	0	1,196,234
401-4201-664-000-UT2302	UTILITY ADMIN BLDG FFE	0	600,000	0	600,000
	Engineering				
401-4202-531-100	PROFESSIONAL SERVICES	30,000	194,871	0	224,871
	Water Production				
401-4203-552-200	OPERATING CAPITAL	45,081	7,000	0	52,081
401-4203-663-000-UT1804	WTP #10 PROJECT A WELL SITE	0	438,845	0	438,845
401-4203-663-000-UT1913	WTP#10 SUPPLY WELLS FG1-2	0	89,069	0	89,069
401-4203-663-000-UT2401	WTP#4 WELL#6 REPLACEMENT	0	81,000	0	81,000
401-4203-663-000-UT2403	WP#1 WELL #5 PUMP HOUSE FENCING	0	22,884	0	22,884
401-4203-664-000-UT2405	#281 VEHICLE REPLACEMENT - FORD F250 3/4	0	85,000	0	85,000
401-4203-664-000-UT2407	WTP#2 HIGH SERVICE PUMP REPLACEMENT	0	276,120	0	276,120
401-4203-664-000-UT2409	WATER PLANT SECURITY CAMERA REPLACEMENTS	0	39,374	0	39,374
	Water Distribution				
401-4204-534-100	CONTRACTUAL SERVICES	500,000	44,588	0	544,588
401-4204-552-100	OPERATING SUPPLIES	549,960	44,913	0	594,873
401-4204-552-130	OPERATING SUPPLIES-METERS	1,200,000	124,271	0	1,324,271
401-4204-663-000-UT2212	AMELIA AVE ROUNDABOUT UTILITY RELOCATION	0	28,295	0	28,295
401-4204-663-000-UT2343	COUNTRY PURE WATER MAIN EXTENSION	0	72,150	0	72,150
401-4204-663-000-UT2346	SR44/KEPLER ROUNDABOUT UTIL RELOCATION	0	73,916	0	73,916
401-4204-663-000-UT2410	DOWNTOWN WATER IMPROVEMENTS PHASE 1	0	238,911	0	238,911
401-4204-663-000-UT2455	SRF LEAD SERVICE LINE REPLACEMENT	0	1,188,398	0	1,188,398
401-4204-664-000-UT2411	#61 VEHICLE REPLACEMENT - FORD F250 3/4	0	75,400	0	75,400
401-4204-664-000-UT2412	#97 VEHICLE REPLACEMENT - FORD F250 3/4	0	76,238	0	76,238
	Wastewater Treatment				
401-4205-546-400	EQUIPMENT MAINTENANCE	146,840	10,650	0	157,490
401-4205-662-000-UT2221	NASH WRF S. RECLAIM STATION CONST	0	229,436	0	229,436
401-4205-662-000-UT2222	NASH WRF ENG, PLANNING & CONSTRUCTION	0	82,297	0	82,297
401-4205-663-000-UT2309	WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	0	61,360,095	0	61,360,095
401-4205-663-000-UT2310	RECLAIM WATER EXPANSION PHASE 6 DESIGN	0	118,071	0	118,071
401-4205-664-000-UT2318	RECLAIM JOCKEY PUMP REPLACEMENT	0	31,100	0	31,100
401-4205-664-000-UT2415	LAB/CONFERENCE ROOM A/C UNIT	0	7,500	0	7,500

WATER & SEWER FUND (Continued)

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
401-4205-664-000-UT2418	SLUDGE PRESS #1 ONSITE REBUILD	0	18,781	0	18,781
401-4205-664-000-UT2456	DUMP TRUCK REPLACEMENT	0	206,400	0	206,400
	Utilities Maintenance				
401-4206-664-000-UT2348	L/S #79 REHABILITATION PROJECT	0	2,342,290	0	2,342,290
401-4206-664-000-UT2420	L/S #1 REPLACEMENT & PANEL BOX	0	94,872	0	94,872
401-4206-664-000-UT2421	L/S #12 REPLACEMENT & PANEL BOX	0	72,787	0	72,787
401-4206-664-000-UT2422	L/S #20 REPLACEMENT & PANEL BOX	0	76,559	0	76,559
401-4206-664-000-UT2423	L/S #80 REPLACEMENT & PANEL BOX	0	73,977	0	73,977
401-4206-664-000-UT2427	TRIMBLE GPS DEVICE	0	0	0	0
401-4206-664-000-UT2432	L/S#79 STANDBY GENERATOR & TRANSFER SWIT	0	79,866	0	79,866
401-4206-664-000-UT2445	STANDBY GENERATOR FOR L/S#34	0	0	0	0
	Facilities Maintenance				
401-4208-662-000-FM2301	ENCLOSE EXISTING POLE BARN	0	11,020	0	11,020
401-4208-664-000-FM2302	NEW TZ50 TOW BEHIND	0	73,862	0	73,862
	Customer Service				
401-4209-531-100	PROFESSIONAL SERVICES	0	24,898	0	24,898
401-4209-664-000-CS2201	NEPTUNE AMI PILOT	0	213,664	0	213,664
	Wastewater Collection				
401-4210-663-000-UT2335	EAST REGIONAL FORCE MAIN PART B DESIGN	0	400,000	0	400,000
401-4210-663-000-UT2336	DOWNTOWN LIFT STATION & FM DESIGN	0	230,000	0	230,000
401-4210-663-000-UT2439	SEWER LINE REHABILITATION 23/24	0	15,235	0	15,235
401-4210-664-000-UT2441	#282 VEHICLE REPLACEMENT	0	85,000	0	85,000
	Transfers				
401-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	77,423	71,114	0	148,537
401-9999-991-403	TRANSFER TO WATER TRUST FUND	366,600	585,560	0	952,160

WATER TRUST FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		2,666,600	4,380,272	0	7,046,872
	Other Sources				
403-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	3,794,712	0	3,794,712
403-9999-381-401	TRANSFER FROM W&S FUND	366,600	585,560	0	952,160
EXPENDITURES		2,666,600	4,380,272	0	7,046,872
403-4230-661-000-WW2201	NORTHFIELD WELLFIELD ACQUISTION	0	983,601	0	983,601
403-4230-663-000-WA2301	2024 WATER MAIN IMPROVEMENTS	366,600	1,125,102	0	1,491,702
403-4230-663-000-WA2302	DOWNTOWN WATER IMPROVEMENTS DESIGN	0	913,845	0	913,845
403-4230-663-000-WA2303	BLUE SPRING WATER MAIN EXTENSION	0	43,695	0	43,695
403-4230-663-000-WA2401	2025 WATER MAIN IMPROVEMENTS	2,300,000	330,967	0	2,630,967
403-4230-663-000-WW2202	2022 WATER MAIN IMPROVEMENTS	0	474,045	0	474,045
403-4230-663-000-WW2203	2022 DELEON SPRINGS WATER MAIN IMPROV	0	509,017	0	509,017

WASTEWATER TRUST FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		1,800,000	6,069,738	0	7,869,738
	Other Sources				
404-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	5,393,948	0	5,393,948
404-0000-389-310-WW2301	SJRWMD - RECLAIM WATER EXP CONST PHASE 5	0	445,218	0	445,218
404-0000-389-410-WW2301	SJRWMD - RECLAIM WATER EXP CONST PHASE 5	0	230,572	0	230,572
EXPENDITURES		1,800,000	6,069,738	0	7,869,738
404-4240-663-000-WW2204	RECLAIM WATER EXPANSION PHASE #5 DESIGN	0	6,526	0	6,526
404-4240-663-000-WW2301	SJRWMD - RECLAIM WATER EXP CONST PHASE 5	0	1,624,017	0	1,624,017
404-4240-663-000-WW2302	EAST REGIONAL FORCE MAIN PART A1 & A2	0	4,439,195	0	4,439,195

AIRPORT FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		6,000,594	4,338,755	0	10,339,349
	Intergovernmental Revenue				
430-0000-389-200-AP2302	FAA/FDOT - AIRFIELD MARKINGS	0	223,049	0	223,049
430-0000-389-200-AP2303	FAA/FDOT - WEST APRON CONSTRUCTION	0	2,252,499	0	2,252,499
430-0000-389-200-AP2304	FAA/FDOT-CONSTRUCT MID SECTION TAXIWAY A	0	47,762	0	47,762
430-0000-389-200-AP2401	FAA/FDOT - UPDATE MASTER PLAN AND ALP	0	558,331	0	558,331
430-0000-389-320-AP2301	FDOT - EAST HANGAR COMPLEX - PHASE 1B	0	146,856	0	146,856
430-0000-389-320-AP2302	FAA/FDOT - AIRFIELD MARKINGS	0	19,826	0	19,826
430-0000-389-320-AP2303	FAA/FDOT - WEST APRON CONSTRUCTION	0	200,226	0	200,226
430-0000-389-320-AP2304	FAA/FDOT-CONSTRUCT MID SECTION TAXIWAY A	0	4,246	0	4,246
430-0000-389-320-AP2311	FAA/FDOT - W APRON REHAB CONST (NON-AIP)	0	75,855	0	75,855
430-0000-389-320-AP2401	FAA/FDOT - UPDATE MASTER PLAN AND ALP	0	49,869	0	49,869
430-0000-389-320-AP2402	FDOT - HANGAR ELECTRICAL IMPROV DESIGN	0	2,880	0	2,880
430-0000-389-320-AP2403	FDOT - SOUTH CENTRAL APRON REHAB	0	63,223	0	63,223
430-0000-389-320-AP2404	FDOT - DESIGN RUNWAY 5/23 REHAB	0	204,080	0	204,080
430-0000-389-320-AP2405	FDOT - T-HANGARS GUTTERS	0	75,000	0	75,000
430-0000-389-320-AP2406	FDOT - DESIGN TAXIWAY E LIGHTING	0	98,000	0	98,000
430-0000-389-320-AP2409	FDOT - LED LIGHTING AND SIGN UPGRADES	0	49,200	0	49,200
	Other Sources Revenue				
430-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	267,853	0	267,853
EXPENDITURES		6,000,594	4,338,755	0	10,339,349
430-4300-531-100	PROFESSIONAL SERVICES	35,250	12,264	0	47,514
430-4300-531-100-AP2401	FAA/FDOT - UPDATE MASTER PLAN AND ALP	0	620,368	0	620,368
430-4300-552-100	OPERATING SUPPLIES	34,870	8,799	0	43,669
430-4300-662-000-AP2301	FDOT - EAST HANGAR COMPLEX - PHASE 1B	0	183,570	0	183,570
430-4300-663-000-AP2302	FAA/FDOT - AIRFIELD MARKINGS	0	247,832	0	247,832
430-4300-663-000-AP2303	FAA/FDOT - WEST APRON CONSTRUCTION	0	2,502,780	0	2,502,780
430-4300-663-000-AP2304	FAA/FDOT-CONSTRUCT MID SECTION TAXIWAY A	0	44,520	0	44,520
430-4300-663-000-AP2305	NEW DIRECTIONAL SIGNS	0	10,186	0	10,186
430-4300-663-000-AP2311	FAA/FDOT - W APRON REHAB CONST (NON-AIP)	0	94,819	0	94,819
430-4300-663-000-AP2402	FDOT - HANGAR ELECTRICAL IMPROV DESIGN	0	3,600	0	3,600
430-4300-663-000-AP2403	FDOT - SOUTH CENTRAL APRON REHAB	0	79,298	0	79,298
430-4300-663-000-AP2404	FDOT - DESIGN RUNWAY 5/23 REHAB	0	255,100	0	255,100
430-4300-663-000-AP2405	FDOT - T-HANGARS GUTTERS	0	81,968	0	81,968
430-4300-663-000-AP2406	FDOT - DESIGN TAXIWAY E LIGHTING	0	100,000	0	100,000

AIRPORT FUND (continued)

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
430-4300-663-000-AP2409	FDOT - LED LIGHTING AND SIGN UPGRADES	0	61,500	0	61,500
430-4300-664-000-AP2407	NEW SCHULTE BATWING	0	6,183	0	6,183
430-4300-664-000-AP2408	JOHN DEERE ZERO TURN MOWER	0	25,000	0	25,000
430-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	13,084	968	0	14,052

STORMWATER FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		3,408,537	382,564	0	3,791,101
	Other Sources Revenue				
450-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	382,564	0	382,564
EXPENDITURES		3,408,537	382,564	0	3,791,101
450-4500-531-100	PROFESSIONAL SERVICES	40,000	67,150	0	107,150
450-4500-663-000-SW2101	CITY HALL DRAINAGE PIPE 24"	0	6,711	0	6,711
450-4500-663-000-SW2103	BOSTON/RICH AVE DRAINAGE IMPROV	0	15,392	0	15,392
450-4500-663-000-SW2302	HUBBARD AVE & HIGH ST DRAINAGE IMPROV	0	57,130	0	57,130
450-4500-663-000-SW2303	BOSTON AVE & RICH AVE DRAINAGE IMPROV	0	107,000	0	107,000
450-4500-663-000-SW2305	JACOBS ROAD DRAINAGE IMPROVEMENTS	0	9,563	0	9,563
450-4500-663-000-SW2401	MISC CITYWIDE PIPELINING REPLACEMENT	0	81,808	0	81,808
450-4500-663-000-SW2411	GEORGIA AVENUE DRAINAGE	0	2,147	0	2,147
450-4500-664-000-SW2406	NEW MANUAL INTAKE GATE-EARL BROWN	0	34,745	0	34,745
450-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	77,318	918	0	78,236

PERMITS & INSPECTIONS FUND

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		4,300,067	525,375	0	4,825,442
	Other Sources				
480-0000-380-200	FUNDS C/O FROM PRIOR YEAR	0	525,375	0	525,375
EXPENDITURES		4,300,067	525,375	0	4,825,442
480-4800-531-100	PROFESSIONAL SERVICES	169,000	344,775	0	513,775
480-4800-663-000-PI2203	ACCELA CIVIC PLATFORM ENHANCEMENTS	0	125,751	0	125,751
480-4800-663-110-PI2301	AGENCY COUNTER	0	30,000	0	30,000
480-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	105,874	24,849	0	130,723

Section 2. In all other respects the Budget of the City of DeLand, Florida for fiscal year 2024-2025 is hereby ratified and confirmed as adopted by Resolutions 2024-85.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 16th day of December, 2024.

Christopher M. Cloudman
Mayor-Commissioner

ATTEST:

Julie A. Hennessy
City Clerk-Auditor

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney

FY 24-25 Budget Amendment Details

Account Description		Increase	Decrease	Description
GENERAL FUND				
REVENUES		4,641,864	0	
001-0000-366-000-CD2401	GIS MAP (DRONE) FOOTAGE SUB-SITE	20,000		CARRY OVER: to fund GIS Map (Drone) Footage Sub-Site
001-0000-380-200	FUNDS C/O FROM PRIOR YEAR	1,979,548		Funds carried over from FY 23-24
001-0000-380-200	FUNDS C/O FROM PRIOR YEAR	1,288,603		Funds carried over from FY 23-24 (1% PILOT) Ladder Apparatus 75' Pierce Enforcer (\$1,288,603)
001-0000-380-203	FUNDS C/O - ARPA FUNDS	1,353,713		Funds carried over from FY 23-24 (ARPA Reserves) - Business Improvement Grants (\$37,884), City Entry Feature Design (\$79,053), Road Resurfacing (\$500,000) and Engine Replacement 2007 Contender (\$736,776)
EXPENDITURES		4,641,864	0	
001-0103-549-100	OTHER OBLIGATIONS	20,501		CARRY OVER: to fund Arbitrage Rebate & Penalty
001-0104-531-100	PROFESSIONAL SERVICES	97,384		CARRY OVER: to fund EPermit Hub Renewal
001-0110-546-400	EQUIPMENT MAINTENANCE	2,500		CARRY OVER: to fund Rapid ID finger print readers (20)
001-0110-552-100	OPERATING SUPPLIES	4,000		CARRY OVER: to fund Wireless Projector
001-0110-552-200	OPERATING CAPITAL	4,300		CARRY OVER: to fund PW Speaker Conferece Room
001-0110-552-200	OPERATING CAPITAL	1,170		CARRY OVER: to fund Projector/Speaker PD Shooting Facility
001-1117-531-100	PROFESSIONAL SERVICES	3,970		CARRY OVER: to fund General Legal Consulting CDD & Land Use
001-1117-531-100-CD2401	GIS MAP (DRONE) FOOTAGE SUB-SITE	20,000		CARRY OVER: to fund GIS Map (Drone) Footage Sub-Site
001-1117-882-200	BUSINESS IMPROVEMENT GRANTS	37,884		CARRY OVER: to fund Business Improvement Grants
001-1118-531-100	PROFESSIONAL SERVICES	4,105		CARRY OVER: to fund Consulting for Beresford Reserve Project
001-1222-546-100	BUILDING MAINTENANCE	6,545		CARRY OVER: to fund Door Repairs at Station 81
001-1222-546-400	EQUIPMENT MAINTENANCE	14,021		CARRY OVER: to fund Repairs for Tower 81
001-1226-544-100	RENTALS & LEASES	15,300		CARRY OVER: to fund Emergency Generator Rental
001-1226-552-100	OPERATING SUPPLIES	29,052		CARRY OVER: to fund Annual Ammunition Purchase
001-1226-552-140	OPERATING SUPPLIES-UNIFORMS	14,848		CARRY OVER: to fund Concealable Carrier and Bothell Outer Carrier
001-9999-991-190	TRANSFER TO GRANTS & SPEC REV	887,980		CARRY OVER: to fund Road Resurfacing (\$725,833), Chisholm Marquee Board (\$12,820) and Tra Thomas Park Improvements (\$149,327)
001-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	3,478,304		CARRY OVER: to fund Clara Concept & W Voorhis Streetscape (\$7,128), Replace ERP System (\$19,893), Fortigate Enterprise Bundle (\$11,787), P&R Civrec Software (\$4,718), Network Monitoring and Performance Management (\$19,000), Fijutsu Scanner (\$12,000), Camera System for Little League Fields (\$12,251), Camera System for EBP Skate & Basketball Court (\$5,251), Vehicle for Code Enforcement Manager (\$13,200), Fire Station 82/83 Improvements (\$10,666), Engine Replacement 2007 Contender (\$736,776), Ladder Apparatus 75' Pierce Enforcer (\$1,288,603), Heavy Rescue (\$23,649), Sally Port Door (\$40,000), PD Perimeter Security Fencing (\$179,800), Fire Alarm System Panel & Equip Replace (\$70,528), HVAC Control System and Chillers (\$21,714), CID Sedan (\$37,943), Drone (\$5,903), City Entry Feature Design (\$79,053), Beresford Ext Multi Use Path (\$120,000), Replace Roof Main Admin P&R (\$80,000), Spec Martin Facility Improvements (\$239,831), Develop Additional Parking at Sperling (\$142,500), Aluminum Double Walk Gates (\$6,179), Modernize Elevator at Melching Field (\$114,109), Modernize Elevator at Bill Dreggors (\$168,605), Replace Wackpacker (\$7,217)
GOVERNMENTAL IMPACT FEES TRUST FUND				
REVENUES		369,049	0	
170-0000-380-200	FUNDS C/O FROM PRIOR YEAR	75,287		Funds carried over from FY 23-24 - POLICE
170-0000-380-200	FUNDS C/O FROM PRIOR YEAR	293,762		Funds carried over from FY 23-24 - P&R
EXPENDITURES		369,049	0	
170-1226-664-000-PD2401	NEW POLICE CAR FOR NEW OFFICER	75,287		CARRY OVER: to fund new Police Car for New Officer
170-1403-663-000-PR2216	ECHO - ALABAMA GREENWAY TRAIL DESIGN	1,516		CARRY OVER: to fund Alabama Greenway Trail Design
170-9999-991-190	TRANSFER TO GRANTS & SPEC REV	292,246		CARRY OVER: to fund Alabama Greenway Trail

FY 24-25 Budget Amendment Details

Account Description		Increase	Decrease	Description
GRANTS & SPECIAL REVENUE FUND				
REVENUES		2,472,905	0	
190-0000-331-500-PR2302	CDBG 2023 - CHISHOLM MARQUEE BOARD	1,958		CARRY OVER: to fund CDBG 2023 - Chisholm Marquee Board
190-0000-331-500-PR2423	CDBG 21&22 - TRA THOMAS PARK IMPROVEMENT	131,484		CARRY OVER: to fund CDBG 21&22 - Tra Thomas Park Improvement
190-0000-331-500-PW2304	CDBG 2023 - ROW ADA SIDEWALK IMPROV	76,616		CARRY OVER: to fund CDBG 2023 - Row ADA Sidewalk Improv
190-0000-331-500-PW2401	CDBG 2024 - ROW ADA IMPROV	68,135		CARRY OVER: to fund CDBG 2024 - Row ADA Improv
190-0000-380-200	FUNDS C/O FROM PRIOR YEAR	456,986		CARRY OVER: to fund Road Resurfacing (LOGT Reserves)
190-0000-380-201	FUNDS C/O FROM PRIOR YEAR - TREE RESERVES	57,500		CARRY OVER: to fund SCAG Zturn 48" Mower (\$9,038) and Electric F150 for Nursery (\$48,462)
190-0000-384-000	DEBT PROCEEDS	500,000		CARRY OVER: to fund Road Resurfacing
190-9999-381-001	TRANSFER FROM GENERAL FUND	725,833		CARRY OVER: to fund Road Resurfacing
190-9999-381-001	TRANSFER FROM GENERAL FUND	12,820		CARRY OVER: to fund CDBG 2023 - Chisholm Marquee Board
190-9999-381-001-PR2423	CDBG 21&22 - TRA THOMAS PARK IMPROVEMENT	149,327		CARRY OVER: to fund CDBG 21&22 - Tra Thomas Park Improvement
190-9999-381-170-PR2301	ECHO - ALABAMA GREENWAY TRAIL	292,246		CARRY OVER: to fund ECHO - Alabama Greenway Trail
EXPENDITURES		2,472,905	0	
190-1302-553-100	ROAD MATERIALS & SUPPLIES	1,682,819		CARRY OVER: to fund Road Materials & Supplies
190-1302-663-000-PW2304	CDBG 2023 - ROW ADA SIDEWALK IMPROV	76,616		CARRY OVER: to fund CDBG 2023 - Row ADA Sidewalk Improv
190-1302-663-000-PW2401	CDBG 2024 - ROW ADA IMPROV	68,135		CARRY OVER: to fund CDBG 2024 - Row ADA Improv
190-1303-664-000-PW2214	SCAG ZTURN 48' REPLACE 133-MO-27	9,038		CARRY OVER: to fund SCAG Zturn 48" Mower
190-1303-664-000-PW2302	ELECTRIC F150 FOR NURSERY	48,462		CARRY OVER: to fund Electric F150 For Nursery
190-1403-663-000-PR2301	ECHO - ALABAMA GREENWAY TRAIL	292,246		CARRY OVER: to fund ECHO - Alabama Greenway Trail
190-1403-663-000-PR2423	CDBG 21&22 - TRA THOMAS PARK IMPROVEMENT	280,811		CARRY OVER: to fund CDBG 21&22 - Tra Thomas Park Improvement
190-1403-664-000-PR2302	CDBG 2023 - CHISHOLM MARQUEE BOARD	14,778		CARRY OVER: to fund CDBG 2023 - Chisholm Marquee Board
CAPITAL PROJECT FUND				
REVENUES		8,861,841	0	
300-0000-366-100	DONATIONS FOR POLICE DEPT	20,000		CARRY OVER: to fund Bronze Memorial Monument
300-0000-380-200	FUNDS C/O FROM PRIOR YEAR	703,990		CARRY OVER: to fund HVAC Control System and Chillers (\$95,252), 422 E Beresford Land Purchase (\$8,738) and Recreation Fields at Victoria Park (\$600,000)
300-0000-380-202	FUNDS C/O FROM PRIOR YEAR - DEBT RESERVE	1,561,596		Fire Station 83 Addition (\$1,282,132) and Recreation Fields at Victoria Park (\$279,464)
300-0000-384-000	DEBT PROCEEDS	3,000,000		Recreation Fields at Victoria Park (\$3,000,000)
300-9999-381-001	TRANSFER FROM GENERAL FUND	3,478,304		CARRY OVER: to fund Clara Concept & W Voorhis Streetscape (\$7,128), Replace ERP System (\$19,893), Fortigate Enterprise Bundle (\$11,787), P&R Civrec Software (\$4,718), Network Monitoring and Performance Management (\$19,000), Fijutsu Scanner (\$12,000), Camera System for Little League Fields (\$12,251), Camera System for EBP Skate & Basketball Court (\$5,251), Vehicle for Code Enforcement Manager (\$13,200), Fire Station 82/83 Improvements (\$10,666), Engine Replacement 2007 Contender (\$736,776), Ladder Apparatus 75' Pierce Enforcer (\$1,288,603), Heavy Rescue (\$23,649), Sally Port Door (\$40,000), PD Perimeter Security Fencing (\$179,800), Fire Alarm System Panel & Equip Replace (\$70,528), HVAC Control System and Chillers (\$21,714), CID Sedan (\$37,943), Drone (\$5,903), City Entry Feature Design (\$79,053), Beresford Ext Multi Use Path (\$120,000), Replace Roof Main Admin P&R (\$80,000), Spec Martin Facility Improvements (\$239,831), Develop Additional Parking at Sperling (\$142,500), Aluminum Double Walk Gates (\$6,179), Modernize Elevator at Melching Field (\$114,109), Modernize Elevator at Bill Dreggors (\$168,605), Replace Wackpacker (\$7,217)
300-9999-381-160	TRANSFER FROM SH CRA FUND	102		CARRY OVER: to fund Fortigate Enterprise Bundle (\$102)
300-9999-381-401	TRANSFER FROM W&S FUND	71,114		CARRY OVER: to fund Replace ERP System (\$50,499), Fortigate Enterprise Bundle (\$6,461), and Copier for Public Services (\$14,154)
300-9999-381-430	TRANSFER FROM AIRPORT FUND	968		CARRY OVER: to fund Replace ERP System (\$765), Fortigate Enterprise Bundle (\$203)
300-9999-381-450	TRANSFER FROM STORMWATER FUND	918		CARRY OVER: to fund Replace ERP System (\$765), Fortigate Enterprise Bundle (\$153)
300-9999-381-480	TRANSFER FROM P&I FUND	24,849		CARRY OVER: to fund Replace ERP System (\$4,591), Fortigate Enterprise Bundle (\$458), and Vehicle for Code Enforcement Manager (\$19,800)

FY 24-25 Budget Amendment Details

Account Description		Increase	Decrease	Description
EXPENDITURES		8,861,841	0	
300-0106-663-000-AD2401	CLARA CONCEPT & W VOORHIS STREETScape	7,128		CARRY OVER: to fund Clara Concept & W Voorhis Streetscape
300-0110-663-000-IT1902	REPLACE ERP SYSTEM	76,513		CARRY OVER: to fund Replace ERP System
300-0110-663-000-IT2201	FORTIGATE ENTERPRISE BUNDLE SERVICE PACK	19,164		CARRY OVER: to fund Fortigate Enterprise Bundle Service Pack
300-0110-663-000-IT2310	P&R CIVREC SOFTWARE	4,718		CARRY OVER: to fund P&R Civrec Software
300-0110-663-000-IT2404	NETWORK MONITORING AND PERFORMANCE MGMT	19,000		CARRY OVER: to fund Network Monitoring And Performance Mgmt
300-0110-664-000-IT2211	COPIER FOR PUBLIC SERVICES	14,154		CARRY OVER: to fund Copier For Public Services
300-0110-664-000-IT2405	FIJUTSU FI-7700 SCANNER FOR CLERK	12,000		CARRY OVER: to fund Fijutsu Fi-7700 Scanner For Clerk
300-0110-664-000-IT2413	CAMERA SYSTEM FOR LITTLE LEAGUE FIELDS	12,251		CARRY OVER: to fund Camera System For Little League Fields
300-0110-664-000-IT2414	CAMERA SYSTEM FOR EBP SKATE & BB COURTS	5,251		CARRY OVER: to fund Camera System For EBP Skate & BB Courts
300-1119-664-000-CD2301	VEHICLE FOR CODE ENFORCEMENT MANAGER	33,000		CARRY OVER: to fund Vehicle For Code Enforcement Manager
300-1222-662-000-FR2301	FIRE STATION 82/83 IMPROVEMENTS	10,666		CARRY OVER: to fund Fire Station 82/83 Improvements
300-1222-662-000-FR2401	FIRE STATION 83 ADDITION	1,282,132		CARRY OVER: to fund Fire Station 83 Addition
300-1222-664-000-FR2307	ENGINE REPLACEMENT 2007 CONTENDER	736,776		CARRY OVER: to fund Engine Replacement 2007 Contender
300-1222-664-000-FR2308	LADDER APPARATUS 75' PIERCE ENFORCER	1,288,603		CARRY OVER: to fund Ladder Apparatus 75' Pierce Enforcer
300-1222-664-000-FR2407	HEAVY RESCUE	23,649		CARRY OVER: to fund Heavy Rescue
300-1226-662-000-PD2415	SALLY PORT DOOR	40,000		CARRY OVER: to fund Sally Port Door
300-1226-663-000-PD2201	PD PERIMETER SECURITY FENCING AND WALL	179,800		CARRY OVER: to fund PD Perimeter Security Fencing And Wall
300-1226-663-000-PD2414	BRONZE MEMORIAL MONUMENT	20,000		CARRY OVER: to fund Bronze Memorial Monument
300-1226-664-000-PD2310	FIRE ALARM SYSTEM PANEL & EQUIP REPLACE	70,528		CARRY OVER: to fund Fire Alarm System Panel & Equip Replace
300-1226-664-000-PD2311	HVAC CONTROL SYSTEM AND CHILLERS	116,966		CARRY OVER: to fund HVAC Control System And Chillers
300-1226-664-000-PD2411	CID - CHEVY MALIBU OR SIMILAR SEDAN	37,943		CARRY OVER: to fund CID - Chevy Malibu Or Similar Sedan
300-1226-664-000-PD2412	DRONE	5,903		CARRY OVER: to fund Drone
300-1301-661-000-PW2408	422 E BERESFORD LAND PURCHASE	8,738		CARRY OVER: to fund 422 E Beresford Land Purchase
300-1302-663-000-PW2216	CITY ENTRY FEATURE - DESIGN	79,053		CARRY OVER: to fund City Entry Feature - Design
300-1302-663-000-PW2306	BERESFORD EXT. MULTI USE PATH WITH VOLUS	120,000		CARRY OVER: to fund Beresford Ext. Multi Use Path With Volus
300-1403-662-000-PR2206	REPLACE ROOF MAIN ADMIN PARKS & REC DEPT	80,000		CARRY OVER: to fund Replace Roof Main Admin Parks & Rec Dept
300-1403-663-000-PR2308	DEVELOP ADDITIONAL PARKING AT SPERLING	142,500		CARRY OVER: to fund Develop Additional Parking At Sperling
300-1403-663-000-PR2312	RECREATION FIELDS AT VICTORIA PARK	3,879,464		CARRY OVER: to fund Recreation Fields At Victoria Park
300-1403-663-000-PR2404	SPEC MARTIN FOUNDATION IMPROVEMENTS	239,831		CARRY OVER: to fund Spec Martin Foundation Improvements
300-1403-663-000-PR2426	ALUMINUM DOUBLE WALK GATES	6,179		CARRY OVER: to fund Aluminum Double Walk Gates
300-1403-664-000-PR2405	MODERNIZE ELEVATOR AT MELCHING FIELD	114,109		CARRY OVER: to fund Modernize Elevator At Melching Field
300-1403-664-000-PR2406	MODERNIZE ELEVATOR AT BILL DREGGORS	168,605		CARRY OVER: to fund Modernize Elevator At Bill Dreggors
300-1403-664-000-PR2411	REPLACE WACKPACKER/ROLLER 143-WR-001	7,217		CARRY OVER: to fund Replacement Wackpacker/Roller

FY 24-25 Budget Amendment Details

Account Description	Increase	Decrease	Description
WATER & SEWER FUND			
REVENUES	71,550,825	0	
401-0000-380-200 FUNDS C/O FROM PRIOR YEAR	7,043,789		Funds carried over from FY 23-24
401-0000-384-000-UT2455 SRF LEAD SERVICE LINE REPLACEMENT	1,188,398		CARRY OVER: to fund SRF Lead Service Line Replacement
401-0000-384-000-UT2309 WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	39,965,223		CARRY OVER: to fund Wiley M Nash Capacity Expansion & AWT Improvement Construction
401-0000-389-220-UT2309 WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	21,303,683		CARRY OVER: to fund Wiley M Nash Capacity Expansion & AWT Improvement Construction
401-0000-389-410-UT2309 WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	1,864,732		CARRY OVER: to fund Wiley M Nash Capacity Expansion & AWT Improvement Construction
401-0000-389-310 FDEP GRANT REVENUE	185,000		CARRY OVER: to fund Vulnerability Assessment/Adapation Plan
EXPENDITURES	71,550,825	0	
401-4201-531-100 PROFESSIONAL SERVICES	8,928		CARRY OVER: to fund Interlocal Agreement for Water Project Planning and Programming
401-4201-531-100 PROFESSIONAL SERVICES	10,111		CARRY OVER: to fund CUP Environmental Impact Evaluation
401-4201-531-100 PROFESSIONAL SERVICES	17,275		CARRY OVER: to fund Consulting Service with Keith Riger
401-4201-531-100 PROFESSIONAL SERVICES	2,000		CARRY OVER: to fund Utilities Contract Services
401-4201-662-000-UT2201 UTILITIES ADMIN BUILDING CONSTRUCTION	1,196,234		CARRY OVER: to fund Utilities Admin Building Construction
401-4201-664-000-UT2302 UTILITY ADMIN BLDG FFE	600,000		CARRY OVER: to fund Utility Admin Bldg Ffe
401-4202-531-100 PROFESSIONAL SERVICES	185,000		CARRY OVER: to fund Vulnerability Assessment/Adapation Plan
401-4202-531-100 PROFESSIONAL SERVICES	9,871		CARRY OVER: to fund ROW Permitting Assistance
401-4203-552-200 OPERATING CAPITAL	7,000		CARRY OVER: to fund 5 Vacuum Regulators
401-4203-663-000-UT1804 WTP #10 PROJECT A WELL SITE	438,845		CARRY OVER: to fund WTP #10 Project A Well Site
401-4203-663-000-UT1913 WTP#10 SUPPLY WELLS FG1-2	89,069		CARRY OVER: to fund WTP #10 Supply Wells Fg1-2
401-4203-663-000-UT2401 WTP#4 WELL#6 REPLACEMENT	81,000		CARRY OVER: to fund WTP #4 Well#6 Replacement
401-4203-663-000-UT2403 WP#1 WELL #5 PUMP HOUSE FENCING	22,884		CARRY OVER: to fund WP #1 Well #5 Pump House Fencing
401-4203-664-000-UT2405 #281 VEHICLE REPLACEMENT - FORD F250 3/4	85,000		CARRY OVER: to fund #281 Vehicle Replacement - Ford F250 3/4
401-4203-664-000-UT2407 WTP#2 HIGH SERVICE PUMP REPLACEMENT	276,120		CARRY OVER: to fund WTP #2 High Service Pump Replacement
401-4203-664-000-UT2409 WATER PLANT SECURITY CAMERA REPLACEMENTS	39,374		CARRY OVER: to fund Water Plant Security Camera Replacements
401-4204-534-100 CONTRACTUAL SERVICES	44,588		CARRY OVER: to fund Backflow Testing
401-4204-552-100 OPERATING SUPPLIES	5,575		CARRY OVER: to fund Misc Meter Parts
401-4204-552-100 OPERATING SUPPLIES	30,576		CARRY OVER: to fund Misc Meter Parts
401-4204-552-100 OPERATING SUPPLIES	8,762		CARRY OVER: to fund Misc Meter Parts
401-4204-552-130 OPERATING SUPPLIES-METERS	104,211		CARRY OVER: to fund Meters
401-4204-552-130 OPERATING SUPPLIES-METERS	20,060		CARRY OVER: to fund New Install and Meter Change Out Program
401-4204-663-000-UT2212 AMELIA AVE ROUNDABOUT UTILITY RELOCATION	28,295		CARRY OVER: to fund Amelia Ave Roundabout Utility Relocation
401-4204-663-000-UT2343 COUNTRY PURE WATER MAIN EXTENSION	72,150		CARRY OVER: to fund Country Pure Water Main Extension
401-4204-663-000-UT2346 SR44/KEPLER ROUNDABOUT UTIL RELOCATION	73,916		CARRY OVER: to fund Sr44/Kepler Roundabout Util Relocation
401-4204-663-000-UT2410 DOWNTOWN WATER IMPROVEMENTS PHASE 1	238,911		CARRY OVER: to fund Downtown Water Improvements Phase 1
401-4204-663-000-UT2455 SRF LEAD SERVICE LINE REPLACEMENT	1,188,398		CARRY OVER: to fund SRF Lead Service Line Replacement
401-4204-664-000-UT2411 #61 VEHICLE REPLACEMENT - FORD F250 3/4	75,400		CARRY OVER: to fund #61 Vehicle Replacement - Ford F250 3/4
401-4204-664-000-UT2412 #97 VEHICLE REPLACEMENT - FORD F250 3/4	76,238		CARRY OVER: to fund #97 Vehicle Replacement - Ford F250 3/4
401-4205-546-400 EQUIPMENT MAINTENANCE	10,650		CARRY OVER: to fund Rotork Electric Actuator
401-4205-662-000-UT2221 NASH WRF S. RECLAIM STATION CONST	229,436		CARRY OVER: to fund Nash Wrf S. Reclaim Station Const
401-4205-662-000-UT2222 NASH WRF ENG, PLANNING & CONSTRUCTION	82,297		CARRY OVER: to fund Nash Wrf Eng, Planning & Construction
401-4205-663-000-UT2309 WMN CAPACITY EXPAN & AWT IMPR CONSTRUCT	61,360,095		CARRY OVER: to fund WMN Capacity Expan & Awt Impr Construct
401-4205-663-000-UT2310 RECLAIM WATER EXPANSION PHASE 6 DESIGN	118,071		CARRY OVER: to fund Reclaim Water Expansion Phase 6 Design
401-4205-664-000-UT2318 RECLAIM JOCKEY PUMP REPLACEMENT	31,100		CARRY OVER: to fund Reclaim Jockey Pump Replacement
401-4205-664-000-UT2415 LAB/CONFERENCE ROOM A/C UNIT	7,500		CARRY OVER: to fund Lab/Conference Room A/C Unit
401-4205-664-000-UT2418 SLUDGE PRESS #1 ONSITE REBUILD	18,781		CARRY OVER: to fund Sludge Press #1 Onsite Rebuild
401-4205-664-000-UT2456 DUMP TRUCK REPLACEMENT	206,400		CARRY OVER: to fund Dump Truck Replacement
401-4206-664-000-UT2348 L/S #79 REHABILITATION PROJECT	2,342,290		CARRY OVER: to fund L/S #79 Rehabilitation Project
401-4206-664-000-UT2420 L/S #1 REPLACEMENT & PANEL BOX	94,872		CARRY OVER: to fund L/S #1 Replacement & Panel Box
401-4206-664-000-UT2421 L/S #12 REPLACEMENT & PANEL BOX	72,787		CARRY OVER: to fund L/S #12 Replacement & Panel Box
401-4206-664-000-UT2422 L/S #20 REPLACEMENT & PANEL BOX	76,559		CARRY OVER: to fund L/S #20 Replacement & Panel Box
401-4206-664-000-UT2423 L/S #80 REPLACEMENT & PANEL BOX	73,977		CARRY OVER: to fund L/S #80 Replacement & Panel Box
401-4206-664-000-UT2432 L/S#79 STANDBY GENERATOR & TRANSFER SWIT	79,866		CARRY OVER: to fund L/S#79 Standby Generator & Transfer Switch
401-4208-662-000-FM2301 ENCLOSE EXISTING POLE BARN	11,020		CARRY OVER: to fund Enclose Existing Pole Barn
401-4208-664-000-FM2302 NEW TZ50 TOW BEHIND	73,862		CARRY OVER: to fund new TZ50 Tow Behind
401-4209-531-100 PROFESSIONAL SERVICES	24,898		CARRY OVER: to fund Stormwater Rate Study

FY 24-25 Budget Amendment Details

Account Description		Increase	Decrease	Description
401-4209-664-000-CS2201	NEPTUNE AMI PILOT	213,664		CARRY OVER: to fund Neptune AMI Pilot
401-4210-663-000-UT2335	EAST REGIONAL FORCE MAIN PART B DESIGN	400,000		CARRY OVER: to fund East Regional Force Main Part B Design
401-4210-663-000-UT2336	DOWNTOWN LIFT STATION & FM DESIGN	230,000		CARRY OVER: to fund Downtown Lift Station & Fm Design
401-4210-663-000-UT2439	SEWER LINE REHABILITATION 23/24	15,235		CARRY OVER: to fund Sewer Line Rehabilitation 23/24
401-4210-664-000-UT2441	#282 VEHICLE REPLACEMENT	85,000		CARRY OVER: to fund #282 Vehicle Replacement
401-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	71,114		CARRY OVER: to fund Replace ERP System (\$50,499), Fortigate Enterprise Bundle (\$6,461), and Copier for Public Services (\$14,154)
401-9999-991-403	TRANSFER TO WATER TRUST FUND	585,560		CARRY OVER: to fund Downtown Water Improvements Design
WATER TRUST FUND				
REVENUES		4,380,272	0	
403-0000-380-200	FUNDS C/O FROM PRIOR YEAR	3,794,712		Funds carried over from FY 23-24
403-9999-381-401	TRANSFER FROM W&S FUND	585,560		CARRY OVER: to fund Downtown Water Improvements Design
EXPENDITURES		4,380,272	0	
403-4230-661-000-WW2201	NORTHFIELD WELLFIELD ACQUISITION	983,601		CARRY OVER: to fund Northfield Wellfield Acquisition
403-4230-663-000-WA2301	2024 WATER MAIN IMPROVEMENTS	1,125,102		CARRY OVER: to fund 2024 Water Main Improvements
403-4230-663-000-WA2302	DOWNTOWN WATER IMPROVEMENTS DESIGN	913,845		CARRY OVER: to fund Downtown Water Improvements Design
403-4230-663-000-WA2303	BLUE SPRING WATER MAIN EXTENSION	43,695		CARRY OVER: to fund Blue Spring Water Main Extension
403-4230-663-000-WA2401	2025 WATER MAIN IMPROVEMENTS	330,967		CARRY OVER: to fund 2025 Water Main Improvements
403-4230-663-000-WW2202	2022 WATER MAIN IMPROVEMENTS	474,045		CARRY OVER: to fund 2022 Water Main Improvements
403-4230-663-000-WW2203	2022 DELEON SPRINGS WATER MAIN IMPROV	509,017		CARRY OVER: to fund 2022 DeLeon Springs Water Main Improvements
WASTEWATER TRUST FUND				
REVENUES		6,069,738	0	
404-0000-380-200	FUNDS C/O FROM PRIOR YEAR	5,393,948		Funds carried over from FY 23-24
404-0000-389-310-WW2301	SJRWMD - RECLAIM WATER EXP CONST PHASE 5	445,218		CARRY OVER: to fund Reclaim Water Expansion Construction Phase 5
404-0000-389-410-WW2301	SJRWMD - RECLAIM WATER EXP CONST PHASE 5	230,572		CARRY OVER: to fund Reclaim Water Expansion Construction Phase 5
EXPENDITURES		6,069,738	0	
404-4240-663-000-WW2204	RECLAIM WATER EXPANSION PHASE #5 DESIGN	6,526		CARRY OVER: to fund Reclaim Water Expansion Design Phase 5
404-4240-663-000-WW2301	SJRWMD - RECLAIM WATER EXP CONST PHASE 5	1,624,017		CARRY OVER: to fund Reclaim Water Expansion Construction Phase 5
404-4240-663-000-WW2302	EAST REGIONAL FORCE MAIN PART A1 & A2	4,439,195		CARRY OVER: to fund East Regional Force Main Part A1 & A2
AIRPORT FUND				
REVENUES		4,338,755	0	
430-0000-380-200	FUNDS C/O FROM PRIOR YEAR	267,853		Funds carried over from FY 23-24
430-0000-389-200-AP2302	FAA/FDOT - AIRFIELD MARKINGS	223,049		CARRY OVER: to fund Airfield Markings
430-0000-389-200-AP2303	FAA/FDOT - WEST APRON CONSTRUCTION	2,252,499		CARRY OVER: to fund West Apron Construction
430-0000-389-200-AP2304	FAA/FDOT-CONSTRUCT MID SECTION TAXIWAY A	47,762		CARRY OVER: to fund Mid Section Taxiway A Construction
430-0000-389-200-AP2401	FAA/FDOT - UPDATE MASTER PLAN AND ALP	558,331		CARRY OVER: to fund updated Airport Master Plan
430-0000-389-320-AP2301	FDOT - EAST HANGAR COMPLEX - PHASE 1B	146,856		CARRY OVER: to fund East Hangar Complex - Phase 1B
430-0000-389-320-AP2302	FAA/FDOT - AIRFIELD MARKINGS	19,826		CARRY OVER: to fund Airfield Markings
430-0000-389-320-AP2303	FAA/FDOT - WEST APRON CONSTRUCTION	200,226		CARRY OVER: to fund West Apron Construction
430-0000-389-320-AP2304	FAA/FDOT-CONSTRUCT MID SECTION TAXIWAY A	4,246		CARRY OVER: to fund Mid Section Taxiway A Construction
430-0000-389-320-AP2311	FAA/FDOT - W APRON REHAB CONST (NON-AIP)	75,855		CARRY OVER: to fund W Apron Rehab Construction
430-0000-389-320-AP2401	FAA/FDOT - UPDATE MASTER PLAN AND ALP	49,869		CARRY OVER: to fund updated Airport Master Plan
430-0000-389-320-AP2402	FDOT - HANGAR ELECTRICAL IMPROV DESIGN	2,880		CARRY OVER: to fund Hangar Electrical Improvement Design
430-0000-389-320-AP2403	FDOT - SOUTH CENTRAL APRON REHAB	63,223		CARRY OVER: to fund South Central Apron Rehab
430-0000-389-320-AP2404	FDOT - DESIGN RUNWAY 5/23 REHAB	204,080		CARRY OVER: to fund design Runway 5/23 Rehab
430-0000-389-320-AP2405	FDOT - T-HANGARS GUTTERS	75,000		CARRY OVER: to fund T-Hangars Gutters
430-0000-389-320-AP2406	FDOT - DESIGN TAXIWAY E LIGHTING	98,000		CARRY OVER: to fund design Taxiway E Lighting
430-0000-389-320-AP2409	FDOT - LED LIGHTING AND SIGN UPGRADES	49,200		CARRY OVER: to fund LED Lighting and Sign Upgrades

FY 24-25 Budget Amendment Details

Account Description		Increase	Decrease	Description
EXPENDITURES		4,338,755	0	
430-4300-531-100	PROFESSIONAL SERVICES	12,264		CARRY OVER: to fund Disadvantaged Business Enterprise Plan
430-4300-531-100-AP2401	FAA/FDOT - UPDATE MASTER PLAN AND ALP	620,368		CARRY OVER: to fund updated Airport Master Plan
430-4300-552-100	OPERATING SUPPLIES	8,799		CARRY OVER: to fund PTZ Cameras at Airport
430-4300-662-000-AP2301	FDOT - EAST HANGAR COMPLEX - PHASE 1B	183,570		CARRY OVER: to fund East Hangar Complex - Phase 1B
430-4300-663-000-AP2302	FAA/FDOT - AIRFIELD MARKINGS	247,832		CARRY OVER: to fund Airfield Markings
430-4300-663-000-AP2303	FAA/FDOT - WEST APRON CONSTRUCTION	2,502,780		CARRY OVER: to fund West Apron Construction
430-4300-663-000-AP2304	FAA/FDOT-CONSTRUCT MID SECTION TAXIWAY A	44,520		CARRY OVER: to fund Mid Section Taxiway A Construction
430-4300-663-000-AP2305	NEW DIRECTIONAL SIGNS	10,186		CARRY OVER: to fund new Directional Signs
430-4300-663-000-AP2311	FAA/FDOT - W APRON REHAB CONST (NON-AIP)	94,819		CARRY OVER: to fund W Apron Rehab Construction
430-4300-663-000-AP2402	FDOT - HANGAR ELECTRICAL IMPROV DESIGN	3,600		CARRY OVER: to fund Hangar Electrical Improvement Design
430-4300-663-000-AP2403	FDOT - SOUTH CENTRAL APRON REHAB	79,298		CARRY OVER: to fund South Central Apron Rehab
430-4300-663-000-AP2404	FDOT - DESIGN RUNWAY 5/23 REHAB	255,100		CARRY OVER: to fund design Runway 5/23 Rehab
430-4300-663-000-AP2405	FDOT - T-HANGARS GUTTERS	81,968		CARRY OVER: to fund T-Hangars Gutters
430-4300-663-000-AP2406	FDOT - DESIGN TAXIWAY E LIGHTING	100,000		CARRY OVER: to fund design Taxiway E Lighting
430-4300-663-000-AP2409	FDOT - LED LIGHTING AND SIGN UPGRADES	61,500		CARRY OVER: to fund LED Lighting and Sign Upgrades
430-4300-664-000-AP2407	NEW SCHULTE BATWING	6,183		CARRY OVER: to fund new Schulte Batwing
430-4300-664-000-AP2408	JOHN DEERE ZERO TURN MOWER	25,000		CARRY OVER: to fund John Deere Zero Turn Mower
430-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	968		CARRY OVER: to fund Replace ERP System (\$765), Fortigate Enterprise Bundle (\$203)
STORMWATER FUND				
REVENUES		382,564	0	
450-0000-380-200	FUNDS C/O FROM PRIOR YEAR	382,564		Funds carried over from FY 23-24
EXPENDITURES		382,564	0	
450-4500-531-100	PROFESSIONAL SERVICES	67,150		CARRY OVER: to fund Vulnerability Assessment/Adaptation Plan
450-4500-663-000-SW2101	CITY HALL DRAINAGE PIPE 24"	6,711		CARRY OVER: to fund City Hall Drainage Pipe
450-4500-663-000-SW2103	BOSTON/RICH AVE DRAINAGE IMPRO	15,392		CARRY OVER: to fund Boston/Rich Ave Drainage Improvements
450-4500-663-000-SW2302	HUBBARD AVE & HIGH ST DRAINAGE IMPROV	57,130		CARRY OVER: to fund Hubbard Ave & High St Drainage Improvements
450-4500-663-000-SW2303	BOSTON AVE & RICH AVE DRAINAGE IMPROV	107,000		CARRY OVER: to fund Boston/Rich Ave Drainage Improvements
450-4500-663-000-SW2305	JACOBS ROAD DRAINAGE IMPROVEMENTS	9,563		CARRY OVER: to fund Jacobs Road Drainage Improvements
450-4500-663-000-SW2401	MISC CITYWIDE PIPELINING REPLACEMENT	81,808		CARRY OVER: to fund miscellaneous Citywide Pipelining Replacement
450-4500-663-000-SW2411	GEORGIA AVENUE DRAINAGE	2,147		CARRY OVER: to fund Georgia Ave Drainage
450-4500-664-000-SW2406	NEW MANUAL INTAKE GATE-EARL BROWN	34,745		CARRY OVER: to fund manual intake gate - Earl Brown Park
450-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	918		CARRY OVER: to fund Replace ERP System (\$765), Fortigate Enterprise Bundle (\$153)
PERMITS & INSPECTIONS FUND				
REVENUES		525,375	0	
480-0000-380-200	FUNDS C/O FROM PRIOR YEAR	525,375		Funds carried over from FY 23-24
EXPENDITURES		525,375	0	
480-4800-531-100	PROFESSIONAL SERVICES	344,775		CARRY OVER: to fund demolitions
480-4800-663-000-PI2203	ACCELA CIVIC PLATFORM ENHANCEMENTS	125,751		CARRY OVER: to fund Accela Civic Platform Enhancements
480-4800-663-110-PI2301	AGENCY COUNTER	30,000		CARRY OVER: to fund Agency Counter
480-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	24,849		CARRY OVER: to fund Replace ERP System (\$4,591), Fortigate Enterprise Bundle (\$458), and Vehicle for Code Enforcement Manager (\$19,800)

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Resolution re Surplus Equipment.

DEPARTMENT: City Clerk

PREPARED BY: Julia Hewitt, Deputy City Clerk

ATTACHMENTS: Resolution, Exhibit A, Surplus Memo 2024

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

The proposed Resolution declares certain equipment as surplus and authorizes the City Manager to dispose of same. Staff has indicated that the property is either obsolete and the continued use of it is uneconomical or inefficient; that it serves no useful function; and/or that it is irreparable.

We have been advised that The Neighborhood Center of West Volusia, a non-profit organization, is looking for donations. We are recommending that the 10 computers with serial numbers F361H03, F355H03, F33ZG03, F350H03, F326H03, F36YG03, F356H03, 767GQJ3, F341H03, F343H03 be donated to them.

Their contact information is:
The Neighborhood Center of West Volusia
The Bridge Shelter
434 S Woodland Blvd
DeLand, FL 32720
386-734-8120 ext 401

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

N/A

SUSTAINABILITY:

N/A

FISCAL IMPACT:

The proceeds from the sale of surplus equipment are included as revenue in the budget.

RECOMMENDATION:

It is recommended that the City Commission adopt the resolution declaring the equipment surplus and authorizing its disposal as set forth therein.

BACKGROUND/DISCUSSION:

N/A

RESOLUTION 2024 –

**A RESOLUTION BY THE CITY OF DELAND; FLORIDA, DECLARING CERTAIN
PROPERTY SURPLUS; AUTHORIZING DISPOSAL OF THE PROPERTY; AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the disposal of tangible surplus property is authorized by Section 274.06, Florida Statutes;
and

WHEREAS, the City Commission hereby finds that the below property is either: obsolete and the continued use of it is uneconomical or inefficient; that it serves no useful function; and/or that it is irreparable;
and

WHEREAS, the City Commission hereby finds that it is in the best interests of the City to dispose of said surplus property;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
DELAND, FLORIDA:**

Section 1. The following described property is hereby declared surplus, and the City Manager is hereby authorized to dispose of the surplus property in a manner provided by law and to remove the surplus property from the City's fixed assets:

INFORMATION SERVICES- [SEE ATTACHED EXHIBIT A]

- Ten (10) computers with serial numbers F361H03, F355H03, F33ZG03, F350H03, F326H03, F36YG03, F356H03, 767GQJ3, F341H03, F343H03 in Exhibit A will be donated to the following nonprofit organization: The Neighborhood Center of West Volusia, 434 S Woodland Blvd. DeLand, FL 32720.

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 16th day of December, 2024.

ATTEST:

Christopher M. Cloudman
Mayor-Commissioner

Julie A. Hennessy
City Clerk-Auditor

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney

Manufacturer	model	serial
Dell	Latitude E5450	bzy2r52
Dell	Latitude 5491	8g596s2
Dell	Latitude E5450	b203r52
Dell	Latitude 5501	68rv3z2
Dell	Latitude 5501	jbkt3z2
Dell	Latitude 5491	db596s2
Dell	Latitude 5591	jvbj6s2
Dell	Latitude E5450	jxy2r52
Dell	Latitude E6540	6gj5q12
Dell	Latitude E6540	8YGY082
Dell	Latitude 5501	dyxv3z2
Dell	Latitude E6540	c9l5q12
Dell	Latitude E6540	8k37q12
Dell	Latitude E6540	8YC0182
Dell	Latitude E6540	8Y9Z082
Dell	Latitude E6540	8Y8Y082
Dell	Latitude E6540	drf3r52
Dell	Latitude 5580	72q3qh2
Dell	Latitude E5450	1zz2r52
Dell	Latitude 5591	69c96s2
Dell	Latitude E5450	2mz2r52
Dell	Latitude E5450	7403r52
Dell	Latitude E6540	8YFY082
Dell	Latitude E6540	8YG0182
Dell	Latitude 5480	bbz09h2
Dell	Latitude E5450	5zy2r52
Dell	Latitude 5501	bwxv3z2
Dell	Latitude 5501	22jv3z2
Dell	Latitude 5501	d8w93z2
Dell	Latitude 5501	b2zt3z2
Dell	Latitude 5501	bbrv3z2
Dell	Latitude 5501	jhrv3z2
Dell	Latitude 5501	j9kt3z2
Dell	Latitude E5450	61z2r52
Dell	Latitude 5480	CSS09H2
Dell	Latitude E5450	3xy2r52
Dell	Latitude E5450	10z2r52
Dell	Latitude 5501	g5rv3z2
Dell	Latitude 5501	37rt3z2
Dell	Latitude 5501	JB34M13
Dell	Latitude 5501	f2jv3z2
Dell	Latitude 5501	h3rt3z2
Dell	Latitude 5501	2jrv3z2
Dell	Latitude 5501	17rv3z2
Dell	Latitude 5501	c9rv3z2
Dell	Latitude 5501	51jv3z2

Dell	Latitude 5501	30yv3z2
Dell	Latitude 5501	70yv3z2
Dell	Latitude 5501	26rv3z2
Dell	Latitude 5580	c2q3qh2
Dell	Latitude 5501	4brv3z2
Dell	Latitude 5501	6zyt3z2
Dell	Latitude 5501	77rv3z2
Dell	Latitude 5501	7bkt3z2
Dell	Latitude 5501	1skv3z2
Dell	Latitude 5501	c4rt3z2
Dell	Latitude 5501	cdrv3z2
Dell	Latitude 5501	1vyt3z2
Dell	Latitude 5501	18rv3z2
Dell	Latitude E5450	9wy2r52
Dell	Latitude 5491	9m596s2
Dell	Latitude 5501	8wxv3z2
Dell	Latitude 5501	hzxv3z2
Dell	Latitude 5501	20jv3z2
Dell	Latitude 5501	ft4v3z2
Dell	Latitude 5501	1qkv3z2
Dell	Latitude 5501	f1yv3z2
Dell	Latitude 5501	3drv3z2
Dell	Latitude 5501	66rv3z2
Dell	Latitude 5501	hdrv3z2
Dell	Latitude 5501	h16t3z2
Dell	Latitude 5501	d7jv3z2
Dell	Latitude 5501	j3nw3z2
Dell	Latitude 5501	b1yv3z2
Dell	Latitude 5501	bcrv3z2
Dell	Latitude 5501	88jv3z2
Dell	Latitude 5501	gzhv3z2
Dell	Latitude 5501	61yv3z2
Dell	Latitude 5501	25jv3z2
Dell	Latitude 5501	9skv3z2
Dell	Latitude 5501	9frv3z2
Dell	Latitude 5501	cbrv3z2
Dell	Latitude 5591	d97k6s2
Dell	Latitude 5591	5tbj6s2
Dell	Latitude 5501	b3jv3z2
Dell	Latitude 5501	73jv3z2

Information Services Memorandum

December 9, 2024

TO: Julie Hennessy, City Clerk
FROM: Alberto Cirelli, IT Director
SUBJECT: Surplus Equipment

Please have the attached list of equipment declared surplus with disposal at the City Manager's discretion. The equipment has been upgraded in accordance with our IT equipment rotation program.

We reached out to the Boys & Girls Club, Florida Department of Children and Families, TOP Christian Lift Center and The Neighborhood Center of West Volusia.

We have been advised that The Neighborhood Center of West Volusia, a non-profit organization, is looking for donations. They are looking to receive 10 computers. We are recommending the following serial numbers be donated to them: F361H03, F355H03, F33ZG03, F350H03, F326H03, F36YG03, F356H03, 767GQJ3, F341H03, F343H03.

Their contact information is:
The Neighborhood Center of West Volusia
The Bridge Shelter
434 S Woodland Blvd
DeLand, FL 32720
386-734-8120 ext 401

Thank you

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Consideration re Collective Bargaining Agreement (CBA) with the IAFF Local 4347 Fire Union for FY 2024-2025.

DEPARTMENT: Human Resources

PREPARED BY: Mark Hayward, HR Director

ATTACHMENTS: DELAND PROFESSIONAL FIREFIGHTERS - City proposal November 14, 2024(52638483.1) (003)FINAL, FD Salaries November 15, 2024 FINAL

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

Staff held several meetings with the representatives from IAFF Local 4347 (Fire Union) to conduct negotiations for a CBA for FY 2024-2025. The following agreement is presented. This is a one-year agreement. Hiring and retaining qualified personnel is a high value government focus step for the City and for FY 2024-2025, it includes a 4% pay plan adjustment and 2-3% merit based on annual evaluations for all bargaining unit employees. (See Exhibit I)

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

High Value Government.

SUSTAINABILITY:

N/A

FISCAL IMPACT:

The fiscal impact of the CBA is included in the FY 2024-2025 budget approved by the City Commission. The total cost of this agreement is \$380,293.00.

RECOMMENDATION:

Staff recommends approval of the attached agreement with the IAFF Local 4347 for FY 2024-2025.

BACKGROUND/DISCUSSION:

Additional highlights for this CBA:

- Paramedic (PM) stipend for employees who have successfully completed the State of Florida PM certification along with the Volusia County Medical Director's approval of \$11,000.00 per year.
- An addition of three PM Field Training Officers (FTO) is approved by the Fire Chief or his designee. The PM FTO stipend will be \$60.00 per pay period. Give the Fire Chief the authority to add up to three more temporarily assigned PM FTO's for training purposes.
- Additional of two paid holidays: Veterans Day and Juneteeth Day
- Move the entry level wage to \$16.55 an hour for all new hires.

DELAND PROFESSIONAL FIREFIGHTERS
LOCAL 4347

AND

CITY OF DELAND

COLLECTIVE BARGAINING AGREEMENT
(NON-SUPERVISORY AND SUPERVISORY UNITS)

Fiscal Year 2024-25
(October 1, 2024 – September 30, 2025)

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ARTICLE 1
PREAMBLE

1.1 This Agreement is entered into by and between the City of DeLand, hereafter referred to as the “City,” and the DeLand Professional Firefighters, Local 4347, hereafter referred to as the “Union.”

ARTICLE 2

RECOGNITION

2.1 The City recognizes the Union as the exclusive bargaining agent for all employees in the job classifications included in PERC Certification Nos. 1532, 1545 and any subsequent lawful PERC certification(s). All other persons not specifically included by the aforementioned certifications shall be excluded from the bargaining units and shall not be covered by the terms of this Agreement.

2.2 The Union recognizes that the City Manager and his designees are the collective bargaining representatives for the City. The Union further recognizes its obligation to bargain solely and exclusively with the City Manager and/or his designees, and to refrain from any bargaining with the City's elected officials. However, the public employees are allowed to provide information to the legislative body about the bargaining unit's goals and objectives for the negotiation process as well as its progress. After an impasse has been declared, the bargaining representative can no longer have any communication with the legislative body.

ARTICLE 3
SEVERABILITY

3.1 If any provision of this Agreement is rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation, the remaining provisions of this Agreement shall remain in full force and effect for the term of this Agreement. In the event any provision of this Agreement is lawfully declared invalid, the City and the Union shall meet as soon as practicable to negotiate a replacement provision.

ARTICLE 4
DUES DEDUCTION

4.1 Any member of the Union, who has submitted a properly executed dues deduction card or statement to the City in accordance with a format prescribed or approved by the City, may, by request in writing, have his membership dues, initiation fees, and uniform assessments in the Union deducted from his wages each pay check. Dues, assessments, and initiation fees so deducted from each employee's salary shall be forwarded by the City to the Union, by electronic funds transfer (EFT), within thirty (30) calendar days of the deduction. However, the City shall have no responsibility for any liability for any monies once sent to the Union, nor shall the City have any responsibility or a liability for the improper deduction of dues. The Union shall indemnify the City and hold it harmless against any and all suits, claims, demands, and liabilities which arise out of or by reason of any action taken or not taken by the City to comply with the provisions of this Article.

4.2 It shall be the responsibility of the Union to notify the City of any change in the amount of dues to be deducted at least thirty (30) days in advance of said change. Under no circumstances shall the City be required to deduct Union fines, penalties, political action payments, or special assessments of any kind.

4.3 Any member of the Union may, on thirty (30) days written notice to the City, require that the City cease making deductions from his or her wages. The City will forward a copy of the written notice to the Union prior to ceasing the member's dues deductions.

ARTICLE 5
BULLETIN BOARDS

5.1 The City shall furnish the Union with a space for a bulletin board (not to exceed thirty-six (36) inches by thirty-six (36) inches) at a mutually agreeable location in the Fire Stations, and space for a lockable filing cabinet supplied by the Union at Station 81.

5.2 The Union shall utilize the bulletin board only to post the following:

- A. Notice of Union meetings.
- B. Notice of Union elections and Union election results.
- C. Copies of the Union's Constitution and By-laws and Amendments thereto.
- D. Notice of recreational and social affairs of the Union.
- E. Copy of this Agreement.
- F. Notices of dues (changes).
- G. Names of Local Union officials (and changes thereto).
- H. Local Union and International Union newsletter (i.e., monthly, quarterly, annual, or special publication).
- I. Minutes of Union meetings.

5.3 All materials placed upon the bulletin board by the Union will be initialed by the Union President or his designee. The Fire Chief or his designee shall be furnished with a copy of any material to be posted prior to posting.

5.4 Under no circumstances shall the Union post any notice containing material of a political nature or material tending to directly or indirectly disparage or demean the City or any of its elected or appointed officials or employees.

ARTICLE 6
WORK STOPPAGES

6.1 There shall be no strikes, work stoppages, slowdowns, mass resignations, sickouts, or other job actions or refusal to perform assigned work by the employees covered under this Agreement.

6.2 It shall be a violation of this Agreement for any employee, while on duty, to fail or refuse to cross or pass any picket line or other demonstration if such failure or refusal in any way delays or interrupts performance of work.

6.3 The parties agree that any employee who participates in or promotes any of the aforementioned activities may be discharged or otherwise disciplined by the City. Nothing herein shall restrict the City from levying different disciplinary actions against different employees based on their involvement in activities prohibited hereunder.

6.4 The Union recognizes that the City and the employees covered hereunder are responsible for and engaged in activities which are the basis of the health and welfare of the City's citizens and that, therefore, any violation of this Article would give rise to irreparable damage to the City and the public at large. Should there be any alleged violation of this Article, the Union shall promptly take appropriate action to remedy the situation.

ARTICLE 7
EMPLOYEE DISCIPLINARY PROCEDURES

7.1 The City may discipline employees for cause in accordance with applicable City and Departmental Rules and Regulations. The Grievance and Arbitration Procedure hereunder shall be the exclusive procedure to contest disciplinary actions. The City's grievance procedure shall not apply (or be available) to bargaining unit employees hereunder.

7.2 All employees covered hereunder shall be subject to City and Departmental Rules and Regulations.

7.3 Employees shall have the right to request Union representation at all meetings with management in which disciplinary action to the employee may result. In the event a Union representative is not available at the scheduled meeting time, an employee may be granted up to an additional 48 hours of time to arrange for a Union representative. Interrogations of employees under investigation for conduct in which disciplinary action may result shall be in accordance with the Florida Firefighters Bill of Rights.

7.4 Prior to any suspension or termination, an employee shall be advised of the allegations against him/her and be provided with an opportunity to respond to such allegations. In any meeting to respond to such allegations, the employee, if he/she requests, shall be allowed representation. Suspensions may be implemented in increments and multiples of 8, 12, or 24 hours in the discretion of the Department.

7.5 There shall be no disciplinary action entered into an employee's personnel file without the employee being made aware of such action. Upon request, the City shall provide the employee with a copy of any notice or report of disciplinary action placed in the employee's personnel file.

7.6 No disciplinary action shall be taken against an employee unless and until the employee is so notified.

7.7 Bargaining unit employees serve at the will and pleasure of the City during their new-hire probationary period. As such, new-hire probationary employees may be disciplined or discharged with or without cause, and with or without notice.

7.8 Written reprimands or verbal counselings, which are over three (3) years old, shall not be used as a basis to raise progressively the level of discipline for an offense by an employee but may be referred to for any other purpose, such as to show knowledge of rules or prior issues. All written reprimands or verbal counselings shall remain in the official records.

ARTICLE 8
SENIORITY AND LAYOFFS

8.1 Seniority shall be defined as the length of continuous service in the City calculated from the date of City employment.

8.2 Seniority with regard to classification/rank shall be defined as the length of continuous service in that specific classification within the Fire Department calculated from the date of appointment to that classification/rank. The only exception shall be that if an employee served in a higher classification/rank and was subsequently demoted (voluntarily or involuntarily) to a lower classification, seniority with regard to that lower classification/rank shall be calculated from the date of the employee's original appointment to that classification/rank.

8.3 Seniority shall be terminated upon separation from the City. Employees with the same employment date or promotional date shall be assigned their seniority date in order of their ranking on the eligibility or promotional list, whichever is applicable.

8.4 Seniority shall accumulate during periods of absence where the employee remains in pay status. Seniority is not terminated when an employee is on an approved leave of absence without pay; provided, however, that seniority shall not accrue during any period in which the employee is not in paid status, or in unpaid status as required by law.

8.5 In the event there should be a need to lay off employees in the bargaining unit, such layoff shall be governed by the City's Rules and Regulations.

8.6 Bargaining unit employees shall be subject to recall in accordance with the City's Rules and Regulations.

ARTICLE 9

MANAGEMENT RIGHTS

9.1 The City reserves and retains all rights, powers, prerogatives and authority customarily exercised by management, except as expressly limited or modified by a specific provision of this Agreement.

9.2 The Union and the employees covered under this Agreement recognize and agree that the City has the sole and exclusive right, except as specifically provided for in this Agreement, to manage and direct any and all of its operations. Accordingly, the City specifically, but not by way of limitation, reserves the sole and exclusive right to:

- A. Determine the scope of the service, purpose and organizational structure of the Fire Department;
- B. Exercise control and discretion over the organization and efficiency of operations of the Fire Department;
- C. Set minimum performance standards for service to be offered to the public, including physical performance standards, and set procedures and standards to evaluate employees' performance;
- D. Change, modify or alter the composition and size of the work force, including the right to relieve employees from duties because of lack of work, funds, or other legitimate reasons which could arise;
- E. Determine the location, methods, means and personnel by which operations are to be conducted; determine whether and to what extent the work required in its operation shall be performed by employees covered by this Agreement;
- F. Change, formulate, or modify duties, tasks, responsibilities or job descriptions, so long as the duties, tasks, and/or responsibilities remain within the generic scope of fire/rescue services, and to formulate and/or amend job descriptions consistent therewith;
- G. Transfer, assign, schedule employees in positions within the organizational structure of the Fire Department, and, in the case of light duty, anywhere within the organizational structure of the Fire Department unless mutually agreed upon;
- H. Change or modify the number, and types, and grades of positions or employees assigned to an organization, unit, division, department, or project; crease, expand, reduce, alter, combine, assign, or cease any job;
- I. Hire, examine, classify and/or otherwise determine the criteria, qualifications and standards of selection for employment;

- J. Require any and/or all bargaining unit employees to submit to an examination and/or testing by a health care professional based upon the reasonable belief that the employee may be unable to perform any or all of his assigned job duties, or as part of any periodic or routine physical;
- K. Lay off and/or relieve employees from duty due to lack of work or lack of funding or any other reason, and to recall employees in accordance with this Agreement;
- L. Determine the allocation and content of job classifications; and determine all training parameters for all City positions, including persons to be trained and the nature, extent and frequency of training;
- M. Merge, consolidate, expand, curtail, transfer, or discontinue operations, temporarily or permanently, in whole or in part, whenever the sole discretion of the City good business judgment makes such curtailment or discontinuance advisable;
- N. Contract and/or subcontract any existing or future work;
- O. Assign overtime work to employees;
- P. Fire, demote, suspend or otherwise discipline employees in accordance with this Agreement;
- Q. Control the use of equipment and property of the City and determine the number and classifications of employees assigned to any shift, station or piece of equipment;
- R. Determine the maintenance procedures, materials, facilities, and equipment to be used, and introduce new or improved services, maintenance procedures, materials, facilities and equipment;
- S. Take whatever action may be necessary to carry out the mission and responsibility of the City in unusual and/or emergency-situations;
- T. Exercise all management rights and prerogatives as determined by the Public Employees Relations Commission, and the state and federal courts of competent jurisdiction.

9.3 The above rights of the City are not all-inclusive but indicate the type of matters or rights which belong to and are inherent in the City in its general capacity as management. Any of the rights, powers, and authority that the City had prior to entering into this collective bargaining agreement, except as expressly limited or modified by a specific provision of this Agreement, are retained by the City.

9.4 If the City fails to exercise any one or more of the above functions from time-to-time, this will not be deemed a waiver of the City's right to exercise any or all of such functions. Likewise, should the Union fail to object to a change or a possible change, this will not be deemed a waiver of the Union's right to object to a subsequent change or possible change.

9.5 If, in the sole discretion of the City Mayor-Commissioner, it is determined that civil emergency conditions exist, including, but not limited to, riots, civil disorders, hurricane conditions, or any similar or dissimilar catastrophe, the provisions of this Agreement may be suspended by the City Manager during the time of the declared emergency, provided that wage rates and monetary fringe benefits shall not be suspended.

9.6 The exercise of the management rights set forth above shall not preclude the Union or any employee covered hereunder from filing a grievance under the Grievance and Arbitration Procedure herein should the Union or the employee feel that the action taken by management violated a specific provision of this Agreement.

9.7 Nothing contained in this Article shall be construed to waive the Union's right to engage in impact bargaining as to the exercise of any of the management rights enumerated above where Florida law requires such bargaining.

9.8 The City shall defend and hold harmless, in accordance with applicable law, employees sued as a result of their good faith attempts to comply with City and Department operational policies.

ARTICLE 10
GRIEVANCE AND ARBITRATION PROCEDURE

10.1 Bargaining unit employees will follow all written and verbal orders given by superiors even if such orders are alleged to be in conflict with the Agreement. Compliance with such orders will not prejudice the right to file a grievance within the time limits contained herein, nor shall compliance affect the ultimate resolution of the Grievance.

10.2 A “grievance” is a claimed violation of this Agreement, including but not limited to the claim that a discharge or other disciplinary action violated a specific provision of this Agreement. No grievance will or need be entertained or processed unless presented in the manner described herein, and unless filed in a manner provided herein within the time limit prescribed herein. A grievance may be filed by a bargaining unit employee or by the Union; however, only the Union may advance a grievance to arbitration, unless the Union’s refusal to advance the grievance to arbitration is because the employee is not a dues paying Union member. In either case, the procedure to be followed will be the same. Grievances regarding discipline of written reprimands or below cannot be advanced to arbitration. The grievant (whether it be the Union or an individual employee) and management may agree to waive Step 1 in any grievance. Grievances which are filed by the Union on behalf of the Union itself or the entire bargaining unit shall be filed with the Fire Chief or his designee at Step 2, within the time period prescribed in Step 1.

10.3 Grievances will be processed in the following manner and strictly in accordance with the following stated time limits.

STEP 1: An aggrieved employee or the Union shall present in writing the grievance to the aggrieved employee’s Deputy Chief or his designee within ten (10) calendar days of when the grieving party knew or should have known of the occurrence of the event(s) which gave rise to the grievance on the prescribed grievance forms which shall be standard forms used throughout the grievance procedure. The grievance shall be signed by the employee and shall state: (a) The date of the alleged events which gave rise to the grievance; (b) the specific Article or Articles and paragraphs of this Agreement allegedly violated; (c) statement of fact pertaining to or giving rise to the alleged grievance; and (d) the specific relief requested. The Deputy Chief or his designee shall, within twenty (20) calendar days after presentation of the grievance, render his decision on the grievance in writing with copies to the grievant (if an individual employee), the Union, the Fire Chief, and the Human Resources Director.

STEP 2: Any grievance which cannot be satisfactorily settled with the Deputy Chief or his designee shall then be taken up with the Fire Chief or his designee. The grievance as specified in writing in Step 1 above, shall be filed with the Fire Chief or his designee within ten (10) calendar days after the Deputy Chief’s response in Step 1 above or the due date for response, whichever comes first. The Fire Chief and/or his designee shall meet with the grievant (whether it be an individual employee or the Union), the Union Steward, and the Union Representative (non-employee) and shall, within twenty (20) calendar days after such meeting, render his decision on the grievance in writing, with copies to the Grievant (if an individual employee), the Union, and the Human Resources Director.

STEP 3: Any grievance which cannot be satisfactorily settled in Step 2 above shall then be taken up with the City Manager or his designee. The grievance as specified in writing in Step 1 above shall be filed with the City Manager within ten (10) calendar days after the Fire Chief's Response in Step 2 above or the due date for response, whichever comes first. The City Manager or his designee shall issue his decision in writing on the grievance (with copies to the Grievant, the Union, the Fire Chief, and the Human Resources Director) within twenty (20) calendar days after presentation of the grievance at this step. If the City Manager or his designee deems appropriate, he may meet with the grievant, the Union Steward, and the Union Representative (non-employee) prior to issuing his decision.

10.4 If the grievant (whether it be the Union or an individual employee) is not satisfied with the City Manager's decision in Step 3 above, the grievant may request arbitration by hand delivery or by facsimile (with simultaneous mailing by regular mail) or by certified or registered mail of a written notice to the City Manager within twenty (20) calendar days of receipt of the City Manager's written decision. Said written notice of arbitration shall include a written statement of the position of the Union (or the individual employee) with respect to the issues upon which arbitration is being sought. Under no circumstances shall the issues to be arbitrated be expanded from the issues set forth in the original grievance filed at Step 1 of the grievance procedure.

10.5 Within ten (10) calendar days from receipt of such notice of arbitration, the party requesting arbitration shall request a list of nine (9) qualified arbitrators with residences in Florida from the Federal Mediation and Conciliation Service. The Union and the City will alternately eliminate one at a time from said list of names, with the party requesting arbitration going first, persons not acceptable, until only one (1) remains and this person will be the arbitrator. Either party may request one (1) additional panel.

10.6 As promptly as possible after the arbitrator has been selected, he/she shall conduct a hearing between the parties and consider the grievance. The decision of the arbitrator will be served upon the individual employee or employees involved, the City and the Union in writing. It shall be the obligation of the arbitrator to make his best effort to rule within thirty (30) calendar days after the hearing. The expenses of the arbitration, including the fee and expenses of the arbitrator, shall be equally divided between the parties. Any party desiring a transcript of the hearing shall bear the cost of such transcript unless both parties mutually agree to share the cost. Each party shall be exclusively responsible for the compensation and expenses of its own witnesses and of its own representatives for purposes of the arbitration hearing.

10.7 The arbitrator will confine his consideration and determination to the written grievance presented in Step 1 of the grievance procedure. The arbitrator shall have no authority to change, amend, add to, subtract from, or otherwise alter or supplement this Agreement or any part thereof or amendment thereto. The arbitrator shall have no authority to consider or rule upon any matter which is stated in this Agreement not to be subject to arbitration or which is not a grievance as defined in this Agreement; nor shall this Collective Bargaining Agreement be construed by the arbitrator to supersede applicable state and federal laws.

10.8 The arbitrator may not issue declaratory opinions and shall confine himself exclusively to the grievance which is presented to him, which grievance must be actual and existing. The arbitrator's decision shall be final and binding; provided, however, that either party shall be entitled to seek review of the arbitrator's decision in the Circuit Court.

10.9 No decision of any arbitrator or of the City in any one case shall create a basis for retroactive adjustment in any other cases. All claims for back wages shall be reduced by any unemployment compensation and/or interim earnings that the grievant may or might have received during the period involved.

10.10 The resolution of any grievance by the arbitrator or by the parties resulting in retroactive adjustment, including back wages, shall be limited to a thirty (30) day period prior to the date of the filing of a grievance at Step 1.

10.11 It is agreed with respect to this grievance and arbitration procedure that:

- A. It is the intent of the parties that a grievance must be raised at the earliest possible time. Any grievance in order to be entertained and processed must be submitted in a timely manner by the grievant (whether the grievant be the Union or an individual employee).
- B. Grievances not submitted by the grievant in a timely manner shall be conclusively barred on the merits following the expiration of the prescribed time limit. Such a time barred grievance need not be entertained or processed, and only facts disputed as to timing will be the subject of any arbitration resulting from the matter until such time as an arbitrator deems the grievance not to be time-barred. A grievance which is for any reason not the subject of a timely response by the City or by the Department shall require the grievant to proceed to the next step.

10.12 Nothing in this Agreement shall prohibit the presence of a Union representative at all steps provided in this procedure. In matters involving a formal grievance, the Union shall be given the opportunity to be present at any meeting called for the resolution of such grievance.

10.13 Neither the Union nor the City shall have any obligation to pay any legal or arbitration fees and/or costs on behalf of any bargaining unit employee who advances a grievance on his/her own. Such fees and/or costs shall be borne by the individual.

10.14 The Grievance and Arbitration procedure set forth herein shall be the sole and exclusive procedure available to bargaining unit employees to contest any alleged violation of this Agreement, including, but not limited to, any claim involving a discharge or other disciplinary action. The parties hereby agree that the City's grievance and/or appeals procedures shall not be applicable or available to the employees covered by this Agreement.

10.15 Neither new-hire probationary employees on their own, nor the Union on their behalf, shall have the right to file a grievance or arbitrate any performance review or disciplinary action, including termination, of probationary employees.

ARTICLE 11
RULES AND REGULATIONS

11.1 The employees covered hereunder shall comply with all rules, regulations, policies, procedures and operating bulletins of the City, the Department and the Division, and any amendments thereto, except as superseded or modified herein.

11.2 Should the City, the Department, or the Division amend or modify any of the aforesaid rules, regulations, policies, or procedures, a courtesy copy of any such new (or amended) rule, regulation, policy, procedure, or operating bulletin shall be mailed or delivered to the Union (or the Union's employee representative within the Fire Department) at least ten (10) business days prior to implementation. Nothing herein shall restrict the City, the Department, or the Division from implementing any new (or amended) rule, regulation, policy, procedure, or operating bulletin prior to the expiration of ten (10) business days if operational necessity requires such earlier implementation.

11.3 The Union shall be furnished a copy of all current and subsequently amended written rules, regulations, policies, procedures, and operating bulletins pertaining to employer-employee relations and distributed to members of the bargaining unit.

11.4 No disciplinary action will be taken for a violation of a new (or amended) rule, regulation, policy, procedure, or operating bulletin until the employee has actual knowledge or the passage of at least six (6) calendar days after dissemination to the employees, whichever is earlier. For the purpose of this Article, dissemination of such new (or amended) rule, regulation, policy, procedure, or operating bulletin shall be via electronic mail, telecommunication, station briefing, bulletin board posting, personal distribution, or any other appropriate means.

ARTICLE 12
UNION BUSINESS

12.1 The City shall recognize three (3) Union representatives (or any substitutes designated in writing) to represent bargaining unit employees. A written list of the Union representatives shall be furnished to the Human Resources Director and the Fire Chief prior to the effective date of the Union representatives assuming their duties. Prompt written notification of changes in the Union representatives shall be provided to the Human Resources Director and the Fire Chief. No Union representatives will be recognized by the City unless such written notification was presented prior to such Union representative assuming his/her duties.

12.2 The Union representatives shall be paid by the City only when they perform assigned fire/rescue duties and/or work directed by the City. To the extent that these employees wish to perform Union duties (such as negotiations, grievance processing, attending Union conventions, etc.) during their normal work schedules, they may utilize vacation leave; provided, however, that they comply with the rules otherwise applicable to vacation leave. The Union representatives shall not be required to utilize vacation leave where their attendance at meetings during working hours is specifically requested by the City.

ARTICLE 13

BENEFITS AND LEAVE

13.1 The City shall provide bargaining unit employees benefits and leave in accordance with the City's Rules and Regulations, except as provided herein.

13.2 For scheduling purposes, the City shall allow the Fire Department to front-load all holiday hours to the beginning of the Fiscal Year. Any bargaining unit member who has not already elected to be paid for part or all of their holiday leave is required to utilize all holiday time as has been already designated. The Fire Chief or his designee has the absolute discretion and authority on assigning and scheduling holiday pay-designated leave. Bargaining unit members shall not be paid by the City for holiday leave assigned and not taken prior to the end of each Fiscal Year (though the Fire Chief or his designee retains the discretion to attempt to schedule any unused holiday leave from that Fiscal Year to be exhausted by October 31 of that calendar year). Any bargaining unit employees who depart City employment for any reason prior to the end of the Fiscal Year shall be required to reimburse the City for all holiday leave taken and not yet accrued (accrued at a rate of 5.08 holiday hours per pay period). The City is authorized to deduct any such reimbursements from the departing bargaining unit member's last pay from the City.

13.3 Holiday Pay: This article is intended to define the appropriate rate of pay to be utilized for bargaining unit employees when they work on a city-recognized holiday. For this article, a holiday period is defined as a twenty-four (24) hour cycle starting at midnight and ending at midnight. Bargaining unit employees who work on a shift that overlaps with a City-recognized holiday shall be paid 1.5 times their base hourly rate of pay for all time actually worked on the holiday. When bargaining unit employees are held-over their normal shift time to work on a City-recognized holiday, they shall be paid double time their applicable rate of pay only for the holiday time actually worked while being held-over after their normal shift. For purposes of this article, holidays shall be New Year's Day, Martin Luther King Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veterans Day, Thanksgiving, the Friday immediately following Thanksgiving, Christmas Eve and Christmas.

13.4 Bargaining unit employees shall be included in any Wellness Incentive Program instituted by the City on the same basis as other employees.

13.5 The City may pass on any increases in health insurance premiums or costs to bargaining unit employees on the same basis as other employees.

13.6 Only those bargaining unit employees hired before October 1, 2008 shall be eligible to participate in the retirement check program pursuant to City Rules and Regulations. Bargaining unit employees hired on or after October 1, 2008 shall not participate in the retirement check program.

13.7 Bargaining unit employees shall be entitled to use a total of two (2) Personal Days each fiscal year. The two 24-hour Personal Days must be used during the year accrued and used in twelve (12) hour increments. Scheduling shall be handled in accordance with applicable Department policies.

13.8 Bargaining unit employees shall accrue twelve (12) hours of sick per month equal to 5.54 hours per pay period.

13.9 Bargaining unit employees hired on or after October 1, 2012 upon retirement may cash-in accrued but unused sick hours at a rate of 50% of unused balance up to a maximum of 600 hours cash in. Bargaining unit employees prior to October 1, 2012 upon retirement may cash-in accrued but unused sick hours at a rate of 50% of unused balance up to a maximum of 760 hours cash in.

13.10 Bargaining unit employees who are on shift and working during the City-wide Hurricane Luncheon will be allowed to add four hours of compensation time.

13.11 Bargaining unit employees who are on shift and working during the City Holiday Luncheon will be allowed to add four hours of compensation time.

ARTICLE 14
TRANSFERS AND REASSIGNMENTS

14.1 Except as otherwise provided in this Agreement, transfers and reassignments shall be in accordance with applicable Department rules, policies, and procedures.

ARTICLE 15 **PROMOTIONS**

15.1 Promotional procedures and eligibility for promotions to positions included in the bargaining units under Article 2 (Recognition) shall be in accordance with applicable City Rules and Regulations and Fire Department policies.

15.2 Promotional procedures and eligibility for promotions to positions excluded from the bargaining units under Article 2 (Recognition) shall be at the City's discretion.

15.3 In any promotional process for Engineer/EMT, the City shall add points to the appropriate section or final numerical score for documented attainment of degrees as follows:

- Associate of Arts, Associate of Science and Associate of Applied Science degrees will earn one (1) point; or
- Bachelor of Arts, Bachelor of Science, and Bachelor of Applied Science or higher degree will earn two (2) points.

15.4 Effective October 1, 2015, upon being promoted to the Engineer classification or to the Lieutenant classification, an employee's pay will be adjusted to the greater of 10% over the employee's previous pay or the minimum of the range for the new position. Effective October 1, 2016, upon being promoted to the Lieutenant classification, an employee's pay will be adjusted to the greater of 15% over the employee's previous pay or the minimum of the range for the new position. Upon being promoted, an employee shall serve a twelve (12) month promotional probationary period, and the employee shall be returned to his/her prior position if the employee fails to complete the probation satisfactorily as determined by the City. If an employee is promoted and then demoted during the promotional probationary period, the employee upon demotion shall have his/her wages decreased by an amount equal to the amount of increase received upon promotion.

ARTICLE 16
WORK PERIOD AND OVERTIME

16.1 The City shall provide bargaining unit employees overtime and/or compensatory time in accordance with the City's Rules and Regulations, and applicable practices such as sick leave not counting as time worked for overtime.

16.2 Employees in Firefighter, Engineer, Lieutenant and any other classifications covered hereunder shall normally be scheduled to work twenty-four (24) hour shifts, twenty-four (24) hours on duty and forty-eight (48) hours off duty. Employees in the Firefighter, Engineer, Lieutenant and any other classifications covered hereunder shall be paid for a minimum of one hundred and twelve (112) hours per pay period, six (6) of which shall be paid at time and one-half.

16.3 Shift hours shall be 7:00 am to 7:00 am the following day (24 hours).

16.4 On-coming shift personnel shall be in the station and ready for duty by 0700 hours. When an employee does not report for duty at the scheduled time, the shift supervisor shall call the employee's home to perform a welfare check and to advise the employee that he/she is considered absent without leave (AWOL). The employee shall be given a written reprimand for the first occurrence; an 8-hour suspension for the second occurrence within 2 years of the first occurrence; a 24-hour suspension for the third occurrence within 2 years of the first occurrence; and multiple 24-hour suspensions or discharge for the fourth occurrence within 2 years of the first occurrence.

16.5 All overtime shall be consistent with the Fire Department overtime policy as of the date of this Agreement.

ARTICLE 17
NO SMOKING POLICY

17.1 All employees covered hereunder shall be prohibited from smoking cigarettes, cigars, pipes, or otherwise using tobacco products of any nature in any City owned building or vehicle, in any public or private place where smoking is prohibited by state law or City ordinance, or while on a call. Employees hired after October 1, 2007, shall be prohibited from using tobacco products on or off duty. Employees hired prior to October 1, 2007 shall have up to and including September 30, 2013 to come into compliance with the prohibition from using tobacco products while on duty. The City shall provide smoking cessation services to assist any bargaining unit employees in coming into compliance with this prohibition. Any employee who violates this Article will be subject to appropriate disciplinary action up to and including termination.

ARTICLE 18
ALCOHOL AND DRUG TESTING

18.1 Bargaining unit employees shall be subject to the City's Drug Free Workplace Policy as outlined in the City Rules and Regulations Administrative Policies. Employees covered hereunder may be required to take a drug/alcohol test pursuant to any random testing program not prohibited by applicable law.

ARTICLE 19
VACATIONS AND LEAVES OF ABSENCES

19.1 The City shall provide bargaining unit employees vacations and leaves of absences in accordance with the City's Rules and Regulations. Bargaining unit employees hired after October 1, 2012 shall accrue vacation leave per pay period as follows:

Vacation Leave Accrual						
Years of Service	0-5 Yrs	6 Yrs	7 Yrs	8 Yrs	9 Yrs	10+ Yrs
Hours Per Pay Period	4.61	5.07	5.54	6.0	6.46	6.92

19.2 Bargaining unit employees hired prior to October 1, 2012 shall accrue vacation leave as follows:

Vacation Leave Accrual											
Years of Service	0-5 Yrs	6 Yrs	7 Yrs	8 Yrs	9 Yrs	10 Yrs	11 Yrs	12 Yrs	13 Yrs	Yrs 14	15 + Yrs
Hours Per Pay Period	4.31	4.74	5.17	5.6	6.03	6.46	6.89	7.32	7.75	8.18	8.61

19.3 Shift trades shall be handled in accordance with the Department's EOT policy.

19.4 Scheduled leave shall be handled in accordance with applicable Department policies.

ARTICLE 20
WAGES AND COMPENSATION

20.1 For the term of this Agreement, entry level rate of pay for Firefighter/EMTs shall be \$16.55 per hour.

20.2 For Fiscal Year 2024-25, all bargaining unit employees shall receive a four percent (4%) pay plan adjustment.

20.3 Bargaining unit employees who received an overall rating of “meets standards” on their most recent annual performance evaluation shall receive an additional two percent (2%) increase in their hourly rate of pay for Fiscal Year 2024-25.

20.4 Bargaining unit employees who received an overall rating of “exceeds standards” or greater on their most recent annual performance evaluation shall receive an additional three percent (3%) increase in their hourly rate of pay for Fiscal Year 2024-25.

20.5 Probationary employees shall not receive their merit increase for Fiscal Year 2024-25 unless and until they are passed from probationary status.

20.6 All wage increases set forth herein are reflected in Exhibit 1.

20.7 All wage increases set forth herein shall take effect at the beginning of Fiscal Year 2024-25 as long as the Union provides written notice of its ratification of this Agreement to the City no later than December 2, 2024. Otherwise, all wage increases set forth herein shall take effect prospectively at the commencement of the first full City pay period following the parties’ complete ratification of this Agreement.

20.8 The Fire Chief or designee shall have the discretion to approve a higher starting rate of pay for anyone who is hired or transferred into a bargaining unit position and has prior fire, EMT and/or paramedic experience.

20.9 Wage increases, if any, after September 30, 2025, shall be established solely through the collective bargaining process.

20.10 All bargaining unit members who possess a State of Florida paramedic license and have been approved by the Volusia County Medical Director to work under his/her license shall receive an annual stipend of \$11,000.00 for fiscal year 2024-25.

20.11 During the term of this Agreement, bargaining unit employees shall be eligible to receive “incentive pay” in the amount of \$30 per two-week pay period per certification listed below. To be eligible for incentive pay, a bargaining unit employee must successfully complete and currently maintain at least one certification identified in Category A or B, and the bargaining unit employee may receive additional incentive pay for each certification earned up to a maximum of 4 in Category A and up to a maximum of 6 in Category B.

Category A	Category B
Fire Inspector I	Rope Technician
Fire Inspector II	Confined Space Technician
Fire Service Instructor (I, II, or III)	Vehicle/Machinery Technician
Fire Investigator I	Structural Collapse Technician
Live Fire Training Instructor	Trench Rescue Technician
Safety Officer	Haz-Mat Technician

20.12 A maximum of 15 bargaining unit employees are eligible to be compensated for the Live Fire Training Instructor incentive pay at any given time.

20.13 In addition to the Category A and B incentives, bargaining unit employees shall be eligible to receive “incentive pay” in the amount of \$25 for Fire Officer I, \$35 for Fire Officer II, \$45 for Fire Officer III, or \$55 for Fire Officer IV certification (whichever is highest) per two-week pay period.

20.14 All bargaining unit members (no more than 16 members) assigned to the City’s Honor Guard shall receive a stipend of \$30 per two-week pay period and one additional Honor Guard Commander shall receive a stipend of \$60 per two-week pay period. Honor Guard appointments and stipend requests shall be directed to the City’s Fire Administration and shall be determined at the unilateral discretion of the Fire Chief or designee.

20.15 Up to a maximum of 10 bargaining unit members who are certified CPR Instructors shall receive a stipend of \$30 per two-week pay period. CPR stipend requests shall be directed to the City’s Fire Administration and shall be determined at the unilateral discretion of the Fire Chief or designee.

20.16 Up to a maximum of three bargaining unit members are eligible for a stipend as SCBA Technicians. The Lead SCBA Technician shall receive a stipend of \$60 per two-week pay period, and the other SCBA Technicians shall receive a stipend of \$30 per two-week pay period. SCBA appointments and stipend requests shall be directed to the City’s Fire Administration and shall be determined at the unilateral discretion of the Fire Chief or designee.

20.17 Only one bargaining unit member shall be eligible for a stipend as Technical Rescue Equipment Manager. The Technical Rescue Equipment Manager shall receive a stipend of \$60 per two-week pay period. Technical Rescue Equipment Manager appointment and stipend requests shall be directed to the City’s Fire Administration and shall be determined at the unilateral discretion of the Fire Chief or designee.

20.18 Up to a maximum of three bargaining unit members who are certified Paramedic FTO (Field Training Officer) shall receive a stipend of \$60 per two-week pay period. At the discretion of the Fire Chief temporary FTO appointments may be made for operational needs. Paramedic FTO appointments and stipend requests shall be directed to the City’s Fire Administration and shall be determined at the unilateral discretion of the Fire Chief or designee.

20.19 It is the responsibility of all bargaining unit employees to successfully complete and maintain all licenses and certifications, to provide appropriate updates and documentation of all licenses and certifications and to keep them all current to be eligible for the additional payments referenced in this Article. Bargaining unit members have a duty to timely notify the City upon the expiration of any license, certification and/or eligibility for stipend, and the City maintains the right to recover directly from any bargaining unit member who was paid but ineligible for stipend and/or incentive payment(s).

20.20 The City shall require that third parties provide a four (4) hour minimum for bargaining unit employees for any approved off-duty special detail scheduled through or facilitated by the City.

ARTICLE 21
TEMPORARY ASSIGNMENT TO A HIGHER CLASSIFICATION

21.1 Those bargaining unit members temporarily assigned to work in a higher classification shall receive the following compensation:

A. Employees in the Engineer classification covered hereunder who are temporarily assigned to, and actually work, in the classification of Lieutenant, will be paid extra compensation consisting of a 10% percent adjustment to their hourly rate of pay for all consecutive hours actually worked in the Lieutenant classification.

B. Employees in the Lieutenant classification covered hereunder who are temporarily assigned to, and actually work, in the classification of Battalion Chief will be paid extra compensation consisting of a 10% percent adjustment to their hourly rate of pay for all consecutive hours actually worked in the Battalion Chief classification.

C. Employees in the Firefighter classification covered hereunder who are temporarily assigned to, and actually work, in the classification of Engineer will be paid extra compensation consisting of a 10% adjustment to their hourly rate of pay for all consecutive hours actually worked in the Engineer classification. Employees who qualify for this 10% increase for temporarily working out-of-class as Engineer shall be ineligible during this time period to also receive a Relief Driver Stipend (as is set forth in 21.2).

21.2 Employees in the Firefighter classification who meet the requirements established by the Department for the assignment of Relief Driver shall be provided a stipend of \$30 per pay period (except as provided in 21.1 C). This stipend shall be discontinued upon the Firefighter's promotion to the classifications of Engineer or Lieutenant.

ARTICLE 22
WELLNESS SCANS AND PHYSICAL ASSESSMENT TESTING

22.1 The City shall provide bi-annual wellness testing and scans to bargaining unit employees. Such testing and scans shall include ultrasound scans, cardio-pulmonary testing, comprehensive laboratory analysis, and a medical exam through the City Clinic or other providers chosen by the City. Carry-over bargaining unit employees shall remain on the bi-annual schedule as was previously established. Newly hired bargaining unit employees will be slotted in one of these two groups at the discretion of the Fire Chief or his designee. Testing shall be determined and scheduled at the discretion of the Fire Chief or his designee.

22.2 The City shall provide bi-annual CPT cardiac testing to bargaining unit employees. Such testing shall be conducted through a medical exam to be determined by the City. Carry-over bargaining unit employees shall remain on the bi-annual schedule as was previously established. Newly hired bargaining unit employees will be slotted in one of these two groups at the discretion of the Fire Chief or his designee. Testing shall be determined and scheduled at the discretion of the Fire Chief or his designee.

22.3 All bargaining unit members shall take and successfully complete Life Scan testing in accordance with Departmental directives. Any bargaining unit member who fails to take (upon 60-days notice) and pass Life Scan will be rendered unable to perform the essential functions of their position and result in an interactive discussion with appropriate City personnel.

22.4 All employees covered hereunder shall be required to maintain their persons such that they are physically fit-for-duty as a condition of continued employment. All bargaining unit employees shall be evaluated annually on the Structural Fire Fighter Agility Test (SFFAT) as described in Addendum A. Successful completion of the SFFAT shall be determined by the established Fit-For-Duty times, based on age and gender, as described below. Fit Firefighter designation shall be awarded to those who complete the tests in the times described below.

Times Standard to Complete Tests (in minutes)

<u>FIT FOR DUTY</u>			<u>FIT FIREFIGHTER (OPTIONAL)</u>	
Age	Male	Female	Male	Female
18-30	6:20	7:10	4:40	6:00
31-40	6:50	7:40	5:00	6:20
41-50	7:20	8:10	5:20	6:40
51-60	7:50	8:40	5:40	7:00
>60	8:20	9:10	6:00	7:20

22.5 Successful completion of the test is required for each year of employment. Employees who fail to successfully complete the SFFAT in the applicable Fit-For-Duty time shall be provided three (3) additional opportunities to re-test and achieve the required time. The three re-tests shall be scheduled and completed within 90 days of the initial test but in not less than 30 days. Any employee who fails the initial test and three (3) consecutive re-tests is subject to termination in accordance with City rules and regulations.

22.6 Employees, who are unable to work or perform all of the essential functions of their positions for thirty (30) consecutive days due to a medical condition or injury of the employee, shall be required to provide a fitness-for-duty certification by the employee's health care provider and complete the SFFAT before being eligible to return to full-duty in their position without restriction.

ARTICLE 23
OFF-DUTY INJURIES & MEDICAL CONDITIONS

23.1 Off-duty injuries and medical conditions which interfere with a bargaining unit member's ability temporarily to perform all essential functions of their job will be reviewed by City and/or Fire Department Management on a case-by-case basis. City management will review each individual situation and retain the discretion to offer and/or make accommodations as deemed appropriate by the City.

ARTICLE 24
ENTIRE AGREEMENT/DURATION

24.1 This Agreement contains the entire agreement of the parties on all matters relative to wages, hours, working conditions and all other matters which have been, or could have been negotiated by and between the parties prior to the execution of this Agreement.

24.2 Appendices and Amendments (if any) to this Agreement shall be lettered or numbered, dated, and signed by the parties, and shall constitute part of this Agreement.

24.3 This Agreement shall remain in full force and effect until and including September 30, 2025.

SIGNATURE PAGE

IN WITNESS THEREOF, the parties attach their hands and seals the below-written dates:

CITY OF DELAND

LOCAL 4347

By: _____

By: _____

Attest:

Attest:

Date:

Date:

ADDENDUM "A"
STRUCTURAL FIRE FIGHTER AGILITY TEST

An instructor will lead you through the entire course to assist you with course directions.

Station #1 — Stair Climb

Hoist a 50 ft, 3 inch hose pack to your shoulder. Carry the hose pack up the inside tower stair well to the tower roof. Place the hose pack in the large painted square in the center of the roof; then, proceed to Station #2 at the West side tower railing.

Station #2 — Hoisting Evolution

There is a rope tied to the West Side tower railing. At the opposite end is a coiled 50' section of 3" hose with protective cover. Hoist the coiled hose to the rooftop. You may use whatever method you wish to hoist the hose (hand over hand or using the railing to hoist). When the hose is at the roof of the tower, pull the hose roll over the rail and place the hose (still coiled) in the small painted square on the roof surface by the railing. Then proceed to Station #3.

Station #3 — Stair Descend

Pick up the hose pack that you placed there when you first came up the stairs. Place the hose pack on your shoulder and proceed down the inside stair well. Be sure to take one step at a time. Carry the hose to the ground floor of the tower and return it to where you originally picked the hose up. Place the hose on the ground and proceed to Station #4, which is the weight sled.

Station #4 — Weight Sled (Forcible Entry)

Pick up the 30" 9 lb. shot mallet, straddle the 165 lb. block weight; and, using the shot mallet, drive the weight 5' to the other end of the sled. When completed, proceed to Station #5, the charged hose line.

Station #5 — Hose Lift Drag (Hose Advance using 200' of charged 1 3/4" hose)

Proceed to the orange cone, walking at a fast pace (do not run). Go around the orange cone, and walk to where the loop in the hose is laid on the ground. Pick up the loop of the hose and proceed to the orange cone and lay the loop of hose over the cone. You may use any method you wish to move the hose to the cone. When the hose is over the cone proceed to the nozzle end that is positioned next to the orange cone by walking the outside of the hose. Pick up the nozzle and place it over your shoulder.

Move the hose 50' forward to the next orange cone and flow water. Then, place the nozzle on the ground and proceed to Station #6, the rescue drag.

Station #6 — Rescue Drag (Victim Rescue)

Move forward to the rescue dummy (weight 165 pounds). Position yourself behind the head of the dummy and lift the dummy to the sitting position. Using whatever method you wish, lift and drag the dummy 100-ft to the double cones at the end of the course.

The time is complete when the dummies feet cross the line.

You should plan to wear comfortable clothes and sneakers. You may use gloves if you choose to. Your time starts when you first pick up the hose.

Dept	Last Name	First Name	NEW PG	CLASS	Current Rate	4% Pay Plan Adjustment	3% Merit	Proposed Rate	11/15/2024
1222	Williams	Odoll	F103	Fire Lieutenant	32.68	1.31	1.02	35.01	7.12%
1222	Walker	Robert	F103	Fire Lieutenant	30.01	1.20	0.94	32.15	7.12%
1222	Carn	Jason	F103	Fire Lieutenant	28.72	1.15	0.90	30.76	7.12%
1222	Langford	Brendan	F103	Fire Lieutenant	28.71	1.15	0.90	30.75	7.12%
1222	Church	Joseph	F103	Fire Lieutenant	28.09	1.12	0.88	30.09	7.12%
1222	Letourneau	Peter	F103	Fire Lieutenant	28.04	1.12	0.87	30.04	7.12%
1222	Stringer	Sidney	F103	Fire Lieutenant	27.72	1.11	0.86	29.69	7.12%
1222	Silvestri	Ariel	F103	Fire Lieutenant	27.69	1.11	0.86	29.66	7.12%
1222	Carn	Nate	F103	Fire Lieutenant	27.67	1.11	0.86	29.64	7.12%
1222	Smith	James	F103	Fire Lieutenant	26.21	1.05	0.82	28.08	7.12%
1222	Murray	Paul	F102	Driver/Engineer	25.50	1.02	0.80	27.32	7.12%
1222	Sawyer	Travis	F102	Driver/Engineer	25.40	1.02	0.79	27.21	7.12%
1222	Oglesby	Jason	F102	Driver/Engineer	25.07	1.00	0.78	26.85	7.12%
1222	Bruce	Randy	F102	Driver/Engineer	24.95	1.00	0.78	26.73	7.12%
1222	Mueller	Michael	F102	Driver/Engineer	24.68	0.99	0.77	26.44	7.12%
1222	Ferri	Brandon	F102	Driver/Engineer	24.52	0.98	0.77	26.27	7.12%
1222	Bass	Kenneth	F103	Fire Lieutenant	24.26	0.97	0.76	25.99	7.12%
1222	Bruce	Adam	F102	Driver/Engineer	24.14	0.97	0.75	25.86	7.12%
1222	Murray	Christopher	F103	Fire Lieutenant	24.00	0.96	0.75	25.71	7.12%
1222	Griffin	Darrin	F101	Firefighter/EMT	22.77	0.91	0.71	24.39	7.12%
1222	Pelletier	Ross	F101	Firefighter/EMT	22.29	0.89	0.70	23.88	7.12%
1222	Anderson	Jordan	F102	Driver/Engineer	20.19	0.81	0.63	21.63	7.12%
1222	Higgs	Gregory	F101	Firefighter/EMT	22.01	0.88	0.69	23.58	7.12%
1222	Young	James	F101	Firefighter/EMT	21.71	0.87	0.68	23.26	7.12%
1222	McGrath	Daniel	F101	Firefighter/EMT	20.45	0.82	0.64	21.91	7.12%
1222	Bruce	Kayla	F102	Driver/Engineer	20.21	0.81	0.63	21.65	7.12%
1222	Grace	Kyle	F102	Driver/Engineer	19.73	0.79	0.62	21.13	7.12%
1222	Griffin II	Raymond	F102	Driver/Engineer	19.32	0.77	0.60	20.70	7.12%
1222	Barnes	Dalton	F102	Driver/Engineer	18.82	0.75	0.59	20.16	7.12%
1222	Von Bretzel	Jeffrey	F101	Firefighter/EMT	18.37	0.73	0.57	19.68	7.12%
1222	Hearn	Kayla	F101	Firefighter/EMT	17.51	0.70	0.55	18.76	7.12%
1222	Curtis	Connor	F101	Firefighter/EMT Inspections	17.11	0.68	0.53	18.33	7.12%
1222	Pequignot	Jake	F101	Firefighter/EMT Inspections	17.11	0.68	0.53	18.33	7.12%

1222	Sanders	Trent	F101	Firefighter/EMT	17.11	0.68	0.53	18.33	7.12%
1222	Woods	Dejah	F101	Firefighter/EMT	16.69	0.67	0.52	17.88	7.12%
1222	Vallejo-Rivera	Christian	F101	Firefighter/EMT	16.56	0.66	0.52	17.74	7.12%
1222	Brown	Joshua	F101	Firefighter/EMT	16.56	0.66	0.52	17.74	7.12%
1222	Pacifico	Justin	F101	Firefighter/EMT	16.56	0.66	0.52	17.74	7.12%
1222	Kamine	Ryan	F101	Firefighter/EMT	16.56	0.66	0.52	17.74	7.12%
1222	Fernandez	Julen	F101	Firefighter/EMT	16.25	0.65	0.51	17.41	7.12%
1222	Dunham	Malik	F101	Firefighter/EMT	16.25	0.65	0.51	17.41	7.12%
1222	Fambrough	Morgan	F101	Firefighter/EMT	16.25	0.65	0.51	17.41	7.12%
1222	Prada	Cesar	F101	Firefighter/EMT	15.80	0.75	0.50	17.05	7.90%
1222	Hayes	Chrystal	F101	Firefighter/EMT	15.80	0.75	0.50	17.05	7.90%
1222	Povilaitis	Julian	F101	Firefighter/EMT	15.80	0.75	0.50	17.05	7.90%
1222	McCormick	Sebastian	F101	Firefighter/EMT	15.80	0.75	0.50	17.05	7.90%
1222	Mathis	William	F101	Firefighter/EMT	15.80	0.75	0.50	17.05	7.90%

	Total GF Budget			
Current	\$ 33,016,559			
Offered	\$ 33,365,138	\$ 348,579		
In Budget	\$ 33,383,643	\$ 18,505	\$ 13,209	
Requested	\$ 33,396,852		\$ 31,714	
Original Offer	\$ 348,579			
Additional Requested	\$ 31,714			
Total Increase	\$ 380,293			
Extra in FD Budget	\$ 18,505			
Money Needed	\$ 13,209			

Change

4.75% & 3%	\$	417,590
4% & 3%	\$	377,367
Reduction	\$	40,223

Dept	Last Name	First Name	NEW PG	CLASS	Current Rate	4.75% Pay Plan Adjustment	3% Merit	Proposed Rate
1222	Williams	Odoll	F103	Fire Lieutenant	32.68	1.55	1.03	35.26
1222	Walker	Robert	F103	Fire Lieutenant	30.01	1.43	0.94	32.38
1222	Carn	Jason	F103	Fire Lieutenant	28.72	1.36	0.90	30.99
1222	Langford	Brendan	F103	Fire Lieutenant	28.71	1.36	0.90	30.98
1222	Church	Joseph	F103	Fire Lieutenant	28.09	1.33	0.88	30.31
1222	Letourneau	Peter	F103	Fire Lieutenant	28.04	1.33	0.88	30.25
1222	Stringer	Sidney	F103	Fire Lieutenant	27.72	1.32	0.87	29.91
1222	Silvestri	Ariel	F103	Fire Lieutenant	27.69	1.32	0.87	29.88
1222	Carn	Nate	F103	Fire Lieutenant	27.67	1.31	0.87	29.85
1222	Smith	James	F103	Fire Lieutenant	26.21	1.24	0.82	28.28
1222	Murray	Paul	F102	Driver/Engineer	25.50	1.21	0.80	27.51
1222	Sawyer	Travis	F102	Driver/Engineer	25.40	1.21	0.80	27.40
1222	Oglesby	Jason	F102	Driver/Engineer	25.07	1.19	0.79	27.05
1222	Bruce	Randy	F102	Driver/Engineer	24.95	1.19	0.78	26.92
1222	Mueller	Michael	F102	Driver/Engineer	24.68	1.17	0.78	26.63
1222	Ferri	Brandon	F102	Driver/Engineer	24.52	1.16	0.77	26.46
1222	Bass	Kenneth	F103	Fire Lieutenant	24.26	1.15	0.76	26.17
1222	Bruce	Adam	F102	Driver/Engineer	24.14	1.15	0.76	26.05
1222	Murray	Christopher	F103	Fire Lieutenant	24.00	1.14	0.75	25.89
1222	Griffin	Darrin	F101	Firefighter/EMT	22.77	1.08	0.72	24.57
1222	Pelletier	Ross	F101	Firefighter/EMT	22.29	1.06	0.70	24.05
1222	Anderson	Jordan	F102	Driver/Engineer	22.21	1.05	0.70	23.96
1222	Higgs	Gregory	F101	Firefighter/EMT	22.01	1.05	0.69	23.75
1222	Young	James	F101	Firefighter/EMT	21.71	1.03	0.68	23.42
1222	McGrath	Daniel	F101	Firefighter/EMT	20.45	0.97	0.64	22.06
1222	Bruce	Kayla	F102	Driver/Engineer	20.21	0.96	0.64	21.81
1222	Grace	Kyle	F102	Driver/Engineer	19.73	0.94	0.62	21.29
1222	Griffin II	Raymond	F102	Driver/Engineer	19.32	0.92	0.61	20.84
1222	Barnes	Dalton	F102	Driver/Engineer	18.82	0.89	0.59	20.31
1222	Von Bretzel	Jeffrey	F101	Firefighter/EMT	18.37	0.87	0.58	19.82
1222	Hearn	Kayla	F101	Firefighter/EMT	17.51	0.83	0.55	18.89
1222	Curtis	Connor	F101	Firefighter/EMT Inspections	17.11	0.81	0.54	18.46
1222	Pequignot	Jake	F101	Firefighter/EMT Inspections	17.11	0.81	0.54	18.46
1222	Sanders	Trent	F101	Firefighter/EMT	17.11	0.81	0.54	18.46
1222	Woods	Dejah	F101	Firefighter/EMT	16.69	0.79	0.52	18.01
1222	Vallejo-Rivera	Christian	F101	Firefighter/EMT	16.56	0.79	0.52	17.87
1222	Brown	Joshua	F101	Firefighter/EMT	16.56	0.79	0.52	17.87
1222	Pacifico	Justin	F101	Firefighter/EMT	16.56	0.79	0.52	17.87
1222	Kamine	Ryan	F101	Firefighter/EMT	16.56	0.79	0.52	17.87
1222	Fernandez	Julen	F101	Firefighter/EMT	16.25	0.77	0.51	17.53
1222	Dunham	Malik	F101	Firefighter/EMT	16.25	0.77	0.51	17.53
1222	Fambrough	Morgan	F101	Firefighter/EMT	16.25	0.77	0.51	17.53
1222	Prada	Cesar	F101	Firefighter/EMT	15.80	0.75	0.50	17.05
1222	Hayes	Chrystal	F101	Firefighter/EMT	15.80	0.75	0.50	17.05
1222	Povilaitis	Julian	F101	Firefighter/EMT	15.80	0.75	0.50	17.05
1222	McCormick	Sebastian	F101	Firefighter/EMT	15.80	0.75	0.50	17.05

1222 Mathis	William	F101	Firefighter/EMT	15.80	0.75	0.50	17.05
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	Total GF Budget			
Current	\$ 33,016,559			
Offered	\$ 33,365,138	\$ 348,579		
In Budget	\$ 33,383,643	\$ 18,505	\$ 50,506	
Requested	\$ 33,434,149		\$ 69,011	
Original Offer	\$ 348,579			
Additional Requested	\$ 69,011			
Total Increase	\$ 417,590			
Extra in FD Budget	\$ 18,505			
Money Needed	\$ 50,506			

[illegible]

7.89%

Dept	Last Name	First Name	NEW PG	CLASS	Current Rate	Pay Plan Adjustment	Merit
1222	Silvestri	Ariel	F103	Fire Lieutenant	27.69	0.75	0.85
1222	Langford	Brendan	F103	Fire Lieutenant	28.71	0.75	0.88
1222	Murray	Christopher	F103	Fire Lieutenant	24.00	0.75	0.74
1222	Smith	James	F103	Fire Lieutenant	26.21	0.75	0.81
1222	Carn	Jason	F103	Fire Lieutenant	28.72	0.75	0.88
1222	Church	Joseph	F103	Fire Lieutenant	28.09	0.75	0.87
1222	Bass	Kenneth	F103	Fire Lieutenant	24.26	0.75	0.75
1222	Carn	Nate	F103	Fire Lieutenant	27.67	0.75	0.85
1222	Williams	Odoll	F103	Fire Lieutenant	32.68	0.75	1.00
1222	Letourneau	Peter	F103	Fire Lieutenant	28.04	0.75	0.86
1222	Walker	Robert	F103	Fire Lieutenant	30.01	0.75	0.92
1222	Stringer	Sidney	F103	Fire Lieutenant	27.72	0.75	0.85
1222	Bruce	Adam	F102	Driver/Engineer	24.14	0.75	0.75
1222	Ferri	Brandon	F102	Driver/Engineer	24.52	0.75	0.76
1222	Barnes	Dalton	F102	Driver/Engineer	18.82	0.75	0.59
1222	Oglesby	Jason	F102	Driver/Engineer	25.07	0.75	0.77
1222	Anderson	Jordan	F102	Driver/Engineer	22.21	0.75	0.69
1222	Bruce	Kayla	F102	Driver/Engineer	20.21	0.75	0.63
1222	Grace	Kyle	F102	Driver/Engineer	19.73	0.75	0.61
1222	Mueller	Michael	F102	Driver/Engineer	24.68	0.75	0.76
1222	Murray	Paul	F102	Driver/Engineer	25.50	0.75	0.79
1222	Bruce	Randy	F102	Driver/Engineer	24.95	0.75	0.77
1222	Griffin II	Raymond	F102	Driver/Engineer	19.32	0.75	0.60
1222	Sawyer	Travis	F102	Driver/Engineer	25.40	0.75	0.78
1222	Prada	Cesar	F101	Firefighter/EMT	15.80	0.75	0.50
1222	Vallejo-Rivera	Christian	F101	Firefighter/EMT	16.56	0.75	0.52
1222	Hayes	Chrystal	F101	Firefighter/EMT	15.80	0.75	0.50
1222	Curtis	Connor	F101	Firefighter/EMT Inspections	17.11	0.75	0.54
1222	McGrath	Daniel	F101	Firefighter/EMT	20.45	0.75	0.64
1222	Griffin	Darrin	F101	Firefighter/EMT	22.77	0.75	0.71
1222	Woods	Dejah	F101	Firefighter/EMT	16.69	0.75	0.52
1222	Higgs	Gregory	F101	Firefighter/EMT	22.01	0.75	0.68
1222	Pequignot	Jake	F101	Firefighter/EMT Inspections	17.11	0.75	0.54
1222	Young	James	F101	Firefighter/EMT	21.71	0.75	0.67
1222	Von Bretzel	Jeffrey	F101	Firefighter/EMT	18.37	0.75	0.57
1222	Brown	Joshua	F101	Firefighter/EMT	16.56	0.75	0.52
1222	Fernandez	Julen	F101	Firefighter/EMT	16.25	0.75	0.51
1222	Povilaitis	Julian	F101	Firefighter/EMT	15.80	0.75	0.50
1222	Pacifico	Justin	F101	Firefighter/EMT	16.56	0.75	0.52
1222	Hearn	Kayla	F101	Firefighter/EMT	17.51	0.75	0.55
1222	Dunham	Malik	F101	Firefighter/EMT	16.25	0.75	0.51
1222	Fambrough	Morgan	F101	Firefighter/EMT	16.25	0.75	0.51
1222	Pelletier	Ross	F101	Firefighter/EMT	22.29	0.75	0.69
1222	Kamine	Ryan	F101	Firefighter/EMT	16.56	0.75	0.52
1222	McCormick	Sebastian	F101	Firefighter/EMT	15.80	0.75	0.50

1222 Sanders	Trent	F101	Firefighter/EMT	17.11	0.75	0.54
1222 Mathis	William	F101	Firefighter/EMT	15.80	0.75	0.50

Proposed Rate	
29.29	5.8%
30.34	5.7%
25.49	6.2%
27.77	5.9%
30.35	5.7%
29.71	5.8%
25.76	6.2%
29.27	5.8%
34.43	5.4%
29.65	5.8%
31.68	5.6%
29.32	5.8%
25.64	6.2%
26.03	6.2%
20.16	7.1%
26.59	6.1%
23.65	6.5%
21.59	6.8%
21.09	6.9%
26.19	6.1%
27.04	6.0%
26.47	6.1%
20.67	7.0%
26.93	6.0%
17.05	7.9%
17.83	7.7%
17.05	7.9%
18.40	7.5%
21.84	6.8%
24.23	6.4%
17.96	7.6%
23.44	6.5%
18.40	7.5%
23.13	6.6%
19.69	7.2%
17.83	7.7%
17.51	7.8%
17.05	7.9%
17.83	7.7%
18.81	7.4%
17.51	7.8%
17.51	7.8%
23.73	6.5%
17.83	7.7%
17.05	7.9%

18.40

7.5%

17.05

7.9%

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Consideration re Agreement for Pre-Employment Screenings with CORA Physical Therapy and Health Services.

DEPARTMENT: Human Resources

PREPARED BY: Mark Hayward, HR Director

ATTACHMENTS: Agreement

APPROVED BY: Michael Pleus, City Manager, December 12, 2024

SUMMARY/HIGHLIGHT:

Over the past ten years, Advent Health DeLand has provided a more thorough pre-employment screening for new hires, especially for public safety and for "heavy lift jobs". With the termination of the clinic lease, the City looked for another local provider to perform these services. CORA Physical Therapy, who has offices in five cities in Volusia County, has agreed to provide "fitness testing" to our new hire candidates and a reduced work load and quicker follow up time. They have offices in DeLand, Orange City, Port Orange, Ormond Beach, New Smyrna Beach, Lake Mary and Palm Coast. This type of fit testing provides an overall review of the candidates' capabilities to perform the job in accordance with the job descriptions. In turn, this information will be sent to the City's Employee Health Clinic where the doctor will have an overall assessment of the candidate's fitness for duty with the City.

CORA will provide this service for \$150.00 per candidate, and we may use any of their offices in network.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

High Value Government.

SUSTAINABILITY:

N/A

FISCAL IMPACT:

There is \$50,000.00 included in the FY 2024-2025 budget for this expense in the workers' compensation fund. The annual figure is determined by projecting the total number of potential new hires and the screenings and ancillary tests needed for each potential new employee.

RECOMMENDATION:

It is recommended the City Commission approve this agreement and authorize the City Manager to sign it.

BACKGROUND/DISCUSSION:

N/A



LETTER OF AGREEMENT

This Letter of Agreement ("Agreement") is for authorization to perform POETs (Post-Offer Employment Testing) on clients referred to CORA Health Services, Inc. ("CORA") by the undersigned City of DeLand. ("City of DeLand"). Upon execution of this Agreement, City of DeLand and CORA have agreed to the following:

Provider Name: CORA Physical Therapy –
DeLand, Orange City, Port Orange, Ormond
Beach, New Smyrna Beach, Lake Mary, & Palm
Coast

Effective Date: 12/16/2024

Provider Phone: (866) 493-9410

Provider Address: CORA Health Services, Inc.
PO Box 639672, Cincinnati, OH 45263

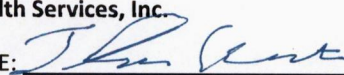
1. Provider and its personnel shall perform a POET.
2. Billing for services performed by CORA on patients referred by City of DeLand shall be reimbursed in accordance with the agreed amount below (A).
3. All services are to be provided by a clinician and in accordance with all applicable federal and state laws and regulations as well as the clinician's respective practice act.
4. Provider shall maintain professional malpractice liability insurance in a minimum amount of \$1 million per claim and \$3 million aggregate.
5. CORA will submit bills by invoice to the following with attention to HR and Carrie Lasky:
City of DeLand
120 South Florida Avenue
DeLand, FL 32720
laskyc@deland.org
6. CORA will be reimbursed by City of DeLand within 30 days of receipt of proper invoice, claim form and other required documentation to:
CORA Health Services, Inc.
PO Box 639672, Cincinnati, OH 45263
7. Procedures and reimbursement as follows:
 - a. CORA will be reimbursed \$150 for the POET
 - b. No additional discounts or repricing will be applied to this claim.

By Signing below, City of DeLand has accepted these rates and the terms:

City of DeLand

CORA Health Services, Inc.

SIGNATURE: _____

SIGNATURE: 

PRINT NAME: _____

PRINT NAME: Tom Austin

TITLE: _____

TITLE: SVP, Strategic Finance

DATE: _____

DATE: 12/6/24

Referral Contact Name: Carrie Laskey- Human Resource Manager Email: laskyc@deland.org

Please scan and email signed SCA to: jarbelaez@corahealth.com

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Consideration re Agreement with Florida Health Care Plans for Pre-Employment X-ray and Diagnostic Imaginary Services.

DEPARTMENT: Human Resources

PREPARED BY: Mark Hayward, HR Director

ATTACHMENTS: FHC Occupational Services

APPROVED BY: Michael Pleus, City Manager, December 12, 2024

SUMMARY/HIGHLIGHT:

Over the past ten years, Advent Health DeLand has provided thorough pre-employment screening for new hires, especially for public safety and for "heavy lift jobs". With the termination of the clinic lease, the City looked for another local provider to perform these services. Florida Health Care Plans (FHCP) has agreed to provide these pre-employment services for X-rays and cardiac calcium testing for City employment candidates. These services will be offered at the FHC office on Spring Garden Ave, just a few minutes from the City's Employee Health Clinic location. This will provide state-of-the-art testing and evaluation. The information will be sent to the City's Employee Health Clinic where the doctor will have an overall assessment of the candidates' fitness for duty.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

High Value Government

SUSTAINABILITY:

N/A

FISCAL IMPACT:

The City has in its FY 2024-2025 budget of \$50,000 towards this and like type pre-employment medical evaluations for new hire candidates.

RECOMMENDATION:

It is recommended the City Commission approves this new agreement and authorizes the City Manager to sign it.

BACKGROUND/DISCUSSION:

N/A

APPLICATION FOR OCCUPATIONAL HEALTH SERVICES

Participation in FHCP Occupational Health Services is optional and is only available to those Employer Groups that have met all of the following: (1) The Employer Group must have executed a WorkForce Wellness Agreement that is in full force and effect and has not been terminated for any reason; (2) The Employer Group requests that they be given access to Occupational Health Services as described further below; (3) The Employer Group's designee schedules and attends an appointment with the Medical Director of WorkForce Wellness to discuss Occupational Health; (4) FHCP, at its sole discretion, approves the request.

In order to gain access to Occupation Health Services, WorkForce Wellness Employer Groups must request consideration to add Occupational Health Services within six months of the date of the initial WorkForce Wellness Agreement or their annual renewal date. A designated representative of the Employer Group's Human Resources Department shall notify FHCP's Medical Director of WorkForce Wellness of their interest in participating in Occupational Health Services within the time frame set out above.

A meeting with the Medical Director of WorkForce Wellness is required to assess the needs of the Employer Group to determine whether the Employer Group meets the criteria for receipt of Occupational Health Services.

Subsequent to meeting with the Medical Director of WorkForce Wellness and at the discretion of the FHCP Medical Director of WorkForce Wellness, Chief Medical Officer (CMO) and Chief Executive Officer (CEO), an Occupational Health Services Agreement will need to be signed by all parties. Occupational Health Services will be extended to the Employer Group as stated herein upon the effective date. This agreement is not an exclusive one, in that the Employer Group may receive Occupational Health Services from other Non-FHCP vendors.

The Employer Group, listed below, elects to be considered to use Occupational Health Services

City of DeLand

(Print Employer Group Name)

Michael Pleus, City Manager

Approval Signature

(Print Name and Title)

Primary Contact for Occupational Health:

Roan Thomas Pipe, Employment Administrator
Print Name and Title

(386) 626-7095
Phone

Piper@deland.org
Email

OCCUPATIONAL HEALTH SERVICES AGREEMENT

This Agreement is made by and between The City of DeLand (hereinafter referred to as "Employer" or "Employer Group"), and Florida Health Care Plan, Inc., a Florida For Profit corporation, doing business as Florida Health Care Plans (hereinafter referred to as "FHCP").

FHCP agrees to provide the following Occupational Health Services to all eligible Employees of the Employer covered under this Agreement. The provision of Occupational Health Services is subject to all of the terms on this page and those that follow, including any limitations, restrictions or exclusions, as well as any amendments made a part of this Agreement and to the WorkForce Wellness Agreement, which is incorporated herein.

This program shall be supplemental to the participant's FHCP health benefit plan. This program shall not affect or take the place of Worker's Compensation.

The Occupational Health Services Application is attached hereto and pertinent Occupational Health Services provisions are incorporated herein by reference.

Both parties acknowledge and agree to abide by all applicable local, state, and federal laws for the services rendered pursuant to this Agreement.

Responsibilities of the Employer

Employer shall compensate FHCP at the rates provided for the services rendered to their eligible Employees that receive services pursuant to this Occupational Health Services Agreement.

Those eligible for receipt of Occupational Health Services include all employees, regardless of health insurance coverage, as well as those individuals who have a relationship with the Employer or are going through a pre-employment evaluation process with the Employer.

Employees shall use the FHCP designated WorkForce Wellness facilities, that are a subset of FHCP's participating provider network.

Responsibilities of FHCP

FHCP will make Occupational Health Services available to the Employer Group at the rates listed on Exhibit A. FHCP shall bill Employer Group monthly for services as rendered during the previous month.

Responsibilities of Employer Group shall specifically request the services desired from FHCP. Employer agrees to compensate FHCP within 30 days receipt of invoice for Occupational Health Services. FHCP agrees to provide services without discrimination because of race, color, sex, religion, national origin or any other basis prohibited by law.

Duration and Termination of this Agreement

The duration of and termination of this Agreement's termination shall correspond with the WorkForce Wellness Agreement Termination provision which is incorporated herein.

Administration

The Employer must provide FHCP with the information it needs to administer this Agreement and to identify eligible Employees in the Program.

Changes to this Agreement

FHCP may change this Agreement from time to time as required by applicable state and federal laws and subject to Employer approval. No change to this Agreement will be effective unless made by an amendment that has been signed by an officer of FHCP. No agent may change this Agreement or waive any of its provisions.

Notwithstanding the above, FHCP reserves the right to change the rates specified in this Agreement and shall provide Employer no less than 30 days' notice of such change.

Assignment

Neither this Agreement, nor the services provided under this Agreement, may be assigned by either party.

Effective Date

The effective date for Occupational Health Services will be the 1st of the month following approval by the CEO and the Medical Director of WorkForce Wellness of FHCP.

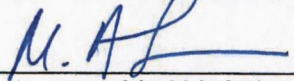
Occupational Health Services

Such services must be elected by Employer in this agreement and pre-authorized by Employer before being rendered by a FHCP Workforce Wellness provider. Unless otherwise noted, claims for all services shall be billed to Employer by FHCP and paid to FHCP within net thirty (30) days of receipt. Occupational Health Services include those services and fees listed under the Occupational Health Services section of "Exhibit A- Occupation Health Services & Fees" attached hereto. These fees are subject to change. Employers will be notified of changes at least 30 days prior to the effective date of same.

Entered into and agreed this 16th day of December, 2024, by and between the undersigned.

FLORIDA HEALTHCARE PLAN, INC.

CITY OF DELAND



Marie Atanasoski, Chief Financial Officer

Michael Pleus, City Manager

Date: 12/12/24

Attest: _____

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Second Reading of Ordinance No. 2024-46, Amending the Trinity Gardens Planned Development, for 183.93 Acres of Property, Located at 791 South Blue Lake Avenue.

DEPARTMENT: Planning

PREPARED BY: Carol Kuhn, Planning Director

ATTACHMENTS: ORD-2024-46, Exhibit A - Legal Description - ORD, Exhibit B - PD Amendment Trinity Gardens - ORD, Exhibit B - Revised Phasing Plan - PD, Z24-192 Staff Report, Z24-192 Legal Description, Z24-192 Original Phasing Plan, Z24-192 Zoning Map, Z24-192 Aerial Map, Z24-192 Narrative

APPROVED BY: Michael Pleus, City Manager, December 12, 2024

SUMMARY/HIGHLIGHT:

The applicant is proposing an amendment to the Trinity Gardens PD to clarify the timing of the model home construction for each phase, relative to infrastructure, which was revised in consultation with the Building Department and the Utilities Department, to ensure that the required infrastructure was not only available, but connected, prior to issuing a Certificate of Occupancy. Additionally, the amendment stipulates that the amenities must be completed prior to issuance of the 125th Certificate of Occupancy, and no later than 18 months from the recording of the Phase 2 Plat.

On November 13, 2024, the Planning Board recommended approval of the proposed PD Amendment. On December 2, 2024, the City Commission voted to approve the PD amendment with a vote of 5 to 0 on first reading.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

Smart Growth Principles.

SUSTAINABILITY:

Allowing the construction of model homes and the amenity center to begin prior to final plat approval does not negatively affect sustainability, as strict infrastructure standards are required and connections to utilities must be made prior to issuance of a Certificate of Occupancy.

FISCAL IMPACT:

Approving the amendment will positively impact the city's tax roll sooner than originally planned.

RECOMMENDATION:

Staff recommends that the City Commission approve the requested Trinity Gardens PD Amendment on second reading.

BACKGROUND/DISCUSSION:

The requested amendment does not alter the density or development standards as outlined in the original PD agreement.

ORDINANCE NO. 2024 - 46

AN ORDINANCE OF THE CITY COMMISSION OF DELAND, FLORIDA, AMENDING THE TRINITY GARDENS PLANNED DEVELOPMENT (PD), ON PROPERTY LOCATED AT 791 SOUTH BLUE LAKE AVENUE; APPROVING AN AMENDMENT TO A PLANNED DEVELOPMENT PLAN ORIGINALLY CONSISTING OF APPROXIMATELY 183.93 +/- ACRES OF PROPERTY; MAKING FINDINGS OF CONSISTENCY WITH THE COMPREHENSIVE LAND USE PLAN FOR THE CITY OF DELAND; DIRECTING CHANGE IN THE COMPREHENSIVE ZONING MAP; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Applicant, Michael Woods, Esquire, on behalf of the owners, has filed for an amendment to the Trinity Gardens Planned Development (PD) originally consisting of approximately 183.93 +/- acres of land located at 791 S. Blue Lake Avenue, which is more particularly described in the legal description attached hereto as Exhibit “A” and by this reference made a part hereof; and

WHEREAS, the Trinity Gardens Planned Development was approved by the City Commission on May 16, 2022 (Ordinance No. 2022-10); and

WHEREAS, the applicant is proposing an amendment to the Trinity Gardens PD to update the verbiage that allows construction of homes to begin sooner, while still upholding infrastructure standards and requirements;

WHEREAS, said rezoning is consistent with both the Comprehensive Plan and the purpose and intent of Section 33-32 of the Code of Ordinances of the City of DeLand (the “Code”); and

WHEREAS, the Applicant has submitted an application for the approval of a development plan in order to change certain development standards for the property described in Exhibit “A” (hereinafter the “Property” or the “Project”); and

WHEREAS, the proposed development plan meets or exceeds the minimum conditions and standards for the PD District with respect to minimum development size, perimeter setbacks, comprehensive plan consistency, internal compatibility, external compatibility, open spaces, sidewalks, environmental constraints, internal access and circulation, external transportation access, off-street parking, public facilities and unified control; and

WHEREAS, the proposed development plan is consistent with the Urban Low Intensity future land use designation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The City Commission has held a public hearing to approve the amendment to the Trinity Gardens, Planned Development (PD) Agreement originally consisting of approximately 183.93 +/- acres of land located at 791 S. Blue Lake Avenue.

Section 2. Pursuant to the determination made at public hearing, the City Commission hereby amends the Comprehensive Zoning Map of the City to include the land described in Exhibit “A” as Trinity Gardens PD, Planned Development District.

Section 3. The zoning of the Property as PD, Planned Development District, is made pursuant to Section 33-32 of the Code and the development of the Property shall take place in accordance with that Section and in substantial compliance with the Development Plan Agreement, Maps and other supporting documentation which were previously submitted for the Trinity Gardens PD, Planned Development District, as well as the documentation submitted along with the current application, all of

which has been filed and will be retained for public inspection in the office of the City Planning Department and constitute a supplement to the official Zoning Map of the City.

Section 4. The approved Development Plan and Development Agreement for Trinity Gardens PD, Planned Development District, shall be amended as per the attached Exhibit “B” which by this reference made a part hereof.

Section 5. The failure of the approved Development Plan to address a particular permit, condition, term or restriction shall not relieve the Applicant of the necessity of complying with any law governing said permitting requirements, conditions, terms or restrictions, as same may be amended or enacted from time to time in the future. All current land development regulations of the City are applicable to the PD District except to the extent that they conflict with a specific provision of the approved Development Plan.

Section 6. At the time of development, the Applicant shall comply with all relevant building codes and development standards contained in the City’s Code of Ordinances or in the Development Plan; provided, however, that the development standards contained in the adopted Development Plan shall supersede comparable standards contained in the Code of Ordinances.

Section 7. Pursuant to Article 5 of the City’s Land Development Regulations, the Applicant shall comply with all applicable infrastructure regulations.

Section 8. The Planning Director is hereby directed to change the Comprehensive Zoning Map of the City of DeLand to conform with the change of zoning enacted in this Ordinance.

Section 9. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, that holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 10. This Ordinance shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 16th day of December, 2024.

Christopher M. Cloudman
Mayor - Commissioner

ATTEST:

Julie A. Hennessy
City Clerk - Auditor

Passed on first reading: December 02, 2024
Adopted on second reading: December 16, 2024

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney

EXHIBIT “A”

LEGAL DESCRIPTION

PARCEL 1:

The North $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, also the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, less and except the Northeast $\frac{1}{4}$ thereof, also the South $\frac{1}{2}$ of the Southeast $\frac{1}{4}$, less 200 foot Road Right of Way for the West Volusia Beltline and less that portion of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, lying East of the 200 foot West Volusia Beltline Road Right of Way, and less the Volusia County Water Retention Area and the Florida Power Company Substation Site and Access Parcel, all lying and being in Section 14, Township 17 South, Range 30 East, Volusia County, Florida.

PARCEL 2:

The South $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 14, Township 17 South, Range 30 East, Volusia County, Florida.

PARCEL 3:

The North $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 14, Township 17 South, Range 30 East, Volusia County, Florida.

PARCEL 4:

The South $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 14, Township 17 South, Range 30 East, Volusia County, Florida, less that portion deeded to the City of DeLand in Special Warranty Deed recorded May 4, 2020 in Official Records Book 7848, Page 2721, Public Records of Volusia County, Florida.

PARCEL 5:

The South $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 14, Township 17 South, Range 30 East, Volusia County, Florida, less Road Right of Way and less that portion deeded to the City of DeLand in Special Warranty Deed recorded May 4, 2020 in Official Records Book 7848, Page 2721, Public Records of Volusia County, Florida.

CONTAINING: 183.92 acres, more or less.

SECTION 14, TOWNSHIP 17 SOUTH, RANGE 30 EAST
VOLUSIA COUNTY, FLORIDA

[illegible]

PARCEL 3: The North 1/2 of the Southwest 1/4 of the Southwest 1/4, Section 14, Township 17 South, Range 30 East, Volusia County, Florida.

PARCEL 4: The South 1/2 of the Southeast 1/4 of the Southwest 1/4, Section 14, Township 17 South, Range 30 East, Volusia County, Florida, less that portion desired to be the City of DeLand in Special Warranty Deed recorded May 4, 2020 in Official Records Book 78448, Page 2721, Public Records of Volusia County, Florida.

PAGE 35
PARCEL 35
The South 1/2 of the Southwest 1/4 of the Southwest 1/4, Section 14, Township 17 South, Range 30 East, Volusia County, Florida, less Road Right of Way and less that portion deeded to the City of Delton in Special Warranty Deed recorded May 4, 2020 in Official Records Book 7848, Page 2721, Public Records of Volusia County, Florida.
CONTAINING: 183,922 acres, more or less.

CONTAINING: 183,922 acres, more or less.



SCALE: 1"=200'

LEGEND

L	LENGTH
R	= RADIUS
D	= DIAMETER
L	= LENGTH
C	= CHORD LENGTH
CH	= CHORD BEARING
TB	= TANGENT BEARING
B	= BEARING
BOUNDARY	= BOUNDARY
CE	= CENTERLINE
C&G	= CURB & GUTTER
CM	= CONCRETE MONUMENT
CONC.	= CONCRETE
CONC. SLAB	= CONCRETE SLAB
DOC.	= DOCUMENT
ELEV.	= ELEVATION
EL	= ELEVATION
F	= FIELD
FFPC	= FLORIDA POWER CORP.
ID	= IDENTIFICATION
IRON BAR & CAP	= IRON BAR & CAP
MISERED	= MISERED
NORTH ELECTRIC	= NORTH ELECTRIC
OVERHEAD LINES	= OVERHEAD LINES
OFFICIAL RECORDS	= OFFICIAL RECORDS
PAT BOOK	= PAT BOOK
PAGE	= PAGE
POINT OF BEGINNING	= POINT OF BEGINNING

Y: DG3
DATE: 07-12-2021
DRAWING: 29282-bdy.dwg
JOB #: 29282
SHEET: 1 OF 1 SHEET

FOR: HANOVER LAND COMPANY, LLC

JONES, WOOD & GENTRY, INC.
PROFESSIONAL SURVEYORS AND MAPPERS - LBI
9645 EAST COLONIAL DRIVE
SUITE 114
ORLANDO, FLORIDA 32817
407-808-7280

Page 191 of 310

EXHIBIT “B”

FIRST AMENDMENT TO TRINITY GARDENS

PLANNED DEVELOPMENT AGREEMENT

This First Amendment to the Trinity Gardens Planned Development Agreement (the "First Amendment") is made this ____ day of _____, 2024 between the **CITY OF DELAND**, a Florida municipal corporation (hereafter, the "City"), whose mailing address is 120 S. Florida Avenue, DeLand, FL 32720, **TLC TRINITY GARDENS, LLC**, a Florida limited liability company with a mailing address of 605 Commonwealth Ave., Orlando, FL 32803 (hereafter, “Trinity”) and **LANDSEA HOMES OF FLORIDA, LLC**, a Delaware limited liability company with a mailing address of 1717 McKinney, Suite 1000, Dallas, TX 75202 (hereafter, “LandSea” and collectively with Trinity as “Owners”)

WHEREAS, the City and Trinity previously entered into that certain Planned Development Agreement (the "PD Agreement") dated on or about May 16, 2022 and recorded in Official Records Book 8309, Page 3859 of the Public Records of Volusia County, Florida in connection with the rezoning of +183.92 acres known as the "Trinity Gardens PD"; and

WHEREAS, Owners desire to modify the language regarding the timing of model home construction for each phase and clarify the timing of the construction on the Phase II Amenity Tract; and

WHEREAS, the application of Owners to amend the Trinity Gardens PD was duly and properly filed with the City on September __, 2024 and the application was reviewed by the City's Community Development Department and determined to be consistent with the City's Comprehensive Plan; and

WHEREAS, Public Hearings on this First Amendment to the Trinity Gardens PD Agreement were held by the Planning Board on _____ and the City Commission on _____ and _____ after due public notice was provided in accordance with the City's Land Development Regulations Ordinance No. 2013-11, as amended.

NOW THEREFORE, the City and Owners acknowledge and agree that the Trinity Gardens PD is hereby amended to reflect the following changes, revisions and amendments to the Trinity Gardens PD Agreement and amended Planned Development Plan:

1. Paragraph H (8) of the Development Agreement for the Trinity Gardens PD is amended and restated in its entirety as follows (changes shown in ~~striketrough~~/underline format):

~~8. Model Homes and Temporary Sales Offices. Construction of a Model Home and/or Temporary Sales Office for a particular phase may commence after final plat approval, **and** all the infrastructure improvements for said phase have been approved and accepted by the City of DeLand. The City Engineer shall make the final determination on the acceptance and approval.~~

8. Model Homes and Temporary Sales Offices. Up to six (6) model homes and two (2) homes for use as a temporary sales office may be constructed within each phase of the project following approval of the preliminary plat and construction plans for the corresponding phase, installation and activation of fire hydrants, and paved roads from the nearest open public road up to the point of the model home(s) (first lift of asphalt is acceptable if multiple lifts being installed) within the said phase. Under no circumstances may the homes be occupied or otherwise utilized until such time as they are connected to potable water and sanitary sewer pursuant to a permit issued by the City of DeLand. The applicant and its successors and assigns shall be and remain jointly and severally liable for any violation of this provision. Furthermore, the applicant and its successors and assigns hereby acknowledge and agree that any violation of this provision shall

constitute a serious threat to the public health, safety and welfare for purposes of Section 162.06(4), Florida Statutes, hereby waive any argument in reference thereto, and waive any and all statutory notice requirements as may otherwise be required for entry of a code enforcement lien.

2. Paragraphs O (1)(c)(i-iii) of the Development Agreement for the Trinity Gardens PD is amended as follows (changes shown in ~~striketrough~~/underline format):

- c. Amenity Tracts: Amenity Tracts are identified on Exhibit “B” ~~and shall be constructed concurrent with the development of the Phase within which it is located~~ and shall be recorded within the plat for the Phase within which it is located. Construction of the amenity improvements identified herein shall begin concurrent with the development of the Phase within which it is located. Amenity Tracts shall be owned and maintained by the homeowner’s association and shall be reserved for the use of the residents of the community.
 - i. Phase 1 Amenity Tract. A passive, open space park shall be provided in the southeast corner of Phase 1.
 - ii. Phase 2 Amenity Tract. Phase 2 shall consist of the primary amenity center, which shall include a pool facility (with zero degree entry, a lap segment and child splash area), fire pit, gazebo and bathroom facilities. Construction of said amenities must be completed prior to the issuance of the 125th Certificate of Occupancy (either Single Family or Townhome) and no later than 18 months from the recording of the Phase 2 Plat.
 - iii. Phase 3 Amenity Tracts. Phase 3 shall consist of three amenity tracts. Outdoor exercise stations shall be provided in the northwest portion of the Property. A dog park, with segregated fencing for small and large dogs, shall be provided near the southern boundary of Phase 3. A playground facility shall be provided near the Property entrance at Blue Lake.

IN WITNESS WHEREOF, the City and Owners have caused this First Amendment to the Trinity Gardens Planned Development Agreement to be duly executed by their authorized representatives as of the last date entered below.

(Signatures on Following Pages)

ATTEST:

City Commission of DeLand Florida

Michael Pleus
City Manager

Christopher M. Cloudman
Mayor

STATE OF FLORIDA

CITY OF DELAND

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this _____ day of _____ (mo/yr), 2024 by Michael Pleus and Christopher M. Cloudman, as City Manager and Mayor, City of DeLand, respectively, on behalf of the City of DeLand, and who are personally known to me.

NOTARY PUBLIC, STATE OF FLORIDA

Type or Print Name:

Commission No.: _____

My Commission Expires: _____

WITNESSES

TLC TRINITY GARDENS, LLC,
a Florida limited liability company

Print Name

Sign Name

Print Name

Sign Name

STATE OF _____

COUNTY OF _____

By: _____

Print: _____

Title: _____

Date: _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence
or ☐ online notarization this ____ day of _____, 2024, by _____, as
_____ for and on behalf of **TLC TRINITY GARDENS, LLC**. He/She is personally
known to me or has produced _____ as identification.

Seal

Notary Public

Type or Print Name: _____

Commission No. _____

My Commission Expires: _____

WITNESSES

LANDSEA HOMES OF FLORIDA, LLC,
a Delaware limited liability company

Print Name

Sign Name

Print Name

Sign Name

By: _____

Print: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence
or ☐ online notarization this ____ day of _____, 2024, by _____, as
_____ for and on behalf of **LANDSEA HOMES OF FLORIDA, LLC**. He/She is
personally known to me or has produced _____ as identification.

Seal

Notary Public

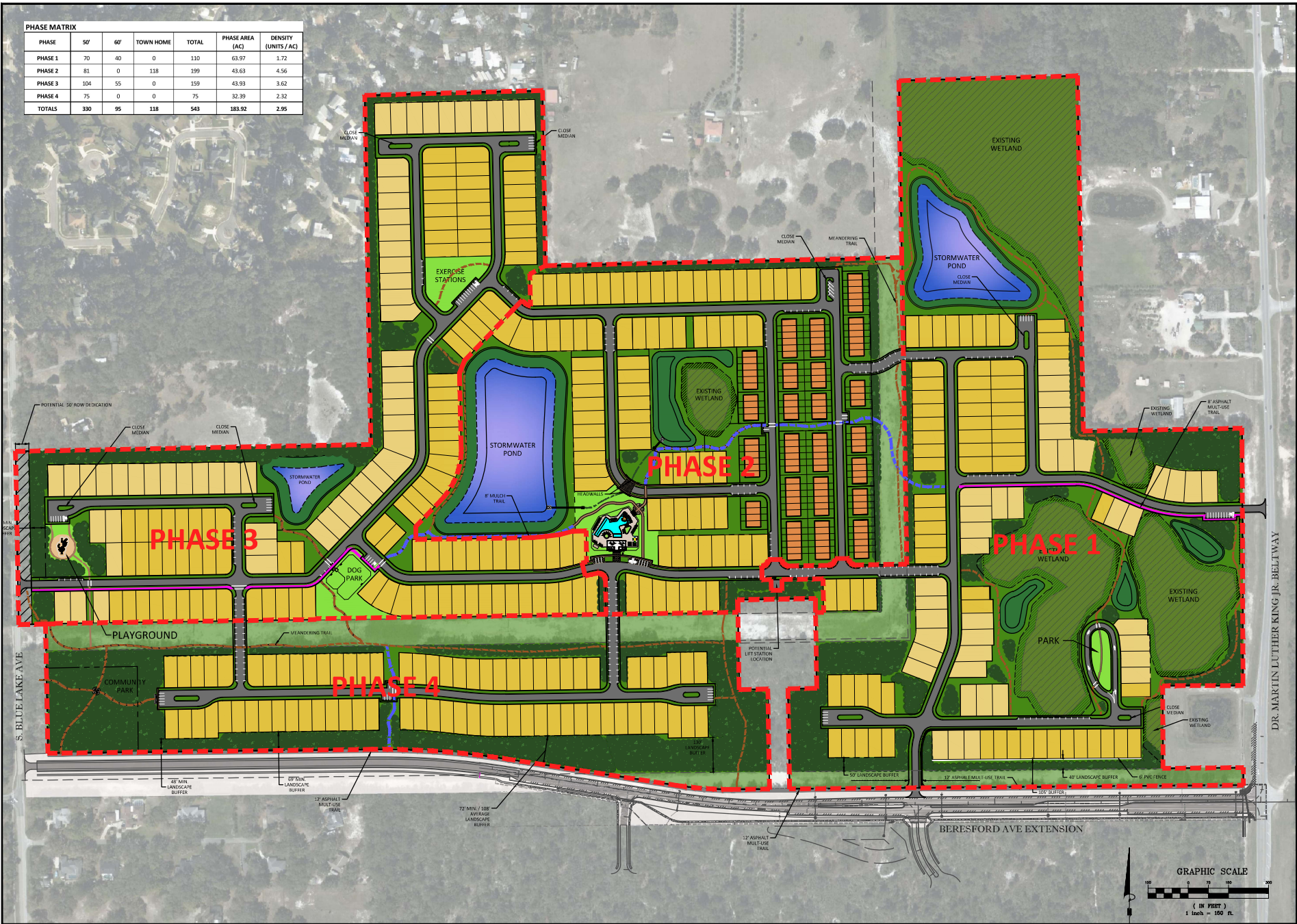
Type or Print Name: _____

Commission No. _____

My Commission Expires: _____

Exhibit B

PHASE MATRIX						
PHASE	50'	60'	TOWN HOME	TOTAL	PHASE AREA (AC)	DENSITY (UNITS/AC)
PHASE 1	70	40	0	110	63.97	1.72
PHASE 2	81	0	118	199	43.63	4.56
PHASE 3	104	55	0	159	43.93	3.62
PHASE 4	75	0	0	75	32.39	2.32
TOTALS	330	95	118	543	183.92	2.95



KCG
KELLY, COLLINS &
GENTRY, INC.
1100 JORDEN BLVD. SUITE 400
DALLAS, TEXAS 75201
(972) 244-7500 FAX (972) 244-1488

REVISION
DATE

PREPARED FOR:
**HANOVER
LAND COMPANY**

TRINITY
GARDENS

PHASING
PLAN

DRAWN: **SSA**
DESIGN: **SSA**
CHECKED: **SSA**
JOB NO.: **10000000**
DATE: **08/08/2018**
SHEET
2 OF 3

**PLANNING DEPARTMENT STAFF REPORT
TO
PLANNING BOARD**

November 13, 2024

APPLICATION NO.: Z24-192

APPLICANT: Michael Woods, Esq., Cobb Cole

REQUEST: First Amendment to the Trinity Gardens Planned Development

APPLICABLE REGULATIONS:

Article IV	OVERLAY AND FLOATING ZONES
	Sec. 33-32 – Planned Development District.
Article XII	ADMINISTRATION AND ENFORCEMENT
	Sec. 33-135 – Procedure for text amendments & rezoning.

A. SITE FACTORS:

Location:	791 S. Blue Lake Ave.
Parcel Size:	± 183.93 acres
Land Use:	ULI Urban Low Intensity
Existing Zoning:	Trinity Gardens PD

	SURROUNDING USE:	SURROUNDING ZONING:
North:	VC: Urban Low Intensity, New Community Development	VC: A-3,
South:	Low Density Residential	PD (Victoria Park)
East:	VC: Urban Low Intensity; Low Density Residential	VC: A-3
West:	VC: Urban Low Intensity; Low Density Residential	VC: R-1B; PD (The Oaks)

B. ANALYSIS:

The applicant is requesting to amend the Planned Development Agreement for Trinity Gardens, which was originally approved by the City Commission on May 16, 2022 and it consists of 183.93 acres. The purpose of the amendment is to change text in the agreement regarding the timing of model home and amenity construction.

The original PD did not allow construction of the amenities to begin until after the final plat. This amendment will allow the construction of model homes and the amenities to begin within each phase to which it is located, once the construction plans are approved. Additional restrictions are being put in place requiring installation and activation of fire hydrants, and paved roads from the nearest open public road to the point of the model homes within said phase. Under no circumstance may the homes be occupied or otherwise utilized until such a time as they are connected to potable

water and sanitary sewer. Also specified in the amendment is that the construction of amenities must be completed prior to issuance of the 125th Certificate of Occupancy and no later than 18 months from the recording of the Phase 2 plat.

None of the development standards or uses from the original Trinity Gardens Planned Development agreement are being changed and the developer will need to follow the requirements that were previously outlined in the original Planned Development Agreement.

Section 33-135 of the Land Development Regulations provides the following criteria, which the City Commission shall utilize in reviewing a rezoning request:

1. Is the proposed rezoning consistent with the Comprehensive Land Use Plan, the land use, zoning pattern and character of the surrounding area?

The proposed zoning classification of Planned Development is consistent with the Comprehensive Land Use Plan and the Urban Low Intensity Future Land Use Designation.

2. Will the proposed rezoning have an impact upon the environment or natural resources?

The amendment will not have any additional impact upon the environment or natural resources, as the development standards will remain, and only the timing is being updated. This agreement protects the city by specifying that under no circumstances may the homes be occupied or otherwise utilized until such time that they are connected to potable water and sanitary sewer.

3. Will the proposed rezoning have an impact upon the economy of the affected area?

The rezoning will not have any additional impact upon the economy of the affected area, as the development standards will remain, and only the timing of construction is being updated.

4. Will the proposed rezoning have an impact upon governmental services?

Governmental services such as potable water, sewer, code enforcement, police, and fire are available for the subject property.

5. Are there changes in the circumstances or conditions affecting the area since the original assignment of zoning that will support the proposed zoning?

There have not been any changes in the area surrounding Trinity Gardens PD since its original approval in 2022.

6. Was there a mistake in the original classification?

There was no mistake in the original classification, however, clarification of timing and requirements for permitting have been added to ensure that all applicable infrastructure is built and connected, prior to utilization and issuance of a Certificate of Occupancy.

7. Will the proposed rezoning have any effect upon the use or value of the affected area?

The proposed amendment will not have an effect on the use or negatively affect the value of the area, as the proposed amendment will maintain the same development standards as the original Agreement.

8. Will the proposed rezoning have an impact upon public health, safety and welfare?

The approval of the amendment will not have any additional effect upon the public health, safety and welfare, as the requirements being added into the Agreement are to protect the city, ensuring all facilities are in place prior to occupation.

C. CONCLUSION:

With this application, the applicant is proposing an amendment to the Trinity Gardens PD to clarify the timing of the model home construction for each phase, relative to infrastructure, which was revised in consultation with the Building Department and the Utilities Department, to ensure that the required infrastructure was not only available, but connected, prior to issuing a Certificate of Occupancy. Additionally, the amendment stipulates that the amenities must be completed prior to issuance of the 125th Certificate of Occupancy, and no later than 18 months from the recording of the Phase 2 Plat.

D. STAFF RECOMMENDATION:

Staff recommends that the Planning Board forward the requested amendment to City Commission recommending approval for the request.

LEGAL DESCRIPTION

PARCEL 1:

The North $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, also the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, less and except the Northeast $\frac{1}{4}$ thereof, also the South $\frac{1}{2}$ of the Southeast $\frac{1}{4}$, less 200 foot Road Right of Way for the West Volusia Beltline and less that portion of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, lying East of the 200 foot West Volusia Beltline Road Right of Way, and less the Volusia County Water Retention Area and the Florida Power Company Substation Site and Access Parcel, all lying and being in Section 14, Township 17 South, Range 30 East, Volusia County, Florida.

PARCEL 2:

The South $\frac{1}{2}$ of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 14, Township 17 South, Range 30 East, Volusia County, Florida.

PARCEL 3:

The North $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 14, Township 17 South, Range 30 East, Volusia County, Florida.

PARCEL 4:

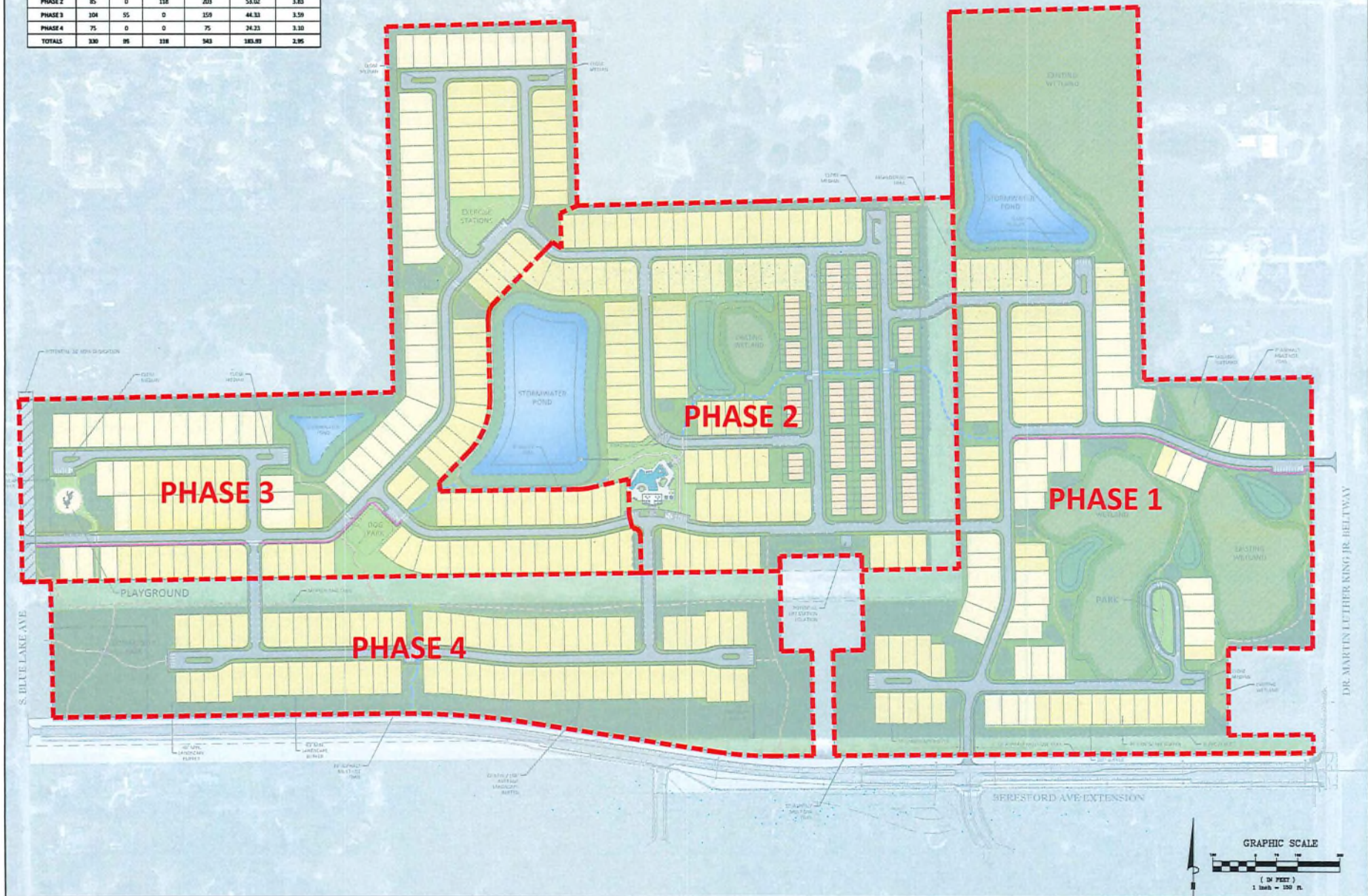
The South $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 14, Township 17 South, Range 30 East, Volusia County, Florida, less that portion deeded to the City of DeLand in Special Warranty Deed recorded May 4, 2020 in Official Records Book 7848, Page 2721, Public Records of Volusia County, Florida.

PARCEL 5:

The South $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 14, Township 17 South, Range 30 East, Volusia County, Florida, less Road Right of Way and less that portion deeded to the City of DeLand in Special Warranty Deed recorded May 4, 2020 in Official Records Book 7848, Page 2721, Public Records of Volusia County, Florida.

CONTAINING: 183.92 acres, more or less.

PHASE MATRIX						
PHASE	50'	60'	TOWN HOME	TOTAL	PHASE AREA (AC)	DENSITY (UNITS / AC)
PHASE 1	66	40	0	306	62.35	1.70
PHASE 2	85	0	118	203	53.02	3.83
PHASE 3	104	95	0	159	44.33	3.59
PHASE 4	75	0	0	75	24.23	3.10
TOTALS	330	95	118	543	183.89	2.95



KELLY, COLLINS & GENTRY, INC.
 1000 WEST 10TH AVENUE, SUITE 400
 DENVER, COLORADO 80202
 (303) 733-1100 FAX (303) 733-1101

PREPARED FOR:

HANOVER LAND COMPANY

TRINITY GARDENS

PHASING PLAN

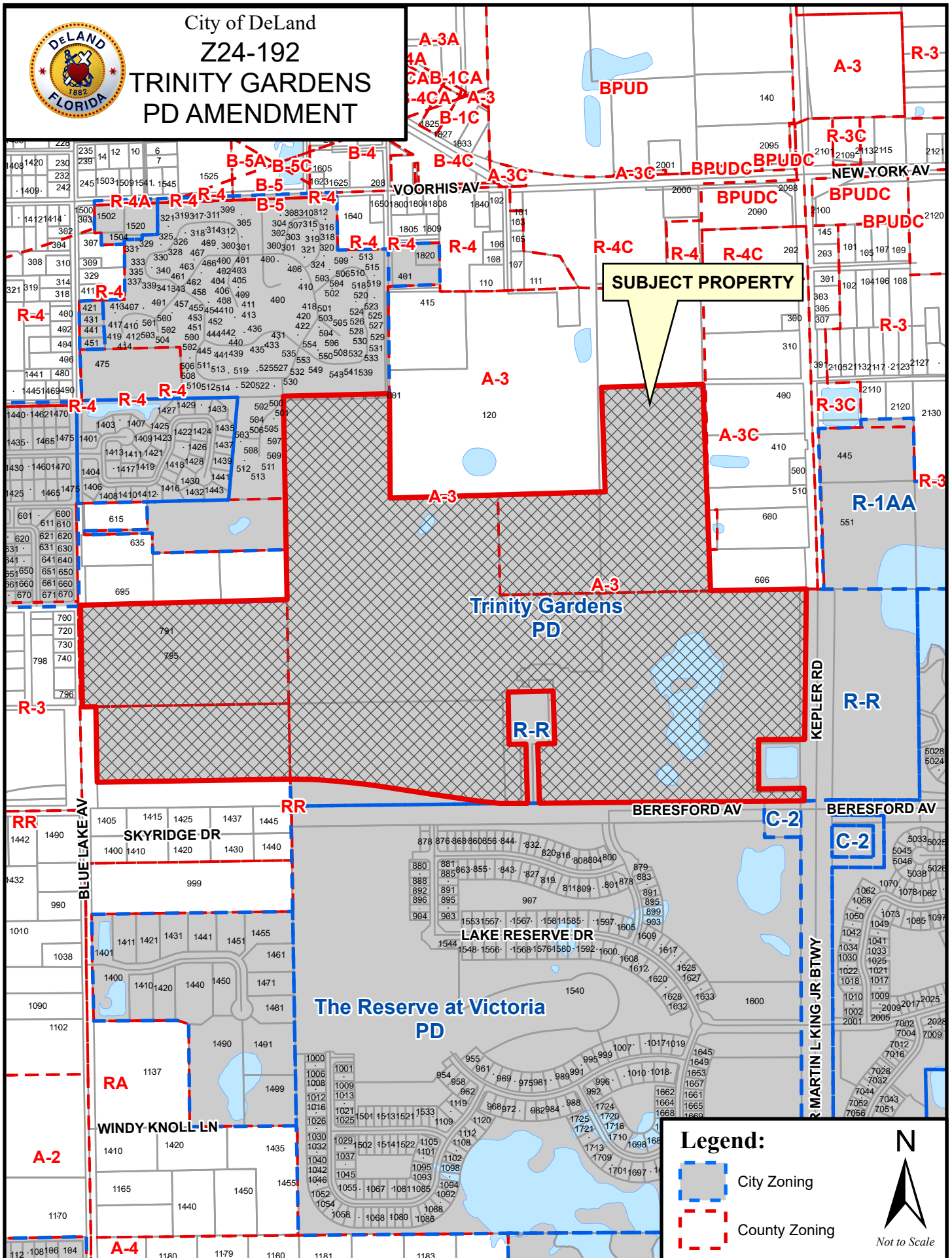
DATE: _____

REVISION: _____

SHEET 2 OF 3



City of DeLand
Z24-192
TRINITY GARDENS
PD AMENDMENT



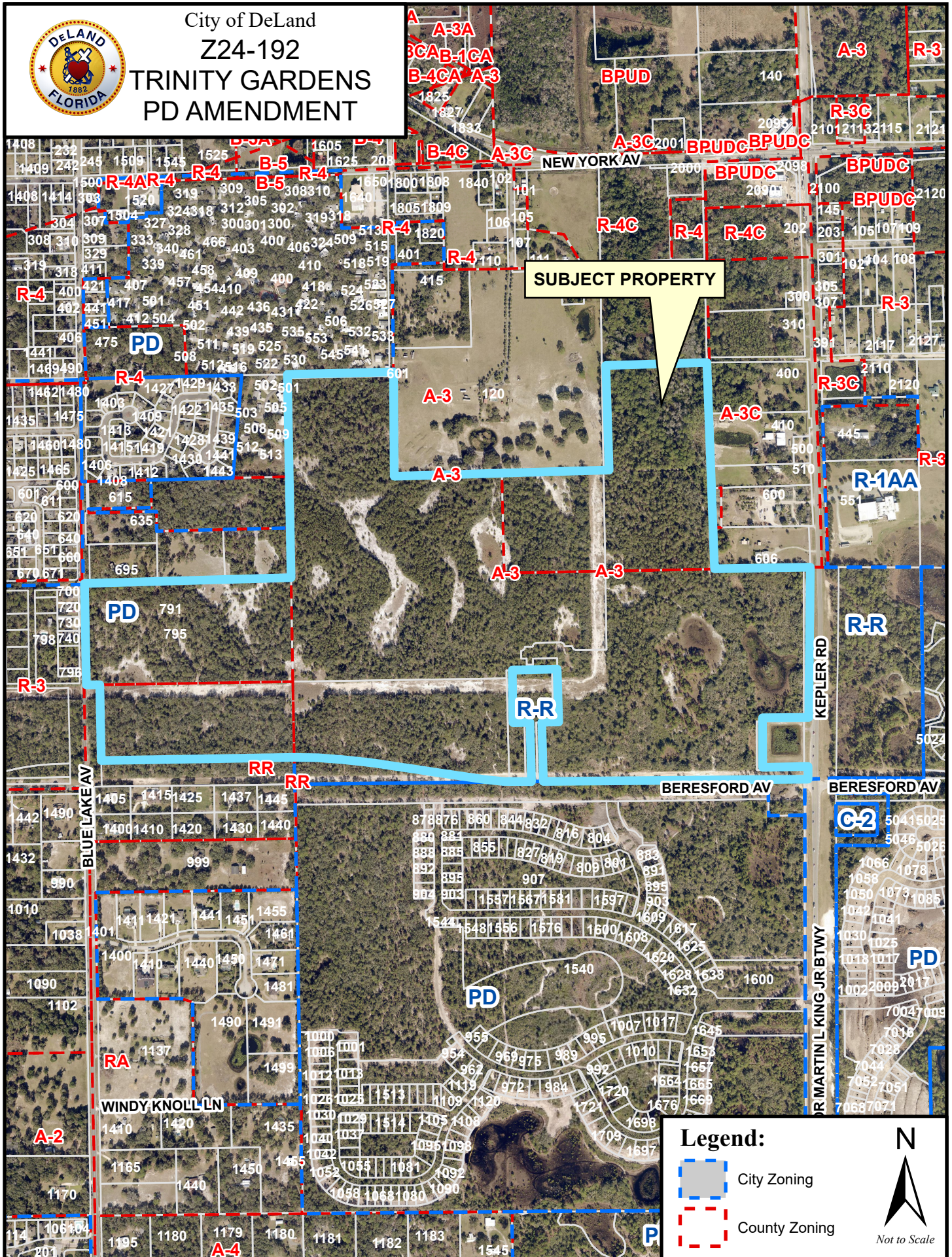
Legend:

- City Zoning
- County Zoning





City of DeLand
Z24-192
TRINITY GARDENS
PD AMENDMENT



**Statement regarding Request of PD Amendment
for Trinity Gardens PD**

We are submitting a PD Amendment request for two changes to the text of the DA. The first revision clarifies the timing of model home construction for each phase relative to infrastructure. This was revised in consultation with the building department and utilities. The second revision clarifies the timing of the main amenity that is being constructed in Phase II of the project.

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Continuation of Second Reading of Ordinance No. 2024-41, Annexing ±0.99 Acre of Property Located on the South Side of Cassadaga Road, West of Interstate 4. (DeLand Tech Park). Requested to the January 06, 2025, City Commission Meeting.

DEPARTMENT: Planning

PREPARED BY: Kendall Story, Senior Planner

ATTACHMENTS: Continuation Memo, ORD-2024-41 , Exhibit A-Legal Description, Exhibit B-Zoning Map, AN24-111 Staff Report, Business Impact Estimate - Tech Park Annex, AN24-111 Aerial Map, AN24-111 Property Record Card 8106-00-00-0072

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

The subject property is 0.987 acres in size, located in unincorporated Volusia County and is currently zoned VC: R-4 (Volusia County Urban Single Family), with a future land use designation of VC: ULI (Volusia County Urban Low Intensity). It is owned by Longleaf Four, LLC, and the property is currently vacant. The applicant intends on combining the subject property's 0.987 acres with the existing 143.24 acres of property within the Tech Park Planned Development to the south.

On July 17, 2024, the Planning Board unanimously voted to recommend approval of the annexation request. On August 19, 2024, the City Commission unanimously voted to approve the annexation request on first reading.

On October 21, 2024, the City Commission voted to continue the item to the November 4, 2024, meeting, per the applicant's request.

On November 4, 2024, the City Commission voted to continue the item to the December 16, 2024, meeting, per the applicant's request.

The applicant has requested a continuation of this item until the January 6, 2025 meeting.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

Smart Growth Principles

SUSTAINABILITY:

Strategic Plan Focus Area: Preparing for Future Sustainability - Annexing the property into the city's jurisdiction will subject it to the city's adopted policies and allow implementation of the city's Sustainability Action Plan.

FISCAL IMPACT:

Inclusion of this property into the city's tax roll will increase funds towards city services.

RECOMMENDATION:

Request to continue to the January 6, 2025, City Commission Meeting.

BACKGROUND/DISCUSSION:

The DeLand Tech Park PD was originally approved on October 3, 2022. The applicant has applied for a land use amendment and first amendment to the DeLand Tech Park PD that will include the subject property.



Planning Department

Memorandum

TO: City Commission

DATE: December 16, 2024

FROM: Kendall Story, CNU-A

SUBJECT: Request to Continue Second Reading of Ordinance No. 2024-41, Annexing ±0.99 Acre of Property Located on the South Side of Cassadaga Road, West of Interstate 4. (DeLand Tech Park). Requested to the January 6, 2025, City Commission Meeting.

The applicant, Mark Watts with CobbCole, requested to continue the above-referenced application from the December 16, 2024, City Commission meeting to the January 6, 2025, City Commission meeting.

ORDINANCE NO. 2024 – 41

AN ORDINANCE OF THE CITY COMMISSION OF DELAND, FLORIDA, ANNEXING A PARCEL OF LAND TOTALING APPROXIMATELY +/- 0.99 ACRES OF PROPERTY LOCATED ON THE SOUTHSIDE OF CASSADAGA ROAD, WEST OF INTERSTATE 4 (DELAND TECH PARK); AMENDING CITY BOUNDARIES TO INCLUDE THE ANNEXED PROPERTIES; AFFIRMING COMPLIANCE WITH STATUTORY PROCEDURE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Petitioner, Mark Watts, Esquire, on behalf of the owner Longleaf Four, LLC, submitted a petition for annexation of approximately +/- 0.99 acres of land located on the southside of Cassadaga Road, west of Interstate 4 (DeLand Tech Park); and

WHEREAS, the area to be annexed is contiguous to the boundaries of the City of DeLand, to the south, will not create an enclave if annexed, is reasonably compact, is not circuitous, and otherwise meets the requirements of *Chapter 171, Florida Statutes*.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The following described parcel of land in Volusia County, Florida, for which a petition for annexation has been received from the Petitioner, Mark Watts, Esquire, on behalf of the owner, Longleaf Four, LLC, totaling approximately +/- 0.99 acres, located on the southside of Cassadaga Road, west of Interstate 4 (DeLand Tech Park) is hereby annexed and made part of the City of DeLand, subject to the jurisdiction, obligations, benefits and privileges of property within the municipality:

See legal description(s) attached hereto as Exhibit “A”

Parcel Identification No. 810600000072

Section 2. The boundary lines of the City of DeLand are hereby changed and redefined to include the lands described in Section 1 above and depicted on the map attached hereto as Exhibit “B” and by this reference made a part hereof.

Section 3. The City Commission finds that a public hearing has been held on this Ordinance prior to adoption in the Commission Chambers, City Hall, 120 S. Florida Avenue, DeLand, Florida, at 7:00 p.m., on October 21, 2024, after notice published in accordance with Florida Statutes Section 171.044.

Section 4. This Ordinance shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 21st day of October, 2024.

Christopher M. Cloudman
Mayor-Commissioner

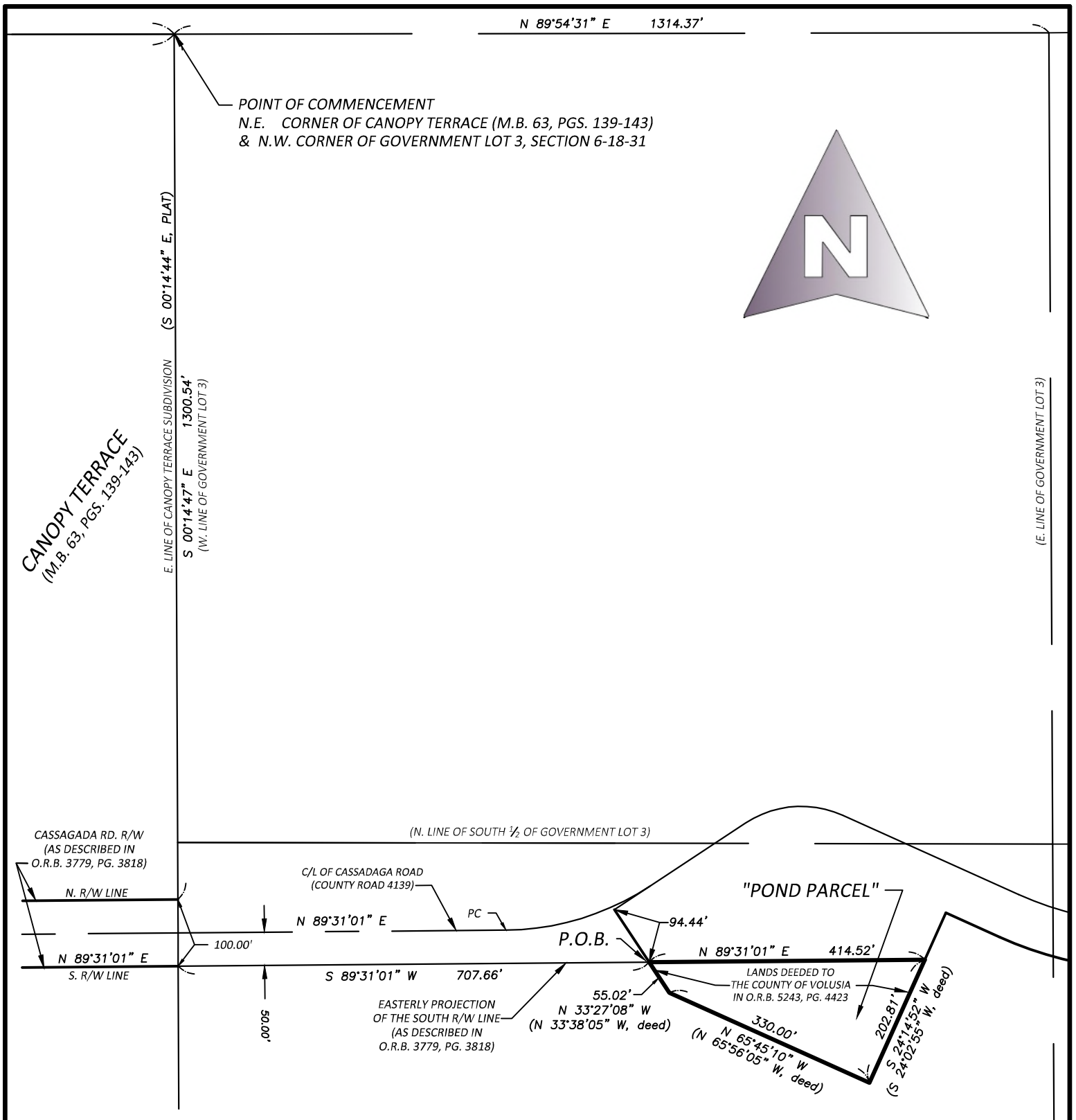
ATTEST:

Julie A. Hennessy
City Clerk - Auditor

Passed on first reading: August 19, 2024
Adopted on second reading: October 21, 2024

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney



REVISED:

LEGEND & ABBREVIATIONS (UNLESS OTHERWISE NOTED)

C/L = CENTERLINE
L = ARC LENGTH
O.R.B. = OFFICIAL RECORDS BOOK
PC = POINT OF CURVATURE
PT = POINT OF TANGENCY
P.O.B. = POINT OF BEGINNING
P.O.C. = POINT OF COMMENCEMENT

R = RADIUS
RNG. = RANGE
R/W = RIGHT OF WAY
Δ = CENTRAL ANGLE
RNG. = SECTION
TWP. = TOWNSHIP
T = TANGENT

CASSADAGA ROAD (C.R. 4139)
PARCEL TRANSFER (PORTION OF POND PARCEL) TO
LONGLEAF FOUR, LLC.

SKETCH OF DESCRIPTION ONLY / NOT A BOUNDARY SURVEY
SECTION 6, TWP. 18 SOUTH, RNG. 31 EAST, VOLUSIA COUNTY, FLORIDA



COUNTY OF VOLUSIA
PUBLIC WORKS DEPARTMENT
CONSTRUCTION ENGINEERING
SURVEY DIVISION
123 W. INDIANA AVE. DELAND, FL 32720
PHONE 1-386-736-5967 FAX 1-386-822-5736

NAME	DATE	PLOT DATE:	DRAWING #
CADD	MM	1/24	1/16/24
SURVEY DATE	N/A	N/A	SCALE:
CHECKED	EAB	1/24	1" = 200'
PROJECT #	LEGAL	FIELD BOOK	SHEET #
		N/A	1 OF 2

LEGAL DESCRIPTION (POND PARCEL TO LONGLEAF FOUR, LLC):

A PORTION OF THE SOUTH ½ OF GOVERNMENT LOT 3, SECTION 6, TOWNSHIP 18 SOUTH, RANGE 31 EAST, VOLUSIA COUNTY FLORIDA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHEAST CORNER OF THE CANOPY TERRACE SUBDIVISION AS RECORDED IN MAP BOOK 63, PAGES 139 THROUGH 143 OF THE PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, SAID CORNER ALSO BEING THE NORTHWEST CORNER OF AFORESAID GOVERNMENT LOT 3; THENCE RUN S 00°14'47" E (S 00°14'44" E, PLAT), ALONG THE EAST LINE OF SAID CANOPY TERRACE SUBDIVISION AND THE WEST LINE OF SAID GOVERNMENT LOT), A DISTANCE OF 1300.54 FEET (1300.63', PLAT) TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF CASSADAGA ROAD AS DESCRIBED IN OFFICIAL RECORDS BOOK 3779, PAGE 3818 OF THE AFORESAID PUBLIC RECORDS; THENCE CONTINUE, S 00°14'47" E, ALONG THE WEST LINE OF SAID GOVERNMENT LOT 3, A DISTANCE OF 100.00 FEET TO ITS INTERSECTION SOUTH RIGHT-OF-WAY LINE OF SAID CASSADAGA ROAD; THENCE, DEPARTING THE WEST LINE OF SAID GOVERNMENT LOT 3, RUN N 89°31'01" E, ALONG THE EASTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF CASSADAGA ROAD AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 3779, PAGE 3818, A DISTANCE OF 707.66 FEET TO ITS INTERSECTION WITH THE WESTERLY BOUNDARY LINE OF THOSE LANDS DEEDED TO THE COUNTY OF VOLUSIA IN OFFICIAL RECORDS BOOK 5243, PAGE 4423 OF THE AFORESAID PUBLIC RECORDS AND THE POINT OF BEGINNING: THENCE CONTINUE N 89°31'01" E, A DISTANCE OF 414.52 FEET TO A POINT ON THE EASTERLY BOUNDARY LINE OF THOSE AFORESAID LANDS DEEDED TO COUNTY OF VOLUSIA IN OFFICIAL RECORDS BOOK 5243, PAGE 4423; THENCE, DEPARTING THE SAID EASTERLY EXTENSION, RUN ALONG THE BOUNDARY OF THOSE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 5243, PAGE 4423 THE FOLLOWING THREE (3) COURSES, S 24°14'52" W (S 24°02'55" W, DEED), A DISTANCE OF 202.81 FEET; THENCE N 65°45'10" W (N 65°56'05" W, DEED), A DISTANCE OF 330.00 FEET; THENCE N 33°27'08" W, (N 33°38'05" W, DEED), A DISTANCE OF 55.02 FEET TO ITS INTERSECTION WITH THE AFORESAID EASTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF CASSADAGA ROAD AND THE POINT OF BEGINNING.

THE ABOVE-DESCRIBED PARCEL CONTAINS 43,031 SQUARE FEET MORE OR LESS.

SKETCH OF DESCRIPTION NOTES:

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 - D. FLORIDA DEPARTMENT OF TRANSPORTATION R/W MAP SECTION 7716-4018 .
 - E. VOLUSIA COUNTY R/W MAP FOR THE PROPOSED "I-4 FRONTAGE ROAD" (COUNTY PROJECT #4738).

REVISED:

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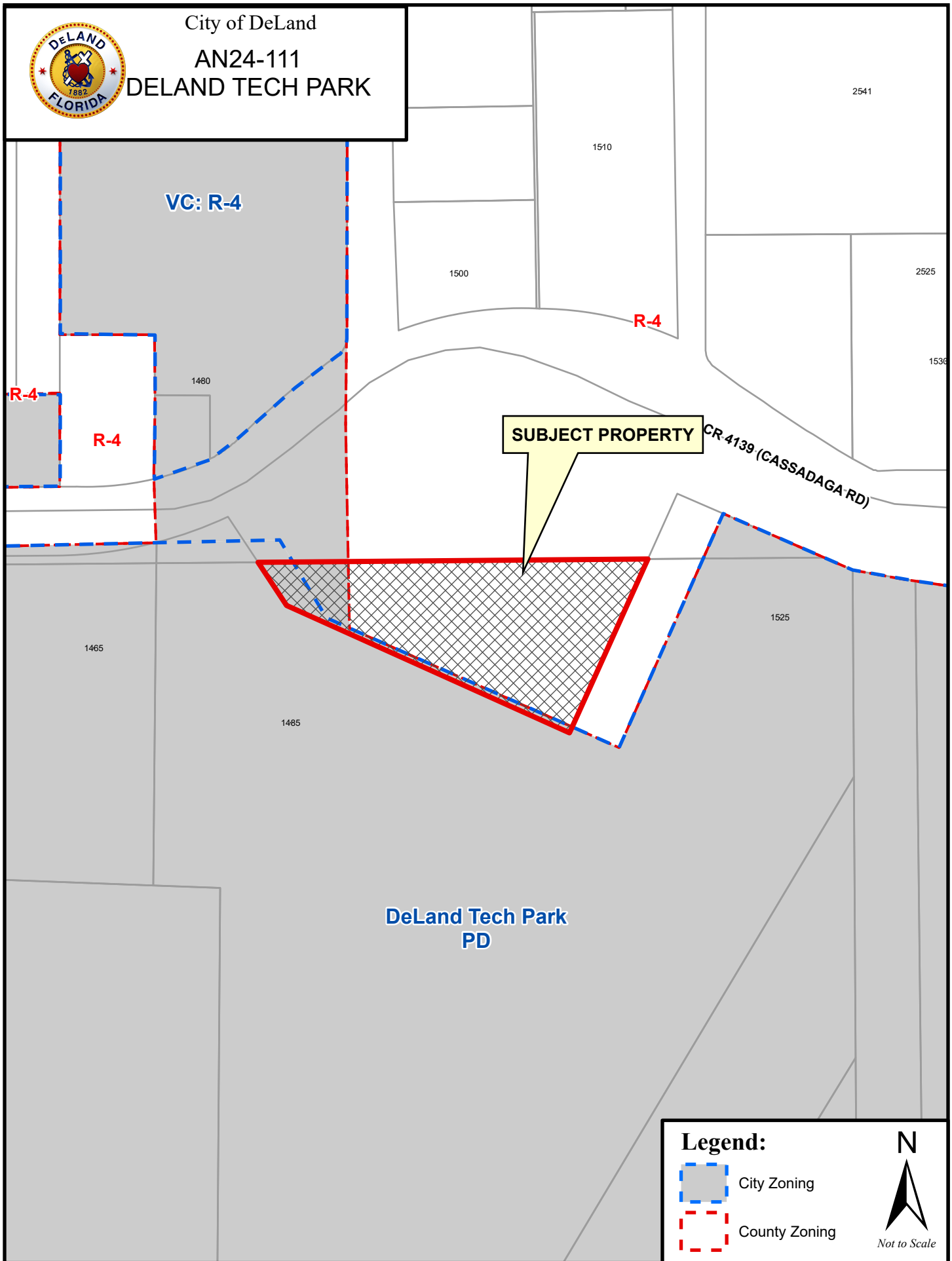
**CASSADAGA ROAD (C.R. 4139)
PARCEL TRANSFER (PORTION OF POND PARCEL) TO
LONGLEAF FOUR, LLC.**

SKETCH OF DESCRIPTION ONLY / NOT A BOUNDARY SURVEY
SECTION 6, TWP. 18 SOUTH, RNG. 31 EAST, VOLUSIA COUNTY, FLORIDA



COUNTY OF VOLUSIA
PUBLIC WORKS DEPARTMENT
CONSTRUCTION ENGINEERING
SURVEY DIVISION
123 W. INDIANA AVE. DELAND, FL. 32720
PHONE 1-386-736-5967 FAX 1-386-822-5736

	NAME	DATE	PLOT DATE:	DRAWING #
CADD	MM	1/24	1/16/24	2542
SURVEY DATE	N/A	N/A	SCALE:	
CHECKED	EAB	1/24	N/A	
PROJECT #			FIELD BOOK	SHEET #
LEGAL			N/A	2 OF 2



**PLANNING DEPARTMENT STAFF REPORT
TO
PLANNING BOARD**

July 17, 2024

Continued from June 12, 2024

APPLICATION: AN24-111

- 1. Requested Action:** Annexation of 0.987 acres of property into the City limits of DeLand
- 2. Location:** Cassadaga Rd., west of I-4
- 3. Petitioner:** Mark Watts, CobbCole
- 4. Owner:** Longleaf Four, LLC
- 5. Size of parcel(s):** ± 0.987 acres
- 6. Parcel ID:** 810600000072
- 7. Land Use Designation & Zoning of Subject Property:**

Future Land Use: Volusia County: Urban Low Intensity (ULI)

Existing Zoning: Volusia County: R-4

Existing Use: Wooded/Undeveloped

- 8. Surrounding Land Use & Zoning:**

	LAND USE	ZONING
North:	VC: URBAN LOW INTENSITY	VC: R-4
South:	COMMERCE	TECH PARK PD
East:	COMMERCE	TECH PARK PD
West:	COMMERCE	TECH PARK PD

- 9. Physical Characteristics:** The subject property is ± 0.987 acres in size and is wooded and undeveloped. It does not appear to contain any wetlands and does not lie within the 100-year flood zone.

The subject property is located in unincorporated Volusia County and is currently zoned VC: R-4 (Volusia County Urban Single Family), with a future land use designation of VC: ULI (Volusia County Urban Low Intensity). It is owned by Longleaf Four, LLC, and the property is currently vacant. The applicant intends on combining the subject property's 0.987 acres with the with existing 143.24 acres of property within the Tech Park Planned Development to the south. This application is accompanied by a request for a future land use amendment (SMLU24-112) and a request for a rezone (Z24-081). If the requests are approved, any future site improvements will require review and approval of a separate development application.

10. Public Services & Utilities: The City's Utilities Department determined the closest City water main is an 8" main on Cassadaga Rd. and the closest city sewer main is also located on Cassadaga Rd., with a 6" force main.

11. Growth Management Plan Consistency:

North of the property is mostly rural, with residential homes and located in unincorporated Volusia County. To the south, east and west will be commercial and industrial uses as part of the DeLand Tech Park Planned Development.

12. Analysis: The City's guidelines for annexation require a property be sufficiently contiguous to property already within the city limits and to be accessible to public services provided. In addition, the State requires the property be reasonably compact, not circuitous, and does not create an enclave. The subject property does not create an enclave, is contiguous to the City of DeLand, is reasonably compact and is not circuitous. The parcel is contiguous to the city to the south, by ± 587 ft.

Recommendation: Staff recommends that the Planning Board forward this annexation petition to the City Commission, with a recommendation for approval.

Based upon the concurrency requirements of the State of Florida and the City's concurrency management plan, as adopted in Article 5, Sec. 33-41 of the Land Development Regulations, approval of the proposed annexation does not automatically provide vested development rights. At the time the developer applies for a development permit, adequate infrastructure must exist to support the proposed development. If such infrastructure does not exist, the developer may be required to incur additional expense to ensure that the necessary infrastructure is provided.

Business Impact Estimate

Proposed ordinance's title/reference:

ORDINANCE NO. 2024- 41

AN ORDINANCE OF THE CITY COMMISSION OF DELAND, FLORIDA, ANNEXING A PARCEL OF LAND TOTALING APPROXIMATELY +/- 0.99 ACRES OF PROPERTY LOCATED ON THE SOUTHSIDE OF CASSADAGA ROAD, WEST OF INTERSTATE 4 (DELAND TECH PARK); AMENDING CITY BOUNDARIES TO INCLUDE THE ANNEXED PROPERTIES; AFFIRMING COMPLIANCE WITH STATUTORY PROCEDURE; AND PROVIDING AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

¹ See Section 166.041(4)(c), Florida Statutes.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The proposed ordinance annexes a parcel of land totaling approximately +/- 0.99 acres of property located on the southside of Cassadaga Road, west of Interstate 4. Into the City of DeLand.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

(a) An estimate of direct compliance costs that businesses may reasonably incur:

There is no direct economic impact to existing businesses.

(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible:

None.

(c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

The City does not anticipate any regulatory costs associated with this ordinance.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

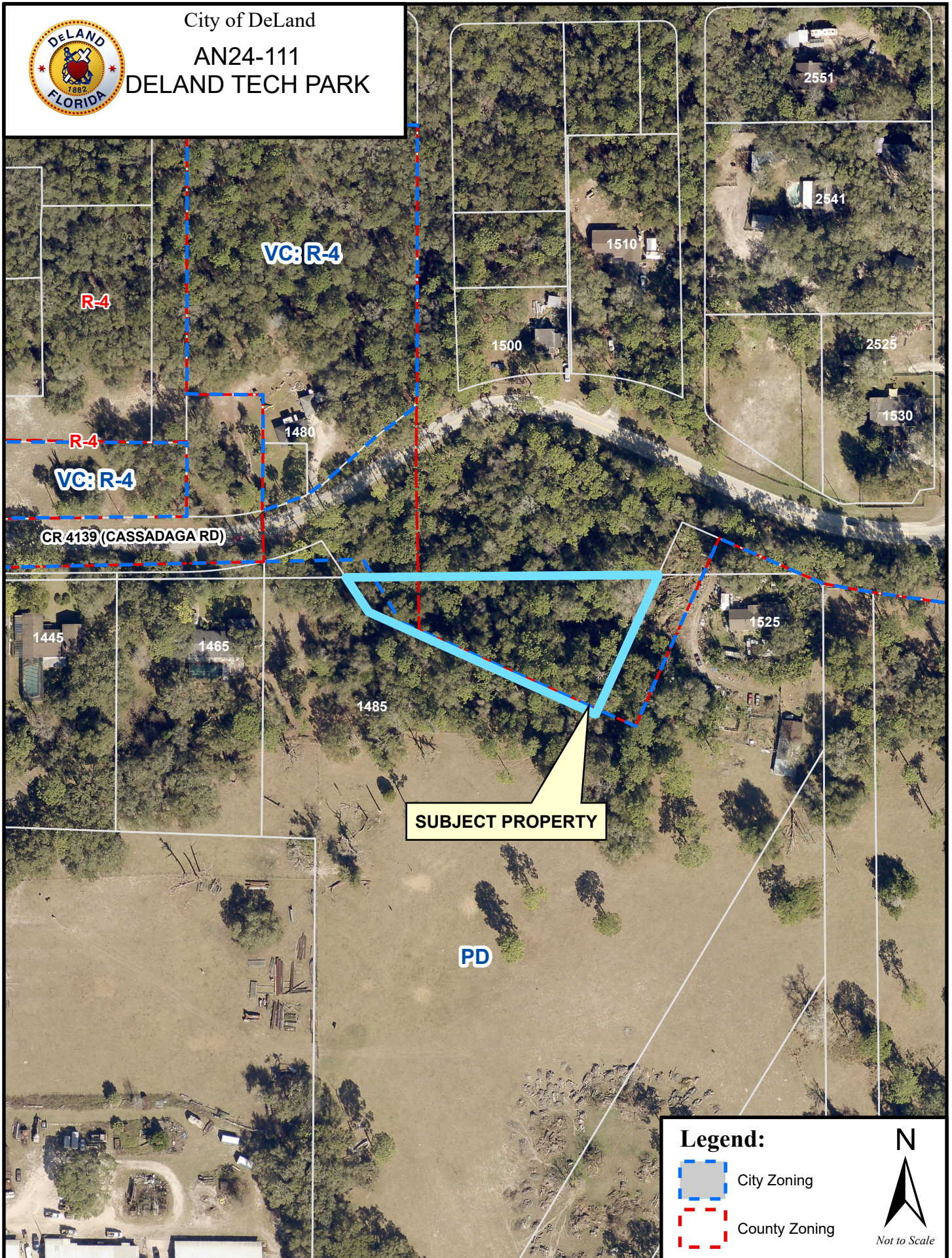
The estimated number of businesses that may be impacted by the proposed ordinance is unknown.

4. Additional information the governing body deems useful (if any):

N/A



City of DeLand
AN24-111
DELAND TECH PARK



Legend:

-  City Zoning
-  County Zoning





Volusia County Property Appraiser
123 W. Indiana Ave., Rm. 102
DeLand, FL. 32720
Phone: (386) 736-5901 Web: vcpa.vcgov.org

AltKey: 8025456
LONGLEAF FOUR LLC

Parcel ID: 810600000072
CASSADAGA RD, DELAND, FL

Parcel Summary

Alternate Key:	8025456
Parcel ID:	810600000072
Township-Range-Section:	18 - 31 - 06
Subdivision-Block-Lot:	00 - 00 - 0072
Owner(s):	LONGLEAF FOUR LLC - FS - Fee Simple - 100%
Mailing Address On File:	320 N MERIDIAN ST STE 700 INDIANAPOLIS IN 46204 1744
Physical Address:	CASSADAGA RD, DELAND 32724
Property Use:	0000 - VACANT RES
Tax District:	012-DELAND
2023 Final Millage Rate:	18.7526
Neighborhood:	5045
Subdivision Name:	
Homestead Property:	No

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Continuation of Second Reading of Ordinance No. 2024-42, Changing the Land Use for Approximately 0.987 Acre of Property, Located on the South Side of Cassadaga Road, West of Interstate 4 (DeLand Tech Park). Requested to the January 06, 2025, City Commission Meeting.

DEPARTMENT: Planning

PREPARED BY: Carol Kuhn, Planning Director

ATTACHMENTS: Continuation Request, ORD-2024-42 , Exhibit A-Legal Description, SMLU24-112 Staff Report , SMLU24-112 Aerial Map, SMLU24-112 Zoning Map, SMLU24-112 Current Land Use Map, SMLU24-112 Proposed Land Use Map, SMLU24-112 Applicant Statement, SMLU24-112 VGMC Consistency Certification Letter, SMLU24-044 VGMC 24-044 Consistency Certification Letter

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

Request to amend the future land use designation for a parcel located on the south side of Cassadaga Rd., west of Interstate-4. The request is to change the future land use designation from Volusia County Urban Low Intensity (VC: ULI) to City of DeLand Commerce (COM). The parcel is wooded and undeveloped. The applicant intends on combining the 0.987 acres with the existing 143.24-acre development known as the Tech Park Planned Development. Concurrent applications to annex and rezone the property (AN24-111) (Z24-081) were also submitted.

On July 17, 2024, the Planning Board unanimously voted to recommend approval of the requested land use amendment.

On August 19, 2024, the City Commission unanimously voted to approve the future land use amendment request on first reading.

On October 21, 2024, the City Commission voted to continue the item to the November 4, 2024, meeting, per the applicant's request.

On November 4, 2024, the City Commission voted to continue the item to the December 16, 2024, meeting, per the applicant's request.

The applicant has requested a continuation of this item until the January 6, 2025 meeting.

In a letter dated September 20, 2024, the Volusia Growth Management Commission (VGMC) issued a Certificate of Consistency regarding the proposed land use change.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

Institute Smart Growth Principles.

SUSTAINABILITY:

The Strategic Plan Focus Area: Preparing for the Future/Sustainability recognizes that, "...the city itself is dynamic and that extensive changes will occur in the near and long term future", and that "...it is important that there be a strategic focus on the future". Amending the future land use designation of the subject property is a

necessary step for a newly-annexed property. By changing the land use from Volusia County's ULI to the City of DeLand's COM supports the Southwest Activity Center, as the intent of the Commerce (COM) future land use designation is to develop the Southwest Activity Center in a manner that contributes to the creation of quality light industrial and commercial space for southwest Volusia County and the City of DeLand.

FISCAL IMPACT:

Inclusion of the subject property in the city's tax rolls will increase funds towards city services.

RECOMMENDATION:

Request to continue to the January 6, 2025, City Commission Meeting.

BACKGROUND/DISCUSSION:

The subject property is adjacent to the Southwest Activity Center (SWAC) and shall comply with the policies identified within the Local Plan as Commerce (COM). The SWAC has trip allowances based on the uses and the district (Commerce/West Central/Community). According to the Local Plan, the maximum average daily trips in the Commerce district is 13,700; the West Central district allows for average daily trips of up to 19,600; and for the Community district, the maximum allowable average daily trips per day is 4,700 trips. This trip allowance was incorporated in the PD agreement that was approved by City Commission on October 3, 2022. With the incorporation of the 0.987-acre parcel, those trips are not being exceeded with the approval of the land use amendment.



Planning Department

Memorandum

TO: City Commission

DATE: November 4, 2024

FROM: Kendall Story, CNU-A

SUBJECT: Request to Continue Second Reading of Ordinance No. 2024-42, Changing the Land Use for Approximately 0.987 Acre of Property, Located on the South Side of Cassadaga Road, West of Interstate 4, from Volusia County Urban Low Intensity to City of DeLand Commerce. (DeLand Tech Park).

On October 24, 2024, the applicant, Mark Watts with CobbCole, agreed to continue the above-referenced application from the November 4, 2024 City Commission meeting to the November 18, 2024 City Commission meeting.

ORDINANCE NO. 2024 - 42

AN ORDINANCE OF THE CITY COMMISSION OF DELAND, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FOR THE CITY OF DELAND, BY CHANGING THE LAND USE DESIGNATION OF CERTAIN PROPERTY LOCATED ON THE SOUTH SIDE OF CASSADAGA ROAD, WEST OF INTERSTATE 4; FROM VOLUSIA COUNTY'S URBAN LOW INTENSITY FUTURE LAND USE DESIGNATION TO CITY OF DELAND'S COMMERCE FUTURE LAND USE DESIGNATION; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, F.S. §163.3161, et seq., creates the Community Planning Act (hereinafter the "Act"); and

WHEREAS, the Act allows each local government to approve comprehensive plan amendments related to small scale development activities at any time during the year under certain conditions; and

WHEREAS, the Act permits small area amendments to be approved without regard to statutory limits on the frequency of comprehensive plan amendments as long as:

1. The proposed amendment involves the change to the land use designation of a parcel of property that is 50 acres or less; and
2. The cumulative effect of the above amendment does not exceed 120 acres annually; and

WHEREAS, the City Commission adopted a comprehensive plan for the future growth and development of the City pursuant to Ordinance No. 90-4, as amended, (hereinafter the "Comprehensive Plan"); and

WHEREAS, the City Commission has received a request to amend the Comprehensive Plan by changing the land use designation of approximately +/- 0.99 acre of land located on the south side of Cassadaga Road, west of Interstate 4; from Volusia County's Urban Low Intensity future land use designation to City of DeLand's Commerce future land use designation; and

WHEREAS, the Planning Board held a public hearing, after due public notice, for the purpose of recommending the adoption of the proposed Comprehensive Plan amendment; and

WHEREAS, the City Commission held a public hearing after due public notice, in accordance with F.S. §163.3184(11); and

WHEREAS, this land use amendment has been transmitted to and reviewed by the Volusia Growth Management Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The City Commission hereby amends the Future Land Use Map for the incorporated area by changing the land use designation of that certain parcel of land located on the south side of Cassadaga Road, west of Interstate 4; consisting of approximately +/- 0.99 acre of land from Volusia County's Urban Low Intensity Future Land Use designation to City of

DeLand's Commerce Future Land Use designation, as more particularly described in the Exhibit "A" attached hereto and by this reference made a part hereof.

Section 2. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, that holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 3. The effective date of this Ordinance shall be the later date of the following events: (1) the date of issuance of a certificate of consistency or conditional certificate of consistency with regard to the land use designation of the subject property by the Volusia Growth Management Commission; (2) thirty-one (31) days after its adoption by the City Commission; or (3) if properly challenged by an affected person, after the state land planning agency or the Administration Commission, respectively, issues a final order determining this adopted small scale development amendment to be in compliance. No development orders, development permits or land uses dependent on this Ordinance may be issued or commence before it has become effective.

PASSED AND DULY ADOPTED this 21st day of October, 2024.

Christopher M. Cloudman
Mayor - Commissioner

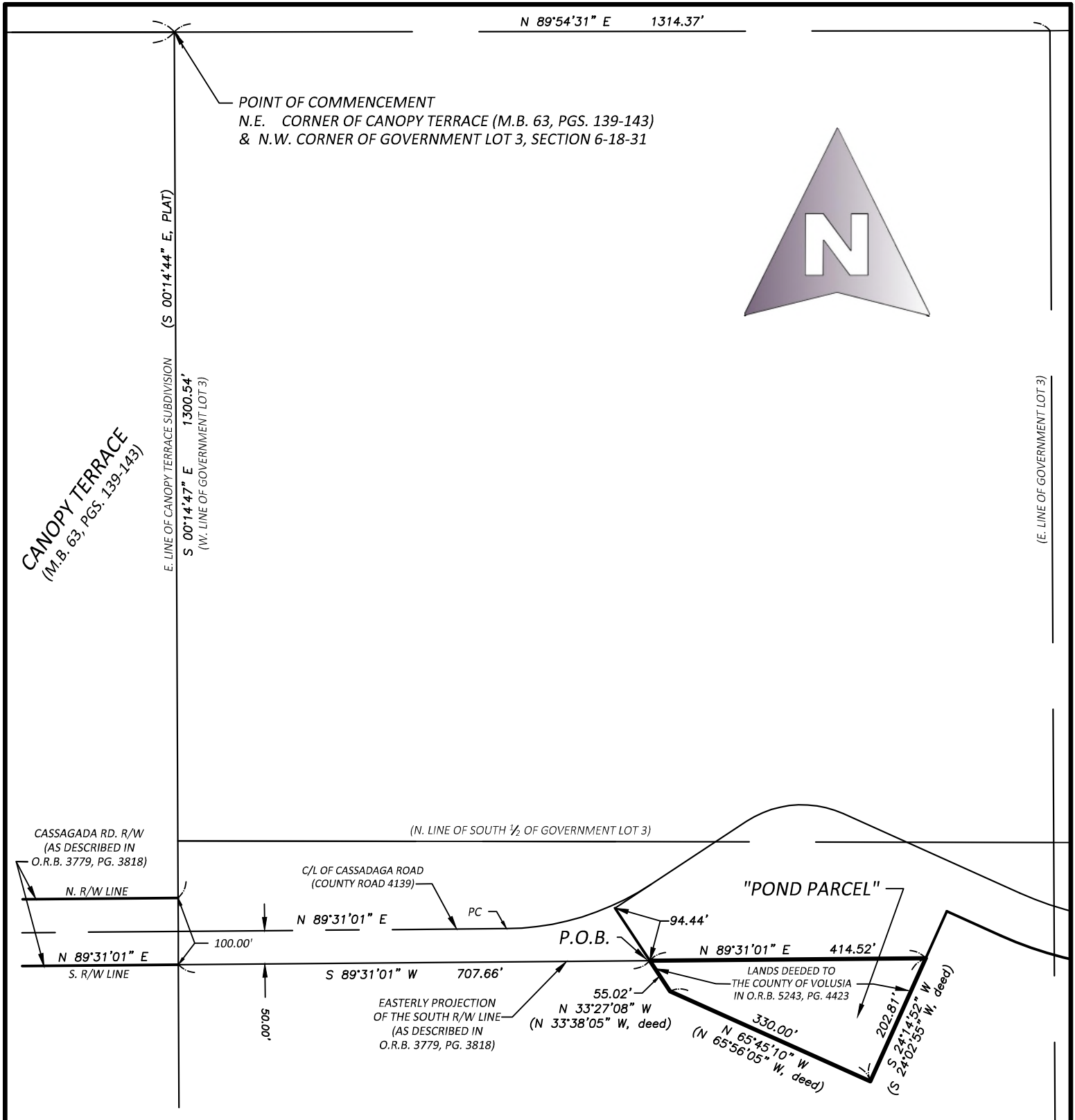
ATTEST:

Julie A. Hennessy
City Clerk - Auditor

Passed on first reading: August 19, 2024
Adopted on second reading: October 21, 2024

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney



REVISED:

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**CASSADAGA ROAD (C.R. 4139)
PARCEL TRANSFER (PORTION OF POND PARCEL) TO
LONGLEAF FOUR, LLC.**

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SECTION 6, TWP. 18 SOUTH, RNG. 31 EAST, VOLUSIA COUNTY, FLORIDA



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NAME	DATE	PLOT DATE:	DRAWING #
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 - D. FLORIDA DEPARTMENT OF TRANSPORTATION R/W MAP SECTION 7716-4018 .
 - E. VOLUSIA COUNTY R/W MAP FOR THE PROPOSED "I-4 FRONTAGE ROAD" (COUNTY PROJECT #4738).

REVISED:

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PROJECT #			FIELD BOOK	SHEET #
LEGAL			N/A	2 OF 2

**PLANNING DEPARTMENT STAFF REPORT
TO
THE CITY OF DELAND PLANNING BOARD**

July 17, 2024

Continued from June 12, 2024

A. APPLICATION NO.: SMLU24-112

APPLICANT: Mark Watts, CobbCole

REQUEST: To amend the land use designation from Volusia County Urban Low Intensity (ULI) to City of DeLand Commerce (COM)

B. SITE FACTORS:

Location: Cassadaga Rd., west of I-4 and east of Dr. Martin Luther King Jr. Bltwy.
Parcel ID: 810600000072
Parcel Size: ± 0.987 acres
Land Use: VC: ULI
Existing Use: Vacant

	SURROUNDING USE:
North:	VC: ULI
South:	COM
East:	COM
West:	COM

C. REQUESTED ACTION & HISTORY:

A request is being made for the future land use designation to be amended for a parcel located on Cassadaga Rd., west of Interstate-4. The request is to change the future land use designation from Volusia County Urban Low Intensity (VC: ULI) to City of DeLand Commerce (COM). The parcel is wooded and undeveloped. The applicant intends on combining the 0.987 acres with the existing 143.24-acre development known as the Tech Park Planned Development. *Concurrent applications to annex and rezone the property (AN24-111) (Z24-081) were also submitted.*

D. CHRONOLOGY OF PAST EVENTS:

The request to amend the future land use designation consists of ± 0.987 acres of property owned by Longleaf Four, LLC. The subject property is adjacent to the Southwest Activity Center (SWAC) and shall comply with the policies identified within the Local Plan as Commerce (COM). The SWAC has trip allowances based on the uses and the district (Commerce/West Central/Community). According to the Local Plan, the maximum average daily trips in the Commerce district is 13,700; the West Central district allows for average daily trips of up to 19,600; and for the Community district, the maximum allowable average daily trips per day is 4,700 trips. This trip allowance was incorporated in the PD agreement that was approved by City Commission on October 3, 2022. With the incorporation of the 0.987-acre parcel, those trips are not being exceeded with the approval of the land use amendment.

E. ALTERNATIVES & ANALYSIS:

The purpose of this section is to analyze the reasonableness of the applicant's request for an amendment of the land use designation for the subject property. This analysis will include a description of the current and future land uses of the site and the surrounding area, potential impacts on the transportation system, and any significant adverse environmental impacts.

1. Availability of Public Facilities (water, sewer, solid waste, drainage, traffic, recreation, and schools if residential):

- a.* The subject property is within the city's service area for both water and sewer and availability has been confirmed.
- b.* A Traffic Impact Analysis was reviewed with the application submittal and meet the standards set forth in the SWAC Local Plan and the DeLand Tech Park PD.
- c.* The change in designation will not generate a new demand for recreational facilities.
- d.* Volusia County already provides a sanitary landfill for the disposal of solid waste. The landfill has adequate capacity at this time.
- e.* The City can provide an adequate LOS of Fire/Rescue & Police service.

2. Compatibility with Land Use and Other Elements: The Future Land Use element requires that the subject property be consistent with surrounding development. Per the City of DeLand SWAC Local Plan, the intent of the Commerce (COM) land use designation is to, "provide for a mix of office and light industrial uses". The uses may include Industrial/Business Park, Office/Office Park ancillary supportive commercial uses.

The subject property is being incorporated into the Southwest Activity Center with the Commerce land use designation. The Commerce designation is one of three land uses permitted within the SWAC. The adjacent parcels are compatible with the Commerce designation, as they are also part of the SWAC, with land use designations being a mixture of Commerce, West Center and Community.

3. Future Land Use Map: The proposed change in the land use designation to Commerce (COM) will be shown on the revised Future Land Use Map.

4. Location of Lakes, Floodplains, and Wetlands: The property does not appear to contain bodies of water or wetlands.

5. Analysis of Natural Resources:

- a.* *Soil types:* Astatula Fine Sand, 8-17% slope
- b.* *Presence of Endangered Species:* None known of at this time.

6. Existing and Future Impact upon Infrastructure Capacity:

- a.* *Water* – obtained from City – availability confirmed
- b.* *Sewer* – obtained from City – availability confirmed
- c.* *Drainage* –Stormwater capture for future development will be addressed on-site and will be reviewed with the site plan application.
- d.* *Solid Waste* – Solid waste services are available for the property.
- f.* *Fire/Rescue Service* – The City can provide an adequate LOS of Fire/Rescue service.
- g.* *Police Service* - The City can provide an adequate LOS of Police protection.

7. Impact upon Recreation and Open Space: No need for new recreational facilities is anticipated as recreational facilities are not needed for commercial property.

8. New Public Facilities Needed to Serve Land Use: No need for new public facilities is anticipated as services such as water/sewer and public safety are already in place for the property to connect to.

9. **Impact Upon Existing Deficiencies:** As identified in the City's Comprehensive Plan, drainage is the only existing deficiency within the City. Any future development on this site will be required to manage its own stormwater mitigation and minimize any off-site stormwater impacts that the development may create.
 10. **Impact upon Ability of the City to Fund Capital Improvements:** The development should not create an additional impact upon the City's ability to fund the projects listed in the adopted Five-Year Capital Improvement Program as this is not a publicly-funded project.
 11. **Impact upon Adopted Five-Year Schedule in Capital Improvements Element:** The proposed land use amendment will not require revision to the City's adopted Five-Year Capital Improvement Program as this is not a publicly-funded project.
 12. **Compatibility with Existing Zoning Classification:** The existing zoning classification may be amended upon approval of the land use amendment to the DeLand Tech Park PD which is compatible with both the Southwest Activity Center's Local Plan and the Commerce land use designation. The zoning request is being reviewed concurrent to the land use amendment.
 13. **Will the proposed land use change impact schools?** The proposed amendment is to Commerce (COM) which does not allow for residential uses.
 14. **How does this proposal fit with the guidelines developed for DeLand 2050 and the City's Strategic Plan?**
 - a. *Located in the Urban Core/Activity Center Overlay (Category 2) – “emphasizes an intensive mix of uses that are compatible with and include residential. These centers will become the major commercial areas”.* The site is located west of Interstate-4 and east of Dr. Martin Luther King Jr. Blvd and adjacent to other industrial uses to the south, east and west that are designated in the Local Plan as being Commerce (COM) or West Center (WCD). The COM and WCD designations allow uses such as light industrial, office or commercial uses. To the north is a 140-lot single-family residential subdivision known as Canopy Terrace which, according to the Local Plan, has a land use designation of Community (CMN), allowing for a mixture of residential and neighborhood retail uses.
 - b. *DeLand 2050 Land Use Guidelines: “...Concentrate development at the core of the city or at transit-oriented sites and corridors. The urban core is the key area to focus development, maintaining a strong job base and taking advantage of existing infrastructure. Locating higher intensity along select corridors or major centers will encourage transit and lessen traffic congestion.”*– the subject property is within the Southwest Activity Center which has “the ultimate goal of developing a key employment area for the City of DeLand and the rest of southwest Volusia County”. The 0.987-acre parcel will be added into the Tech Park Planned Development which supports the uses outlined in the Local Plan, such as light industrial uses and retail/commercial uses.
- F. **CONCLUSION:** The facility analysis presented in the above sections suggests the proposed land use should not cause any of the City's facilities to degrade below the adopted or current operational LOS. The proposed land use designation, COM (Commerce), is consistent with the surrounding area, and is not expected to create any land use incompatibilities.
- G. **STAFF RECOMMENDATION:** Staff recommends approval of the proposed amendment of the subject property's future land use designation from VC: ULI (Volusia County Urban Low Intensity), to City of DeLand's COM (Commerce) land use.

H. VGMC INFRASTRUCTURE IMPACT ASSESSMENT:

In accordance with standard practice from the Florida Department of Economic Opportunity (DEO) and other review agencies, an impact comparison analysis of the proposed amendment has been completed based upon the theoretical maximum development potential under the currently adopted future land use designation versus the proposed designation.

The following seven public facilities and services were examined: (Table 4)

1. Schools (population)
2. Transportation
3. Sanitary Sewer
4. Potable Water
5. Recreation
6. Solid Waste
7. Stormwater Drainage

Impact Analysis Table 4 (Theoretical Max.)

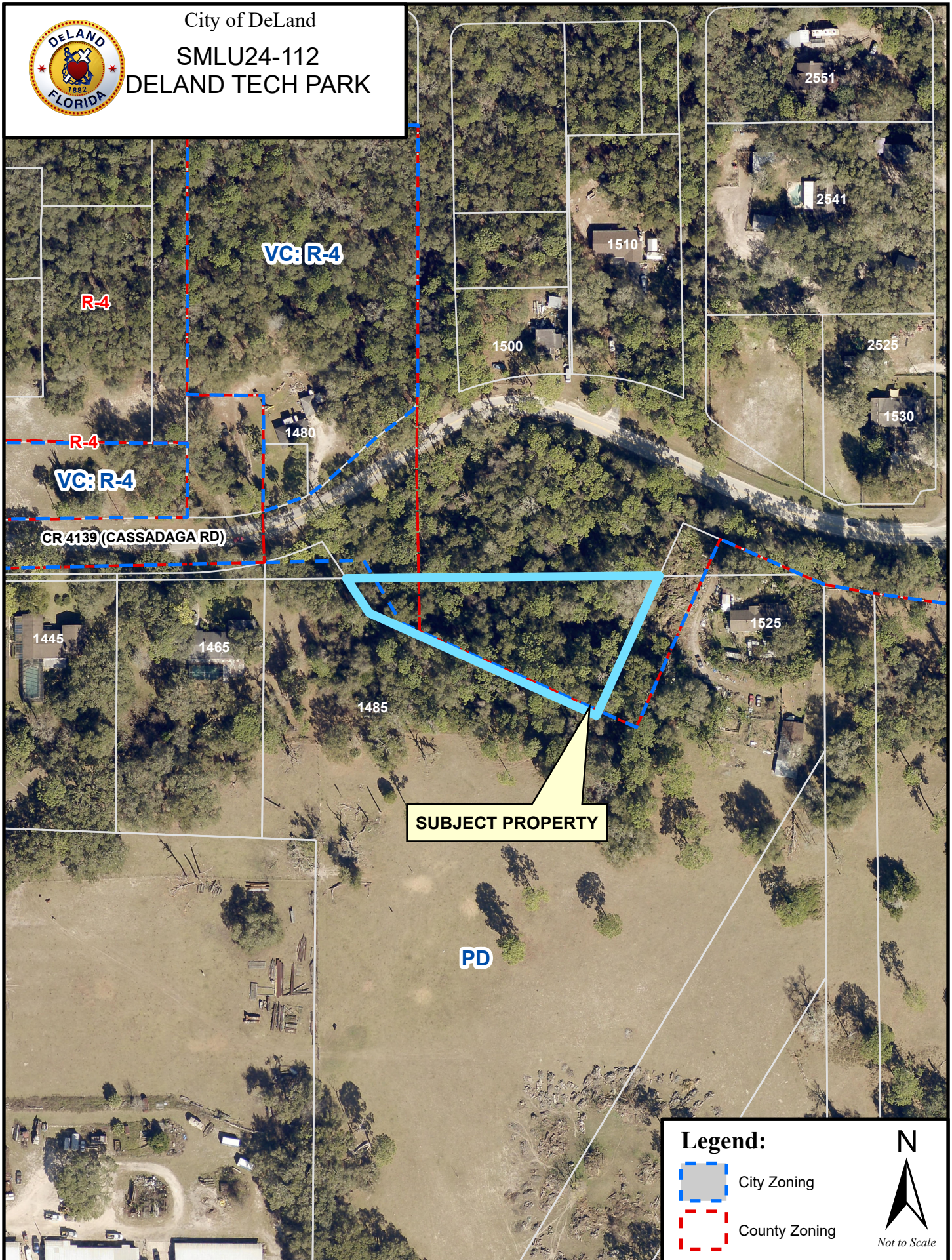
Development Variable	EXISTING Future Land Use	PROPOSED Future Land Use	Net Change
	<i>Theoretical Maximums</i>		
Permitted Density/Intensity	0.50 F.A.R.	60% impervious	N/A
Dwelling Units	4	N/A	-4
Non-residential Sq. Ft.	21,500 sq. ft.	25,800 sq. ft.	+4,300
1. Population	10	N/A	-10
2. Average Daily Trips	Residential: 203 ADT Industrial: N/A	Residential: N/A Industrial: 105 ADT	-203 +105
3. Sanitary Sewer (gallons/day)	Residential: 1,600 Industrial (other): N/A	Residential: N/A Industrial (other): 2,580	-1,600 +2,580
4. Potable Water (gallons/day)	Residential: 800 Industrial (other): N/A	Residential: N/A Industrial (other): 1,000	-800 +1,000
5. Solid Waste (pounds/day)	Residential: 13 lbs. Industrial (other): N/A	Residential: N/A Industrial (other): 83 lbs.	-13 lbs. +80 lbs.
6. Stormwater Drainage	N/A	N/A	N/A
7. Recreation/Open Space	0.3	N/A	N/A

Notes:

1. Population: 2.44 persons per household (per 2020 Census)
2. Transportation: ITE Trip Generation Manual, 11th Edition: *Single-Family Residential (210)*: 9.43 ADT/Dwelling Unit
General Light Industrial (110): 4.87 ADT/1,000 sq. ft.
3. Sanitary Sewer: 200 GPD per Equivalent Residential Unit; 0.10 GPD per sq. ft. commercial/other use
4. Potable Water: 300 GPD per Equivalent Residential Unit; 0.10 GPD per sq. ft. commercial/other use
5. Solid Waste: 3.21 pounds per person per day; 10 lbs. per 1,000 sq. ft. non-residential development per day
6. Stormwater Drainage: LOS Standard 25-yr, 24-hr event. Drainage system to be designed to meet the req. of the LDC during subdivision or site plan review.
7. Rec. & Open Space: 7 acres/1,000 persons (0.007 acres/person)



City of DeLand
SMLU24-112
DELAND TECH PARK



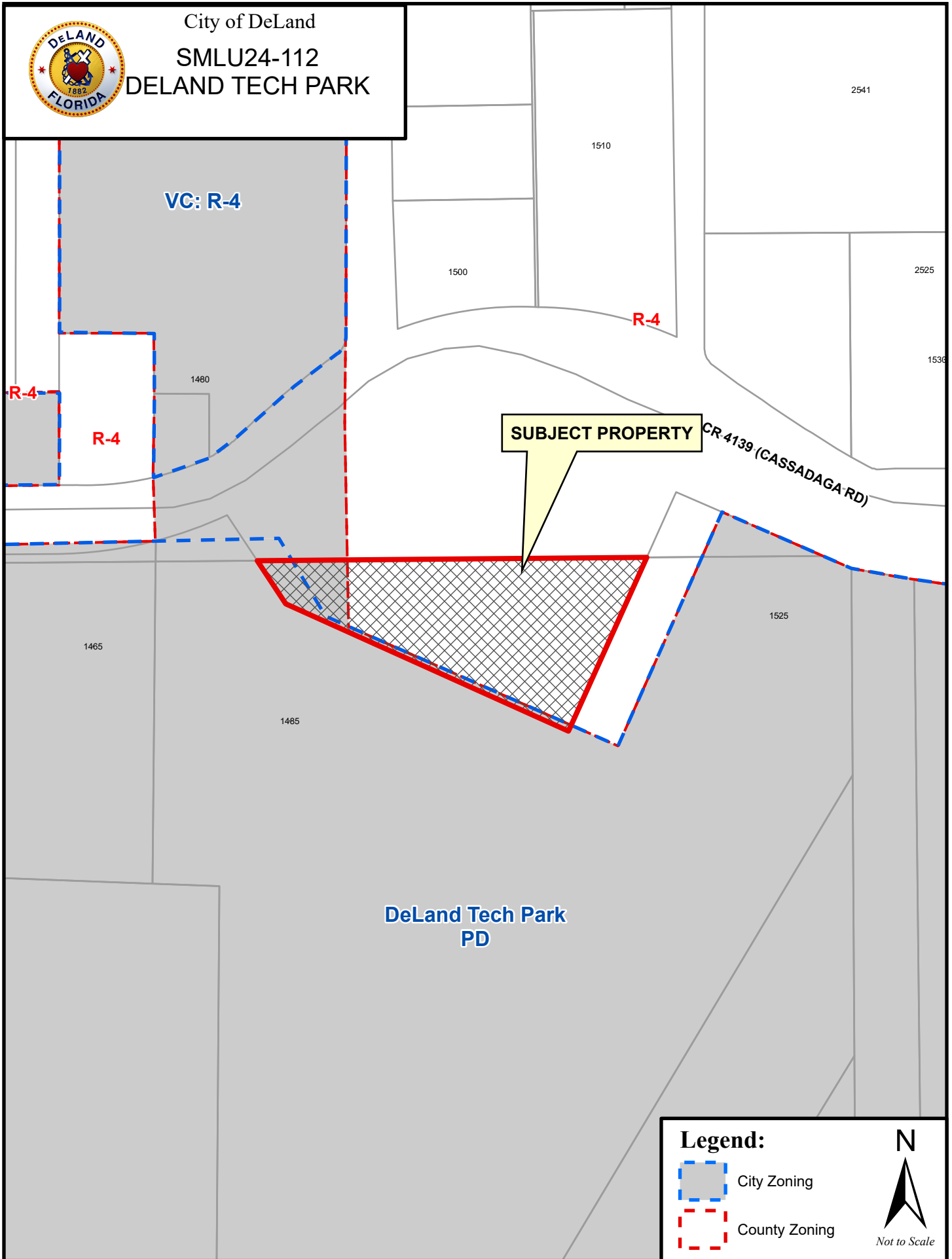
Legend:

-  City Zoning
-  County Zoning





City of DeLand
SMLU24-112
DELAND TECH PARK



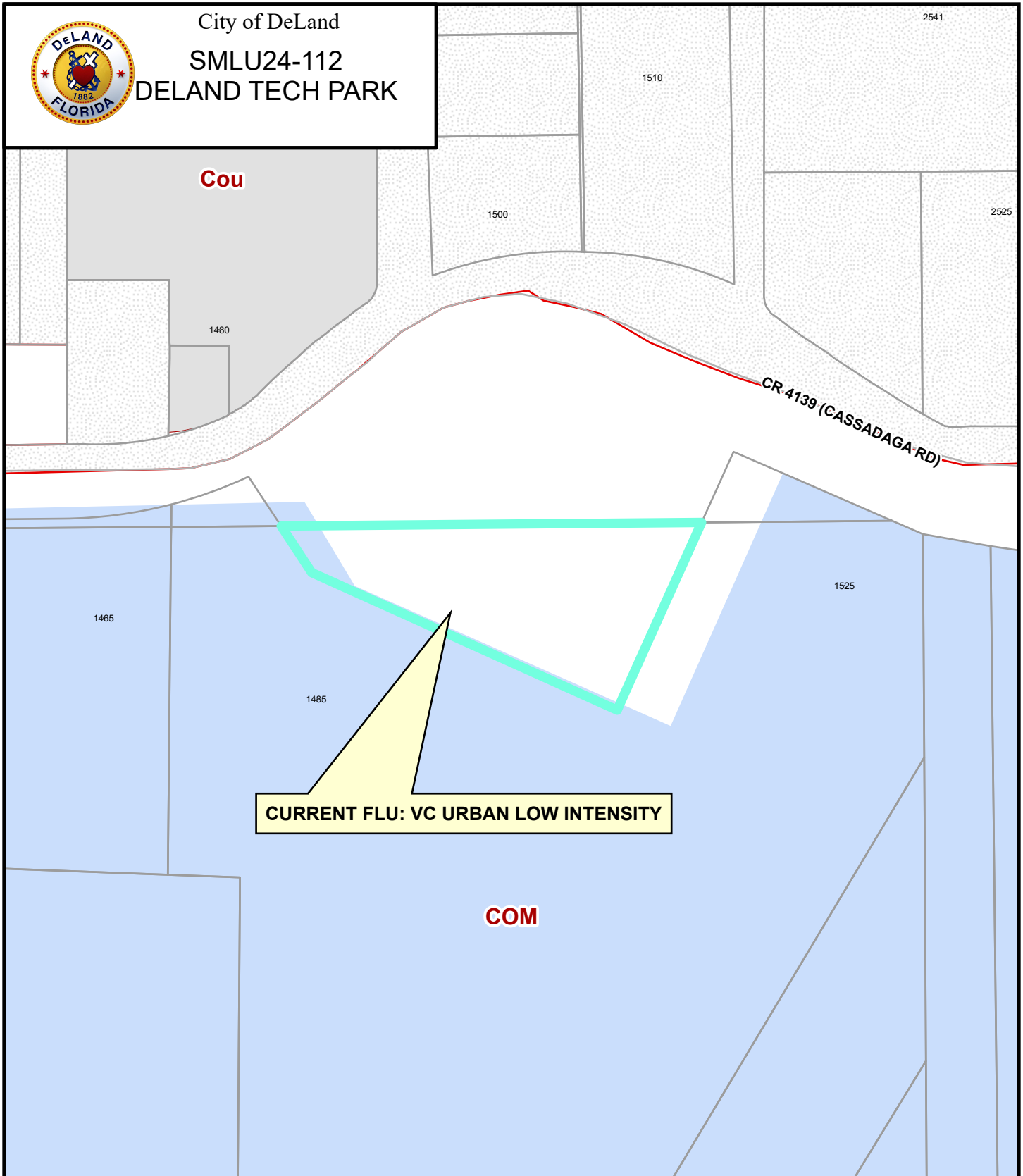
Legend:

-  City Zoning
-  County Zoning





City of DeLand
SMLU24-112
DELAND TECH PARK



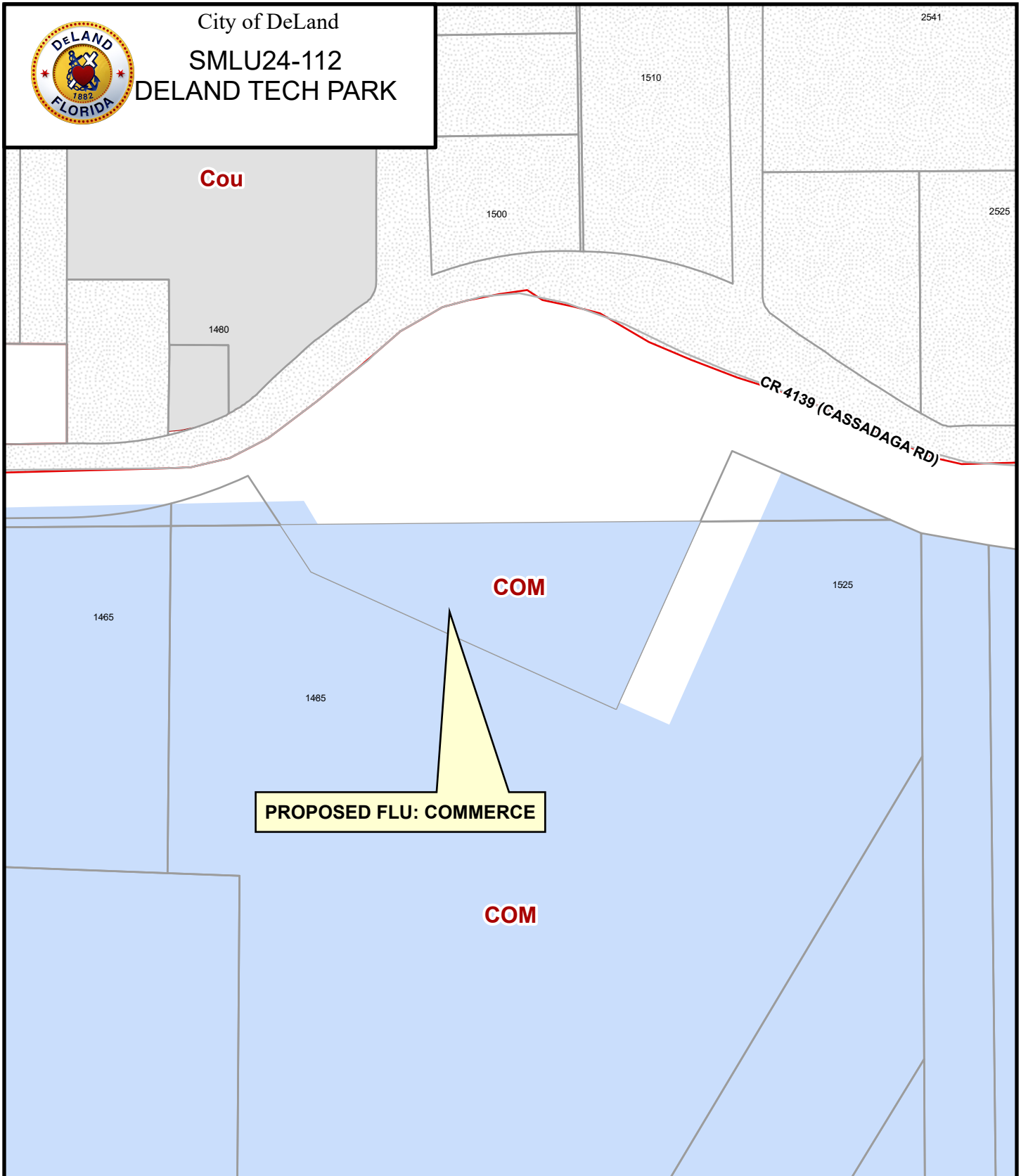
DeLand Future Land Use:

Agricultural Conservation	Educational	Downtown Commercial	New Community Development
Urban Low Intensity	Mixed Office - Residential	Redevelopment	Community
Low Density Residential	Mixed Commercial	Gateway	Commerce
Medium Density Residential	Business Retail	Rail Spur	West Central District
High Density Residential	Highway Commercial	Industrial	County





City of DeLand
SMLU24-112
DELAND TECH PARK



DeLand Future Land Use:

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STATEMENT FOR SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT REQUEST

PARCEL ID NO. 8106-00-00-0072

Longleaf Four, LLC is the owner of parcel 8106-00-00-0072. They recently acquired this parcel in a swap of land with Volusia County. Longleaf Four, LLC is looking to amend the land use designation on this parcel from County ULI to City Commerce to match the land use designations of the surrounding DeLand Tech Park project parcels.



Volusia Growth Management Commission

September 20, 2024

Carol Kuhn, Planning Director
City of DeLand
120 S. Florida Avenue
DeLand, FL 32720

**RE: VGMC Case #24-044 – City of DeLand
Small Scale Comprehensive Plan Amendment, SMLU-24-112
Certificate of Consistency**

Dear Ms. Kuhn,

VGMC Case No. 24-044 qualifies for certification in accordance with Chapter 90, Article II. of the Volusia County Code of Ordinances, Volusia Growth Management Commission Consistency Certification Rules and Organization. Based upon the lack of objection filed by another unit of local government, VGMC Case No. 24-044 is hereby deemed certified as consistent effective September 19, 2024 without the need for a public hearing.

The Volusia Growth Management Commission appreciates the efforts of the City of DeLand to further intergovernmental cooperation and coordination in Volusia County. If you have any questions regarding this matter, please do not hesitate to call me.

Sincerely,

Debbie Connors

Debbie Connors
VGMC Chair



Volusia Growth Management Commission

September 20, 2024

Carol Kuhn, Planning Director
City of DeLand
120 S. Florida Avenue
DeLand, FL 32720

**RE: VGMC Case #24-044 – City of DeLand
Small Scale Comprehensive Plan Amendment, SMLU-24-112
Certificate of Consistency**

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Sincerely,

Debbie Connors

Debbie Connors
VGMC Chair

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Continuation of Second Reading of Ordinance No. 2024-43, Amending the DeLand Tech Park PD, for 143.24 Acres of Property Located on the South Side of Cassadaga Road, West of Interstate 4. Requested to the January 06, 2025, City Commission Meeting.

DEPARTMENT: Planning

PREPARED BY: Carol Kuhn, Planning Director

ATTACHMENTS: Continuation Memo, ORD-2024-43, Exhibit A - Legal Description - ORD, Exhibit B - First Amendment to DeLand Tech Park PD Agreement - ORD, Attachment A-1 - Legal Description - PD, Exhibit B - Amended PD Plan - PD, Exhibit C - Building Elevations - PD, Z24-081 Staff Report, Z24-081 Renderings, Z24-081 Aerial, Z24-081 Zoning, Z24-081 Added Parcels to the PD

APPROVED BY: Michael Pleus, City Manager, December 11, 2024

SUMMARY/HIGHLIGHT:

The applicant is requesting to amend the Planned Development Agreement for the DeLand Tech Park Planned Development, which was approved by the City Commission on October 3, 2022, originally consisting of 143.24 acres. The purpose of the amendment is to incorporate additional property into the existing Planned Development, update the expiration date of the Planned Development and to allow for off-site Tree Protection Area (TPA).

The amendment provides the option to utilize adjacent property for off-site Tree Protection Area through an easement dedicated to the City of DeLand. The easement agreement will ensure that the city has access to inspect the property. However, all maintenance will be the responsibility of the owner/owner's association. Additionally, the amended agreement requires that when the city determines that it is legally permissible to annex an offsite TPA into the DeLand Tech Park PD, the applicant shall submit an application to once again amend the PD agreement to formally include the offsite TPA within twelve (12) months from the date notice is provided to the city. At that point, once annexed into the city, the offsite TPA will be incorporated into the DeLand Tech Park PD, via an amendment to the PD agreement.

Since first reading, additional edits were made to the amended PD agreement. The changes address internal landscaping requirements, building setbacks and building orientation. Exposed, insulated metal panels are proposed if part of a cold storage or refrigerated storage facility or structure. An example elevation is attached to this amendment. All changes since first reading are in the amended PD agreement and are highlighted in yellow.

On August 14, 2024, the Planning Board recommended approval of the zoning amendment.

On August 19, 2024, the City Commission unanimously voted to approve the zoning amendment on first reading.

On October 21, 2024, the City Commission voted to continue the item to the meeting on November 4, 2024, per the applicant's request.

On November 4, 2024, the City Commission voted to continue the item to the meeting on December 16, 2024, per the applicant's request.

The applicant has requested a continuation of this item until the January 6, 2025 meeting. ke

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

Regional High Value Job Creation

SUSTAINABILITY:

Strategic Focus Area: Preparing for the Future/Sustainability - The Strategic Plan recognizes that "...the city itself is dynamic and that extensive changes will occur in the region in the near and long term future". The subject property is located within the Southwest Activity Center (SWAC). One of the objectives of the SWAC is to, "...provide adequate and appropriate areas resulting in the mixture of urban land uses". The DeLand Tech Park PD supports said objective, as it will provide for commercial, office and light industrial jobs while being located to varying residential uses, such as Canopy Terrace (single-family residential) to the north and Yardly (detached multi-family) to the west.

FISCAL IMPACT:

Once constructed, the DeLand Tech Park PD will positively impact the city's tax roll and increase funds for city services.

RECOMMENDATION:

Request to continue to the January 6, 2025, City Commission Meeting.

BACKGROUND/DISCUSSION:

The subject property lies within the Southwest Activity Center (SWAC) and shall comply with the policies identified in the Local Plan. The DeLand Tech Park PD was originally approved on October 3, 2022 and includes a mixture of commercial and light industrial uses. All development shall comply with the land development regulations and development standards outlined in the PD agreement, to include a maximum impervious area of 60-70%, landscaping requirements that utilize Florida-Friendly plantings and LID - low impact development practices.



Planning Department

Memorandum

TO: City Commission

DATE: December 16, 2024

FROM: Kendall Story, CNU-A

SUBJECT: Request to Continue Second Reading of Ordinance No. 2024-43, First Amendment to the DeLand Tech Park Planned Development: Approximately 143.24 Acres of Property Located on the South Side of Cassadaga Road, West of Interstate 4, to add 3.73 Acres of Property to Allow for off-site Tree Protection Areas. (DeLand Tech Park).

The applicant, Mark Watts with CobbCole, requested to continue the above-referenced application from the December 16, 2024, City Commission meeting to the January 6, 2025, City Commission meeting.

ORDINANCE NO. 2024 - 43

AN ORDINANCE OF THE CITY COMMISSION OF DELAND, FLORIDA, AMENDING THE DELAND TECH PARK PLANNED DEVELOPMENT (PD), ON PROPERTY LOCATED ON THE SOUTH SIDE OF CASSADAGA ROAD, WEST OF INTERSTATE 4; APPROVING AN AMENDMENT TO A PLANNED DEVELOPMENT PLAN ORIGINALLY CONSISTING OF APPROXIMATELY 143.24 +/- ACRES OF PROPERTY; MAKING FINDINGS OF CONSISTENCY WITH THE COMPREHENSIVE LAND USE PLAN FOR THE CITY OF DELAND; DIRECTING CHANGE IN THE COMPREHENSIVE ZONING MAP; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Applicant, Mark Watts, Esquire, on behalf of the owners, has filed for an amendment to the DeLand Tech Park Planned Development (PD) originally consisting of approximately 143.24 +/- acres of land located on the southside of Cassadaga Road, west of Interstate 4, which is more particularly described in the legal description attached hereto as Exhibit “A” and by this reference made a part hereof; and

WHEREAS, the DeLand Tech Park Planned Development was approved by the City Commission on October 3, 2022 (Ordinance No. 2022-30); and

WHEREAS, the applicant is proposing an amendment to the DeLand Tech Park PD to incorporate additional property into the existing PD, update the expiration date of the PD, and to allow for off-site Tree Protection Area; and

WHEREAS, said rezoning is consistent with both the Comprehensive Plan and the purpose and intent of Section 33-32 of the Code of Ordinances of the City of DeLand (the “Code”); and

WHEREAS, the Applicant has submitted an application for the approval of a development plan in order to change certain development standards for the property described in Exhibit “A” (hereinafter the “Property” or the “Project”); and

WHEREAS, the proposed development plan meets or exceeds the minimum conditions and standards for the PD District with respect to minimum development size, perimeter setbacks, comprehensive plan consistency, internal compatibility, external compatibility, open spaces, sidewalks, environmental constraints, internal access and circulation, external transportation access, off-street parking, public facilities and unified control; and

WHEREAS, the proposed development plan is consistent with the Commerce District/West Central District future land use designation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The City Commission has held a public hearing to approve the amendment to the DeLand Tech Park, Planned Development (PD) Agreement originally consisting of approximately 143.24 +/- acres of land located on the southside of Cassadaga Road, west of Interstate 4.

Section 2. Pursuant to the determination made at public hearing, the City Commission hereby amends the Comprehensive Zoning Map of the City to include the land described in Exhibit “A” as DeLand Tech Park PD, Planned Development District.

Section 3. The zoning of the Property as PD, Planned Development District, is made pursuant to Section 33-32 of the Code and the development of the Property shall take place in accordance with that Section and in substantial compliance with the Development Plan Agreement, Maps and other supporting documentation which were previously submitted for the DeLand Tech Park PD, Planned

Development District, as well as the documentation submitted along with the current application, all of which has been filed and will be retained for public inspection in the office of the City Planning Department and constitute a supplement to the official Zoning Map of the City.

Section 4. The approved Development Plan and Development Agreement for DeLand Tech Park PD, Planned Development District, shall be amended as per the attached Exhibit “B” which by this reference made a part hereof.

Section 5. The failure of the approved Development Plan to address a particular permit, condition, term or restriction shall not relieve the Applicant of the necessity of complying with any law governing said permitting requirements, conditions, terms or restrictions, as same may be amended or enacted from time to time in the future. All current land development regulations of the City are applicable to the PD District except to the extent that they conflict with a specific provision of the approved Development Plan.

Section 6. At the time of development, the Applicant shall comply with all relevant building codes and development standards contained in the City’s Code of Ordinances or in the Development Plan; provided, however, that the development standards contained in the adopted Development Plan shall supersede comparable standards contained in the Code of Ordinances.

Section 7. Pursuant to Article 5 of the City’s Land Development Regulations, the Applicant shall comply with all applicable infrastructure regulations.

Section 8. The Planning Director is hereby directed to change the Comprehensive Zoning Map of the City of DeLand to conform with the change of zoning enacted in this Ordinance.

Section 9. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, that holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 10. This Ordinance shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 21st day of October, 2024.

Christopher M. Cloudman
Mayor - Commissioner

ATTEST:

Julie A. Hennessy
City Clerk - Auditor

Passed on first reading: August 19, 2024
Adopted on second reading: October 21, 2024

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney

"EXHIBIT A"

AMENDED LEGAL DESCRIPTION

LONGLEAF FOUR, LLC/DELAND TECH PARK

All that tract or parcel of land situate in Section 6, Township 18 South, Range 31 East, Volusia County, Florida, being more particularly described as follows:

Commence at the Northwest corner of said Section 6, thence proceed North 89°53'22" East, along said Northerly line, a distance of 312.84' to the Southwest corner of Section 36 of Township 17 South, Range 31 East; thence continue along said Northerly line, North 89°54'31" East, a distance of 1088.49'; thence departing said Northerly line, South 00°14'12" East, a distance of 1392.56' to the Southerly monumented Right of Way line of Cassadaga Road (County Road 4139) and the **Point of Beginning**; thence North 89°19'39" East, along said Southerly Right of Way line, a distance of 527.85' to the beginning of a curve concave to the Northwest, having a Radius of 300.00', a Central Angle of 25°44'19", a Chord Bearing of North 76°27'29" East, a Chord Distance of 133.64', and an Arc Length of 134.77' to a Point of Cusp of said curve; thence departing said curve, continue along said monumented Southerly Right of Way line, South 42°48'57" East, a distance of 117.98'; thence continue, South 65°48'52" East, a distance of 328.72'; thence continue, North 24°09'13" East, a distance of 279.20'; thence continue, South 72°13'09" East, a distance of 170.39' to the Point of Curvature of a curve concave to the Northeast, having a Radius of 763.41', a Central Angle of 12°48'53", a Chord Bearing of South 78°37'35" East, a Chord Distance of 170.39', and an Arc Length of 170.74' to the Point of Tangency; thence continue, South 85°02'02" East, a distance of 296.20'; thence continue North 89°17'02" East, a distance of 313.15' to the intersection of said monumented southerly Right of Way line of said Cassadaga Road and the Westerly Limited Access Right of Way line of Interstate 4 (State Road 400) as shown on Florida Department of Transportation Right of Way Map, Section 79110, Financial Project 242655-1; thence departing said Southerly Right of Way line, thence South 15°45'27" West, along said Westerly limited Access Right of Way line, a distance of 2,426.29' to the intersection of said Westerly Limited access Right of Way line and the Southerly line of the North one-half of Government Lot 7 of said Section 6; thence departing said Westerly Limited Access Right of Way line, North 89°30'27" West, along said southerly lines of said Government Lot 7 and Government Lot 6, a distance of 802.87' to the Southeast corner of Lot 19 of Yourlando Farms and Groves, according to the Map of Plat recorded in Map Book 10, Pages 227-228, Public Records of Volusia County, Florida; thence North 89°50'30" West, along the South lines of Lots 19 and 20 of said Plat, a distance of 617.69 feet to the Southwest corner of said Lot 20, also being the Northeast corner of Lot 27 of said Plat; thence South 00°14'50" East, along the Easterly line of Lot 27, a distance of 250.09' thence departing said Easterly line, South 35°50'28" West, a distance of 354.28' to the Northerly Right of Way line of State Road 472, as shown on said Florida Department of Transportation Right of Way Map, thence North 54°12'12" West, along said Northerly Right of Way line, a distance of 1,481.04' to the intersection of said Northerly Right of Way line, and the Easterly Right of Way line of Dr. Martin Luther King, Jr Beltway as shown on Volusia County, Florida Right of Way Map, Project 1113-3; thence departing said Northerly Right of Way line, North 00°27'52" West, along said Easterly Right of Way line, a distance of 703.97' to the Point of Curvature of a curve concave to the Southeast, having a Radius of 98.00', a Central Angle of 45°56'03', a Chord Bearing of North 22°30'10" East, a Chord Distance of 76.55' and an Arc length of 78.64' to the Point of Tangency; thence continue North 45°28'12" East, a distance of 26.79' to a Point of Cusp on a curve concave to the East, having a Radius of 5,629.58', a Central Angle of 02°41'25", a Chord Bearing of North 04°08'35" East, a Chord Distance of 264.31' and an Arc Length of 264.33'; thence departing said curve and said Easterly Right of Way, North 89°29'37" East, a distance of 361.47' to the Point of Curvature of a curve concave to the South, having a Radius of 1,440.00', a Central Angle of 12°42'11", a Chord Bearing of South 84°07'35" East, a Chord distance of 318.61', and an Arc Length of 319.26' to the end of said Curve; thence North 12°13'31" East, a distance of 80.00' to the beginning of a non-tangent curve concave to the Southwest, having a Radius of 1520.00', a Central Angle of 03°39'55", a Chord Bearing of South 75°56'32" East, a Chord Distance of 97.22', and an Arc Length of 97.24' to the end of said curve; thence South 74°06'34" East, a

distance of 169.10' to the Point of Curvature of a curve concave to the North, having a Radius of 1,000.00', a Central Angle of 15°36'56", a Chord Bearing of South 81°55'02" East, a Chord Distance of 271.70', and an Arc Length of 272.54 feet to the Point of Tangency being on Southerly line of said Government Lot 4; thence South 89°43'30" East, along said Southerly line, a distance of 118.80' to the Northwest corner of said Lot 17, also being the Southeast corner of said Government Lot 4; thence North 00°14'21" West, along the Easterly line of said Government Lot 4, a distance of 1,036.68' to the **Point of Beginning**.

Said tract or parcel contains **143.24 Acres**, More or Less.

TOGETHER WITH

That portion of the South 1/2 of the East 1/2 of Government Lot 3, Section 6, Township 18 South, Range 31 East, Volusia County, Florida, lying within 75 feet of the centerline of the Interstate 4 frontage Road as shown on the Volusia County Right of Way Maps, Project No.4 738-1, being more particularly described as follows:

Commencing at the Southwest Corner of Government Lot 4, Section 6, Township 18 South, Range 31 East, Volusia County, Florida, being a 4" x 4" Concrete Monument stamped "VOL. CO. N/W GOV. LOT 5"; run thence South 89°42'30" East, along the. South line of said Government Lot 4, and the South Line of aforesaid Government Lot 3, a distance of 2336.77 feet to a point on the Centerline of the Interstate 4 Frontage Road at Station 122+68.96, and the POINT OF BEGINNING; thence North 89°42'30" West, along said South Line of Government Lot 3, a distance of 86.25 to a point on the Westerly Right of Way line of the Interstate 4 Frontage Road; thence North 29°52'47" East, along said Right of Way line, a distance of 967.86 feet to a point on the East Line of aforesaid Government Lot 3; thence South 00°16'04" East, along said East line, a distance of 149.33 feet to a point on the aforesaid centerline at Station 130+65.10; thence continue South 00°16'04" East, along said East line, a distance of 149.33 feet to a point on the Easterly Right of Way line of the Interstate 4 Frontage Road; thence South 29°52'47" West, along said Right of Way line, a distance of 624.42 feet to a point on the South line of aforesaid Government Lot 3; thence North 89°42'30" West, along said South line, a distance of 86.25 feet to the POINT OF BEGINNING;

The Property Appraiser's Parcel Identification Number of the Property is: 8106-00-00-0071

The above-described parcel contains **2.74 Acres**, More or Less.

TOGETHER WITH

LEGAL DESCRIPTION (POND PARCEL TO LONGLEAF FOUR, LLC):

A PORTION OF THE SOUTH ½ OF GOVERNMENT LOT 3, SECTION 6, TOWNSHIP 18 SOUTH, RANGE 31 EAST, VOLUSIA COUNTY FLORIDA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHEAST CORNER OF THE CANOPY TERRACE SUBDIVISION AS RECORDED IN MAP BOOK 63, PAGES 139 THROUGH 143 OF THE PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, SAID CORNER ALSO BEING THE NORTHWEST CORNER OF AFORESAID GOVERNMENT LOT 3; THENCE RUNS 00°14'47" E {S 00°14'44" E, PLAT), ALONG THE EAST LINE OF SAID CANOPY TERRACE SUBDIVISION AND THE WEST LINE OF SAID GOVERNMENT LOT), A DISTANCE OF 1300.54 FEET {1300.63', PLAT) TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF CASSADAGA ROAD AS DESCRIBED IN OFFICIAL RECORDS BOOK 3779, PAGE 3818 OF THE AFORESAID PUBLIC RECORDS; THENCE CONTINUE, S 00°14'47" E, ALONG THE WEST LINE OF SAID GOVERNMENT LOT 3, A DISTANCE OF 100.00 FEET TO ITS INTERSECT/ON SOUTH RIGHT-OF-WAY LINE OF SAID CASSADAGA ROAD; THENCE, DEPARTING THE WEST LINE OF SAID GOVERNMENT LOT 3, RUN N 89°31'01" E, ALONG THE EASTERLY EXTENSION OF THE SOUTH RIGHT-OF-

WAY LINE OF CASSADAGA ROAD AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 3779, PAGE 3818, A DISTANCE OF 707.66 FEET TO ITS INTERSECT/ON WITH THE WESTERLY BOUNDARY LINE OF THOSE LANDS DEEDED TO THE COUNTY OF VOLUSIA IN OFFICIAL RECORDS BOOK 5243, PAGE 4423 OF THE AFORESAID PUBLIC RECORDS AND THE POINT OF BEGINNING: THENCE CONTINUE N 89°31'01" E, A DISTANCE OF 414.52 FEET TO A POINT ON THE EASTERLY BOUNDARY LINE OF THOSE AFORESAID LANDS DEEDED TO COUNTY OF VOLUSIA IN OFFICIAL RECORDS BOOK 5243, PAGE 4423; THENCE, DEPARTING THE SAID EASTERLY EXTENSION, RUN ALONG THE BOUNDARY OF THOSE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 5243, PAGE 4423 THE FOLLOWING THREE (3) COURSES, S 24°14'52" W {S 24°02'55" W, DEED), A DISTANCE OF 202.81 FEET; THENCE N 65°45'10" W (N 65°56'05" W, DEED), A DISTANCE OF 330.00 FEET; THENCE N 33°27'08" W, {N 33°38'05" W, DEED), A DISTANCE OF 55.02 FEET TO ITS INTERSECTION WITH THE AFORESAID EASTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF CASSADAGA ROAD AND THE POINT OF BEGINNING.

THE ABOVE-DESCRIBED PARCEL CONTAINS 43,031 SQUARE FEET (**0.99 ACRES**) MORE OR LESS.

TOTAL ACREAGE: 146.97 acres, more or less

FIRST AMENDMENT TO DELAND TECH PARK
PLANNED DEVELOPMENT AGREEMENT

This First Amendment to the Planned Development Agreement (the "First Amendment") is made this ____ day of _____, 2024, between the **CITY OF DELAND**, a Florida municipal corporation (hereafter, the "City"), whose mailing address is 120 S. Florida Avenue, DeLand, FL 32720, and **LONGLEAF FOUR, LLC**, a limited liability company, whose mailing address is 320 N. Meridian St., Ste 700, Indianapolis, IN 46204 (hereafter, "Applicant").

WHEREAS, the City and Applicant previously entered into that certain Planned Development Agreement (the "PD Agreement") dated on or about **Month XX, 2024**, and recorded in Official Records Book **XXXX, Page XXXX** of the Public Records of Volusia County, Florida in connection with the rezoning of ± 143.24 acres known as the "DeLand Tech Park PD"; and

WHEREAS, the Applicant wishes to amend the DeLand Tech Park PD to incorporate an additional + 3.73 acres of property, more specifically described in Exhibit "A-1", for a total of ± 146.97 acres of property, and to revise the reverter provision; and

WHEREAS, the application to amend the DeLand Tech Park PD was duly and properly filed with the City on April 10, 2024, and the application was reviewed by the City's Community Development Department and determined to be consistent with the City's Comprehensive Plan; and

WHEREAS, public hearings on this First Amendment to the DeLand Tech Park Planned Development Agreement were held by the City of DeLand's Planning Board on August 14, 2024, and the City Commission on August 19, 2024, and **Month XX, XXXX**, after due public notice was provided in accordance with the City's Land Development Regulations Ordinance No. 2013-11, as amended.

WHEREAS, the owners of the properties: Longleaf Four, LLC, Stonekirk Ventures, LLC, J. Scott Kirk, and W.L. Kirk, Jr., are in agreement with the provisions of this Amendment.

NOW THEREFORE, the City and Applicant acknowledge and agree that the DeLand Tech Park PD is hereby amended to reflect the following changes, revisions and amendments to the DeLand Tech Park Planned Development Agreement and amended Planned Development Plan:

1. Exhibit A-1 is added to the Development Agreement as an addendum to Exhibit A – Legal Description to incorporate the additional 3.73 acres of property into the PD.

See attached Exhibit “A-1”

2. Exhibit B is amended to replace the existing Planned Development Plan of the Development Agreement to incorporate additional acreage.

See attached Exhibit “B”.

3. The following revisions are made to certain standards set forth in Section E:

1. The following lot development criteria shall apply to industrial or similar development within the DeLand Tech Park PD:

- a. Maximum building height: 65 feet (ft.)
- b. Minimum perimeter building setbacks*:

(a) Side, Street: 30 ft.

Side, Interior: 10 ft.

(b) Front: 35 ft.

(c) Rear: 25 ft.

*Minimum perimeter building setbacks shall not be required adjacent to stormwater tracts or internal drive aisles.

4. Landscape buffer requirements: The landscape buffers shall be installed per the City's applicable Land Development Regulations (see Buffer Standards listed in 33.92.02 of the City of Deland Land Development Regulations), unless otherwise noted herein. No landscape buffers shall be required adjacent to internal property or tract boundaries within the industrial

areas of the DeLand Tech Park PD. Existing vegetation within the buffers will be preserved to the extent possible; however, changing the grade within the proposed landscape buffer will be permitted, provided that the graded area will be replanted using native or low-water landscape material and may use a combination of *saved* and planted material to meet this standard.

6. Architectural and Site Design Standards:

1. As to industrial structures within the property, the following architectural standards shall apply:

a. The exterior materials shall be of hard wall construction, meaning pre-cast or tilt-up concrete panels, masonry or cast stone. Exposed insulated metal panels shall be permitted if part of a cold storage or refrigerated storage facility or structure. Accent materials at or near office areas, entrances or along the facades of the building, as designed to provide a break in the continuous facade of the principal industrial building, may consist of wood, or wood appearing materials, architectural metal panels or metal and glass panels. Examples of acceptable building elevations are attached as Exhibit "C" .

b. A parapet wall, ~~or~~ rooftop screen, or fence shall be installed to screen mechanical equipment that may be installed on the roof of the principal industrial building. A parapet wall, ~~or~~ rooftop screen or fence shall not be included in the measurement of the total height of the principal industrial building. The purpose of the parapet wall, ~~or~~ rooftop screen or fence is to screen rooftop mechanical units from the line of sight of 1-4, Kirk Drive and Cassadaga Road, acknowledging that,

depending on surrounding elevations, such rooftop units may not be entirely screened from view from these roadways.

- c. Industrial buildings located along or oriented to 1-4 shall be oriented so that ~~their long axis runs east to west in order that the more narrow ends of the buildings are oriented toward 1-4.~~ ~~No~~ loading bays shall face 1-4.

...

- e. The building facade of a principal industrial building that is facing 1-4 shall include a minimum of at least three (3) of the four (4) following architectural elements:

- i. Corner offices with appropriate window panels and entryways, as extending at least ~~12' 10'~~ in height;

- 4. Subparagraph F(2)(g) is added as follows:

- f. Option for Off-site TPA. At the Applicant's option, TPA areas shown on the Planned Development Plan may be replaced, in whole or in part, through the dedication of one or more areas of land located within the City's incorporated area and adjacent to the Property (including across any public right of way) as TPA ("Offsite TPA"). If Offsite TPA is provided, the Applicant shall provide an easement dedicating the Offsite TPA area to the City in a form acceptable to the City Attorney during subdivision or final site plan review. The Offsite TPA easement shall provide the City with the right to access and inspect the Offsite TPA area, but shall not obligate the City to perform any ongoing maintenance in the Offsite TPA area. Offsite TPA area dedicated in accordance with this section may also count toward the required open space for the development of the Property. When the City

determines that it is legally permissible to annex an offsite TPA area in the DeLand Tech Park PD, the Applicant shall submit an application to amend the DeLand Tech Park PD to formally include the Offsite TPA within twelve (12) months from the date notice is provided by the City.

5. Paragraph L – Reverter Provision is amended to replace the paragraph in its entirety with the Expiration condition as follows (changes shown in ~~strike through~~/underline format):

~~L. Reverter Provision: The City Commission may rezone any portion of the project which has not secured a final development order on or before 7 years from the effective date of this ordinance as may be necessary or appropriate to protect adjoining properties or the public health, safety and welfare, unless the City Commission, for good cause shown, shall extend the time period indicated in this paragraph.~~

L. Expiration: The terms of this Development Agreement shall be vested upon issuance of a final plat development order for the development issued within five (5) years from the effective date of the ordinance which adopts the Planned Development Plan unless the City Commission, for good cause shown, extends the time period indicated in this paragraph. If not vested by said date, the Planned Development Plan shall expire and will be of no further force or effect and no development shall occur on the subject property until it is rezoned. The City Commission may rezone the subject property as may be necessary or appropriate to protect adjoining properties or the public health, safety and welfare if the Planned Development Plan expires.

IN WITNESS WHEREOF, the City and the Applicant have caused this First Amendment to the DeLand Tech Park Planned Development Agreement to be duly executed by their authorized representatives as of the last date entered below.

(Signatures on Following Pages)

ATTEST:

City Commission of DeLand Florida

Michael Pleus
City Manager

Christopher M. Cloudman
Mayor

STATE OF FLORIDA

CITY OF DELAND

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this _____ day of _____ (mo/yr), by Michael Pleus and Christopher M. Cloudman, as City Manager and Mayor, City of DeLand, respectively, on behalf of the City of DeLand, and who are personally known to me.

NOTARY PUBLIC, STATE OF FLORIDA

Type or Print Name:

Commission No.: _____

My Commission Expires: _____

WITNESSES

LONGLEAF FOUR, LLC

Print Name

Sign Name

Print Name

Sign Name

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or
☐ online notarization this ____ day of _____, 2024, by Harry F. McNaught, as Manager of
LONGLEAF FOUR, LLC, who is personally known to me or has produced
_____ as identification.

Seal

Notary Public

Type or Print Name: _____

Commission No. _____

My Commission Expires: _____

WITNESSES

STONEKIRK VENTURES, LLC

Print Name

Sign Name

Print Name

Sign Name

By: _____

Print: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this ____ day of _____, 2024, by _____, as _____ for and on behalf of **STONEKIRK VENTURES, LLC**, who is personally known to me or has produced _____ as identification.

Seal

Notary Public

Type or Print Name: _____

Commission No. _____

My Commission Expires: _____

WITNESSES

W. L. Kirk Jr. Trustees and J. Scott Kirk

Print Name

Sign Name

Print Name

Sign Name

By: _____

Print: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this ____ day of _____, 2024, by _____, as _____, who is personally known to me or has produced _____ as identification.

Seal

Notary Public

Type or Print Name: _____

Commission No. _____

My Commission Expires: _____

WITNESSES

W. L. Kirk, Jr.

Print Name

Sign Name

Print Name

Sign Name

By: _____

Print: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this ____ day of _____, 2024, by _____, as _____, who is personally known to me or has produced _____ as identification.

Seal

Notary Public

Type or Print Name: _____

Commission No. _____

My Commission Expires: _____

Attachment A-1
Addendum to Legal Description

Exhibit B
Amended PD Plan

Exhibit C
Building Elevations

AMENDED LEGAL DESCRIPTION

LONGLEAF FOUR, LLC/DELAND TECH PARK

All that tract or parcel of land situate in Section 6, Township 18 South, Range 31 East, Volusia County, Florida, being more particularly described as follows:

Commence at the Northwest corner of said Section 6, thence proceed North 89°53'22" East, along said Northerly line, a distance of 312.84' to the Southwest corner of Section 36 of Township 17 South, Range 31 East; thence continue along said Northerly line, North 89°54'31" East, a distance of 1088.49'; thence departing said Northerly line, South 00°14'12" East, a distance of 1392.56' to the Southerly monumented Right of Way line of Cassadaga Road (County Road 4139) and the **Point of Beginning**; thence North 89°19'39" East, along said Southerly Right of Way line, a distance of 527.85' to the beginning of a curve concave to the Northwest, having a Radius of 300.00', a Central Angle of 25°44'19", a Chord Bearing of North 76°27'29" East, a Chord Distance of 133.64', and an Arc Length of 134.77' to a Point of Cusp of said curve; thence departing said curve, continue along said monumented Southerly Right of Way line, South 42°48'57" East, a distance of 117.98'; thence continue, South 65°48'52" East, a distance of 328.72'; thence continue, North 24°09'13" East, a distance of 279.20'; thence continue, South 72°13'09" East, a distance of 170.39' to the Point of Curvature of a curve concave to the Northeast, having a Radius of 763.41', a Central Angle of 12°48'53", a Chord Bearing of South 78°37'35" East, a Chord Distance of 170.39', and an Arc Length of 170.74' to the Point of Tangency; thence continue, South 85°02'02" East, a distance of 296.20'; thence continue North 89°17'02" East, a distance of 313.15' to the intersection of said monumented southerly Right of Way line of said Cassadaga Road and the Westerly Limited Access Right of Way line of Interstate 4 (State Road 400) as shown on Florida Department of Transportation Right of Way Map, Section 79110, Financial Project 242655-1; thence departing said Southerly Right of Way line, thence South 15°45'27" West, along said Westerly limited Access Right of Way line, a distance of 2,426.29' to the intersection of said Westerly Limited access Right of Way line and the Southerly line of the North one-half of Government Lot 7 of said Section 6; thence departing said Westerly Limited Access Right of Way line, North 89°30'27" West, along said southerly lines of said Government Lot 7 and Government Lot 6, a distance of 802.87' to the Southeast corner of Lot 19 of Yourlando Farms and Groves, according to the Map of Plat recorded in Map Book 10, Pages 227-228, Public Records of Volusia County, Florida; thence North 89°50'30" West, along the South lines of Lots 19 and 20 of said Plat, a distance of 617.69 feet to the Southwest corner of said Lot 20, also being the Northeast corner of Lot 27 of said Plat; thence South 00°14'50" East, along the Easterly line of Lot 27, a distance of 250.09' thence departing said Easterly line, South 35°50'28" West, a distance of 354.28' to the Northerly Right of Way line of State Road 472, as shown on said Florida Department of Transportation Right of Way Map, thence North 54°12'12" West, along said Northerly Right of Way line, a distance of 1,481.04' to the intersection of said Northerly Right of Way line, and the Easterly Right of Way line of Dr. Martin Luther King, Jr Beltway as shown on Volusia County, Florida Right of Way Map, Project 1113-3; thence departing said Northerly Right of Way line, North 00°27'52" West, along said Easterly Right of Way line, a distance of 703.97' to the Point of Curvature of a curve concave to the Southeast, having a Radius of 98.00', a Central Angle of 45°56'03", a Chord Bearing of North 22°30'10" East, a Chord Distance of 76.55' and an Arc length of 78.64' to the Point of Tangency; thence continue North 45°28'12" East, a distance of 26.79' to a Point of Cusp on a curve concave to the East, having a Radius of 5,629.58', a Central Angle of 02°41'25", a Chord Bearing of North 04°08'35" East, a Chord Distance of 264.31' and an Arc Length of 264.33'; thence departing said curve and said Easterly Right of Way, North 89°29'37" East, a distance of 361.47' to the Point of Curvature of a curve concave to the South, having a Radius of 1,440.00', a Central Angle of 12°42'11", a Chord Bearing of South 84°07'35" East, a Chord distance of 318.61', and an Arc Length of 319.26' to the end of said Curve; thence North 12°13'31" East, a distance of 80.00' to the beginning of a non-tangent curve concave to the Southwest, having a Radius of 1520.00', a Central Angle of 03°39'55", a Chord Bearing of South 75°56'32" East, a Chord Distance of 97.22', and an Arc Length of 97.24' to the end of said curve; thence South 74°06'34" East, a distance of 169.10' to the Point of Curvature of a curve concave to the North, having a Radius of 1,000.00', a Central Angle of 15°36'56", a Chord Bearing of South 81°55'02" East, a Chord Distance of 271.70', and an Arc Length of 272.54 feet to the Point of Tangency being on Southerly line of said Government Lot 4;

thence South 89°43'30" East, along said Southerly line, a distance of 118.80' to the Northwest corner of said Lot 17, also being the Southeast corner of said Government Lot 4; thence North 00°14'21" West, along the Easterly line of said Government Lot 4, a distance of 1,036.68' to the **Point of Beginning**.

Said tract or parcel contains **143.24 Acres**, More or Less.

TOGETHER WITH

That portion of the South 1/2 of the East 1/2 of Government Lot 3, Section 6, Township 18 South, Range 31 East, Volusia County, Florida, lying within 75 feet of the centerline of the Interstate 4 frontage Road as shown on the Volusia County Right of Way Maps, Project No.4 738-1, being more particularly described as follows:

Commencing at the Southwest Corner of Government Lot 4, Section 6, Township 18 South, Range 31 East, Volusia County, Florida, being a 4" x 4" Concrete Monument stamped "VOL. CO. N/W GOV. LOT 5"; run thence South 89°42'30" East, along the South line of said Government Lot 4, and the South Line of aforesaid Government Lot 3, a distance of 2336.77 feet to a point on the Centerline of the Interstate 4 Frontage Road at Station 122+68.96, and the POINT OF BEGINNING; thence North 89°42'30" West, along said South Line of Government Lot 3, a distance of 86.25 to a point on the Westerly Right of Way line of the Interstate 4 Frontage Road; thence North 29°52'47" East, along said Right of Way line, a distance of 967.86 feet to a point on the East Line of aforesaid Government Lot 3; thence South 00°16'04" East, along said East line, a distance of 149.33 feet to a point on the aforesaid centerline at Station 130+65.10; thence continue South 00°16'04" East, along said East line, a distance of 149.33 feet to a point on the Easterly Right of Way line of the Interstate 4 Frontage Road; thence South 29°52'47" West, along said Right of Way line, a distance of 624.42 feet to a point on the South line of aforesaid Government Lot 3; thence North 89°42'30" West, along said South line, a distance of 86.25 feet to the POINT OF BEGINNING;

The Property Appraiser's Parcel Identification Number of the Property is: 8106-00-00-0071

The above-described parcel contains **2.74 Acres**, More or Less.

TOGETHER WITH

LEGAL DESCRIPTION (POND PARCEL TO LONGLEAF FOUR, LLC):

A PORTION OF THE SOUTH ½ OF GOVERNMENT LOT 3, SECTION 6, TOWNSHIP 18 SOUTH, RANGE 31 EAST, VOLUSIA COUNTY FLORIDA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHEAST CORNER OF THE CANOPY TERRACE SUBDIVISION AS RECORDED IN MAP BOOK 63, PAGES 139 THROUGH 143 OF THE PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, SAID CORNER ALSO BEING THE NORTHWEST CORNER OF AFORESAID GOVERNMENT LOT 3; THENCE RUNS 00°14'47" E {S 00°14'44" E, PLAT), ALONG THE EAST LINE OF SAID CANOPY TERRACE SUBDIVISION AND THE WEST LINE OF SAID GOVERNMENT LOT), A DISTANCE OF 1300.54 FEET {1300.63', PLAT) TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF CASSADAGA ROAD AS DESCRIBED IN OFFICIAL RECORDS BOOK 3779, PAGE 3818 OF THE AFORESAID PUBLIC RECORDS; THENCE CONTINUE, S 00°14'47" E, ALONG THE WEST LINE OF SAID GOVERNMENT LOT 3, A DISTANCE OF 100.00 FEET TO ITS INTERSECT/ON SOUTH RIGHT-OF-WAY LINE OF SAID CASSADAGA ROAD; THENCE, DEPARTING THE WEST LINE OF SAID GOVERNMENT LOT 3, RUN N 89°31'01" E, ALONG THE EASTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF CASSADAGA ROAD AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 3779, PAGE 3818, A DISTANCE OF 707.66 FEET TO ITS INTERSECT/ON WITH THE WESTERLY BOUNDARY LINE OF THOSE LANDS DEEDED TO THE COUNTY OF VOLUSIA IN OFFICIAL RECORDS BOOK 5243, PAGE 4423 OF THE AFORESAID

PUBLIC RECORDS AND THE POINT OF BEGINNING: THENCE CONTINUE N 89°31'01" E, A DISTANCE OF 414.52 FEET TO A POINT ON THE EASTERLY BOUNDARY LINE OF THOSE AFORESAID LANDS DEEDED TO COUNTY OF VOLUSIA IN OFFICIAL RECORDS BOOK 5243, PAGE 4423; THENCE, DEPARTING THE SAID EASTERLY EXTENSION, RUN ALONG THE BOUNDARY OF THOSE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 5243, PAGE 4423 THE FOLLOWING THREE (3) COURSES, S 24°14'52" W {S 24°02'55" W, DEED), A DISTANCE OF 202.81 FEET; THENCE N 65°45'10" W (N 65°56'05" W, DEED), A DISTANCE OF 330.00 FEET; THENCE N 33°27'08" W, {N 33°38'05" W, DEED), A DISTANCE OF 55.02 FEET TO ITS INTERSECTION WITH THE AFORESAID EASTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF CASSADAGA ROAD AND THE POINT OF BEGINNING.

THE ABOVE-DESCRIBED PARCEL CONTAINS 43,031 SQUARE FEET **(0.99 ACRES)** MORE OR LESS.

TOTAL ACREAGE: 146.97 acres, more or less





PPG1161-7 BRILLIANT BLUE



mcmillan | pazdan | smith
ARCHITECTURE

**PLANNING DEPARTMENT STAFF REPORT
TO
PLANNING BOARD**

August 14, 2024

Continued from July 17, 2024

APPLICATION NO.: Z24-081

APPLICANT: Mark Watts, CobbCole

REQUEST: Amend the existing zoning designation from Volusia County's R-4 (Urban Single-Family) and DeLand Tech Park Planned Development to First Amendment to DeLand Tech Park Planned Development

APPLICABLE REGULATIONS:

Article IV	OVERLAY AND FLOATING ZONES
	Sec. 33-32 – Planned Development District.
Article XII	ADMINISTRATION AND ENFORCEMENT
	Sec. 33-135 – Procedure for text amendments & rezoning.

A. SITE FACTORS:

Location:	Northwest quadrant of SR 472 and Interstate 4
Parcel Size:	± 3.73 being added to original PD
Land Use:	Southwest Activity Center (Commerce District/West Central District)
Existing Zoning:	Volusia County R-4, Tech Park Planned Development
Existing Use:	Mostly undeveloped

	SURROUNDING USE:	SURROUNDING ZONING:
North:	VC: ULI; SWAC Community	Kirk DeLand PD (Canopy Terrace); R-4
South:	Orange City	Orange City
East:	VC: ULI	VC: RR
West:	VC: Unincorporated	VC: Unincorporated

B. ANALYSIS:

The applicant is requesting to amend the Planned Development Agreement for the DeLand Tech Park Planned Development, which was approved by the City Commission on October 3, 2022, originally consisting of 143.24 acres. The purpose of the amendment is to incorporate additional property into the existing Planned Development, update the expiration date of the Planned Development and to allow for off-site Tree Protection Area (TPA). The additional property will add 3.73 acres of property to DeLand Tech Park, with a grand total of 146.97 acres. Additionally, the amendment provides the option to utilize adjacent property for off-site Tree Protection Area through an easement dedicated to the City of DeLand. The easement agreement will ensure that the city has access to inspect the property, however, all maintenance will be the responsibility of the owner/owner's association.

Additionally, the amended agreement requires that when the city determines that it is legally permissible to annex an offsite TPA in the DeLand Tech Park PD, the applicant shall submit an application to once again amend the PD agreement to formally include the offsite TPA within twelve (12) months from the date notice is provided to the city. At that point, once annexed into the city, the offsite TPA will be incorporated into the DeLand Tech Park PD, via an amendment to the PD agreement.

The subject property lies within the Southwest Activity Center (SWAC) and shall comply with the policies identified within the Local Plan as “Commerce” and “West Central”. According to the vision of the SWAC, the ultimate goal is to develop a key employment area for the City of DeLand and the rest of southwest Volusia County. As described in the original Planned Development, the applicant seeks to develop the eastern side of the subject property as industrial space and the western side of the property as commercial/neighborhood retail.

None of the development standards from the original DeLand Tech Park Planned Development agreement are being changed and the developer will need to follow the requirements that were previously outlined in the original Planned Development Agreement such as maximum impervious area and all landscaping standards.

Section 33-135 of the Land Development Regulations provides the following criteria, which the City Commission shall utilize in reviewing a rezoning request:

1. Is the proposed rezoning consistent with the Comprehensive Land Use Plan, the land use, zoning pattern and character of the surrounding area?

The proposed zoning classification of Planned Development is consistent with the Comprehensive Land Use Plan and the existing Commerce/West Central District Future Land Use Designations.

2. Will the proposed rezoning have an impact upon the environment or natural resources?

The site is heavily wooded and the proposed development would reduce this tree coverage significantly. However, the Planned Development Agreement and associated plan ensures that tree preservation areas, buffering and other tree requirements meet the minimum standards of the Land Development Regulations. The proposed development should not have any other negative impacts on environmental or natural resources on the site or the surrounding area. The developer will be required to conduct an environmental study of the property prior to site plan approval.

3. Will the proposed rezoning have an impact upon the economy of the affected area?

The subject site is currently vacant. The proposed rezoning would allow for development of commercial and industrial uses, which would lead to additional jobs and tax revenue for the City.

4. Will the proposed rezoning have an impact upon governmental services?

Governmental services such as potable water, sewer, code enforcement, police, and fire are available for the subject property.

The Southwest Activity Center (SWAC) has trip allowances based on the uses and the district (Commerce/West Central/Community). According to the SWAC plan, the maximum allowable trips for the Commerce district is 13,700 average daily trips; for the West Central District the allowable trips totals to 19,600 average daily trips; and for the Community district, the maximum allowable average daily trips per day is 4,700 trips.

In a Trip Comparison Memo provided by the applicant dated May 27, 2022, the three land use categories for the SWAC are compared. In this memo, trip data for upcoming projects within the SWAC are compared with the maximum trip threshold for the entirety of the SWAC, if fully developed. The comparison includes not only the DeLand Tech Park Planned Development, but it also includes data from the proposed DeLand CTC development, Canopy Terrace and a trip projection for the Advent Health parcel. The provided trip comparison demonstrates how the proposed DeLand Tech Park Planned Development will not cause the maximum number of trips allotted in the SWAC plan to be exceeded.

The applicant also submitted a Traffic Impact Analysis dated July 2023 which was reviewed by staff. The additional acreage being added as part of this amendment to DeLand Tech Park is not anticipated to have any affect on the original study.

5. Are there changes in the circumstances or conditions affecting the area since the original assignment of zoning that will support the proposed zoning?

There have not been any changes in the area surrounding DeLand Tech Park since its original approval in 2022.

6. Was there a mistake in the original classification?

There was no mistake in the original classification.

7. Will the proposed rezoning have any effect upon the use or value of the affected area?

The proposed project will be developed for industrial, neighborhood commercial and retail uses, all of which will positively contribute to the jobs in the area. The proposed rezoning will not have an effect on the use or negatively affect the value of the area, as the proposed development is in line with the City's long-range plans.

Additionally, the development will provide a road connecting the north end of the development to the south end, lessening congestion on nearby thoroughfares.

8. Will the proposed rezoning have an impact upon public health, safety and welfare?

Impacts upon public health, safety and welfare will generally be positive impacts, as the development will reduce traffic congestion from roads by providing alternate routes for drivers. The approval of the amendment should have no additional impacts, as the property being added into the Planned Development totals less than one acre.

C. CONCLUSION:

The original Southwest Activity Center (SWAC) designation was designed for high intensity uses including office, commercial, industrial and recreational uses. With this application, the applicant is proposing a rezoning from Volusia County's R-4 to the First Amendment to DeLand Tech Park Planned Development in order to develop the subject property, to include the additional acreage, allow for off-site Tree Protection Area, and to modify the expiration date.

D. STAFF RECOMMENDATION:

Staff recommends that the Planning Board forward to the requested amendment to City Commission recommending approval for the rezoning request.



225 E. Robinson Street
Suite 300
Orlando, FL 32801
407.839.4006
Certificate of Authorization
Number FL #7932

DESIGN NARRATIVE

THE LANDSCAPE DESIGN GOAL FOR THE DELAND TECH PARK IS TO CREATE A UNIFYING LANDSCAPE CHARACTER AND SETTING WITH THE SURROUNDING ENVIRONMENT THAT IS INVITING, SAFE, AND COMPLEMENTS THE EXISTING LANDSCAPE. CONSISTENCY IN LANDSCAPE MATERIALS, FORM, AND ORGANIZATION WILL COLLECTIVELY RESULT IN A COHERENT HIGH-QUALITY ENVIRONMENT ENCOURAGING CONSISTENT SITE DESIGNS FOR FUTURE BUILDING EXPANSIONS IN THIS PLANNED DEVELOPMENT AS WELL AS CREATE A STRONG "SENSE OF PLACE".

LANDSCAPE DESIGN OBJECTIVES

- ENHANCE PEDESTRIAN CONNECTIONS- REINFORCING LINKS FROM OUTSIDE THE PLANNED DEVELOPMENT TO THE COMMERCIAL AND INDUSTRIAL DEVELOPMENTS.
- MAINTAIN VIEWS INTO THE PLANNED DEVELOPMENT.
- MAXIMIZE OPPORTUNITIES TO INTEGRATE THE EXISTING CANOPY TREES.
- CELEBRATE BUILDING FORMS AND SPACES THAT IS AN INVITING, SOFT GATHERING AREA SURROUNDED BY GREEN SPACE, SEATING AND ACCENT PAVING.
- MAXIMIZE THE USE OF CANOPY TREES TO CREATE SHADE AND FRAME WALKWAY EDGES, PARKING AND OPEN SPACES. REPLACE LOST CANOPY WITH NEW SHADE TREES WITHIN LANDSCAPE APPROVED PALETTE.
- USE PEDESTRIAN PAVEMENTS THAT MEET THE RECOMMENDED STANDARDS AND FIND WAYS TO REINFORCE BUILDING ENTRANCES WITH DECORATIVE PAVEMENT MATERIALS OR PATTERNS.
- MAXIMIZE HIGH-EFFICIENCY IRRIGATION USING RECLAIMED WATER AS POSSIBLE TO REDUCE POTABLE WATER CONSUMPTION.
- PLAN FOR HIGH-EFFICIENCY IRRIGATION USING RECLAIMED WATER AS POSSIBLE TO REDUCE POTABLE WATER CONSUMPTION.
- DESIGN UTILIZING WATER EFFICIENT LANDSCAPING TO HELP SATISFY LEED REQUIREMENTS

LANDSCAPE VISION STANDARDS

LANDSCAPE ARCHITECTURAL DEVELOPMENT MUST CONFORM TO CITY OF DELAND'S REGULATIONS. KEY CONSIDERATIONS INCLUDE:

PLANTINGS

- PRESERVE EXISTING MAJOR CANOPY TREES WHERE POSSIBLE AND INCORPORATE INTO PLANTING DESIGN.
- MAINTAIN EXISTING MAJOR CANOPY TREES WHERE POSSIBLE AND INCORPORATE INTO PLANTING DESIGN.
- PATHWAYS, PLANTINGS ALSO PROVIDE DISTINCT VISUAL IDENTITY AT ENTRIES AND CREATE AN ATMOSPHERE CONDUCTIVE TO ITS USERS.
- APPROPRIATELY SCALED TREE, SHRUB, AND HEDGE PLANTINGS ENHANCE THE USE AND MICROCLIMATE OF THE SITE. NATIVE PLANTS WITHIN NATURAL COMMUNITY ASSOCIATIONS ARE THE HIGHEST PLANTING PRIORITY.
- PROVIDE ATTRACTIVE AND SUSTAINABLE PLANTINGS.
- FRIENDLY NONNATIVES - SPECIES THAT ARE NON-INVASIVE, DROUGHT TOLERANT AND HISTORICALLY ASSOCIATED WITH A FLORIDA LANDSCAPE.
- COLORFUL ORNAMENTAL TREES AND PALMS IN A SIMPLE GROUNDCOVER, MULCHED OR NATIVE LANDSCAPE "TERRACE" MAKES UP THE BUILDING FOUNDATION PLANTINGS. PLANT MATERIALS AT ENTRANCES WILL BE SELECTED FOR YEAR-ROUND ATTRACTIVENESS.

WALKWAYS

- WALKWAYS SHOULD BE CONSTRUCTED OF LIGHT-COLORED PAVEMENTS WITH ACCENT PAVING AT NODES AS WANDERING ELEMENTS AND SHOULD BE CONSISTENT THROUGHOUT THE DEVELOPMENT.
- WALKWAY SIZE SHOULD ACCOMMODATE PEDESTRIAN AND BICYCLE FLOWS.
- PEDESTRIAN WALKWAYS SHOULD BE A MINIMUM WIDTH OF TWELVE FEET.
- COMBINED PEDESTRIAN/BICYCLE WALKS SHOULD HAVE A MINIMUM WIDTH OF TWELVE FEET.

SITE FURNISHINGS

- BICYCLE RACKS - BICYCLE PARKING SHOULD BE LOCATED NEAR BUILDING ENTRANCES WITH GOOD VISIBILITY ON PAVED AREAS AND CONFIGURED TO THE LANDSCAPE WITH SUFFICIENT RACKS PROPORTIONAL TO WHAT IS REQUIRED BY THE CITY OF DELAND.
- SEATING - BENCHES AT ENTRIES AND NODES ARE TO HAVE RAISED BACK AND SEAT STYLES TO MEET THE ESTABLISHED CAMPUS STANDARD. SEAT WALLS MAY BE USED WHERE APPROPRIATE AND ARE TO COMPLEMENT BUILDING MATERIALS AND FINISHES.

LIGHTING

- PRIMARY WALKWAYS ARE TO BE ILLUMINATED BY VISIBLE SOURCE LED LIGHT FIXTURES INSTALLED ON PEDESTRIAN LIGHT POLES, 12 TO 15 FEET IN HEIGHT WITH SPACING TO MEET THE RECOMMENDED FOOT CANDLE REQUIREMENT.
- SPECIALTY LIGHTING SHOULD BE PROVIDED FOR BUILDING FACADES AND PLAZA ENTRY SPACE. EXTERIOR LIGHTING OF BUILDINGS COMPLEMENTS WALKWAY FIXTURES.

IRRIGATION

THE DESIGN INTENT OF THE LANDSCAPE IRRIGATION SYSTEM(S) IS TO CREATE THE MOST EFFICIENT IRRIGATION SYSTEM POSSIBLE WHILE MAINTAINING FLEXIBILITY TO ADAPT TO A NUMBER OF SEASONAL AND REGULATORY REQUIREMENTS. THE IRRIGATION SYSTEM IS DESIGNED USING VARIOUS HYDRO-ZONES WITH PLANT MATERIALS OF SIMILAR WATERING REQUIREMENTS TO REDUCE THE AMOUNT OF WATER REQUIRED. IT SHOULD ALSO HAVE THE ABILITY TO DRAW FROM SEVERAL WATER SOURCES (POTABLE, RECLAIMED AND/OR RECYCLED WATER) DEPENDING ON WATER AVAILABILITY TO ENSURE THAT ADEQUATE WATER IS AVAILABLE AT ALL TIMES WHILE REDUCING POTABLE WATER USE.

THE DESIGN OBJECTIVES FOR THE IRRIGATION SYSTEM ARE AS FOLLOWS:

- IRRIGATION SYSTEMS MUST BE DESIGNED TO CONFORM TO CITY OF DELAND'S LAND DEVELOPMENT REGULATIONS AND MEET VOLUSIA COUNTY'S WATERWISE LANDSCAPE IRRIGATION ORDINANCE REQUIREMENTS AND THE POTENTIAL FOR WATER AVAILABILITY AND STRICT WATER RESTRICTIONS AND ACCOMMODATE FOR BOTH.
- DESIGN A SYSTEM THAT HAS THE ABILITY OF WATERING TWICE PER WEEK AT A RATE OF 1-1/2" (UP TO 1/2" OF WATER PER IRRIGATION ZONE CAN BE APPLIED ON THE DESIGNATED DAY), AND IS CAPABLE ENOUGH TO WATER THAT SAME AMOUNT 1X PER WEEK WHEN TIGHT WATER RESTRICTIONS ARE IN EFFECT.
- IMPLEMENTATION OF MICRO ZONE AREAS THAT REQUIRE LITTLE TO NO WATER FROM AREAS REQUIRING AVERAGE AMOUNTS OF WATER.
- UTILIZE DRIP AND SPRAY HEAD IRRIGATION FOR SHRUBS AND GROUNDCOVERS AND BUBBLERS FOR TREES LARGER THAN 3-1/2" CALIPER.
- UTILIZE SPRAY HEADS FOR ALL SMALL TURF GRASS AREAS AND BIO-SWALES.
- UTILIZE ROTOR HEADS FOR LARGE TURF AREAS.
- IRRIGATION SYSTEM SHOULD INCLUDE CENTRAL CONTROLLER TECHNOLOGY FOR MONITORING AND MANAGEMENT OF THE IRRIGATION SYSTEM, ALLOWING SPRAY HEADS TO BE TURNED OFF OR DOWN WHEN NOT NEEDED.
- PROVIDE A FLEXIBLE SYSTEM, ALLOWING SPRAY HEADS TO BE TURNED OFF OR DOWN WHEN NOT NEEDED, PARTICULARLY WITHIN BIO-SWALES.

EXHIBIT E

DeLand Tech Park PD

City of Deland, Florida

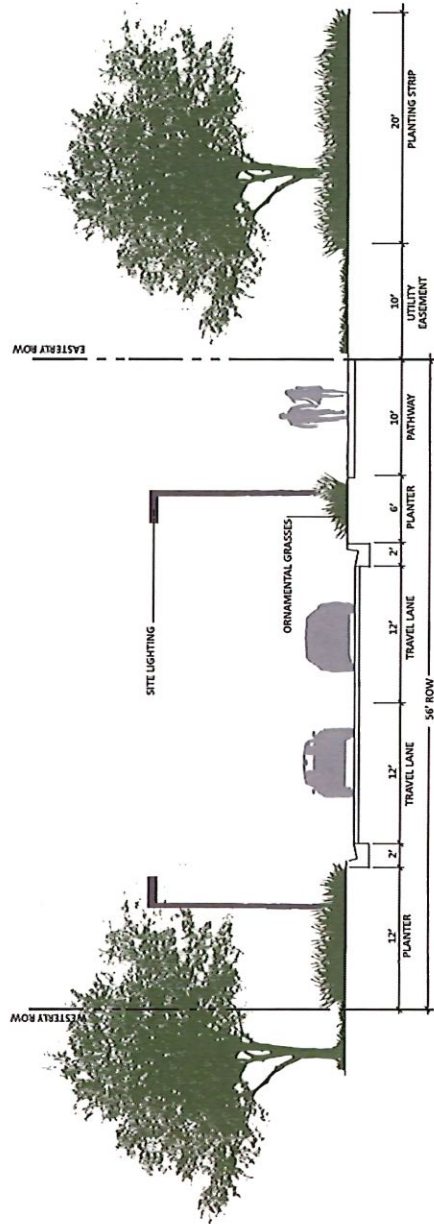
Project Name	DeLand Tech Park PD
Project Number	
Project Location	
Project Date	March 21, 2022
Project Status	
Project Manager	
Project Engineer	
Project Designer	
Project Checker	
Project Approver	

Vertical Datum NAVD 1988

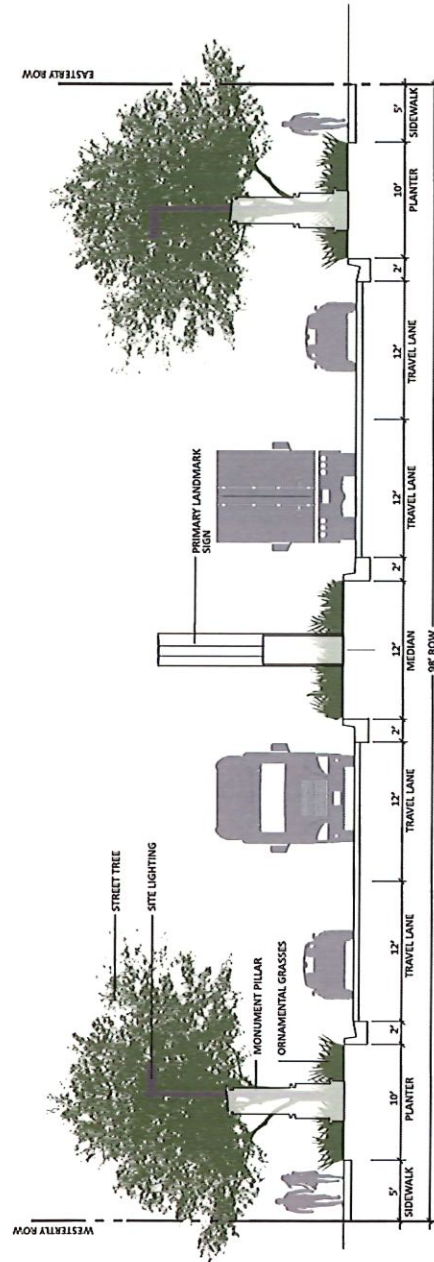
Design Intent
Narrative

L1.00

SWT Sept. 29, 2022 64054-00



PINEHURST DRIVE TYPICAL ROAD SECTION FROM KIRK DR TO E/W CONNECTOR TO MLK BELTWAY (A)



KIRK DRIVE TYPICAL ROAD SECTION - SOUTH OF PINEHURST DRIVE TO SR 472 (B)

DeLand Tech Park PD

City of Deland, Florida

City of Detroit, Michigan	
City	Detroit
State	MI
County	Way
Zip	48226
Phone	313 242 2200
Fax	313 242 2200
E-mail	info@cityofdetroit.org
Website	www.cityofdetroit.org
Vertical Datum	NAVD 1988

Vertical Datum NAVD 1988

Typical Roadway Cross-Sections

L1.01

DATE Sept. 29, 2022

Diagram illustrating the proposed roadside vegetation buffer. The buffer area is marked as 30' wide and contains existing trees and vegetation. The buffer is adjacent to the grass shoulder and Cassadaga Road.

The diagram illustrates a cross-section of a road improvement project. On the left, a 30-foot wide area is designated for 'PRESERVE EXISTING TREES AND VEGETATION'. To its right is a 20-foot wide '1-4 WESTERN ROW' (Right-of-Way). Further right is a 'DRAINAGE SWALE' containing a 'BIP' (Biosaline Infiltration Pond) structure. The far right section is the 'SHOULDER'. A 'WATER TOWER' is depicted in the background behind the road.

TYPICAL SECTION FOR TREE PROTECTION AREA ALONG I-4 (B)

DeLand Tech Park PD

City of Deland, Florida

[illegible]

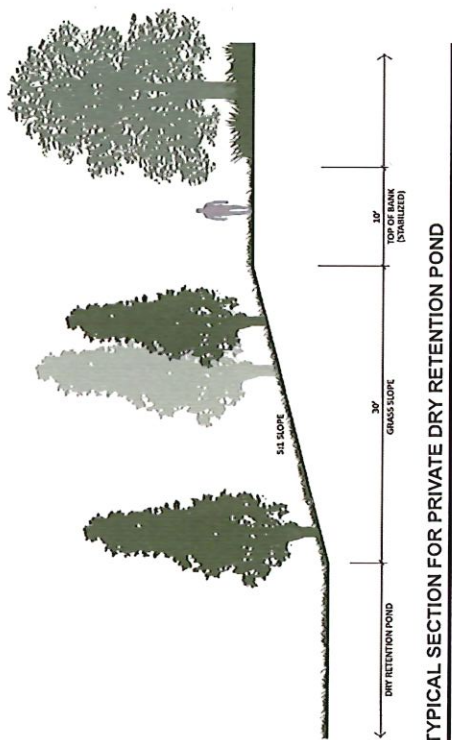
Vertical Datum NAVD 1988

Typical Tree Protection Cross-Sections

L1.03

DATE Sept. 29, 2022

TYPICAL PRIVATE DRY RETENTION POND CROSS-SECTION



DeLand Tech Park PD

City of DeLand, Florida

[illegible]

Vertical Datum NAVD 1988

**Typical Dry Retention Pond
Cross-Section**

Journal of Management Education

L1.04

DATE Sept. 29, 2022 64054.00
 For deposit to:

A close-up photograph of a brick wall. The bricks are laid in a herringbone pattern, with each brick pointing towards the center of the frame. The bricks are a light tan or beige color, and the mortar joints are a slightly darker shade. The lighting is even, highlighting the texture of the bricks.

STAMPED ASPHALT AT CROSSWALK VS. INTERSECTIONS

6'-0" HT PRECAST WALL WITH DECORATIVE COI LINIS

A photograph showing four curved metal brackets, likely made of cast iron, mounted on a light-colored wall. The brackets are arranged in a vertical line, with each one slightly offset from the one below it. They have a smooth, dark finish and a classic, arched design. The wall they are mounted on appears to be made of a light-colored material, possibly plaster or stone. In the background, a stone fireplace mantel is visible, and to the left, there is a glimpse of a wooden chair and a small table, suggesting an interior setting like a library or a study.

BICYCLE BACK - BLACK

GENESTRAN DALL INC BLACK

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X
Y
Z

[illegible]

- LIGHTING**
- PRIMARY WALKWAYS ARE TO BE ILLUMINATED BY VISIBLE SOURCE LED LIGHT FIXTURES INSTALLED ON PEDESTRIAN POLES OR TOWERS. THE LIGHTING SHALL BE DESIGNED TO MEET THE REQUIREMENTS OF THE ILLUMINANCE AND UNIFORMITY CRITERIA FOR THE PROJECT. THE LIGHTING SHALL BE DESIGNED TO PROVIDE ADEQUATE ILLUMINATION FOR THE BUILDING FACADES AND PLAZA ENTRY SPACE. EXTERIOR LIGHTING OF BUILDINGS COMPLEMENTS WALKWAY FIXTURES.



PEDESTRIAN LIGHT BOLLARD - MILLENIA



PEDESTRIAN LIGHTING - MILLENIA



SITE LIGHTING - MILLENIA FIXTURE



PEDESTRIAN LIGHT BOLLARD - SOLANA



PEDESTRIAN LIGHTING - SOLANA



SITE LIGHTING - SOLANA FIXTURE

SOLAR PANELS



- SOLAR PANELS**
- SOLAR PANELS USED TO OFFSET ENERGY COSTS
 - REDUCES CARBON FOOTPRINT AND IMPROVES PUBLIC HEALTH
 - RENEWABLE ENERGY ALSO IMPROVES PUBLIC HEALTH

DeLand Tech Park PD

City of DeLand, Florida

Project Name	DeLand Tech Park PD
Location	City of DeLand, Florida
Client	City of DeLand, Florida
Architect	Vertical Datum NWD 1988
Engineer	Typical Light Fixtures
Contract No.	March 21, 2022
Sheet No.	64054.00

Vertical Datum NWD 1988

Typical Light Fixtures

L1.10

DATE: Sept. 20, 2022 64054.00



FLORIDA NATIVE PLANT MATERIAL

A 4x4 grid of 16 photographs of various plants and trees, each with a label in a green box. The plants are arranged in four rows and four columns. The labels are: Row 1: WAX MYRTLE, SABAL PALM, SLASH PINE, SOUTHERN MAGNOLIA; Row 2: LIVE OAK, STYCAMORE, HOLLY FERN, SWORD FERN; Row 3: WAX MYRTLE, SABAL PALM, SLASH PINE, SOUTHERN MAGNOLIA; Row 4: WAX MYRTLE, SABAL PALM, SLASH PINE, SOUTHERN MAGNOLIA.

DeLand Tech Park PD

[illegible]

PLANTINGS

- APPROPRIATELY SCALED TREE, SHRUB, AND HEDGE PLANTINGS ENHANCE THE USE AND MICROCLIMATE OF THE SITE. NATIVE PLANTS WITH NATURAL LIFE CYCLES PROVIDE PRIORITY HIGHLY ATTRACTIVE AND SUSTAINABLE PLANTINGS.
- IN MORE FORMAL ENTRY AREAS, THE USE OF COLORFUL, FLORIDA FRIENDLY, NON-INVASIVE SPECIES THAT ARE DROUGHT TOLERANT AND HISTORICALLY ASSOCIATED WITH A COLORFUL ORNAMENTAL TREES AND PALMS IN A SIMPLE GROUNDCOVER, MULCHED OR NATIVE LANDSCAPE "TERRACE" MAKES UP THE "BUILDING FOUNDATION" PLANTINGS. PLANT SELECTION SHOULD BE YEAR-ROUND ATTRACTIVE.

FLORIDA-FRIENDLY PLANT MATERIAL

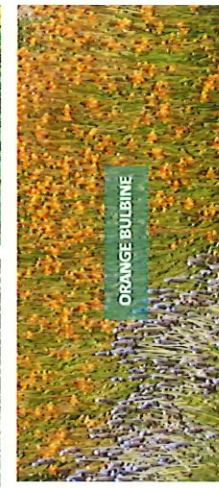
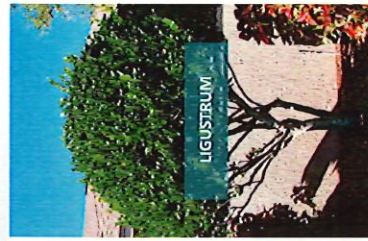
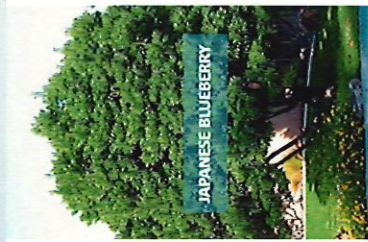
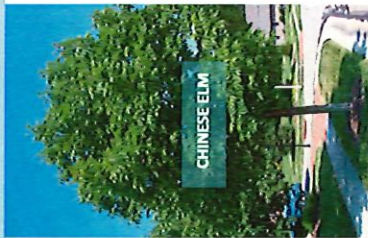
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DeLand Tech Park PD

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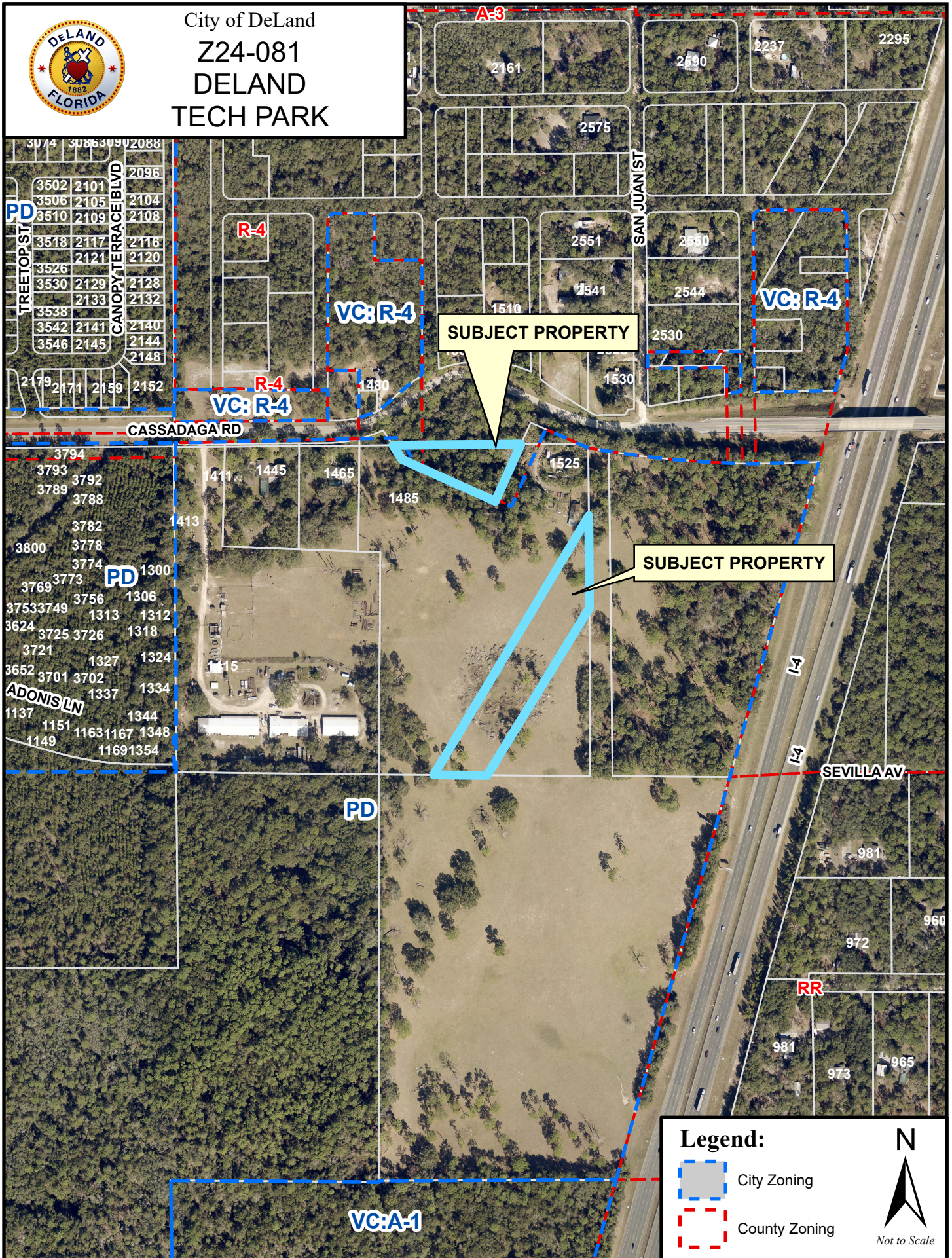
PLANTINGS

- PLANTINGS:
 - PROGRESSIVELY SCALED TREE, SHRUB, AND HEDGE PLANTINGS ENHANCE THE USE AND MICROCLIMATE OF THE SITE. NATIVE PLANTS WITHIN NATURAL COMMUNITY ASSOCIATIONS ARE THE HIGHEST PLANTING PRIORITY PROVIDING FUNCTIONAL AND SUSTAINABLE PLANTINGS.
 - IN MORE FORMAL ENTRY AREAS, THE NATIVE PLANT PALETTE IS AUGMENTED WITH COLORFUL, FLORIDA FRIENDLY™ NON-NATIVE SPECIES THAT ARE NON-INVASIVE, DROUGHT TOLERANT AND FLORIDA FRIENDLY™ ASSOCIATED WITH A COLORFUL ORNAMENTAL TREES AND PALMS IN A SIMPLE GROUNDCOVER, MULCHED OR NATIVE LANDSCAPE TERRACE MAKES UP THE BUILDING FOOTPRINT PLANTINGS. PLANT SELECTION AT ENTRY PLANTINGS ARE SELECTED FOR YEAR-ROUND ATTRACTIVENESS.



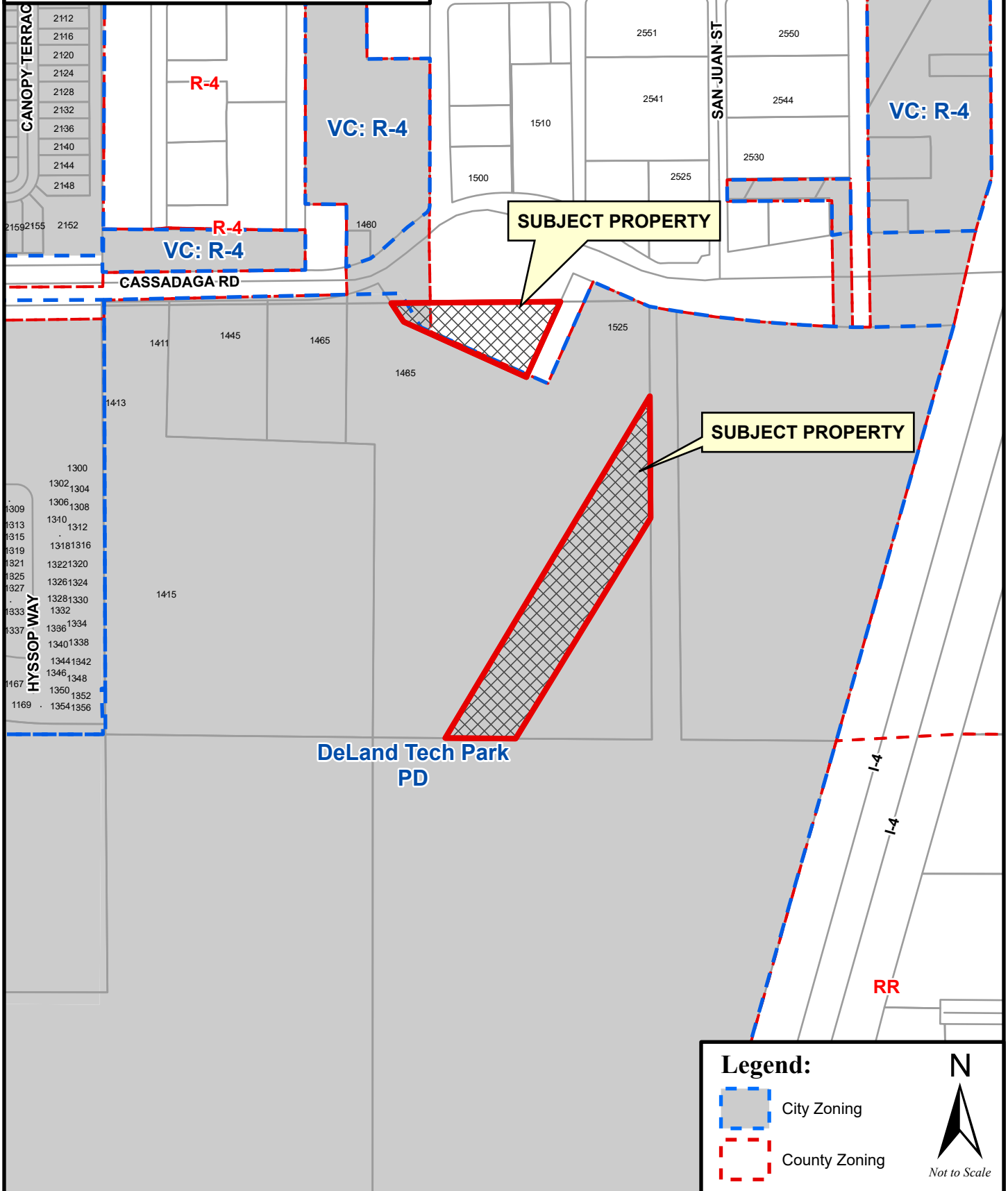


City of DeLand
Z24-081
DELAND
TECH PARK

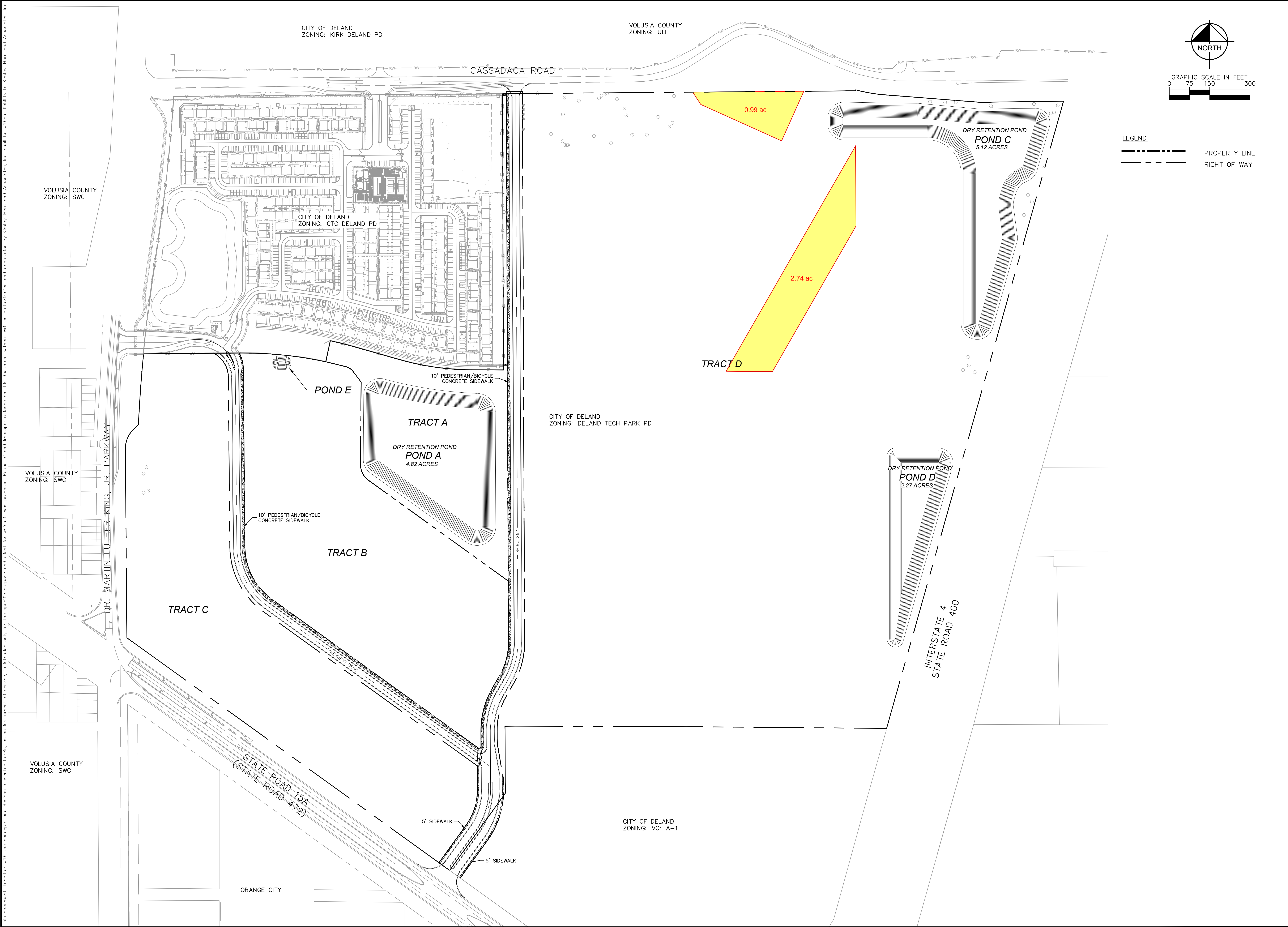




City of DeLand
Z24-081
DELAND
TECH PARK



Plotted By: Ramirez, Joan Sheet Set: DELAND TECH PARK Layout: PG August 05, 2024 04:31:45pm K:\ORL_Civil\2418000-Deland Tech Park\CAADD\CONST\PlanSheets\C4.0-SITE.dwg
This document, together with the concepts and designs presented herein, is intended only for the specific purpose and client for which it was prepared. Reuse of and improper reliance on this document without written authorization and adaptation by Kimley-Horn and Associates, Inc. shall be without liability to Kimley-Horn and Associates, Inc.



DELAND TECH PARK		OVERALL SITE PLAN		KHA PROJECT 249418000		JEFFREY R. SWISHER, P.E. FLORIDA LICENSE NUMBER 60275		Kimley»Horn © 2024 KIMLEY-HORN AND ASSOCIATES, INC. 200 S. ORANGE AVENUE, SUITE 600, ORLANDO, FL 32801 WWW.KIMLEY-HORN.COM CA-00000696		REVISIONS		BY DATE	
CITY OF DELAND		FLORIDA		DATE 7/15/2024		SCALE AS SHOWN							
SHEET NUMBER C4.0				DESIGNED BY ---		DRAWN BY ---							
				CHECKED BY ---									

CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Resolution Approving the Removal of Two Historic Trees Located at 418 East Minnesota Avenue.

DEPARTMENT: Public Works

PREPARED BY: Mariellen Calabro

ATTACHMENTS: Resolution, Arborist Inspector PowerPoint including Location Map

APPROVED BY: Michael Pleus, City Manager, December 12, 2024

SUMMARY/HIGHLIGHT:

Stetson University has requested permission to remove two historic trees located at 418 E Minnesota Ave. The Land Development Regulations require that, before the removal of any historic trees should occur, it must be approved by the City Commission. Section 33-57.05(d) states that there must be a finding that the tree is a hazard (due to health or natural damage) or that it is not economically or practically feasible to develop the parcel without removing the tree.

The City Forester has determined that the trees proposed for removal are a 26" DBH historic Live Oak in good condition, and a 25" DBH historic Live Oak in good condition. The university would like to remove the trees in order to construct two additional volleyball courts. The additional courts will allow them the ability to host tournaments.

At their December 10th meeting, the Tree Advisory Committee did not have a quorum and were unable to make a recommendation.

City staff recommends that the removals be approved and that the required replacement be two 15" DBH specimen Live Oaks as proposed by the applicant.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

This tree removal and required replacement support the Strategic Plan Focus Areas of Maintaining a Safe Community and Preparing for the Future/Sustainability.

SUSTAINABILITY:

The required replacement for this tree removal will help maintain the City's urban canopy coverage.

FISCAL IMPACT:

This item does not have a fiscal impact on the City.

RECOMMENDATION:

At their December 10th meeting, the Tree Advisory Committee did not have a quorum and were unable to make a recommendation on the trees located at 418 E Minnesota Ave.

City staff recommends that the City Commission approve the removal of a 26" DBH Live Oak and a 25" DBH Live Oak, and that the replacement be two 15" DBH Live Oaks for these historic trees.

BACKGROUND/DISCUSSION:

Attached is a copy of the Arborist Inspectors PowerPoint with project location map.

RESOLUTION NO. 2024 –

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
DELAND; FLORIDA, APPROVING THE REMOVAL OF TWO HISTORIC
TREES LOCATED AT 418 EAST MINNESOTA AVENUE; AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the applicant, Stetson University, is requesting permission to remove two (2) historic trees located at 418 E. Minnesota Avenue; and

WHEREAS, the City’s Forester has determined that the 25” DBH and 26” DBH trees are historic and in good condition; and

WHEREAS, on December 10, 2024, the Tree Advisory Committee did not have a quorum and were unable to make a recommendation; and

WHEREAS, the Applicant has determined that the tree cannot be preserved; and

WHEREAS, City staff recommended approval for the removal of the historic trees due to their location in proximity to an upcoming project; and

WHEREAS, City staff recommended that replacement be two (2) 15” DBH Live Oak trees.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF
DELAND, FLORIDA:**

Section 1. The City Commission hereby approves the request for removal of two historic trees located at Stetson University property at 418 E. Euclid Avenue with a replacement requirement of two 15” DBH Live Oak trees.

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 16th day of December, 2024.

Christopher M. Cloudman
Mayor-Commissioner

ATTEST:

Julie A. Hennessy
City Clerk-Auditor

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney

418 E Minnesota Ave
Parcel #700901180070
Tree24-029

25" DBH Live Oak and 26" DBH Live Oak

Tree Location



26" DBH Live Oak







25" DBH Live Oak









CITY OF DELAND
Request for Commission Action
December 16, 2024

SUBJECT: Resolution Approving the Removal of One Historic Tree Located at 606 East Euclid Avenue.

DEPARTMENT: Public Works

PREPARED BY: Mariellen Calabro

ATTACHMENTS: Resolution, Inspectors PowerPoint Including Location

APPROVED BY: Michael Pleus, City Manager, December 12, 2024

SUMMARY/HIGHLIGHT:

Jose Campuzano has requested permission to remove one historic tree located at 606 E Euclid Ave. The Land Development Regulations require that, before the removal of any historic trees should occur, it must be approved by the City Commission. Section 33-57.05(d) states that there must be a finding that the tree is a hazard (due to health or natural damage) or that it is not economically or practically feasible to develop the parcel without removing the tree.

The City Forester has determined that the tree proposed for removal is a 32" DBH historic Live Oak in fair condition. The developer would like to remove the tree in order to construct a single-family residential home on the property.

At their December 10th meeting, the Tree Advisory Committee did not have a quorum and were unable to make a recommendation.

City staff recommends the removal be approved and that the required replacement be one tree with a minimum six-inch caliper and seventeen feet height.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

This tree removal and required replacement support the Strategic Plan Focus Areas of Maintaining a Safe Community and Preparing for the Future/Sustainability.

SUSTAINABILITY:

The required replacement for this tree removal will help maintain the City's urban canopy coverage.

FISCAL IMPACT:

This item does not have a fiscal impact on the City.

RECOMMENDATION:

At their December 10th meeting, the Tree Advisory Committee did not have a quorum and were unable to make a recommendation on the tree located at 606 E Euclid Ave.

Staff recommends that the City Commission approve the removal of the 32" DBH historic tree with the

requirement that the applicant replace the tree with one tree. The minimum size replacement tree is six-inch caliper and seventeen feet height.

BACKGROUND/DISCUSSION:

Attached is a copy of the Arborist Inspectors PowerPoint with project location map.

RESOLUTION NO. 2024 –

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
DELAND; FLORIDA, APPROVING THE REMOVAL OF ONE HISTORIC
TREE LOCATED AT 606 EAST EUCLID AVENUE; AND PROVIDING
FOR AN EFFECTIVE DATE.**

WHEREAS, the applicant, Jose Campuzano, is requesting permission to remove one (1) historic tree located at 606 E. Euclid Avenue; and

WHEREAS, the City’s Forester has determined that the 32” DBH tree is historic and in fair condition; and

WHEREAS, on December 10, 2024, the Tree Advisory Committee did not have a quorum and could not make a recommendation; and

WHEREAS, the Applicant has determined that the tree cannot be preserved; and

WHEREAS, City staff recommended approval for the removal of the historic tree due to it not being economically or practically feasible to develop the parcel without removing the historic tree; and

WHEREAS, City staff recommended that replacement for the historic tree be one tree with a minimum size of six (6) inch caliper and seventeen (17) feet height.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF
DELAND, FLORIDA:**

Section 1. The City Commission hereby approves the request for removal of one historic tree located at 606 East Euclid Avenue with a replacement requirement of one six-inch caliper seventeen feet height tree.

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 16th day of December, 2024.

Christopher M. Cloudman
Mayor-Commissioner

ATTEST:

Julie A. Hennessy
City Clerk-Auditor

APPROVED AS TO FORM AND LEGALITY:

Darren J. Elkind
City Attorney

606 E Euclid Ave
Parcel #701632020080
Tree24-030

32"DBH Live Oak

32" DBH Live Oak









