



CITY OF DELAND
REGULAR MEETING OF THE CITY COMMISSION
JUNE 3, 2024 AT 7:00 PM
CITY HALL, COMMISSION CHAMBERS
120 SOUTH FLORIDA AVENUE

AGENDA

CALL TO ORDER

INVOCATION-Pastor Johnny Long, First Baptist DeLand

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

1. Presentation re Quarterly Financial Report for the Period Ending March 31, 2024.

CONSENT AGENDA

1. Resolution Approving Community Development Block Grant (CDBG) Budget for Fiscal Year 2024-2025.

Community Development Block Grant Budget for Fiscal Year 2024-2025.

2. Consideration re Award of Bid to Kone Inc. for Melching Field and DeLand Memorial Hospital Elevator Modernization.

In December 2023, the subject project was advertised online and in the local newspaper. Bids were received from three vendors, of which three were deemed responsive. The results are presented in the attached bid tabulation. The delay to award was due to the requirement of replacing the fire alarm system at DeLand Memorial Hospital prior to the installation of the elevator modernization.

3. Consideration re Contract with Buildingeye, Inc.

Consideration of a contract with Buildingeye for its service, AgencyCounter.

4. Consideration re Extension of Independent Auditor Contract with James Moore & Co., P.L.

It is recommended the City Commission approve the extension of the independent auditor contract with James Moore & Co., P.L. for a term of five (5) years beginning with the fiscal year ending September 30, 2024 based on the proposal dated April 16, 2024 and authorize the Mayor and City Manager to execute the attached engagement letter.

5. Consideration re Award of Bid for Lift Station 79 Rehabilitation.

Staff recommends that the City Commission award the Lift Station 79 Replacement project to US Water Services Corporation in the amount of \$1,451,659.00.

6. Consideration re Change Order No.1, HP Communications for Additional Fiber Replacement Work.

Staff recommends that the City Commission approves this Change Order for an additional \$10,389.60. Funding will be available with budget transfers from other budget line items approved in the budget.

7. Consideration re Update to the Overtime Rates for Special Events.

Consideration to Update to the Overtime Rates for Special Events.

PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT

BOARD APPOINTMENT

1. Consideration re Appointments to the Historic Preservation Board.

It is recommended that the City Commission make the appointments to the Historic Preservation Board for terms to expire October 1, 2027, as recommended by staff.

OLD BUSINESS

1. Second Reading of Ordinance No. 2024-27, Changing the Land Use for Approximately 0.35 Acre of Property, Located at 227 West Beresford Avenue, from Medium Density Residential to Mixed Commercial.(1st Rdg. 03-18-24).

This request is to amend the future land use designation from Medium Density Residential to Mixed Commercial for approximately 0.35 acres. The subject property is located at 227 West Beresford Avenue.

2. Second Reading of Ordinance No. 2024-28, Changing the Zoning for Approximately 0.35 Acre of Property, Located at 227 West Beresford Avenue, from Residential (R-1) to Limited Neighborhood Commercial (C-1).(1st Rdg. 03-18-24).

This request is to rezone from R-1 (Single-Family Residential) to C-1 (Neighborhood Commercial) for approximately 0.35 acres. The subject property is located at 227 West Beresford Avenue.

3. Second Reading of Ordinance No. 2024-29, Abandoning 1.22 Acres of Property Located at Bert Fish Drive Right-of-Way at 220 East University Avenue. (1st Rdg. 05-20-24).

The applicant is seeking to vacate the North Bert Fish Dr Right-of-Way from University Ave South to Minnesota Ave. And the East Bert Fish Dr Right-of-Way from North Bert Fish Dr East to North Amelia Ave. Based on compliance with the applicable criteria, staff recommends that the City Commission approve right-of-way vacation application A24-098.

NEW BUSINESS

1. Resolution Approving Class IV Site Plan, Stetson University Residential Hall, Located at 215 East Bert Fish Avenue.

The applicant, Stetson University, has submitted an application to construct a new four-story 300 bed residential hall on the Stetson University campus. The gross building area of the residential hall will be 107,463 square feet, which requires review from the Planning Board and approval by the City Commission. Staff reviewed the submittal and found it complied with the Land Development Regulations and Comprehensive Plan and forwarded a recommendation of approval to the Planning

Board and City Commission. The Planning Board reviewed the application and forwarded a recommendation of approval to the City Commission.

2. Consideration re Request to Schedule Budget Workshops for FY 2024 - 2025.

Request for the City Commission to formally schedule the Budget Workshops for FY 2024.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

CITY CLERK REPORT

CITY COMMISSION

ADJOURNMENT

The DeLand City Commission holds its regular meetings on the first and third Mondays of each month at 7:00 p.m. in the DeLand City Commission Chambers, 120 South Florida Avenue, DeLand. Notice of special meetings, workshops, changes in dates, times or locations are provided by separate Public Notices, which are posted at City Hall and on the City's web site.

The City of DeLand may take action on any matter during this meeting, including items that are not set forth within this agenda.

Public participation is encouraged on any matter on the agenda. If you desire to be recognized by the Mayor, please fill out a Speaker's Card and present it to the City Clerk.

Minutes of the DeLand City Commission meetings are not transcribed verbatim. If any person decides to appeal a decision made by the City Commission with respect to any matter considered at a public meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made by a court reporter, at the person's own expense.

In accordance with the American Disabilities Act, persons needing a special accommodation in order to participate in the proceedings should notify the City Clerk's Office at least 48 hours in advance of the meeting: 626-7132.

Assisted Listening System receivers are available for the hearing impaired, and can be obtained from the City Clerk.

If you wish to obtain information regarding the City Commission's Agenda, please call the City Clerk's Office: 626-7132.

We respectfully request that all pagers and cell phones be turned OFF during City Commission meetings.

Electronic Information! City Commission agendas and short form minutes are now available on the City's web page: www.deland.org.