



CITY OF DELAND
REGULAR MEETING OF THE CITY COMMISSION
FEBRUARY 21, 2022 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

INVOCATION Pastor Reggie Williams, Emmanuel Christian Church

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

1. Presentation re Community Development Block Grant.
2. Proclamation, Black History Month and Presentation of Black History Month Banner Recipients.
3. Proclamation, Rare Disease Day.
4. Presentation re Quarterly Financial Report for the Period Ending December 31, 2021.

CONSENT AGENDA

1. Consideration re Approval of Minutes, February 07, 2022.

It is recommended that the City Commission approve the February 07, 2022 Minutes.

2. Resolution Approving Budget Amendment for FY 21-22.

Presentation of first quarter budget amendment recognizing anticipated actual revenues and expenditures.

3. Consideration re Recognition of Sublease Agreement, 600 Summerhill Drive.

The lease is with Dana Safety Supply, which was previously approved to occupy a different building in the same industrial park. Notification to, and consent by, the City of DeLand is required.

4. Resolution Approving Sole Source Provider of Land Management Permitting Software.

Staff recommends the City Commission approve the Accela Subscription.

5. Resolution Approving City Works Enterprise Annual Sole Source License Agreement.

It is recommended the City Commission approve the annual cost of Cityworks Enterprise annual license agreement.

6. Resolution Approving Stetson Pole Banners on North Woodland Boulevard.

Stetson University has requested permission to install twenty (20) pole banners along North Woodland Boulevard from Pennsylvania Avenue South to Michigan Avenue.

7. Resolution Approving Sole Source Purchase of MTT Series Trailer.

Staff recommends that the City Commission approve the Sole Source Resolution to purchase the MTT Fuel Trailer in the amount of \$46,728.96.

8. Consideration re Agreement for Professional Design Services Between Mead & Hunt and the City of DeLand for Wiley M. Nash Water Reclamation Facility Expansion & Upgrades.

Staff recommends that the City Commission authorize Mead & Hunt, Inc. to perform the professional engineering services.

9. Consideration re Change Order No. 7 – Fire Station No. 81 and Police Evidence Building.

Staff recommends that the City Commission approve Change Order No. 7, in the amount of \$43,459.40, for the new Fire Station and Police Evidence Building.

PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

BOARD APPOINTMENT

1. Consideration re Appointments to Historic Preservation Board.

Staff is recommending that the City Commission make reappointments to the Historic Preservation Board.

OLD BUSINESS

1. Second Reading of Ordinance No. 2022-01, Approving Code Enforcement Lien Amnesty Program.

The City has implemented a Code Enforcement Lien Amnesty Program since 2016 by means of the adoption of resolutions. It is now proposed that the City Commission continue to provide property owners with a Code Enforcement Lien Amnesty Program by means of the enactment of an Ordinance providing for the Program.

NEW BUSINESS

1. First Reading of Ordinance Annexing Two Parcels of Property Totaling Approximately 26.01 Acres, Located at the Northwest Corner of South Blue Lake Avenue and East Taylor Road.

The applicant, Mr. Michael Woods, Esq., Cobb Cole, for property owners Stewart Family Properties, LLC, has submitted an application to annex approximately 26.01 acres located at the northwest corner of the intersection of South Blue Lake Road and East Taylor Road.

2. First Reading Ordinance Changing the Land Use Designation of Certain Property Located on the Northwest Corner of South Blue Lake Avenue and East Taylor Road from Volusia County's Rural to City of DeLand Urban Low Intensity.

The applicant, Mr. Michael Woods, Esq., Cobb Cole, is requesting the future land use designation be amended for a parcel located on the northwest corner of South Blue Lake Avenue & East Taylor Road, from Volusia County's Rural land use designation to the City of DeLand's Urban Low Intensity land use designation.

3. First Reading of Ordinance Changing the Zoning from Volusia County's A-2, Rural Agriculture, to City of DeLand Taylor Ridge Planned Development, Located at the Northwest Corner of South Blue Lake Avenue and East Taylor Road, Approximately 26.01 Acres of Property.

The applicant, Michael Woods of Cobb Cole, is requesting to amend the zoning designation of the subject properties from Volusia County's – A-2 (Rural Agriculture), to City of DeLand – Taylor Ridge PD in order to create a 71 lot single family subdivision.

4. First Reading of Ordinance Changing the Zoning of Approximately 2.09 Acres of Property, Located at 425 South Woodland Boulevard, from City of DeLand's C-2, General Commercial and R-1, Single Family to 425 South Planned Development.

The application is to change the zoning from C-2 and R-1 to 425 South PD for the development of a 2-story office/business building, parking and stormwater retention area on the property.

5. First Reading of Ordinance Amending Chapter 4 of the Code Relating to the Tethering of Dogs and Cats.

Approval of an Ordinance on first reading relating to a prohibition against the tethering of dogs and cats.

6. Resolution Approving Final Plat, Woodland Village.

The applicant, Kimberly Buck, P.E. for owner Starlight Homes Florida LLC, has submitted a final plat for Woodland Village. The subdivision will contain 89 single-family lots ranging in size from 40 to 55 feet in width.

7. Resolution Approving Preliminary Plat, Manchester Neighborhood PD Phase 1A.

Staff recommends approval of the preliminary plat for Phase 1A, subject to addressing Staff, Planning Board and any Commission comments.

8. Resolution Approving Preliminary Plat, Manchester Neighborhood PD Phase 1B.

Staff recommends approval of the preliminary plat, subject to addressing Staff, Planning Board and any Commission comments.

9. Consideration re TPO Grant for a Feasibility Study to Determine Multimodal Route to SunRail Station.

City Commission to consider submitting an application to the River to Sea TPO for a feasibility study to be conducted to determine the best route from the Charles Pavia Trail out to the Spring-to-Spring Trail and the SunRail station.

CITY COMMISSION REPORTS

1. Report re Elected Officials Rounds Table.
2. Report re River-to-Sea TPO.
3. Report re River of Lakes Heritage Corridor.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.