



CITY OF DELAND
ORGANIZATIONAL MEETING OF THE CITY COMMISSION
NOVEMBER 19, 2024 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

OATH OF OFFICE

1. Seat 2, Commissioner Richard C. Paiva.

NEW BUSINESS

1. Consideration re City Commission Appointments to Volusia-Flagler TPO, Elected Officials Round Table, Spring Hill CRA, Audit Committee, River of-Lakes Heritage Corridor, Legislative Liaison, Downtown Art Liaison, School Board Oversight Committee; ECFRPC (Appt'd by FLC); and Faith Hope and Charity.
2. Consideration re Appointment of Vice-Mayor.

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to

be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.

CITY OF DELAND
Request for Commission Action
November 19, 2024

SUBJECT: Consideration re City Commission Appointments to Volusia-Flagler TPO, Elected Officials Round Table, Spring Hill CRA, Audit Committee, River of-Lakes Heritage Corridor, Legislative Liaison, Downtown Art Liaison, School Board Oversight Committee; ECFRPC (Appt'd by FLC); and Faith Hope and Charity.

DEPARTMENT: City Clerk

PREPARED BY: Julie Hennessy, City Clerk

ATTACHMENTS: CC Committees 2024

APPROVED BY: Julia Hewitt, Deputy City Clerk, November 15, 2024

SUMMARY/HIGHLIGHT:

Subsequent to the City election, the Commission needs to consider appointments for City Commission representatives and alternates for the following boards. Attached to this agenda item is a spreadsheet of the 2022 appointments.

Volusia-Flagler TPO
Elected Officials Round Table
Spring Hill CRA
Audit Committee
River-of-Lakes Heritage Corridor (ROLHC)
Legislative Liaison
Downtown Art Liaison
School Board Oversight Committee
VLC - East Central Florida Regional Planning Commission (ECFRPC)
Faith Hope and Charity

Volusia-Flagler TPO: Purpose is as a policy-making board comprised of representatives from local governments and transportation authorities that review transportation issues. The members work together to establish local and regional priorities for the transportation improvements that are eligible for state and federal funding. This Committee meets the 4th Wednesday of the month at 9:00 a.m. at I-95 and U.S. 92. The most recent City Commission representative to the TPO was Mayor Cloudman, with Commissioner Reid as alternate.

ELECTED OFFICIALS ROUND TABLE: The Elected Officials Round Table replaced the Volusia Council of Governments a few years ago. The Elected Officials Round Table consists of mainly mayors and the county chair. The purpose is to allow an environment where elected officials can build relationships with other elected officials, educate officials on issues concerning public service, and issues affecting Volusia County. This committee meets on the 2nd Monday of generally every other month at noon at the Daytona Beach International Airport. The most recent DeLand representative was Mayor Cloudman, with Commissioner Paiva as alternate.

SPRING HILL CRA: To cause, promote and encourage rehabilitation, conservation and redevelopment within the Spring Hill Community Redevelopment Area. The Mayor of the City of DeLand sits on the Board ex-officio. In addition, two (2) members of the City Commission, nominated by the City Commission and

appointed by the County Council, sit on the Board. The most recent City Commission members of the Spring Hill CRA were Mayor Cloudman, Commissioner Paiva and Commissioner Reed. This Committee meets as needed, but generally monthly on Monday nights prior to City Commission meetings. Nominations by the City Commission must be approved by the County Council.

AUDIT COMMITTEE: Reviews with the City’s auditor and staff the process used for the audit, interim findings of the auditor and reviews audit conclusions prior to the audit being presented to the City Commission. This Committee meets at least once annually when the financial and internal audits are concluded, usually in the late afternoon. Additional meetings may be required. The most recent City Commission member of the Audit Committee was Commissioner Reid, with Commissioner Paiva as alternate.

RIVER-OF-LAKES HERITAGE CORRIDOR (ROLHC): The ROLHC mission is to foster and share awareness of Volusia and North Seminole County as a distinct place to live, work and play by preserving and promoting the heritage and scenic vistas of the River of Lakes Heritage Corridor. This Committee meets on the 2nd Tuesday of the month from 9:00 a.m. to 11:00 a.m. The location of the monthly meetings alternates between the Volusia County Training Room, and some other location along the Corridor (anywhere from Pierson to Sanford). The most recent member of the ROLHC was Commissioner Reed, with Commissioner Paiva as alternate.

LEGISLATIVE LIAISON: The Commission traditionally appoints a legislative liaison to work with staff on the State Legislative Agenda. The most recent legislative liaison was Mayor Cloudman, with Commissioner Paiva as alternate.

DOWNTOWN ART LIAISON: Reviews and provides comments on art being placed in the downtown. This Committee meets a couple of times a year during the daytime, or as needed. Commissioner Davis was the most recent representative for the City Commission, with Commissioner Reed as alternate.

ECFRPC is represented by 32 Council Members and a skilled staff that provides technical assistance to governments and organizations within the 8-County East Central Florida region. The most recent DeLand representative was Mayor Cloudman.

Faith Hope and Charity: The most recent City Commission representative was Commissioner Davis, with Commissioner Paiva as alternate.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

Supports the focus area of “High Value Government.”

SUSTAINABILITY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is recommended that the City Commission appoint one member of the Commission as the City’s primary representative for each of the aforementioned boards, along with an alternate for each board.

BACKGROUND/DISCUSSION:

N/A

	A	B	C	D	E	F	G	H	I	J
1	2022 APPOINTEES									
2	COMMITTEE				DATE & TIME			PRIMARY		ALTERNATE
3	R2CTPO				4th Wed., 9am			Cloudman		Reid
4	Elected Officials Roundtable				2nd Mon., Noon			Cloudman		Paiva
5	Spring Hill CRA				Mon. Prior to CC			Cloudman		
6					Meeting as needed			Reed		
7								Paiva		
8	Audit Committee				Annually & as needed			Reid		Paiva
9	River-of-Lakes Heritage				1st Mon., 10am			Reed		Paiva
10	Legislative Liaison							Cloudman		Paiva
11	Downtown Art Liaison				Daytime, as needed			Davis		Reed
12	School Bd. Oversight				Annually			Davis		Reid
13	ECFRPC (App'td by VLC)							Cloudman		
14	Faith, Hope & Charity							Davis		Paiva
15	Revised 11/2022									

CITY OF DELAND
Request for Commission Action
November 19, 2024

SUBJECT: Consideration re Appointment of Vice-Mayor.

DEPARTMENT: City Clerk

PREPARED BY: Julie Hennessy, City Clerk

ATTACHMENTS:

APPROVED BY: Julie Hennessy, City Clerk, November 15, 2024

SUMMARY/HIGHLIGHT:

Section 7 of the Charter of the City of DeLand requires that the City Commission elect a Vice-Mayor from its own members at its Organizational Meeting. In the temporary absence or temporary disability of the Mayor-Commissioner, his or her duties shall be assumed by the Vice-Mayor.

Historically, a senior member of the Commission has served as Vice-Mayor.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

N/A

SUSTAINABILITY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is recommended that the City Commission appoint one of its members to serve as Vice-Mayor for the next two (2) years.

BACKGROUND/DISCUSSION:

N/A