



**CITY OF DELAND
SPRING HILL COMMUNITY REDEVELOPMENT AGENCY
OCTOBER 21, 2024 AT 6:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE**

AGENDA

CALL TO ORDER

CONSENT AGENDA

1. Resolution Approving Budget Amendment for FY 2023-2024.

PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

DR. JOYCE M. CUSACK RESOURCE CENTER STAFF UPDATE

UNFINISHED BUSINESS

NEW BUSINESS

1. Award of Bid, Decorative Asphalt Treatment – W Beresford & S Adelle

BOARDMEMBER COMMENTS/CONCERNS

NEXT MEETING

ADJOURNMENT



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120 SOUTH FLORIDA AVENUE**

AGENDA

**CITY OF DELAND
Request for Spring Hill Downtown Community Redevelopment Agency Action
October 21, 2024**

SUBJECT: Resolution Approving Budget Amendment for FY 2023-2024.
DEPARTMENT: Finance
PREPARED BY: Daniel Stauffer, Finance Director
ATTACHMENTS: FY23-24 Budget Amendment Details, Resolution (1)
APPROVED BY: Michael Grebosz, Asst. City Manager, October 16, 2024

SUMMARY/HIGHLIGHT:

The budget amendments proposed are detailed in the attached summary and recommended after review of actual fourth quarter expenditures. The amendments proposed are primarily adjustments to reflect anticipated actual revenues and expenditures.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

N/A

SUSTAINABILITY:

N/A

FISCAL IMPACT:

The Resolution amends the Spring Hill CRA budget to reflect changes with the impact on the fund itemized in the attached summary.

RECOMMENDATION:

The Resolution amends the Spring Hill CRA budget to reflect changes with the impact on the fund itemized in the attached summary.

BACKGROUND/DISCUSSION:

Staff recommends the Spring Hill CRA adopt the Resolution amending the FY 23/24 budget as presented.

FY 23-24 Budget Amendment Details

ACCOUNT	Account Description	Increase	Decrease	Description
SPRING HILL CRA FUND				
REVENUES				
160-0000-361-100	INTEREST EARNINGS	21,400	0	increase funding for interest earnings
		21,400		
EXPENDITURES				
160-1600-549-100	OTHER OBLIGATIONS	400	0	increase appropriation for other obligations
160-1600-552-100	OPERATING SUPPLIES	21,000		increase appropriation for TURN Festival

RESOLUTION NO. 2024 - 04

A RESOLUTION OF THE SPRING HILL COMMUNITY REDEVELOPMENT AGENCY, AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to amend the budget of the Spring Hill Community Redevelopment Agency for fiscal year 2023-2024; and

WHEREAS, the Spring Hill Community Redevelopment Agency desires to amend its budget for fiscal year 2023-2024 as more particularly set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SPRING HILL COMMUNITY REDEVELOPMENT AGENCY:

Section 1. The budget of the Spring Hill Community Redevelopment Agency for fiscal year 2023-2024 is amended as follows:

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
REVENUES		1,859,679	21,400	0	1,881,079
160-0000-361-100	INTEREST EARNINGS	0	21,400	0	21,400
EXPENDITURES		1,859,679	21,400	0	1,881,079
160-1600-549-100	OTHER OBLIGATIONS	4,375	400	0	4,775
160-1600-552-100	OPERATING SUPPLIES	9,384	21,000	0	30,384

Section 2. In all other respects the budget of the Spring Hill Community Redevelopment Agency for fiscal year 2023-2024 is hereby ratified and confirmed as adopted by Resolution 2023-04, 2024-01, 2024-02 & 2024-03.

Section 3. This resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 21th day of October, 2024.

Christopher M. Cloudman
Mayor-Commissioner

ATTEST:

Michael Grebosz
Spring Hill CRA Administrator



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**CITY OF DELAND
Request for Spring Hill Downtown Community Redevelopment Agency Action
October 21, 2024**

SUBJECT: Award of Bid, Decorative Asphalt Treatment – W Beresford & S Adelle
DEPARTMENT: Public Works
PREPARED BY: Ray Underwood, Public Works Director
ATTACHMENTS: Bid Tabulation
APPROVED BY: Michael Grebosz, Asst. City Manager, October 16, 2024

SUMMARY/HIGHLIGHT:

The Springhill CRA Board approved funds for various improvement projects throughout the district. The intersection of W Beresford and S Adelle received a decorative asphalt treatment as part of a mini streetscape prior to 2007. The intersection design has held up surprisingly well but at this point needs to be rehabilitated. The intersection design will be replaced in likeliness.

Bid documents for this project and related site work were developed by City staff. The project was advertised in the Daytona Beach News-Journal and via the internet-based systems DemandStar and VendorLink. One bid was received and is tabulated below. The bid price received was \$97,604.00. This price is inline with a quote we received from another company prior to advertising this project.

STRATEGIC PLAN FOCUS AREA/ACTION STEP:

High Value Government, Sense of Community

SUSTAINABILITY:

Public Safety

FISCAL IMPACT:

Award to the lowest bidder, Sparks Concrete LLC, will result in an obligation of \$97,604.00 for the removal and installation of the decorative asphalt intersection. \$27,000 is included in the budget for Adelle streetscape refurbishment, however, other funds are available within the Springhill CRA's budget. A future budget amendment will be presented to the board for approval reallocating reserve funds for this project.

RECOMMENDATION:

Staff recommends that the Springhill CRA Board award the Decorative Asphalt Treatment – W Beresford & S Adelle Project to Sparks Concrete LLC, in the amount of \$97,604.00

BACKGROUND/DISCUSSION:

This decorative intersection was originally installed in 2006-2007 and has fared quite well. The intersect then and still now falls within the Volusia County maintenance jurisdiction. All permits, plans and colors will still need their final approval prior to installation



120 S. Florida Ave.
DeLand, FL 32720
Phone: 386-626-7000
Fax: 386-626-7140

BID TABULATION SHEET

Bid Title: Asphalt Treatment – W Beresford & S Adelle
Bid No: B-24-12
OPENING DATE & TIME: September 6, 2024 @ 2:30 PM
POSTING DATE: September 9, 2024

POSTED BY: Corey McMillen

Vendor	City, State	Bid Price
Sparks Concrete LLC	Bunnell, FL	\$97,604.00

Tabulation represents the lowest-responsive bidder and the recommended awardee of the City of DeLand. Bid tabulations are posted to DemandStar at www.demandstar.com & VendorLink at www.vendorlink.com.